



**TOWN OF MORRISTOWN SELECTBOARD
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, June 2, 2025

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | Passcode 05661

The meeting will be live streamed on the Town of Morristown's website:

<https://www.morristownvt.gov/community/page/meetings-agendas-minutes> and on [Town GMATV YouTube Channel](#) when possible

I. 5:30PM - CALL SELECTBOARD MEETING TO ORDER

II. 5:31PM - AGENDA CHANGES/ADDITIONS

III. 5:33PM - COMMUNITY COMMENTS

IV. 5:43PM - APPROVE MINUTES

1. Approve minutes 5-19-25

V. 5:45PM - NEW BUSINESS

1. LCPC - Update on the Regional Plan - Tasha Wallis/Seth Jensen
2. Consideration to sign agreement with Lamoille County Sheriff's Department - Dispatch services
3. Approve 2025-2026 Tax Anticipation Note
4. Approve Fireworks Permit
 - a. LACiNg up for Cancer - June 28th
 - b. Town of Morristown - 4th of July
 - c. Kathy Demars - Private event Earl Grey Road - August 9th
5. Appoint Tyler Machia as Health Officer
6. Appoint Tyler Machia as Administrative Officer AKA Zoning Administrator and Brent Raymond as Assistant Administrative Officer AKA Assistant Zoning Administrator
7. Official receipt of the Proposed 2025 Zoning Bylaws from Planning Commission
8. Discuss the future of MCA
9. Review updated Cemetery forms

VI. 6:50PM - OLD BUSINESS

1. Street Treats - Itinerant Vendors, Peddlers, Food Sales application continued

VII. 7:00PM - APPROVE WARRANTS

VIII. 7:05PM - SCHEDULE

1. Monday, June 16, 2025 - SB Meeting - 5:30PM
Monday, June 26, 2025 - TBD Possible date of SB Public Hearing Zoning Bylaws - 5:30PM
Monday, July 7, 2025 - SB Meeting - 5:30PM

IX. 7:10PM - OTHER BUSINESS

1. Executive Session - Legal and Contract Negotiations

- a. Motion finding that premature public knowledge regarding employee contract negotiations would clearly place the employee and/or town at a substantial disadvantage.
 - b. I move to go into executive session to discuss contract negotiations, labor relations and civil litigation to which the town is a party and include to include Town Manager, Brent Raymond; Executive Assistant, Judi Alberi; Police Chief, Jason Luneau; Human Resources Director, Elz Townsend; Finance Director, Tina Sweet
- 2. Possible vote regarding contract negotiations of a public officer or employee subject to T1 V.S.A. § 313 (a) (1) (a).

X. 8:00PM - ADJOURN



SELECTBOARD MEETING MINUTES OF MAY 19, 2025

Members: Christopher Palermo, Laura Streets, Richard Craig

Absent: Don McDowell, George Cormier

ADMINISTRATION and STAFF: Brent Raymond, Town Manager; Judi Alberi, Executive Assistant; Sara Haskins, Town Clerk/Treasurer

PARTICIPANTS/GUESTS: Jerry Throne, John Meyer, Kevin Petrochko, Lori Martin, Colby Masse, Jason Tallman, Alex Goddard, Todd Bannister; Laura & Martin Green, Dan McLaughlin, Tom Cloutier*

**participating via Zoom*

5:30PM - CALL SELECTBOARD MEETING TO ORDER

Chris Palermo called the Selectboard Meeting to order at 5:34 PM at the Tegu Building.

5:31PM - AGENDA CHANGES/ADDITIONS

None

5:33PM - COMMUNITY COMMENTS

None

5:48PM - APPROVE MINUTES

1. Approve minutes of 5-1-25

Motion made by Richard Craig to approve the minutes of 5/1/2025. Motion seconded by Laura Streets. Motion carried. (3/0)

2. Approve minutes of 5-5-25

Motion made by Richard Craig to approve the minutes of 5/5/2025. Motion seconded by Laura Streets. Motion carried. (3/0)

5:50PM - NEW BUSINESS

1. On the Spot Awards

On-the-spot awards are opportunities to acknowledge outstanding employees for their exemplary service. The Selectboard recognized Kevin Petrochko, who has demonstrated exceptional dedication and initiative while serving as the interim Assistant Zoning Administrator, which he voluntarily assumed during a critical period without a Zoning and Planning Administrator. While in this role, he successfully completed multiple professional development courses with top scores-including International Association of Assessing Officers 101 and 102-and earned several Lister Training certifications. At the same time, he expanded his expertise in zoning analysis, permitting, E911 coordination, and public service, exemplifying a strong commitment to professional growth and the Town of Morristown community. Kevin's willingness to step up as Interim Assistant Zoning Administrator has been an invaluable service to the community, delivered with the highest level of

professionalism.

Also acknowledged were Colby Masse and Lori Martin. On May 1st, 2025, Paramedic Colby Masse and Advanced EMT Lori Martin demonstrated exceptional professionalism, composure, and clinical expertise while responding to a call involving a critically injured individual. Their swift on-scene stabilization, clear communication with hospital staff, and decisive action were instrumental in achieving a positive outcome for the patient. Their actions reflect the highest standards of emergency medical care and embody the dedication Morristown EMS strives to deliver daily. Both recipients will be receiving a certificate of recognition from the Selectboard.

The conversation ended with a recognition of all emergency medical service providers during National EMS Week.

Motion made by Richard Craig to award the On the Spot Awards, and authorized Chris Palermo, Vice Chair, to sign on behalf of the SB, to the participants. Motion seconded by Laura Streets. Motion carried (3/0).

2. Sign Resolution renewing participation in Lamoille Fibernet CUD and appointing a representative

Chris Palermo read the resolution renewing participation with Lamoille Fibernet CUD. The Morristown Select Board renewed its participation in the Lamoille Fibernet Communications Union District and appointed Jane Campbell as representative and John Meyer as alternate to the governing board for a term ending April 2026. The board approved continued participation in the district under Vermont law and discussed the expansion of long drop service areas due to additional funding, which will now help more residents access high-speed internet. NOW, THEREFORE, BE IT RESOLVED THAT: (1) The Selectboard of the Town of Morristown hereby approves the continued participation in the Lamoille FiberNet Communications Union District, and its qualification as a communications union district under the provisions of 30 V.S.A. chapter 82. (2) The Selectboard of the Town of Morristown hereby appoints the following representative and one or more alternates to the Governing Board of the Lamoille FiberNet Communications Union District for the term ending on the last day in April 2026:

Motion made by Richard Craig to sign the resolution renewing participation in Lamoille Fibernet Communication Union. Motion seconded by Laura Streets. Motion carried (3/0).

Motion made by Richard Craig to appoint Jane Campbell as representative with alternate John Meyer. Motion seconded by Laura Streets. Motion carried (3/0).

The board approved continued participation in the district under Vermont law and discussed the expansion of long drop service areas due to additional funding, which will now help more residents access high-speed internet.

3. Street Treats - Itinerant Vendors, Peddlers, Food Sales

Brittany Benway and Kyle Rowell completed an application for an Itinerant Vendor license for the business selling pre-packaged ice cream via a truck driving around playing music, selling "Street Treats". Laura Streets did not support the concept of a food truck that would compete with restaurants. She also noted that Article 0807-5.1, Itinerant Vendors, Peddlers, Food Sales, was drafted in 2014 and was outdated. She thought it should be updated. The Selectboard members agreed that they wanted the truck route and to put limits on where it could operate and the times of operation. The board decided to table the application and requested more detailed information about operating hours and specific locations, particularly regarding where the truck could and couldn't go in the village.

4. Approve SP&F Attorneys, P.C. to conduct the Town's tax sale

Sara Haskins, delinquent tax clerk, reported our current attorney felt that another firm should handle

this work. The town has previously used the firm of SP&F Attorneys, P.C., and it agreed to undertake the town's delinquent taxes, mostly due to Sara's fine job of reducing our delinquencies to a few each year. The Selectboard approved SP&F Attorneys P.C. to conduct the town's tax sales.

Motion made by Richard Craig to approve the firm of SP&F. Attorneys, P.C. to conduct the Town's tax sale. Motion seconded by Laura Streets. Motion carried (3/0).

