



**TOWN OF MORRISTOWN SELECTBOARD
SPECIAL MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Tuesday, September 30, 2025

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | Passcode 05661

The meeting will be live streamed on the Town of Morristown's website:

<https://www.morristownvt.gov/community/page/meetings-agendas-minutes> and on [Town GMATV YouTube Channel](#) when possible

I. 5:30PM - CALL MEETING TO ORDER

II. 5:31PM - AGENDA CHANGES/ADDITIONS

III. 5:32PM - COMMUNITY COMMENTS

IV. 5:42PM - OPEN PUBLIC HEARING

1. Proposed Morrisville Downtown Capital Improvement Plan (CIP)
2. CIP Discussion and Possible Action

V. 6:15PM - INTERVIEWS - FOLLOWING PUBLIC HEARING

1. Applicant Interviews for vacant Selectboard seat:
 1. Charles Burnham 6:00pm
 2. Leah Hollenberger 6:30pm
 3. Hannah Chauvin 7:00pm

VI. 8:05PM - EXECUTIVE SESSION

1. Executive Session - Discussion following interviews for possible appointment

VII. 8:35PM - APPOINTMENT OF A PUBLIC OFFICIAL

1. Possible Appointment

VIII. 8:38PM - ADJOURN

The Vermont Statutes Online

The Statutes below include the actions of the 2024 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 117 : Municipal and Regional Planning and Development

Subchapter 008 : NONREGULATORY IMPLEMENTATION OF THE MUNICIPAL PLAN

(Cite as: 24 V.S.A. § 4430)

§ 4430. Capital budget and program

(a) A capital budget shall list and describe the capital projects to be undertaken during the coming fiscal year, the estimated cost of those projects, and the proposed method of financing. A capital program is a plan of capital projects proposed to be undertaken during each of the following five years, the estimated cost of those projects, and the proposed method of financing. A capital project is any one or more of the following:

- (1) Any physical betterment or improvement, including furnishings, machinery, apparatus, or equipment for that physical betterment or improvement when first constructed or acquired.
- (2) Any preliminary studies and surveys relating to any physical betterment or improvement.
- (3) Land or rights in land.
- (4) Any combination of subdivisions (1), (2), and (3) of this subsection.

(b) The capital budget and program shall be arranged to indicate the order of priority of each capital project and to state for each project all the following:

- (1) A description of the proposed project and the estimated total cost of the project.
- (2) The proposed method of financing, indicating the amount proposed to be financed by direct budgetary appropriation or duly established reserve funds; the amount, if any, estimated to be received from the federal or State governments; the amount, if any, to be financed by impact fees; and the amount to be financed by the issuance of obligations, showing the proposed type or types of obligations, together with the period of probable usefulness for which they are proposed to be issued.
- (3) An estimate of the effect, if any, upon operating costs of the municipality.

(c) The planning commission may submit recommendations annually to the legislative body for the capital budget and program, that shall be in conformance with the municipal plan. (Added 2003, No. 115 (Adj. Sess.), § 97.)

NOTICE OF PUBLIC HEARING

Morristown Selectboard

Proposed Morrisville Downtown Capital Improvement Plan

Pursuant to 24 V.S.A. §4403, §4430 and §4443, Selectboard of Morristown, Vermont, will hold a hybrid public hearing to consider the proposed Morrisville Downtown Capital Improvement Plan. The hearing will be held September 30, 2025, at 5:30 p.m. at the Community Meeting Room in the Morristown Municipal Offices at 43 Portland St. This will be a hybrid meeting, and the public may attend in person or remote via Zoom with telephone and/or video access. To join the meeting remotely, use this link:

Zoom Meeting or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: 810 342 4528 | Passcode 05661. The meetings will be live streamed on the Town of Morristown's website: <https://www.morristownvt.gov/community/page/meetings-agendas-minutes>

The Morrisville Downtown Capital Improvement Plan (CIP) includes the budget for the five years (FY2026-FY2031) that identifies the Village of Morrisville's and Town of Morristown's priority capital funding needs, a recommended financing schedule, and possible sources of funds.

