



**SELECTBOARD MEETING MINUTES  
OF JUNE 15, 2026**

Members: Richard Craig, George Cormier, Leah Hollenberger, Rose Belanger

Absent: Don McDowell

ADMINISTRATION and STAFF: Brent Raymond, Town Manager; Judi Alberi, Executive Assistant; Sara Haskins, Town Clerk/Treasurer; Tina Sweet, Finance Director

PARTICIPANTS/GUESTS: Kathy Chaffee, Bev Allen, Lori DeJoseph, Martin & Laura Green, Lisa Andres

*\*participating via Zoom*

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**5:30PM - CALL SELECTBOARD MEETING TO ORDER**

Richard Craig called the Selectboard Meeting to order at 5:32PM at the Tegu Building.

**5:31PM - AGENDA CHANGES/ADDITIONS**

An item has been added to New Business item#1 TCM Bank Business Officer Resolution Form and Other Business Executive Session Legal

**5:33PM - COMMUNITY COMMENTS**

One resident requested information regarding where to find the town plan and was directed to the website. Community members raised concerns about drug activity at a local building and traffic safety issues, with residents planning to document and report these incidents to authorities.

**5:47PM - APPROVE MINUTES**

**1. Approve minutes of 6-1-26**

*Motion made by Leah Hollenberger to approve the minutes of 6/1/26. Motion seconded by Rose Belanger. Motion carried. (4/0)*

**2. Approve minutes of 6-2-26 Public Hearing**

*Motion made by Leah Hollenberger to approve the minutes of 6/2/26. Motion seconded by Rose Belanger. Motion carried. (4/0)*

**3. Approve minutes of 6-8-26 SB Special Meeting**

*Motion made by Leah Hollenberger to approve the minutes of 6/8/26. Motion seconded by Rose Belanger. Motion carried. (4/0)*

**5:50PM - NEW BUSINESS**

**1. Consideration to approve TCM Bank Business Officer Resolution Form**

Brent informed the Selectboard that the policy for the use of town credit cards was being revised to ensure accountability by each approved employee who has access to cards. Previously, a single card number was used by the approved employees. The change will be a unique credit card for each of the employees authorized, thereby allowing administration to track card usage by the employee. George

requested that at a future meeting, the Selectboard review the administration's purchasing policies along with the credit card usage in the policy.

***Motion made by Leah Hollenberger to adopt the Business Officer Resolution Form authorizing Sara Haskins, Mitzi Fleming and /or Brent Raymond to make changes to the Town of Morristown business accounts at Union Bank and authorize the Vice Chair to sign the form on behalf of the Selectboard. Motion seconded by Rose Belanger. Motion carried (4/0).***

**2. Private Road Name - Apricity Lane**

***Motion made by Leah Hollenberger to approve the private road name 'Apricity Lane' as presented and authorize the Selectboard Vice Chair Richard Craig to sign the application on behalf of the Selectboard. Motion seconded by Rose Belanger. Motion carried (4/0).***

**3. Approve 2026 - 2027 Tax Anticipation Note**

Sara Haskins introduced the two options for the tax anticipation loan. She recommended option #1 from the Union Bank. George noted that the budgeted projection was on track.

***Motion made by Leah Hollenberger to approve Option #1 tax anticipation loan with reinvestment option from Union Bank for a total loan amount of \$2,320,450 with a loan rate of 3.80% and a reinvestment rate of 3.35% for FY 2026-2027. Motion seconded by Rose Belanger. Motion carried (4/0).***

**4. Sign Annual Financial Management Questionnaire**

Sara Haskins brought the annual financial management questionnaire she completes every year to the Selectboard for their review. Recently, she and Tina Sweet attended an informative class on this topic. She reported that there were no changes this year.