5. Approve financing for 2024 International CV plow truck

Sara Haskins, Town Treasurer, reviewed 4 financial bids. The decision was made to approve a Union Bank loan at 5.2% for a 2024 International CV plow truck. Other bidders wanted a deposit in order to finance the loan. Union Bank is currently a bank that the town has been doing business with, and they require no deposit. This is a previously approved purchase via the replacement schedule.

Motion made by Richard Craig to accept the bid from the Union Bank for a loan of \$99,804 at a rate of 5.2% for 5 years to finance the purchase of a 2024 International CV plow truck at 5.2% for a 2024 International CV plow truck. Motion seconded by Laura Streets. Motion carried (3/0).

6. Approve Local Emergency Management Plan 2025

Motion made by Richard Craig to approve the Local Emergency Management Plan as presented and authorize Brent Raymond to sign and correct the EMS email address. Motion seconded by Laura Streets. Motion carried (3/0).

Jerry Throne noted that the current email address for EMS needs to be changed.

6:45PM - OLD BUSINESS

None

6:48PM - APPROVE WARRANTS

Motion made by Richard Craig to approve the warrants. Motion seconded by Laura Streets . Motion carried. (3/0)

6:50PM - SCHEDULE

- 1. Monday, June 2, 2025 - SB Meeting - 5:30PM**
Monday, June 16, 2025 - SB Meeting - 5:30PM

6:55PM - OTHER BUSINESS

None

6:55PM - ADJOURN

Motion made by Richard Craig to adjourn. Motion seconded by Laura Streets. Motion carried. (3/0)

Meeting adjourned at 6:25 pm

Submitted and filed this 5/19/2025.

Bonnie McDermott, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.



Roger Marcoux, Jr.
Sheriff



STATE OF VERMONT
LAMOILLE COUNTY SHERIFF'S DEPARTMENT
Post Office Box 96
Hyde Park, Vermont 05655

ALL LAMOILLE COUNTY
EMERGENCIES
DIAL - 911

Administration: (802) 888-3502
Civil Process: (802) 888-2561
FAX: (802) 888-2562

Agreement made this 1st day of July 2025 by and between the Lamoille County Sheriff's Department and the Town of Morristown.

Whereas the parties have reached an agreement for the provision of services by the Lamoille County Sheriff's Department to said town that agreement is set forth as follows:

1. The Lamoille County Sheriff's Department will provide 24 hour dispatching service for emergency police, ambulance and fire services, as they presently exist.
2. Morristown will pay to the Lamoille County Sheriff's Department the sum of \$160,199.00 for provisions of the aforesaid services from July 1, 2025 to June 30, 2026. Payment shall be made in equal quarterly installments of \$40,049.75 commencing July 1, 2025 and continuing on October 1, 2025, January 1, 2026 and April 1, 2026.
3. Any property acquired by the Lamoille County Sheriff's Department during the term of this contract and under the terms thereof shall, in the event of termination of this contract, become the property of the Lamoille County Sheriff's Department/Lamoille County. In this event, the equipment would be utilized by the remaining towns in the communication partnership.
4. The Lamoille County Sheriff's Department will provide Morristown an annual financial status report.
5. Disputes between the parties shall be resolved by such mediation or arbitration, as the parties shall mutually agree upon.
6. Pursuant to 24 V.S.A. §291a(c), the Sheriff shall be entitled to compensation of 5% of the total contract amount for administration services. This administration fee does not increase the total cost for services and shall be paid to the Sheriff in the same calendar year in which the contract payments are received by the Department under the contract. The allowable amount of compensation under this contract is \$8,009.95.

DATED: _____

Roger Marcoux
Roger M. Marcoux Jr., Sheriff

Select board Members Signatures



Town of Morristown
PO Box 748
Morrisville, VT 05661
www.morristownvt.org
eallen@morristownvt.org

FIREWORKS PERMIT APPLICATION

Applicant Name

LACiNg Up for Cancer Walk/Erica Scott

Date Submitted

05/21/25

Physical/Mailing Address

PO Box 828, Morrisville, VT 05661

Phone

(802) 595-9693 / Erica Scott

Email

kdemars@lhha.org

Purpose of Fireworks Permit

Finale of Cancer Walk

Date of Fireworks

06/28/25

Starting Time

Approx 9:30 pm

End Time

Approx 9:45 pm

Rain Date

N/A

Physical Location of Fireworks

People's Academy

Location of Fireworks Storage

In ATF approved magazines in E. Montpelier

Type & Quantity of Fireworks:(Acceptable Measures of Quantity Pounds or Number of Pieces)
1.3 (Class B/Display)

200-3" shells, 144-4" shells, 28-5" shells and 1 Class B Cake - all 1.3G Professional Fireworks

1.4 (Class C/Consumer)

N/A

Company or Individual Providing Display:

Northstar Fireworks

If using 1.3 /Class B:

BATFE License #

6-VT-023-24-6K-05661

BATF License Type:

24-Importer of Explosives

By Signing below I affirm that the Fireworks display will be conducted according to NFPA #1123 regulations regarding site selection, storage & performances; and the guidelines established by the Town of Morristown. *Dianna Montague*

For Office Use Only

Approval of Fire Chief

Don M. Dof.

Date

5/23/25

Approval of Police Chief

[Signature]

Date

5/23/25

Approval of Selectboard

Date



Town of Morristown
PO Box 748
Morrisville, VT 05661
www.morristownvt.org
eallen@morristownvt.org

FIREWORKS PERMIT APPLICATION

Applicant Name

Town of Morristown

Date Submitted

05/27/25

Physical/Mailing Address

PO Box 748, Morrisville, VT 05661

Phone

(802) 888-5147

Email

jalberi@morristownvt.org

Purpose of Fireworks Permit

4th of July Celebration

Date of Fireworks

07/04/25

Starting Time

Approx. 9:30 pm

End Time

Approx. 10:00 pm

Rain Date

To Be Determined

Physical Location of Fireworks

Harvey Property

Location of Fireworks Storage

In ATF approved magazines in E. Montpelier

Type & Quantity of Fireworks:(Acceptable Measures of Quantity Pounds or Number of Pieces)

1.3 (Class B/Display)

300-3" shells, 180-4" shells, 74-5" shells, 27-6" shells and 670 shots from 4 Class B cakes

1.4 (Class C/Consumer)

N/A

Company or Individual Providing Display:

Northstar Fireworks

If using 1.3 /Class B:

BATFE License #

6-VT-023-24-6K-05661

BATF License Type:

24-Importer of Explosives

By Signing below I affirm that the Fireworks display will be conducted according to NFPA #1123 regulations regarding site selection, storage & performances; and the guidelines established by the Town of Morristown.

For Office Use Only

Approval of Fire Chief

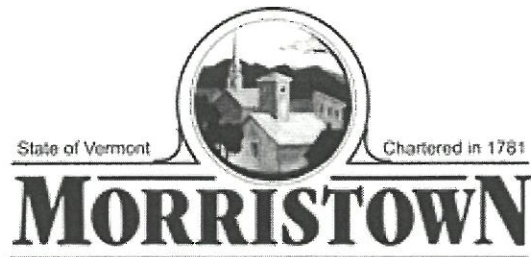
Date

Approval of Police Chief

Date

Approval of Selectboard

Date



Town of Morristown
PO Box 748
Morrisville, VT 05661
www.morristownvt.org
eallen@morristownvt.org

FIREWORKS PERMIT APPLICATION

Applicant Name

Kathy Demars

Date Submitted

05/28/25

Physical/Mailing Address

177 Demars Rd., Morrisville, VT 05661

Phone

(802) 888-4651

Email

Kathy Demars

Purpose of Fireworks Permit

Private Event

Date of Fireworks

08/09/25

Starting Time

Dusk

End Time

10:00 pm

Rain Date

N/A

Physical Location of Fireworks

279 Earl Gray Rd.

Location of Fireworks Storage

In ATF approved magazines in E. Montpelier

Type & Quantity of Fireworks:(Acceptable Measures of Quantity Pounds or Number of Pieces)

1.3 (Class B/Display)

300-3" shells, 180-4" shells, 74-5" shells, 27-6" shells and 670 shots from 4 Class B cakes

1.4 (Class C/Consumer)

N/A

Company or Individual Providing Display:

Northstar Fireworks

If using 1.3 /Class B:

BATFE License #

6-VT-023-24-6K-05661

BATF License Type:

24-Importer of Explosives

By Signing below I affirm that the Fireworks display will be conducted according to NFPA #1123 regulations regarding site selection, storage & performances; and the guidelines established by the Town of Morristown.