The CIP is proposed to be primarily funded by grants, town reserve funds, annual operating budgets and the water & sewer enterprise funds, reducing the impact on town and village general fund operating budgets. The CIP includes an Introduction, Changes from Prior CIP, Summary, and Detailed Description of each project with impacts on town and village operating budgets.

The proposed Morrisville Downtown Capital Improvement Plan will be available on Morristown's Web site at www.morristownvt.gov and can be viewed or obtained at the Morristown Town Office Monday–Thursday, 8:00am – 4:00pm or Friday, 8:00am – 1:00pm.

For more information, please contact Town Administration Office at admin@morristownvt.gov or call (802) 888-5147.

MORRISTOWN DOWNTOWN CAPITAL IMPROVEMENT PLAN (CIP) PROJECTS

Fiscal Year 2026 through Fiscal Year 2031 (Draft 08-20-2025)

Morristown's Downtown Capital Improvement Plan includes Village and Town improvements for budget year FY2026 and the next five program years through FY2031. Investments in sidewalk replacements, shade tree installations and several utility improvements (water and sewer) including fiber line extensions will support the existing vibrant downtown area.

CHANGES FROM PRIOR YEAR CIP

This is the first adopted Capital Improvement Plan for the downtown area since 2012. The Town annually publishes a capital equipment replacement plan which serves the entire town (like plow trucks and police cruiser replacements) while this CIP focus on projects specific to only the downtown area.

NOTES

Amounts expressed in current year \$1,000. Morristown's fiscal year runs July 1 to June 30.

SUMMARY of DOWNTOWN CIP EXPENDITURES

Description	PRIOR	CIP BUDGET FY26	5-YEAR PROGRAM (\$000s)					TOTAL FY26 - FY 31	BEYOND FY 31	
			FY27	FY28	FY29	FY30	FY31			
Expenses										
Downtown Sidewalk Replace	155	50	50	50	50	50	50	300	200	
Copley Lot Tree Planting	-	57	-	-	-	-	-	57	-	
Brigham St Water Line	-	200	-	-	-	-	-	200	-	
Congress St Water Line	-	-	-	650	-	-	-	650	-	
Water Supply Wells	-	-	4,000	-	-	-	-	4,000	-	
Portland St sewer relining	-	75	-	-	-	-	-	75	-	
Brigham St sewer relining	-	-	-	35	-	-	-	35	-	
East High St sewer relining	-	-	-	-	130	-	-	130	-	
Court St sewer relining	-	-	-	-	-	200	-	200	-	
Lamoille Fiber	400	50	-	-	-	-	-	50	-	
Oxbow Floodplain Restore 6.8ac.	50	-	277	-	-	-	-	277	-	
Harvey Floodplain Restore 55ac.	50	-	-	1,423	-	-	-	1,423	-	
Decorative Lighting - Utility Poles	-	-	-	-	-	-	-	-	-	
Total	655	432	4,327	2,158	180	250	50	7,396	200	
Funding Sources										
General Fund	-	8	-	-	-	-	-	8	-	
Grant/Donations/State project	500	148	4,207	2,123	50	50	50	6,628	200	
Debt Proceeds	-	-	-	-	-	-	-	-	-	
Enterprise Funds	-	275	120	35	130	200	-	760	-	
Reserve Funds	-	-	-	-	-	-	-	-	-	
Total	500	432	4,327	2,158	180	250	50	7,396	200	

PROJECT Downtown Sidewalk Replace

DESCRIPTION

Full replacement of deteriorated sidewalk segments, ramps and add granite curbing. Annual program.

JUSTIFICATION & USEFUL LIFE

To meet 2022 Town Plan goals (Page 6 , 8, 24 & 58) of an interconnected sidewalk network throughout the Village of Morrisville, this annual replacement cycle will ensure pedestrians have ADA-compliant walkways, reduce winter maintenance costs by providing smooth and easy to clear surfaces, and create, via new curbing, physical separation of vehicles and pedestrians. The useful life of concrete sidewalks is 40 years and as high as 80 years, depending on quality of construction and sub-surface conditions, with tree root interference/upheaval, stormwater & frost and new construction reducing the life of any one section.

FUNDING

The town highway operating fund will provide the annual funds.