***Motion made by Leah Hollenberger to receive the annual financial management questionnaire as presented by Town Treasurer Sara Haskins and authorize the Vice Chair, Richard Craig to sign the form on behalf of the Selectboard. Motion seconded by Rose Belanger. Motion carried (4/0).***

**5. Ambulance write-off**

Tina Sweet presented the ambulance write-offs for this year, in keeping with the Selectboard's policies for ambulance payment collections. She noted that Medicare and Medicaid still reimburse at lower rates for ambulance services, and these were increased this year. One resident protested the Town's practice of writing off unpaid charges and suggested a sliding scale be considered. She proposed that everyone pay something. The town policies were reviewed, and Tina stated that she relentlessly pursues all unpaid debts. The Selectboard maintains fiscally minded, humane policies for ambulance services, which are often matters of life and death.

***Motion made by Leah Hollenberger to approve the write-off of \$39,276.13 for uncollectible ambulance accounts for the period of July 1, 2024, through June 30, 2025, as recommended by the Finance Director. Motion seconded by Rose Belanger. Motion carried (4/0).***

**6. Review, approve, and authorize the signing of the FY 2026/2027 dispatch services agreement with**

the Lamoille County Sheriff's Department in the amount of \$168,822.

***Motion made by Leah Hollenberger to approve and authorize the signing of the FY 2026/2027 dispatch services agreement with the Lamoille County Sheriff's Department in the amount of \$168,822. Motion seconded by Rose Belanger. Motion carried (4/0).***

**7. Continue participation and appoint Lamoille FiberNet CUD representatives**

Jane Campbell, the town representative for the Lamoille FiberNet Communications Union District, attended and brought the resolution for renewing participation to be approved, and requested that she remain as the appointed representative to the governing board for the Selectboard's approval. The Selectboard was pleased to renew its participation and approved Jane Campbell to remain as the town's representative. They thanked her for her efforts and those of the many volunteers involved in making this communications system possible.

***Motion made by Leah Hollenberger to adopt the resolution for continued participation in the Lamoille Fibernet Communications Union District and to amend the resolution to appoint Jane Campbell as the town's representative. Motion seconded by Rose Belanger. Motion carried (4/0).***

**6:20PM - OLD BUSINESS**

None

**6:20PM - APPROVE WARRANTS**

***Motion made by Leah Hollenberger to approve the warrants. Motion seconded by Rose Belanger. Motion carried. (4/0)***

**6:30PM - SCHEDULE**

1. **Monday, June 22, 2026- Site visit - 4:30PM Sand Ridge Road**  
**Monday, June 22, 2026 - Public Hearing - 5:30PM Sand Ridge Road**  
**Thursday, June 25, 2026 - Joint Public Hearing Proposed Zoning Bylaws - SB/Trustees - 5:30PM**  
**Monday, July 6, 2026 - SB Meeting - 5:30PM**  
**Monday, July 20, 2026- SB Meeting - 5:30PM**

**6:35PM - OTHER BUSINESS**

1. **Executive Session - Legal**

***Motion made by Leah Hollenberger to find that premature general public knowledge of the Town's pending or probable civil litigation matters would clearly place the Town at a substantial disadvantage because such disclosure would reveal the Town's position and negotiating strategy. Motion seconded by Rose Belanger. Motion carried (4/0).***

***Motion made by Leah Hollenberger to move that the Selectboard enter executive session at 6:35 PM to discuss pending or probable civil litigation, to which the Town may be a party, pursuant to 1 V.S.A. § 313(a)(1)(E), and invite Brent Raymond and Judi Alberi. Motion seconded by Rose Belanger.***

***Motion carried (4/0).***

***Motion made by Leah Hollenberger to close the executive session at 7:06. Motion seconded by Rose Belanger. Motion carried (4/0).***

***Motion made by George Cormier to move the Selectboard to authorize the PVCA funds held in reserve at the Union Bank to be electronically transferred to the PVCA account at Edward Jones. Motion seconded by Rose Belanger. Motion carried (4/0).***

**6:40PM - ADJOURN**

***Motion made by Leah Hollenberger to adjourn. Motion seconded by Rose Belanger. Motion carried. (4/0)***

Meeting adjourned at 7:07 pm  
Submitted and filed this 6/16/26.  
Bonnie McDermott, Scribe

*Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.*