For Office Use Only

Approval of Fire Chief	_____	Date	_____
Approval of Police Chief		Date	5-25-25
Approval of Selectboard	_____	Date	_____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPOINT BLVD., #101 PETALUMA CA 94954	CONTACT NAME: PHONE (A/C, No, Ext): 415-475-4300 FAX (A/C, No): 415-475-4303 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Certain Underwriters at Lloyd's, London INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Vermont Fireworks Co., Inc. DBA: Northstar Fireworks Displays PO Box 65 East Montpelier VT 05651	NAIC # AA-1128623

COVERAGES

CERTIFICATE NUMBER: BL-004625

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X	PY/24-0298	01/24/2025	01/24/2026	EACH OCCURRENCE \$ \$5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ \$5,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$	
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					The company issuing this policy has not been licensed by the State of Vermont and the rates charged have not been approved by the Commissioner of Insurance. Any default on the part of the insurer is not covered by the Vermont Insurance Guaranty Association.	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Kathy Demars, Rick & Jaimie Welcome (property owner) and Town of Morrisville are Additional Insured as respects the Class B (1.3g) fireworks display(s) on 08/09/2025 located at 279 Earl Gray Rd., Morrisville, VT 05661. This policy provides a two-year extended reporting period from the date of the display. 30-day notice of cancellation and a 10-day notice for non-payment applies.

CERTIFICATE HOLDER**CANCELLATION**

Kathy Demars 177 Demars Rd. Morrisville VT 05661	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Susan Etter</i>
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

Underwriter's at Lloyd's, London: Referred to in this endorsement as either the "Insurer" or the "Underwriters"
This endorsement modifies insurance provided under the following:

SECTION III. PERSONS INSURED

In consideration of the premium charged for the Policy, it is hereby understood and agreed that the following entity(ies) is an additional insured pursuant to Section III. e), but only as respects the specific Display or Special Effects listed on the attached Certificate of Insurance:

Name of Person or Organization (Additional Insured):

Kathy Demars, Rick & Jaimie Welcome (property owner) and Town of Morrisville

177 Demars Rd., Morrisville, VT 05661

08/09/2025

Any coverage afforded to any above person or entity as an Additional Insured shall apply only with respect to **Bodily Injury** or **Property Damage** directly resulting from (1) the **Named Insured's** ongoing operations performed for such specific person and entity; or (2) acts or omissions of the Additional Insured in connection with their general supervisions of the **Named Insured's** ongoing operations. Coverage for such person or entity as an Additional Insured does not apply to:

- (i) **Personal Injury and Advertising Injury Liability;**
- (ii) **Fire Legal Liability;**
- (iii) **Employee Benefits Liability;**
- (iv) **Bodily Injury or Property Damage** which the person or entity is obligated to pay as damages by reason of the assumption of liability under a contract or agreement but this shall not apply to liability for damages the person or entity would have in the absence of the contract or agreement;
- (v) **Property Damage** to: (1) property owned, used or occupied by or rented to such person or entity; (2) property in the care custody, or control of such person or entity or over which such person or entity is for any purpose exercising physical control; or (3) any work, including materials, parts or equipment furnished in connection with such work, which is performed for the person or entity by or on behalf of the **Named Insured**.
- (vi) **Products-Completed Operations Hazards;**
- (vii) Any obligation assumed by the Additional Insured in any contract related to the Display or Special Effects listed in the attached Certificate of Insurance.
- (viii) Such other **Claims, Accidents**, offenses, damages and/or liabilities which may be excluded pursuant to Section V. Exclusions of the Policy.

All other terms, exclusions and conditions of this Policy remain unchanged.

PY AI 006 6-14

FOR OFFICE USE ONLY

Beginning Date: _____

Expiration Date: _____

Resignation Date: _____

Entered: _____

Town Health Officer Recommendation Form

This is a: ☐ New Appointment ☐ Re-appointment

Is a resignation letter needed from previous Health Officer? ☐ Yes ☐ No

Start Date: _____ Town/Municipality: _____

County: _____ Full Name: _____

Home Delivery Address: _____
(DO NOT USE the Town Clerk Office or a Business for your Home Address)

Street Address for UPS Deliveries: _____

Email Address: _____

Telephone(s): W: _____ H: _____ Cell: _____

Education: High School ____ College ____ Other (list) _____

Professional Degree: ____ (e.g. MD, RN, DVM, DDS) Occupation: _____

Please give a brief statement noting why the select board believes the recommended individual will make a good Health Officer:

Signed: _____
Chair of the Select Board Date

Print Name: _____

Return completed recommendation form to:

AHS.VDHTHO@vermont.gov

or

VT Department of Health
Environmental Health, Town Health Officer Program
280 State Drive

Waterbury, VT 05671-8350

Toll-Free Telephone: 800-439-8550

Fax: 802-863-7483



Acting Administrative Zoning Officer (AZO) - The Acting Administrative Zoning Officer shall serve as Zoning Administrator (ZA) in the event of one the following occurrences:

1. Illness or incapacitation of the Zoning Administrator lasting longer than a week.
2. With the permission of the Zoning Administrator during a period of prolonged absence such as a vacation, bereavement, or other approved absences lasting longer than a week.
3. In the event the ZA feels that they have a conflict of interest with a particular application the ZA may delegate an application to the AZO to review and permit at their discretion. Prior to delegating an application to the AZO the ZA shall seek guidance from the Vermont State Ethics Commission, Vermont League of Cities and Towns or Town Attorney to determine if the perceived conflict of interest is an actual conflict of interest. In the event that the ZA is determined to have an actual conflict of interest as defined in the Town of Morristown Code of Ethics then the ZA shall inform the AZO of the conflict and hand over the Application to the AZO to review and approve. The ZA will prepare a memo noting that they have a conflict of interest with an application and that they are delegating the application to the AZO to review and approve on their behalf.
4. With a majority vote of the Selectboard at their discretion.

The AZO shall NOT have the power to approve or review any application or make rulings on how to interpret the Morristown Zoning and Subdivision Bylaws outside of the conditions noted above. The AZO shall be bound to interpret the regulations literally as noted in 24 V.S.A. § 4448.



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: June 2, 2025
Subject: Official receipt of the Proposed 2025 Zoning Bylaws from Planning Commission

Background:

Below are Bylaw Sections modified for legal or HOMES Act:

Section 204.5 (a) – combine single- and two-family to use same review standards in each Zone (HOMES Act)

Section 204.5 (a) – remove shelter as conditional use – not covered by Title 24 mandatory process in all Zones (HOMES Act)

Section 206.1 – Modify so single-family and two-family have same review standards (HOMES Act & Legal Comment)

Section 325 – Increase period for ANR review of flood projects to 30 days (Legal Comment)

Section 401.1(c) – Add ADA access mandates to Fair Housing Act (Legal Comment)

Section 501 – DRB “no hearing required” for site plan review was removed per state law requiring DRB hearings for formal actions (Legal Comment)

Section 501 – Add exemption from site plan review for single-family and two-family dwellings (HOMES Act)

Section 750.5 – Removed Zoning Administrator public hearing requirement for Minor Subdivisions (Legal Comment)

Definitions, Accessory Apartment – Deleted and replaced with Statutory references for continuity (HOMES Act)

Definitions, Dwelling – Modify per HOMES Act

Definitions, Parking – Rewrite for consistency with HOMES Act

Note: All of the other amendments are non-mandatory but resulted from many Planning Council and recently Commission meetings.

The list of topics with legal comments received but not included in the May 20, 2025 PC Amendments are:

- A. Section 204.4, Waiver - Recommendation was to add clarity to “goals” to be met to be granted a dimensional waiver - not modified by PC. Adding clarity would require time to revisit town plan and town policy goals, and add to this Section, so PC deferred to next round of amendments.
- B. Section 204.5(a), Use Table – Recommendation was to add clarity on “uses not listed are prohibited” or “uses not listed may be reviewed by DRB”. No changes made and deferred to next round of amendments.
- C. Section 402.1 – Permit Effective Period – 10-year max should be reduced to 2 or 3 years, no changed by PC due to some larger projects needing time to be completed. Not sure if moved to next round of amendments.