STATUS

Work in FY2026 is to be completed by October 1, 2025. Annual appropriation discussions to occur each Fall for the subsequent construction season. No grant funding support is anticipated at this time.

OPERATING & MAINTENANCE

The town has annual operating resources in the highway budget to repair and plow sidewalks.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	0	0						-	-
Construction	155	50.0	50.0	50.0	50.0	50.0	50.0	300.0	200.0
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	155.1	50.0	50.0	50.0	50.0	50.0	50.0	300.0	200.0
FUNDING SOURCES									
General Fund	-	-						-	
Grant/Donations/State project	-	50.0	50.0	50.0	50.0	50.0	50.0	300.0	200.0
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-						-	
Reserve Funds	-	-						-	
TOTAL FY26-31	-	50.0	50.0	50.0	50.0	50.0	50.0	300.0	200.0

PROJECT Copley Lot Tree Planting

DESCRIPTION

16 shade trees for the currently tree-less Copley Municipal Parking Lot between Pleasant Street and Portland St.

JUSTIFICATION & USEFUL LIFE

The Town, Town Tree Warden, Morristown Conservation Commission and MACC will plant trees in protected areas in the high-use paved parking lot which is a central public facility serving the Downtown businesses and residences. The addition of shade trees will enhance the paved parking area, provide a cooling effect for the core development area and provide shade for parked cars. The 2022 Town Plan encourages parking lot improvements that will reduce stormwater generation and tree plantings will support that goal (page 24 & 58). Tree species vary on life expectancy, affected by location, water availability, contaminants, disease, etc., with longer life requiring annual observations and high-level of care for the first several years, including removal of "volcano mulch" and basal shoots or "tree suckers" etc.

FUNDING

The town highway operating fund will provide in-kind match for this project and a grant will provide the remaining funds.

STATUS

Work in FY2026 is to be completed by October 1, 2025. Future tree plantings will be dependent on new grant resources becoming available.

OPERATING & MAINTENANCE

The town highway annual operating budget will provide at least \$4,000 per year to monitor, water, prune and replace trees as required,

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-							-	-
Studies, Design, Engineering, Legal								-	-
Construction	-	56.6	-	-	-	-	-	56.6	-
Furnishings & Equipment								-	-
Debt Service								-	-
TOTAL FY26-31	-	56.6	-	-	-	-	-	56.6	-
FUNDING SOURCES									
General Fund	-	8.1						8.1	-
Grant/Donations/State project	-	48.5	-	-	-	-	-	48.5	-
Debt Proceeds								-	-
Enterprise Funds								-	-
Reserve Funds	-							-	-
TOTAL FY26-31	-	56.6	-	-	-	-	-	56.6	-

PROJECT Brigham St Water Line

DESCRIPTION	Replacement of original water lines from Street to ROW shut off, with modern materials & methods, entire street.
JUSTIFICATION & USEFUL LIFE	To meet 2022 Town Plan goals (Page 25) for continued maintenance and upgrading of the aging distribution system. Underground PVC water lines can last for 50 to 100 years with length affected by soil conditions and installation quality.
FUNDING	All replacement costs are user-funded through utility fee and available reserve funds, there is no impact on town or village general fund.
STATUS	Projects are planned to be completed within one construction season.
OPERATING & MAINTENANCE	On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-							-	-
Studies, Design, Engineering, Legal	-							-	-
Construction	-	200.0	-	-	-	-	-	200.0	-
Furnishings & Equipment	-							-	-
Debt Service	-							-	-
TOTAL FY26-31	-	200.0	-	-	-	-	-	200.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	-	-	-	-	-	-
Debt Proceeds								-	-
Enterprise Funds		200.0						200.0	-
Reserve Funds	-							-	-
TOTAL FY26-31	-	200.0	-	-	-	-	-	200.0	-

