



**BOARD OF CIVIL AUTHORITY MEETING MINUTES  
OF JUNE 23, 2025**

Members: Charlie Burnham, Donnie Blake, Don McDowell, George Cormier, Julia Compagna, Richard Craig, Roland Billings, Shap Smith, Shelley Nolan, and Sara Haskins (Clerk).

Absent: Chris Palermo, Darcie Abbene, Ed Wilson, Judy Bickford, Laura Streets, Leah Hollenberger, Monte Mason, Siri Rooney, Urban Martin, Yvette Mason

Guest:

participating via zoom\*

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**CALL MEETING TO ORDER**

Donnie Blake called the Board of Civil Authority Meeting to order at 6:40 PM at the Tegu Building.

**AGENDA CHANGES/ADDITIONS**

Election updates under other business

**APPROVE MINUTES**

**1. Approve minutes of February 24, 2025**

*Motion made by Shap Smith to approve the minutes of February 24, 2025. Motion seconded by Shelley Nolan. Motion carried. (8/0/1) Don McDowell and George Cormier abstained.*

**OLD BUSINESS**

None

**NEW BUSINESS**

**1. Review checklist changes**

Sara Haskins presented a list of changes to the voter checklist since the last time reviewed on February 3, 2025. There have been 106 new voter registrations, 61 voters challenged, 42 voters purged and 81 voters transferred to other towns in Vermont. There are currently 4294 voters on the checklist. The BCA reviewed the changes. *Motion made by Charlie Burnham to accept the list as presented on pages 5-12 of the meeting packet. Motion seconded by Don McDowell. Motion carried (10/0).*

**2. Biennial checklist review**

Sara Haskins explained that the biennial review of the checklist needed to happen this summer and a certification letter needed to be submitted to the Secretary of State's Office by September 15. The Board discussed strategies for reviewing the checklist. The Board decided to have Sara upload the checklist into a Google Doc that can be shared. Shelley, Julia and Donnie offered to do the initial review of the checklist and work with the Town Clerk's Office to create a list to present at the next BCA meeting on September 8.

**OTHER BUSINESS**

Sara Haskins gave a quick update that the legislature has passed several new election laws, which are pending the governor's signature. Once the changes become finalized, Sara will share more information.

Sara informed the BCA of the new state election management software that was rolled out in May. The programmers spent the Presidential Primary at the Morristown elections learning boots on the ground how elections are run in Vermont.

Sara also shared that she was appointed as one of the two Vermont representatives to the Local Leadership Council and Standards Board of the U.S. Election Assistance Commission. She will attend a conference in Boston with other national election leaders, and she will share what she learns when she returns.

Morristown was also chosen to be a part of the U.S. Alliance for Election Excellence, a nonpartisan community of support that focuses on the fundamentals of democracy. As a cohort member, Morristown will commit to pursuing opportunities to increase the efficiency and effectiveness of election operations. Morristown is part of the Pathfinder Cohort, focusing on plain language & information design. This is an 18-month process and the Town of Morristown can become nationally certified for Election Excellence once completed.

#### **ADJOURN**

***Motion made by Richard Craig to adjourn. Motion seconded by Shap Smith. Motion carried. (10/0)***

Meeting adjourned at 7:08 PM.

Submitted and filed this June 25, 2025.

Sara Haskins, Clerk

*Please note all minutes are in Draft form and are subject to approval at the next Board of Civil Authority meeting.*