- D. Section 470, Signs – No changes to require a zoning permit for all signs. Current bylaw requires written approval in Section 471.1(a) but a zoning permit in Section 471.1(g). PC saw signs needing more public input in a future amendment process. A change to 471.1 (a) could be simple - require a zoning permit (not written approval) to be responsive to legal.
- E. Section 500, Site Plan – Add clarity to limit extent of Zoning Administrative site plan reviews and amendments to DRB decisions – PC made no changes to improve clarity or limit administrative amendments, deferred to next round of amendments. This is a significant amount of work and could be done if adoption process delayed.
- F. Section 660 – Act 250 Local Review – No changes made, but both PC and DRB have discussed as a potential topic in next round of amendments per legal comment. Legal comment was to ensure the Town complied with MAPA (statutory hearing procedures /VRCP), and to watch for State law changes that might impact town's ability to conduct local reviews.

Attachments:

- 1. 1 - Stone Shore Memo on 2025 zoning amemdments 06-02-2025
- 2. ACCD notice - RECEIVED May 1 2025
- 3. 24 VSA 4442 _ Adoption Process 120 days
- 4. 1 - Morristown REPORT 24 VSA 4441_CPR-Bylaw-ReportingForm HOME Act 2025 AMENDMENTS
- 5. 1 - 2025_proposed_zoning_bylaw_amendments -PC-05-20-2025_FINAL for Selectboard

Memo

✓ Included in 2025 Amendments

To: Morristown Planning Commission

From: Ron Rodjenski, Stone Shore Municipal Consulting, LLC

✗ Deferred

Re: Statutory & Housekeeping Bylaw Amendments

The below recommendations are in addition to the 2025 strike amendments previously warned for a public hearing with a focus on statutory compliance, clarifying ambiguities and formatting errors. At the end of this memo are some recommendations for future amendments.

If accepted by the Planning Commission, one or more of the following revisions will be merged with the 2025 Strike Amendments and set for a new public hearing.

- ✓ 1. **Section 204.3 Variances** – Sentences 2 and 3 are flood hazard bylaw provisions for a specific variance process 24 VSA 4469(d) & should be moved to Section 320, Special Flood Hazard Area).
- ✗ 2. **Section 204.4, Waivers.** Undefined terms lead to inconsistencies and risk of unfair regulatory practices by treating similar applications differently. This section should be considered for removal or simplification.

To simplify, remove percentages and set a numeric minimum after consideration of highway safety & function and VT Fire Safety guidelines, ex. 20-foot building separation for wooden structures indicates 10-foot side & rear setback for the Bylaw waiver to match State Rules and would be easy to administer by the ZA, not referred to the DRB. If setback waivers are desired with public notice, the administrative approval could be sent to adjoining neighbors for their 15-day opportunity to request a DRB Waiver hearing.

The current 2025 version of waivers encourages developers to install pocket parks, etc. to gain approval making it administratively difficult to negotiate consistently (town staff presumably would be the lead negotiator to set a value of the improvement to gain approval for DRB waiver approval. But several words in 204.4 aren't supported by guidelines on what they mean or how to weigh their value (silly example, but "is on park bench worth 1-foot of a request 3-foot waiver"). Most importantly, not all applicants will have that capacity to offer improvements beyond improving the Grand List. If this section remains, several "squishy" words should be defined to enable administrative use, and be based on the town plan goals and objectives:

- a. “rural feel” – that is a state of mind and personal experiences, what is needed from the applicant to prove that an improvement will result in a rural feel without guidelines?
 - b. “minimize impact on surroundings” – who determines minimize?
 - c. “neighborhoods existing settlement pattern” – are patterns mapped?
 - d. “detract from value of adjacent properties” – value determined by... appraiser?
 - e. “desirable and durable” – is there a town adopted list to choose from, who’s list and where is it published to show it is desirable?
- ✗ 3. **Section 204.5, a. Use Table.** For clarity, the first sentence of 204.5, a, should state “Uses not listed below are prohibited, except that the DRB may review uses not listed as conditional uses if deemed to be substantially similar to a defined Permitted or Conditional Use.”
- ✓ 4. **Section 206.1 Design Criteria for Dwellings 1-4 units, Subsection a, Architectural Repetition.** This section requires homes in some districts to be architecturally different from homes adjoining and across the street. Design review for single-family homes is unusual. While one- and two-family dwellings are not subject to site plan review (24 VSA 4416), this proposed Section 206.1 does include some prohibited 4416 elements like Section 206.1, f (garage location) and 206.1 (g) sidewalk design and installation requirement. The town attorney advised that 206 appears to conflict with the HOME Act. **Suggestion:** Use Section 206 only for 5 units or more in all Districts that allow housing. Work on this concept in a future amendment but use 24 VSA 4414, 1(E) which allows towns to adopt “Design Review Districts” which is what 206.1 wants to be and re-confirm HOME Act compliance with the town attorney before the hearing process starts.
- ✓ 5. **Section 206.2 Design Criteria for Dwellings 5+ units, Subsection (j) Stormwater –** Stormwater into the highway is already addressed in 19 VSA 1111 regarding control of stormwater from land development by the Selectboard or Road Commissioner review. Site plans or sketches presented to the Town should be referred to the Road Commissioner to determine if 19 VSA 1111 approval is required before a project sends stormwater to the public stormwater system.
- ✗ 6. **Section 206.3 – Cottage Court Development.** The definition of “Cottage Court Development” [Page 52] and Section 206.3 should not be in the Bylaw but used in a guidebook for Planned Unit Developments or possibly used in Section 510 as an example of creative development, but not kept in Section 206.3 subject to Section 630 as a Conditional Use Review. Cottage Court developments are a function of Planned Unit Developments and can take many forms, limiting to 800 SQ ft dwellings seems not in keeping with the spirit of flexibility of PUDs. Suggestion: Move elements of the draft

Cottage Court bylaw to 510 or simply share the concept with developers as a guide to developing their property. See definition of PUD in 24 VSA 4417 to see how broad this provision is as compared to trying to define one style in the draft 2025 Bylaw Section 206.3. Work more with Section 510 if that is not achieving town plan goals.

- ✓ 7. **Section 207.2 Historic Preservation Applicability** – 6th line – Correction in “...and **207.3 (K)** for Mix of Uses of the Criteria...” should be “207.3 (h)”
- ✓ 8. **Section 325, Flood Hazard**. Correction to 21 days of review by the State to statutory 30 days in 24 VSA 4424, a, 2, D, III – “either 30 days have elapsed following the mailing [to the Agency] or the Agency or its designee delivers comments on the application.”
- ✓ 9. **Section 401.1(c), Permit Exemptions** – Both Americans with Disabilities Act (ADA) and FHA – Fair Housing Act supersede local zoning so this section should include both.
- ✗ 10. **Section 402.1, Permit Renewals** – Unusual to have zoning permits with 12 year lives making record keeping unwieldy over that length of time, including for listers to inspect each year, & approved projects being deferred past the communities’ update of new town plan goals. 12 years should be narrowed to a manageable permit window of 3 total years (2 initial plus, 1 extension year). Note: The past practice of adding permit conditions with interim deadlines for construction, for example, “must complete one item in four months”, are not provided for in the statutory 2-year window to complete construction per 24 VSA 4449, a, 4.
- ✓ 11. **Section 424 Tiny Houses** – 3rd line – “comply with **§424.4 c**” should be “**423.4, c**”.
- ✓ 12. **Section 455 & 456 – Access Permits** – Per 19 VSA 1111 jurisdiction is granted to the Selectboard not zoning administrator so this section in the 2025 amendments should refer to obtaining the required 19 VSA 1111 permit from the Road Commissioner for new driveways or changes in use of existing driveways (not seeking an access permit from the ZA). Note: Once outside the public ROW, the driveway or road construction activities are subject to a zoning permit issued by the ZA. The 19 VSA 1111 requirement is already in the 2023 Bylaw to go to the Road Commissioner for subdivisions (not amended by 2025 Amendments). It is unusual for a zoning bylaw to not maintain the Selectboard and Road Commissioner administrators of highway access permits as delegated in 19 VSA 304 and 24 VSA 1236(5). This doesn’t prevent the ZA from assisting applicants in presenting an application to the Road Commissioner, but the Road Commissioner should have the final permit granting authority (signing and placing permit conditions). Additionally, 19 VSA 1111 permits do not have a 15-day appeal period to the DRB, so making them “appealable by zoning permit” is inappropriate. Suggestion is to shorten and combine 455 & 456 to “Access Permits: Applicant shall secure 19 VSA 1111 permits from the Town Manager for town highways and Agency of Transportation for state highways.”