PROJECT Congress St Water Line

DESCRIPTION	Replacement of original water lines from Street to ROW shut off, with modern materials & methods, entire street.
JUSTIFICATION & USEFUL LIFE	To meet 2022 Town Plan goals (Page 25) for continued maintenance and upgrading of the aging distribution system. Underground PVC water lines can last for 50 to 100 years with length affected by soil conditions and installation quality.
FUNDING	All replacement costs are user-funded through utility fee and available reserve funds, there is no impact on town or village general fund.
STATUS	Projects are planned to be completed within one construction season.
OPERATING & MAINTENANCE	On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-							-	-
Studies, Design, Engineering, Legal	-							-	-
Construction	-	-	-	650.0	-	-	-	650.0	-
Furnishings & Equipment	-							-	-
Debt Service	-							-	-
TOTAL FY26-31	-	-	-	650.0	-	-	-	650.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	650.0	-	-	-	650.0	-
Debt Proceeds								-	-
Enterprise Funds		-						-	-
Reserve Funds	-							-	-
TOTAL FY26-31	-	-	-	650.0	-	-	-	650.0	-

PROJECT Water Supply Wells

DESCRIPTION	Replacement of wells and water pump generator from Lamoille River July 2023 and July 2024 flood events.
JUSTIFICATION & USEFUL LIFE	Wells serving 900 total water accounts were at risk of failure, requiring temporary emergency measures. The water department staff continue to work through federal and state support to repair and replace well and pump systems. Once repaired the various components of the water pump, pump house, generator and water lines have varying useful life terms, with annual pump maintenance and backup generator maintenance being most demanding to ensure water supply to the Downtown.
FUNDING	If federal and state funding is secured, the remaining local match should be less than 3% from utility fees and available reserve funds. There is no impact on town or village general fund.
STATUS	Projects are planned to be completed within one construction season.
OPERATING & MAINTENANCE	On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-							-	-
Studies, Design, Engineering, Legal	-							-	-
Construction	-	-	4,000.0	-	-	-	-	4,000.0	-
Furnishings & Equipment	-							-	-
Debt Service	-							-	-
TOTAL FY26-31	-	-	4,000.0	-	-	-	-	4,000.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	3,880.0	-	-	-	-	3,880.0	-
Debt Proceeds								-	-
Enterprise Funds		-	120.0					120.0	-
Reserve Funds	-							-	-
TOTAL FY26-31	-	-	4,000.0	-	-	-	-	4,000.0	-

PROJECT Portland St sewer relining

DESCRIPTION	Interior relining of sewer collection lines with modern materials & methods, entire street.
JUSTIFICATION & USEFUL LIFE	To meet 2022 Town Plan goals (Page 52) to manage and ensure continued sewer service for residential and business development, relining is the most cost effective way to repair lines and ensure long life (as compared to digging and replacing lines at risk of failure). Relined sewer pipe can last 50 years or more depending on materials used, soil conditions and installation quality.
FUNDING	All sewer line relining costs are customer-funded through utility fees and available reserve funds, there is no impact on town or village general fund.
STATUS	Projects are planned to be completed within one construction season.
OPERATING & MAINTENANCE	On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-							-	-
Studies, Design, Engineering, Legal	-							-	-
Construction	-	75.0	-	-	-	-	-	75.0	-
Furnishings & Equipment	-							-	-
Debt Service	-							-	-
TOTAL FY26-31	-	75.0	-	-	-	-	-	75.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	-	-	-	-	-	-
Debt Proceeds								-	-
Enterprise Funds		75.0						75.0	-
Reserve Funds	-							-	-
TOTAL FY26-31	-	75.0	-	-	-	-	-	75.0	-

PROJECT Brigham St sewer relining

DESCRIPTION Interior relining of sewer collection lines with modern materials & methods, entire street.

JUSTIFICATION & USEFUL LIFE To meet 2022 Town Plan goals (Page 52) to manage and ensure continued sewer service for residential and business development, relining is the most cost effective way to repair lines and ensure long life (as compared to digging and replacing lines at risk of failure). Relined sewer pipe can last 50 years or more depending on materials used, soil conditions and installation quality.

FUNDING All sewer line relining costs are customer-funded through utility fees and available reserve funds, there is no impact on town or village general fund.

STATUS Projects are planned to be completed within one construction season.

OPERATING & MAINTENANCE On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	-	-						-	-
Construction	-	-	-	35.0	-	-	-	35.0	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	-	-	-	35.0	-	-	-	35.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	-	-	-	-	-	-
Debt Proceeds		-						-	-
Enterprise Funds		-		35.0				35.0	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	-	-	-	35.0	-	-	-	35.0	-

PROJECT East High St sewer relining

DESCRIPTION Interior relining of sewer collection lines with modern materials & methods, entire street.

JUSTIFICATION & USEFUL LIFE To meet 2022 Town Plan goals (Page 52) to manage and ensure continued sewer service for residential and business development, relining is the most cost effective way to repair lines and ensure long life (as compared to digging and replacing lines at risk of failure). Relined sewer pipe can last 50 years or more depending on materials used, soil conditions and installation quality.

FUNDING All sewer line relining costs are customer-funded through utility fees and available reserve funds, there is no impact on town or village general fund.

STATUS Projects are planned to be completed within one construction season.

OPERATING & MAINTENANCE On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	-	-						-	-
Construction	-	-	-	-	130.0	-	-	130.0	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31		-	-	-	130.0	-	-	130.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	-	-	-	-	-	-
Debt Proceeds		-						-	-
Enterprise Funds		-			130.0			130.0	-
Reserve Funds	-	-						-	-
TOTAL FY26-31		-	-	-	130.0	-	-	130.0	-

PROJECT Court St sewer relining

DESCRIPTION	Interior relining of sewer collection lines with modern materials & methods, entire street.
JUSTIFICATION & USEFUL LIFE	To meet 2022 Town Plan goals (Page 52) to manage and ensure continued sewer service for residential and business development, relining is the most cost effective way to repair lines and ensure long life (as compared to digging and replacing lines at risk of failure). Relined sewer pipe can last 50 years or more depending on materials used, soil conditions and installation quality.
FUNDING	All sewer line relining costs are customer-funded through utility fees and available reserve funds, there is no impact on town or village general fund.
STATUS	Projects are planned to be completed within one construction season.
OPERATING & MAINTENANCE	On-going maintenance costs are borne by all water customers through customer rate charges.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	-	-						-	-
Construction	-	-	-	-	-	200.0	-	200.0	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	-	-	-	-	-	200.0	-	200.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	-	-	-	-	-	-	-	-
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-				200.0		200.0	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	-	-	-	-	-	200.0	-	200.0	-

PROJECT Lamoille Fiber

DESCRIPTION	Extension of existing fiber internet (broadband) network to reach remaining structures.
JUSTIFICATION & USEFUL LIFE	To meet 2022 Town Plan goals of an interconnected community with high-speed internet for businesses and residents (Page 53), the Town supports completion of this invaluable infrastructure asset. Fiber lines can last 30 years or more with good installation techniques and high quality cable.
FUNDING	The town is a member of Lamoille FiberNet and supports the regional deployment of fiber. The funding for this regional effort has been secured by federal and state grants, with communities contributing various amounts of cash support earlier in the process.
STATUS	Morristown and the Downtown are planned to be completed in FY2026.
OPERATING & MAINTENANCE	Lamoille Fiber operates on user fees, with no impact on Morristown's annual operating budget.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	100.0	-						-	-
Construction	300.0	50.0	-	-	-	-	-	50.0	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	400.0	50.0	-	-	-	-	-	50.0	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	400.0	50.0	-	-	-	-	-	50.0	-
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-						-	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	400.0	50.0	-	-	-	-	-	50.0	-

PROJECT	Oxbow Floodplain Restore 6.8ac.
DESCRIPTION	Purchase and restoration of 6.8 acres of flood water storage area to reduce adjoining and downstream flood impacts.
JUSTIFICATION & USEFUL LIFE	The 2022 Morristown Local Hazard Mitigation Plan (Page 36) recommends purchase of properties or development rights for flood hazard protection and water quality measures. Improved flood water storage will better protect Morristown Water System, local roads and downstream infrastructure.
FUNDING	Federal and/or state grant funding (CDBG-DR with 0% local match being pursued currently) to facilitate this regional flood mitigation project.
STATUS	Full applications are due September 30, 2025 to VT Agency of Commerce and Community Development.
OPERATING & MAINTENANCE	The Village of Morristown electric department supports the installation costs and operating costs each year.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	50.0	-						-	-
Construction	-	-	276.6	-	-	-	-	276.6	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	50.0	-	276.6	-	-	-	-	276.6	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	50.0	-	276.6	-	-	-	-	276.6	-
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-						-	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	50.0	-	276.6	-	-	-	-	276.6	-