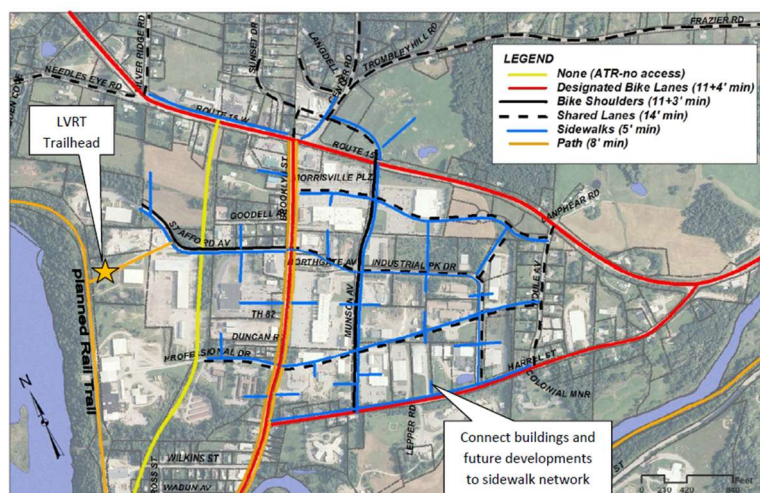
- ✗ 13. **Section 470, Signs.** When the ZA issues a written approval, which is an appealable “act” per 24 VSA 4465, the current email approval process fails to provide the statutory appeal rights to adjoining landowners (i.e. the 15-day public appeal period). The proper regulatory tool is a sign exemption or a sign permit requirement. For example, the sign sections when taken together are ambiguous: from all signs are exempt under Section 401.1 (d), to some signs require a permit in Section 471.1 (g), to some signs require written approval of the ZA in 471.1 (a) and a general statement that 476 “all signs not permitted are prohibited”. **Suggestion:** Delete 401.1 exemption and clarify what is an exempt sign in Section 470 where the sign regulations are found. Note: Sign regulations are difficult, including time-consuming for enforcement, so the simpler the better. For example, to simplify the current 471.1 (g), add a sign exemption for the replacement of existing signage if the same size, height, location so there is no need for the new business to apply for a permit to replace signs due to a name change. Lighted replacement signs should be limited to permitted signs and comply with current sign lighting requirements.
- ✓ 14. **Section 425 Fences.** This is a second “exemption” issue from 401.1 with all fences exempt per Section 401.1 but Section 425 regulates fences. A short edit to Section 425 is to exempt all fences placed on side and rear property lines, or within five feet of said line, if not greater than 6.5 feet in height above ground level and exempt all fences placed on the front property line or in the front yard setback area if not greater than 4.5 feet in height above ground level. Fences placed inside a parcel (more than five feet from a side or rear property line and not inside the front yard setback) shall be no higher than 8-feet. Any fence proposed higher than the above maximums shall be reviewed by the DRB as a conditional use.
- ✗ 15. **Section 479, Sign Exemptions** – Add school & municipal signage on public properties or within public highway right-of-ways as exempt to eliminate & simplify the current effort in 2025 amendments to add/define a “town sign” like in 479’s 1st paragraph and 479, b & c.
- ✗ 16. **Section 484.** Gas Stations – No gas stations are allowed in Morristown by Section 204.5(a), making existing stations non-conforming. The definition of Gas Station [Page 53] includes EV charging, hydrogen, & other propulsion fuels. Suggestion: The Bylaw could clarify or provide for individual (private or public property) or small scale EV charging stations as an administrative permit when installed on existing non-conforming gas station parcels without DRB hearing normally required in Section 432.1 & 435. Also, EV charging locations should not reduce the required parking space requirements in Section 450. An exemption for personal or private business use, versus public charging stations, could be added. This topic may require more research and action in a future amendment.

- ✓ 17. **Bylaw 501 Site Plan Approval [Page 31]** – The HOME Act (24 VSA 4412) requires that any district that allows year-round residential use must allow duplexes with dimensional standards no more restrictive than single-family homes, and if the lot is served by public water and sewer, the town must allow up to a four-unit dwelling as aa permitted use. 24 VSA 4416(a) prohibits towns from applying site plan review to single-family and two-family dwellings. 1st sentence - Change beginning of 1st sentence to “Single-family and two-family dwellings are exempt from site plan review per 24 VSA 4416(a) and....”.
- ✓ 18. **Bylaw 501 Site Plan Approval [Page 31]** – delete last sentence “If the application is classified as a Permitted Use, the DRB may approve the application without a warned hearing” because the DRB is not authorized to meet without public notice per 24 VSA 4464, a(1) and a (2), only 15 day and 7 day notices are allowed.
- ✓ 19. **Section 505 (g) – Plantings** – Change Zone 3 to **Zone 4b** per 2023 USDA guidance and UVM “Vermont - New Plant Hardiness Zones”
- ✓ 20. **Section 622, Enforcement – Penalties** – This section is redundant as it is repeated in Section 621 which includes the proper and necessary references to state law, 24 VSA 4451, etc. Repeating the referenced statutory language in Section 622 requires the town to continually look to state law amendments and then update 622, vs relying on Section 621 referral to notify applicants what Section of State law will be followed for town bylaw enforcement.
- ✗ 21. **Bylaw 710.2 Subdivision – Application of Regulations** – this section includes the term administrative minor subdivision approval and defines minor as any proposed subdivision resulting in no more than one new parcel (2025 amendment says 2 parcels). This provision creates a “work around” where applicants can avoid major subdivision review by the DRB (major being all subdivisions with 3 lots or more) by submitting consecutive minor subdivision applications resulting in no limit on new lots created administratively. Most significantly the town has a robust PUD section for 3 lots or more in Section 510 that should not be avoided by administrative workarounds because it is adopted to implement Town Plan goals and objectives. To close the work around, such subdivisions can be limited to one subdivision every 5 years or 10 years and to clarify “lot count”, at the end of 710.2 the bylaw can provide: “For lot count, the original parcel being subdivided counts as one new parcel (i.e. due to newly reduced acreage).” Variations in an amendment – Minor subdivisions allow no more than 2 (or 3) lots every 5 (or 10) years.
- ✓ 22. **Bylaw 750.5 Subdivision – Public Hearing** – Delete “The zoning administrator for a minor subdivision...shall hold at least one public hearing” – There is no statutory authority for ZA public hearing review and on appeal the town attorney feels they could likely defend the ZA hearing process. The town attorney advised leaving public hearings to the DRB which

is clearly authorized to conduct hearings under 24 VSA 4460, e. In addition, the goal of administrative subdivisions is to expedite that process for the landowner. To accomplish that goal the bylaw should have a clear and concise checklist to assist the landowner to prepare the minor subdivision application and gain approval administratively (no public hearing). If public notice was of the ZA Public Hearing – then the Town could modify Section 720.4 and send the **Sketch Plan Approval Letter** to adjoining neighbors whether the subdivision is minor or major as an initial notice of the possible subdivision and their right to participate in the subdivision process.