PROJECT	Harvey Floodplain Restore 55ac.
DESCRIPTION	Purchase and restoration of 55.0 acres of flood water storage area to reduce adjoining and downstream flood impacts.
JUSTIFICATION & USEFUL LIFE	The 2022 Morristown Local Hazard Mitigation Plan (Page 36) recommends purchase of properties or development rights for flood hazard protection and water quality measures. Improved flood water storage will better protect Morristown Water System, local roads and downstream infrastructure.
FUNDING	Federal and/or state grant funding (CDBG-DR with 0% local match being pursued currently) to facilitate this regional flood mitigation project.
STATUS	Full applications are due September 30, 2025 to VT Agency of Commerce and Community Development.
OPERATING & MAINTENANCE	The Village of Morristown electric department supports the installation costs and operating costs each year.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	50.0	-						-	-
Construction	-	-	-	1,423.1	-	-	-	1,423.1	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	50.0	-	-	1,423.1	-	-	-	1,423.1	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	50.0	-	-	##	-	-	-	1,423.1	-
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-						-	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	50.0	-	-	1,423.1	-	-	-	1,423.1	-

PROJECT **Decorative Lighting - Utility Poles**

DESCRIPTION Purchase and installation of 36 decorative snowflake lights, each measuring 6 feet by 6 feet, to be mounted on utility poles throughout the Village and Downtown during the winter season (December through March).

JUSTIFICATION & USEFUL LIFE Restoring the full display along the Downtown streets will revive a beloved tradition and elevate the Village's seasonal appearance.

FUNDING The Village's Amy Wade Fund is restricted to street beautification in Morrisville and will fund this purchase.

STATUS The purchase of 36 new fixtures will be completed by December 15, 2025.

OPERATING & MAINTENANCE The Village of Morrisville electric department supports the installation and operating costs each year.

Description	PRIOR	CIP Budget FY 26	5-YEAR PROGRAM (\$000s)					TOTAL FY26-FY31	BEYOND FY 31
			FY27	FY28	FY29	FY30	FY31		
ESTIMATED COSTS									
Land & Easement Acquisition	-	-						-	-
Studies, Design, Engineering, Legal	-	-						-	-
Construction	-	22.7	-	-	-	-	-	22.7	-
Furnishings & Equipment	-	-						-	-
Debt Service	-	-						-	-
TOTAL FY26-31	-	22.7	-	-	-	-	-	22.7	-
FUNDING SOURCES									
General Fund	-	-						-	-
Grant/Donations/State project	-	22.7	-	-	-	-	-	22.7	-
Debt Proceeds	-	-						-	-
Enterprise Funds	-	-						-	-
Reserve Funds	-	-						-	-
TOTAL FY26-31	-	22.7	-	-	-	-	-	22.7	-



9/23/2025

To: The Morristown Selectboard

Re: Recommendations for the Proposed Capital Plan for the Downtown Designation program.

The Morristown Planning Commission would like to ask the Selectboard to consider adding some items to the proposed capital plan for the Downtown Designation application. The commission recently met and identified several priorities for funding that we thought would be appropriate to include in the capital plan.

The Planning Commission reviewed the implementation section of the town plan to identify some priorities for funding that would fall inside of the proposed downtown designation area. The commission is recommending that these 4 items be included in the proposed capital plan. They are as follows:

1. A capital fund to purchase properties to build new or improve existing facilities for Morristown emergency service (Fire, EMT, Police) and support redevelopment of the Nepvue Building and former Sunoco gas station.
2. A feasibility study to explore creating additional above and or below ground parking on Pleasant Street and the Copley Municipal Parking lot.
3. Funding to help maintain the Noyes house.
4. Fund a pedestrian and traffic circulation study for the designated downtown area.

The planning commission believes that the above mentioned items fit into a capital plan and are specific requests with measurable deliverables. The Commission notes that these 4 items would directly help implement several priorities noted in the implementation section of the town plan.