- ✗ 23. **Section 795.2 – Lot Line Change** – The ZA position is administrative, charged with fairly & literally applying the bylaw for all applicants. Bylaw language that is hard to consistently apply creates the risk of unfair treatment, so deleting 795.2 is recommended unless clear guidelines are added to the Bylaw to assist the ZA in determining when a lot line change is not in the “best interests of the Town”. Section 795.2 now reads: “The Zoning Administrator may require a lot line change applicant to obtain a subdivision permit rather than a lot line change if it is felt to be in the best interest of the town.”
- ✗ 24. **Section 820.5 Streets** – The second sentence should be deleted as it is unnecessary and adds inappropriate statement that the “Selectboard should act upon the Zoning Administrator’s recommendations” regarding street acceptance. Acceptance is by agreement of the developer & the Selectboard. The Selectboard uses their own standards for acceptance & public benefit objectives usually formalized in an Offer of Dedication & Acceptance (or similar negotiated legal agreement) per 19 VSA 710, etc. not on the recommendation of the ZA.
- ✗ 25. **Section 835 – Sidewalks** – This section requires new sidewalks per the 2011 RSG Circulation Study which is also a goal in the Town Plan (sidewalk connectivity). There are many sidewalk segments in the Circulation Study, including background support in its Appendix 1, and both should be in DRB member packets for reference. No changes just awareness. The image below is the proposed sidewalk map implemented by Section 835:

Figure 30: Future Long Term Bicycle and Pedestrian Facilities



- ✓ 26. **Section 850.1(c) State Permits** – To expedite permit reviews, this section can provide that “Projects receiving state permits for wetlands and stormwater are exempt from review of those elements under this Bylaw when in compliance with all other local ordinances and permits”.
- ✗ 27. **Article IX – Definitions** – Several definitions appear to be headed to regulatory language & past purely a definition, like Primitive camps, Short-term rentals, Development (new 2025 proposed 19 VSA 1111 highway cuts require a zoning permit) and Cottage Court Development. Other than recommending not moving forward with the 19 VSA 1111 change in the 2025 definition change to “Development”, the other definitions can wait for a future bylaw amendment process.
- ✗ 28. **Section 1000 through 1111 – Zone Boundaries** – The practice of relying on lengthy and likely inaccurate definitions from time to time, like using “ravine”, adds unnecessary length to the Bylaw, offers little opportunity for the public or applicants to understand easily, and makes this simple Bylaw element complex. Suggestion: Delete 1100 and use a map that can be publicly vetted instead of adding the map after the effective date. Adding the map after the effective date also creates a “non-regulatory” map being “added to” the Bylaw as an Appendix post-public hearing implies it was publicly vetted. Also, adding boundary maps later can result in errors like the SSMA 2023 which did not include LDR-3 and should have. **Suggestion:** Delete all boundary definitions but keep each zone’s “Purpose” statement which should be expanded in future amendments to more closely and clearly describe the area as detailed in the Town Plan Future Land Use Map. Use a zoning map or words is allowed by 24 VSA 4444. Using a map for the public review is clear & space is reserved in Appendix 3 of the 2025 amendments.
- ✗ 29. **Sewer Service Management Areas (SSMA)** – Unsure why this boundary is defined in the Zoning Bylaw when it is most appropriately in a Sewer Ordinance managed by the sewer operators and Village Trustees. Additionally, the Bylaw only uses the defined “SSMA” boundary in two PUD subdivision sections to preserve agricultural soils within the SSMA per Section 510, 2, I & Section 510, 6, d. Ag soil preservation and open space delineation is adequately addressed in 510 without needing to refer to SSMA boundaries. Suggestion is to delete Section 1120 and advise the Village Trustees to adopt water and sewer service areas informally or formally for reference in town planning & compliance with the HOME Act.

Future amendment process

- ✗ 30. **Section 440 - Clean-up of Building Site** – 90 days to clean up a site is difficult to enforce and often would be impractical to meet following fire, especially with insurance adjuster visits, hiring contractors, & working with the town. Revise to 180 days, then only extend

via DRB conditional use hearing for good reason, like documented effort by the landowner to clean up the site (invoices), or letters from other regulatory agencies that are delaying progress. Section 442 seems excessive as most immediate safety responses include boarding up windows for safety. Is this town objective better implemented via a Health Order under 18 VSA 602 or separate blighted buildings ordinance. Might be some history on this and better ways to address than via zoning bylaw.

- ✗ 31. **Bylaw 501 Site Plan Approval [Page 31]** – Delete second sentence and add new second sentence per town attorney recommendation “Administrative site plan approval is limited to minor amendments to previously approved site plans per 24 VSA 4464(c) and projects determined to have a substantial impact under any site plan review criteria shall be referred to the DRB.” [Additional guidance on defining “substantial” is recommended, see **Attachment A** to this memo.] This recommendation should be paired with a reduction in the need for Section 500 site plan approvals, improve minimum requirements for sketches for administrative approvals. More discussion needed.
- ✗ 32. **Section 637 (NEW) – Conditional Use by DRB -Exemptions.** Add new section to expedite new business approvals - “Within any zoning district, a change from one conditional use to another conditional use may be approved administratively, if found by the administrative officer to be a minor, non-material change in size or the nature of conditional use related impacts than can reasonably be anticipated as similar as compared with the previously approved conditional use. The previously approved conditional use must be conforming with the zoning bylaw when proposed to be changed to a new conditional use. The Administrative Officer may refer any such application to the Development Review Board if questions or concerns arise that are not resolvable at the administrative level.” More discussion needed.
- ✗ 33. **Section 660, Local Act 250 Review** – Suggest deleting as compliance with 24 VSA 4420 includes understanding and applying the procedures in the Municipal Administrative Procedures Act 24 VSA Chapter 36, typically administered by land use attorneys (like, witness cross-examining procedures, and evidentiary fact-funding). The cost of complying with 4420 seems like a good thing to defer to the State versus DRB hearing expenses. More discussion needed.
- 34. **Additional Comments** – Town Staff continues to run across bylaw irregularities, ambiguity and areas for improvement in administrative permitting, and clarity to landowners (checklists, and reduced need for DRB review). The planning commission should actively seek amendments from town staff to reduce regulatory burden on landowners while achieving town plan objectives.

End of memo

Attachment A

(Morristown Planning Commission Memo 03/23/2025)

For future Bylaw Amendments Discussion to expedite minor permit amendments under Section 500 (Site Plans) and 630 (Conditional Use Approvals) and 700 (Subdivisions)

If the bylaw allows, the zoning administrator may approve projects normally assigned to the DRB by following clear ADMINISTRATIVE REVIEW PROCEDURES per 24 VSA 4464, c:

(c) Administrative review. In addition to the delegation of powers authorized under this chapter, any bylaws adopted under this chapter may establish procedures under which the administrative officer may review and approve new development and amendments to previously approved development that would otherwise require review by an appropriate municipal panel. If administrative review is authorized, the bylaws shall clearly specify the thresholds and conditions under which the administrative officer classifies an application as eligible for administrative review. The thresholds and conditions shall be structured such that no new development shall be approved that results in a substantial impact under any of the standards set forth in the bylaws. No amendment issued as an administrative review shall have the effect of substantively altering any of the findings of fact of the most recent approval. Any decision by an administrative officer under this subsection may be appealed as provided in section 4465 of this title.

The DRB should retain decision-making powers on all substantial impacts caused by amendments on neighboring properties, like screening elements, new lots, off-site stormwater impacts and altering findings of fact obtained in the most recent DRB approval process. This results in Administrative Approvals being “Minor non-material” amendments to previously approved land development which may be reviewed and approved administratively. Morristown may also elect to continue minor subdivisions as those procedures are in place excepting the “work around” issue in the 2023 Bylaw for unlimited consecutive minor 2-lot subdivisions to avoid major subdivision determination requiring PUD review.

"Non-material" means project elements proposed to be modified that do not undermine nor negate conditions deemed necessary in prior approvals to satisfy bylaw requirements. This is primarily because the DRB public hearing process will not be used in administrative process so administrative permits should not result in significant changes not considered by the public.

These may include but are not limited to:

- Relocation of site improvements or accessory structures as long as all other relevant requirements (setbacks, site coverage limitations, etc.) remain satisfied.

- Reapproval of plans previously approved by the DRB that may have expired where no material changes from those previously approved plans are proposed and where no relevant zoning bylaws have changed that would otherwise alter the approvability of those plans.

As-Builts – Administrative Approval

Approval of plans showing minor adjustments based on "as built" field measurements after construction that do not create material changes to underlying requirements or conditions of approval, such as:

- Minor changes to approved landscaping plans, such as substitution of species or materials that will still satisfy the qualitative and functional purposes intended.
- Increases in building size and/or site coverage totaling less than 5,000 sq ft or 3%, whichever is smaller.
- Changes in use of buildings or sites where all other site or permitting requirements remain satisfied.

The Administrative Officer retains the authority to refer any such application to the Development Review Board at the Officer's sole discretion or if questions or concerns arise that are not resolvable at the administrative level.

Ron Rodjenski

From: Zoning <zoning@morristownvt.gov>
Sent: Thursday, May 1, 2025 3:13 PM
To: Ron Rodjenski
Subject: FW: DHCD Automatic Response: Proposed Municipal Plan or Bylaw Submission

See below

Kevin Petrochko

Interim Assistant Zoning Administrator

Town of Morristown, VT
43 Portland Street | PO Box 748
Morristown, VT 05661
zoning@morristownvt.gov
(802) 888-6371

From: Plaksa, Joshua <Joshua.Plaksa@vermont.gov>
Sent: Thursday, May 1, 2025 2:30 PM
To: Zoning <zoning@morristownvt.gov>; Plaksa, Joshua <Joshua.Plaksa@vermont.gov>
Subject: DHCD Automatic Response: Proposed Municipal Plan or Bylaw Submission

Thank you, Morristown, for your submittal to the Department of Housing and Community Development (DHCD). This email shall serve as proof of receipt, as required by 24 V.S.A. §4384, §4385, §4441 and §4445.

Submission Type: Proposed Municipal Bylaw

Submitted plans and bylaws will be uploaded to the searchable [Municipal Plan and Bylaw Database](#). Please remember to send DHCD and your regional planning commission a PDF of the adopted version within 30 days of adoption, in keeping with 24 V.S.A. § 4385 (c). Please ensure adopted Municipal Bylaws are in conformance with Act 47 of 2023 (HOME Act), which adds a requirement to submit a Bylaw Reporting Form.

*Kindly ensure all submittals meet the submission requirements as outlined on our [website](#):

- PDF document must be searchable (OCR).

The Vermont Statutes Online

The Statutes below include the actions of the 2024 session of the General Assembly.

NOTE: The Vermont Statutes Online is an unofficial copy of the Vermont Statutes Annotated that is provided as a convenience.

Title 24 : Municipal and County Government

Chapter 117 : Municipal and Regional Planning and Development

Subchapter 009 : ADOPTION, ADMINISTRATION, AND ENFORCEMENT

(Cite as: 24 V.S.A. § 4442)

§ 4442. Adoption of bylaws and related regulatory tools; amendment or repeal

(a) Public hearings. Not less than 15 nor more than 120 days after a proposed bylaw, amendment, or repeal is submitted to the legislative body of a municipality under section 4441 of this title, the legislative body shall hold the first of one or more public hearings, after public notice, on the proposed bylaw, amendment, or repeal, and shall make copies of the proposal and the written report of the planning commission available to the public upon request. Failure to hold a hearing within the 120 days shall not invalidate the adoption of the bylaw or amendment or the validity of any repeal.

(b) Amendment of proposal. The legislative body may make minor changes to the proposed bylaw, amendment, or repeal, but shall not do so less than 14 days prior to the final public hearing. If the legislative body at any time makes substantial changes in the concept, meaning, or extent of the proposed bylaw, amendment, or repeal, it shall warn a new public hearing or hearings under subsection (a) of this section. If any part of the proposal is changed, the legislative body at least 10 days prior to the hearing shall file a copy of the changed proposal with the clerk of the municipality and with the planning commission. The planning commission shall amend the report prepared pursuant to subsection 4441(c) of this title to reflect the changes made by the legislative body and shall submit that amended report to the legislative body at or prior to the public hearing.

(c) Routine adoption. A bylaw, bylaw amendment, or bylaw repeal shall be adopted by a majority of the members of the legislative body at a meeting that is held after the final public hearing, and shall be effective 21 days after adoption unless, by action of the legislative body, the bylaw, bylaw amendment, or bylaw repeal is warned for adoption by the municipality by Australian ballot at a special or regular meeting of the municipality.

(d) Petition for popular vote. Notwithstanding subsection (c) of this section, a vote by the legislative body on a bylaw, amendment, or repeal shall not take effect if five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 20 days of the vote. In that case, a meeting of the municipality shall be duly warned for the purpose of acting by Australian ballot upon the bylaw, amendment, or repeal.

(e) Multipurpose hearings. Nothing contained in this chapter shall be construed to prohibit any public hearing held under this chapter to be held for more than one purpose under this chapter. A municipality may prepare and adopt a plan, one or more bylaws, and a capital budget and program in the same proceedings. However, all the provisions of this chapter applicable to each purpose of the hearing shall be complied with.

(f) Unorganized towns and gores. A bylaw, amendment, or repeal of a bylaw of an unorganized town or gore shall be adopted by a majority of votes cast at a meeting of the regional planning commission in which the unorganized town or gore is located at which a quorum is present. However, a bylaw, amendment, or repeal of a bylaw of the unified towns and gores of Essex County, namely Averill, Avery's Gore, Ferdinand, Lewis, Warner's Grant, and Warren's Gore, shall be adopted by the board of governors.

(g) Time for action. If the proposed bylaw, amendment, or repeal is not approved or rejected under subsection (c) of this section within one year of the date of the final hearing of the planning commission, it shall be considered disapproved unless five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 60 days of the end of that year. In that case, a meeting of the municipality shall be duly warned for the purpose of acting upon the bylaw, amendment, or repeal by Australian ballot. (Added 2003, No. 115 (Adj. Sess.), § 100; amended 2005, No. 30, § 2; 2005, No. 105 (Adj. Sess.), § 1, eff. April 5, 2006; 2007, No. 121 (Adj. Sess.), § 20; 2011, No. 155 (Adj. Sess.), § 15; 2023, No. 47, § 13, eff. July 1, 2023; 2023, No. 85 (Adj. Sess.), § 329, eff. July 1, 2024.)

State of Vermont Agency of Commerce & Community Development Department of Housing & Community Development **Municipal Planning Commission Bylaw Reporting Form**

Provisional Form pursuant to Act 47 of 2023, The HOME Act

This provisional form issued pursuant to the Act 47 of 2023 is subject to change.

The Department welcomes feedback on the form's implementation of the Act.

Published June 30, 2023

Contacts: Jenni Lavoie, Contracts & Grants Administrator

jennifer.lavoie@vermont.gov, 802.828.1948

Jacob Hemmerick, Community Planning & Policy Manager

jacob.hemmerick@vermont.gov, 802.828.5249

Why is this form required?

Vermont's Municipal & Regional Planning & Development Act (24 V.S.A 4441) requires a municipal planning commission to prepare a report when considering an amendment to a bylaw. Act 47 of 2023 adds a requirement to the report to include findings on conformance with sections 4412, 4413, and 4414 of the Act. It also adds a requirement that the municipal planning commission provide the report to the Department of Housing and Community Development upon approval of an adoption or amendment. The report must be submitted with GIS (Geographic Information Systems) files, a complete bylaw, and information about municipal planning and governance and systems. The form will be published on the Vermont Planning Data Center, here:

<https://accmaps.vermont.gov/MunicipalPlanningDataCenter/>. Bylaw submission and posting supports the availability of Vermont's adopted municipal bylaws from a central digital source for statewide access and use.

How does a municipality submit the form?

Upon completion of the sections below, upload a saved version of the file [here](#). The form must be submitted with the approved bylaw(s) and any GIS shapefiles (when adding or amending district boundaries of record on the Vermont Open [Geodata Portal](#)). The form can be saved as a Microsoft Word document (DOC) or converted to a Portable Document Format (PDF) file. If you need assistance completing the form, please reach out to the contact above or your municipality's regional planning commission.

Type of Bylaw Filing

Select all that apply.

- ☐ New bylaw(s)
- ☐ Amendment to existing bylaw(s)
- ☐ Repeal of existing bylaw(s)

Explain multiple selections.

Type of Bylaw(s)

Select all that apply.

- ☐ Unified Development *(select all bylaws included in the unified bylaws below)*
- ☐ Zoning

Does the bylaw add or change any zoning districts or boundaries?

- ☐ Yes
- ☐ No

- ☐ Subdivision
- ☐ Interim
- ☐ Flood Hazard
- ☐ River Corridor
- ☐ Shoreland Protection
- ☐ Other: *(explain)*

Vermont Municipal Bylaw Reporting Form

Date of Hearing(s)

Planning Commission Hearing(s) *(enter date[s])*

Legislative Body Hearing(s) *(enter date[s])*

Date of Adoption

Skip this section if the bylaw is proposed for hearing.