Sincerely

Planning Commission Chair



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: September 30, 2025
Subject: CIP Discussion and Possible Action

Suggested Motion:

Motion to adopt the FY2026-FY2031 Morrisville Downtown Capital Improvement Plan.

Attachments:

None

Board/Committee Interest : Submission #18

Name

CHARLES BURNHAM

Email

cbsto@me.com

Are you a resident of Morristown

Yes

Which Board/Committee are you interested in?

Selectboard - 3 yr or 2 yr term - Meets 1st and 3rd Monday at 5:30pm

Do you have any actual, potential, or perceived conflicts of interest?

None

How did you learn about this Board/Committee?

Public announcement

Have you attended any meetings of board/committee in the six months prior to your interest?

Yes

Do you provide any goods or services to the public related to this Board/Committee?

No

Are you familiar with the governing rules under which this Board/Committee operates?

Yes

Briefly, what qualities, experience, training and/or skills will you bring to this board/committee?

CHARLES BURNHAM SEPTEMBER 2025

Briefly, what qualities, experience, training and/or skills will you bring to this Board?

Qualities:

Punctuality, engendering the spirit of teamwork and cooperation, proven leader, loyalty, ability to stay focused on the big picture.

Experience:

Current Zoning Administrator – Elmore VT

Elected Justice of the Peace: Montpelier, Stowe and Morristown

Elected Lister: Morristown, Former Board Chair

Appointed: Assistant Zoning Administrator – Stowe

Appointed Zoning Administrator and Town Planner – Charlotte

Appointed Representative Lamoille County Planning Commission – At Large

Former Board Member Lamoille Industrial Development Corp (ABLE).

Stowe Rescue Squad: Former Board, Treasurer and Driver

Stowe Fire District #2 – Former Board, Treasurer and Certified VT Water System Operator.

VT Certified Site Technician – 30 years

Former President and Treasurer: Stowe Community Church and

Stowe Rotary Club.

Founding Director and former Vice Chair – Stowe Land Trust

Land Planner, Environmental Consultant and VT Licensed Landscape Architect – Charles Burnham, Inc – Stowe for over 50 years representing landowners and municipalities at Planning, Zoning, DRB and Act 250 Hearings.

Some projects include design and Permitting: Stowe Bike Path, Cady's Falls gravel pit, Mayo connector road, Trapp Family Lodge projects, Swimming Hole, Robinson Springs, Black Bear Run

Retired US Navy Captain – 24 years' service including Vietnam and Commanding Officer of Intelligence activities.

American Legion Lamoille County Commander

Skills:

Conceptualizing goals and objectives and mapping out methods to accomplish. Working with Boards to achieve accord and consensus. Familiarization with Vermont Statutes regarding Municipal doings.

Proven leadership skills. Prepared budgets for many of the above organizations.

Training:

Rhode Island School of Design – Bachelor of Fine Arts and Bachelor of Landscape Architecture

Naval War College – Newport – various courses

National Defense University – various courses

Former Full Member American Society of Landscape Architects

Founding Member - American Planning Association

Please share your ideas related to the Board/Committee and the topics they are responsible for?

Interested in good government management.

Have you appeared in front of this Board/Committee before advocating for a specific issue? If yes, explain.

Not specifically. Have advocated in the past on behalf of the Morristown Board of Listers.

My availability allows me to attend most of the meetings of the Board/Committee for which I am applying.

Yes

Is there anything else you feel we should know about you?

I am available to interview with the Board.

Your name in this space affirms that the information provided is true to the best of your knowledge.

CHARLES BURNHAM

Board/Committee Interest : Submission #19

Name

Leah Hollenberger

Email

l.hollenberger@gmail.com

Are you a resident of Morristown

Yes

Which Board/Committee are you interested in?

Selectboard - 3 yr or 2 yr term - Meets 1st and 3rd Monday at 5:30pm

Do you have any actual, potential, or perceived conflicts of interest?

I serve as the Justice of the Peace and am a Trustee of the Copley Trust Fund Board.

How did you learn about this Board/Committee?

While attending Selectboard meeting.

Have you attended any meetings of board/committee in the six months prior to your interest?

Yes

Do you provide any goods or services to the public related to this Board/Committee?

No

Are you familiar with the governing rules under which this Board/Committee operates?

Yes

Briefly, what qualities, experience, training and/or skills will you bring to this board/committee?

Decades of experience in strategic communications, philanthropy, and marketing. Extensive collaborative project management, volunteer coordination, and database management experience. I enjoy building community. I enjoy helping organizations (in this case, the town) manage change.

Please share your ideas related to the Board/Committee and the topics they are responsible for?

As a Selectboard member, my role is to advocate for the residents of Morristown, ensuring fair and equitable treatment of everyone in our community, and to ensure the town is legally in compliance with local, state, and federal law. Listening to understand is key along with clear communication with residents and town administration.

Have you appeared in front of this Board/Committee before advocating for a specific issue? If yes, explain.

Yes. I have spoken before the Board in support of the Morristown Centennial Library during last year's budget discussion and during the Jersey Heights/Three Acre Rule discussion.

I have also emailed the Board regarding Act 250 and the rock excavation portion of the permit for the industrial park across from the airport.

My availability allows me to attend most of the meetings of the Board/Committee for which I am applying.

Yes

Is there anything else you feel we should know about you?

Married and raised two children in Morristown. Delighted to share both my children have recently moved back to Vermont to continue their careers.

Your name in this space affirms that the information provided is true to the best of your knowledge.

Leah Hollenberger

Board/Committee Interest : Submission #21

Name

Hannah Chauvin

Email

hcchauvin@gmail.com

Are you a resident of Morristown

Yes

Which Board/Committee are you interested in?

Selectboard - 3 yr or 2 yr term - Meets 1st and 3rd Monday at 5:30pm

Do you have any actual, potential, or perceived conflicts of interest?

No

How did you learn about this Board/Committee?

General resident knowledge / government interest

Have you attended any meetings of board/committee in the six months prior to your interest?

Yes

Do you provide any goods or services to the public related to this Board/Committee?

No

Are you familiar with the governing rules under which this Board/Committee operates?

Yes

Briefly, what qualities, experience, training and/or skills will you bring to this board/committee?

Significant government experience at federal and state level; experience in government budgeting at federal and state level; knowledge of processes, procedures, and best practices in government. Experience building consensus across stakeholders, including across political and ideological divides. Most importantly, I grew up here. I feel like I should mention that I hold degrees in political science, international affairs, and business administration but really I think that the more important bit is that I believe strongly in the future of Morristown and its success, and in the need for diverse voices to be at the table when building toward the future.

Please share your ideas related to the Board/Committee and the topics they are responsible for?

Most importantly, budget development and the vital balance between responsible spending and service provision. I recognize the challenges that we face, namely a difficult borrowing environment, out-migration of young folks, increasing health care premiums, and growing need for services. I look forward to discussing revenue generation and potential savings opportunities with the rest of the Board.

Have you appeared in front of this Board/Committee before advocating for a specific issue? If yes, explain.

No

My availability allows me to attend most of the meetings of the Board/Committee for which I am applying.

Yes

Is there anything else you feel we should know about you?

I agree with Ms. Streets that appointments are, by definition, biased. I also feel passionately about civic engagement, specifically in the face of growing unrest and distrust across the country. The only thing less democratic that a board appointment, is the appointment of an unopposed candidate. I hope that my interest is just one of many, but according to the paper there have been few applications. I look forward to an open and transparent interview and trust that the board will select the candidate they feel is best qualified to serve the community through March.

Your name in this space affirms that the information provided is true to the best of your knowledge.

Hannah Chauvin



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: September 30, 2025
Subject: Executive Session - Discussion following interviews for possible appointment

Suggested Motion:

Motion to find:

I move that the Selectboard find that premature general public knowledge of the discussion of the interviews for appointing a new member to the Selectboard would place the candidates at a substantial disadvantage.

Motion to enter:

I move that the Selectboard enter into executive session under 1 V.S.A. § 313(a)(3) to discuss the interviews and possible appointment to fill the current Selectboard vacancy.

Attachments:

None



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: September 30, 2025
Subject: Possible Appointment

Suggested Motion:

I move to appoint _____ to the Selectboard to fill the current vacancy, effective immediately, until the next regular Town Election in accordance with 24 V.S.A. § 963

Attachments:

None