Date of Popular Election *(enter date only if subject to a popular election/vote)*

Date of Last Action *(enter date of final approval action by voters or legislative body)*

Bylaw Summary & Statement of Purpose

Provide a brief explanation of the bylaw and a statement of purpose (per 24 V.S.A. 4441). Use as much space as needed.

Findings on Municipal Plan Furtherance

Explain how the bylaw conforms with or furthers the goals and policies contained in the municipal plan. Use as much space as needed.

Findings on Safe & Affordable Housing

Explain the effect of the bylaw on the availability of safe and affordable housing. Use as much space as needed.

Findings on Required Provisions & Prohibited Effects

Explain how the bylaw conforms with 24 V.S.A. 4412. Use as much space as needed.

Include explanations on how the bylaws conform with these provisions (as applicable):

- *Mobile, modular and prefabricated housing*
- *Mobile home parks*
- *Duplex uses*
- *Multi-unit dwelling uses*
- *Accessory dwelling unit uses*
- *Residential care homes or group homes*
- *Hotels for emergency housing*
- *Existing small lots*
- *Required frontage*
- *Home occupations*
- *Childcare home or facility*
- *Heights of renewable energy structures*
- *Nonconformities*
- *Communications antennae and facilities*
- *Planting projects in flood hazards*
- *Accessory on-farm businesses*
- *Lot and dimensional standards for minimum dwelling unit density*
- *Density for affordable housing*

Findings on Limitations on Municipal Bylaws

Explain how the bylaw conforms with 24 V.S.A. 4413. Use as much space as needed.

Include explanations on how the bylaws conform with these provisions (as applicable):

- *State- or community-owned and -operated institutions and facilities*
- *Public and private schools and other institutions*
- *Places of worship*
- *Public and private hospitals*
- *Regional solid waste management facilities*
- *Hazardous waste management facilities*
- *Emergency shelters*
- *Required agricultural practices*
- *Accepted silvicultural practices*
- *Solar energy devices*
- *Ancillary telecommunications improvements and lines*

Findings on Permissible Types of Regulation

Explain how the bylaw conforms with 24 V.S.A. 4414. Use as much space as needed.

Select all regulations adopted by the municipality:

- ☐ Zoning (§4414)
 - ☐ Downtown, Village Center, and Growth Center Districts
 - ☐ Agricultural, Rural Residential, Forest & Recreation Districts
 - ☐ Airport Hazard Areas
 - ☐ Shorelands
 - ☐ Design Review Districts
 - ☐ Historic District/Landmark Bylaws
 - ☐ River Corridors and Buffers
- ☐ Overlay Districts (§4414)

List overlays:

- ☐ Conditional Use Review (§4414)
- ☐ Parking & Loading Standards (§4414)
- ☐ Performance Standards (§4414)
- ☐ Energy Resource Standards (§4414)
- ☐ Inclusionary Zoning (§4414)
- ☐ Waiver Provisions (§4414)
- ☐ Stormwater Management Standards (§4414)
- ☐ Wireless Telecommunication Bylaws (§4414)
- ☐ Water/Wastewater Permit Sequencing Standards (§4414)
- ☐ Green Development Incentives (§4414)
- ☐ Solar Screening Standards (§4414)

Municipal Plan Future Land Uses & Density Compatibility

Explain how the bylaw is compatible with the proposed future land uses and densities of the municipal plan.

Planned Community Facilities

Explain how the bylaw carries out, as applicable, any specific proposals for any planned community facilities.

Municipal Planning Implementation Information

Upon adoption of the bylaw(s), select all elements of the municipal planning program that apply in the municipality:

- ☐ Unexpired Municipal Plan
- ☐ RPC-Approved Municipal Plan & Confirmed Planning Process (§4350)
- ☐ Interim Bylaws (§4415)
- ☐ Site Plan Review (§4416)
- ☐ Planned Unit Development (§4417)
- ☐ Subdivision (§4418)
- ☐ Administrative approvals of minor subdivisions/boundary adjustments (§4463)
- ☐ Unified Development Bylaws (§4419)
- ☐ Local Act 250 Review of Municipal Impacts (§4419)
- ☐ On The Record Review/Adopted Municipal Administrative Procedures (§4471)
- ☐ Official Map (§4421)

Vermont Municipal Bylaw Reporting Form

- ☐ Public Facilities Phasing (§4422)
- ☐ Transfer Development Rights (§4423)
- ☐ Freestanding Shorelands Bylaws (§4424)
- ☐ Freestanding River Corridor Protection Areas (§4424)
- ☐ Freestanding Flood or Hazard Areas (§4424)
- ☐ Enrolled in the National Flood Insurance Program
- ☐ Other Special or Freestanding Bylaws (§4424)

List

- ☐ Capital Budget & Program (§4430)
- ☐ Impact Fees (Chapter 131, §4422)
- ☐ Judicial Bureau Ticketing Option for Enforcement (§4452 & 1974a of Title)
- ☐ Advisory Commissions/Committees (§4433(1))
- ☐ Historic Preservation Commissions (§4433(3))
- ☐ Design Review Commissions (§4433(4))
- ☐ Housing Commissions (§4433(5))
- ☐ Development Review Board (§4460)
- ☐ Zoning Board of Adjustment (§4460)
- ☐ Joint Board of Adjustment Development Review Board (§4460)
- ☐ Full-time Administrative Officer
- ☐ Part-time Administrative Officer
- ☐ Volunteer/stipend Administrative Officer
- ☐ Staff planner(s)
- ☐ Availability of planning Information on municipal website:
 - ☐ Municipal plan and maps
 - ☐ Bylaws
 - ☐ Fee schedule
 - ☐ Contact information for administrative officer
 - ☐ Information about Planning Commission
 - ☐ Information about the Appropriate Municipal Panel (ZBA/DRB)

Primary website URL:

FINAL
Planning Commission Strike Version
Approved 05-20-2025 with minor
amendments for Selectboard
Consideration

(Final Minor Edits: Zoning Maps - add "For
Reference Only" and Spelling out "WW" Permit
in Section 830 & 401.5 Acronyms)



Chartered in 1781

MORRISTOWN

2023⁵ ZONING AND SUBDIVISION BYLAWS VILLAGE OF MORRISVILLE / TOWN OF MORRISTOWN

Adopted by the Morristown Selectboard & the Morrisville Village Trustees as follows:

Town of Morristown

Interim Zoning Bylaws, June 9, 1971
Permanent Zoning Bylaws, November 1974
Revised Zoning Bylaws, June 23, 1976
Revised Zoning Bylaws, September 16, 1978
Revised Zoning Bylaws, January 3, 1984
Interim Subdivision Bylaws, September 29, 1989
Permanent Subdivision Bylaws, October 14, 1991
Revised Zoning & SD Bylaws, November 15, 1993
Revised Zoning & SD Bylaws, November 15, 1994
Revised Zoning & SD Bylaws, November 27, 1995

Village of Morrisville

Interim Zoning Bylaws, June 9, 1971
Permanent Zoning Bylaws, July 9, 1973
Revised Zoning Bylaws, May 29, 1978
Revised Zoning Bylaws, January 3, 1984
Revised Zoning Bylaws, October 9, 1989

Revised Zoning Bylaws, Nov 15, 1993
Revised Zoning Bylaws, Nov 15, 1994
Revised Zoning Bylaws, Nov 27, 1995

Town of Morristown/Village of Morrisville (unified bylaw)

Revised Zoning & Subdivision Bylaws on 14 October 1998, 10 May 1999, 5 December 2000, 15 July 2002, 1 June 2004, 6 February 2006, 16 November 2009, 14 June 2010, 29 November 2010, and 2 May 2011
Revised Zoning & Subdivision Bylaws, November 6, 2011 (Town) / December 12, 2011 (Village)
Revised Zoning & Subdivision Bylaws, September 16, 2013 (Town) / October 7, 2013 (Village)
Revised Zoning & Subdivision Bylaws, May 19, 2014 (Town) / May 26, 2014 (Village)
Revised Zoning & Subdivision Bylaws, November 24, 2014 (Town) / November 17, 2014 (Village)
Revised Zoning & Subdivision Bylaws, September 28, 2015 (Town) / October 5, 2015 (Village)
Revised Zoning & Subdivision Bylaws, July 18, 2016 (Town) / August 1, 2016 (Village)
Revised Zoning & Subdivision Bylaws, June 26, 2017 (Town) / June 19, 2017 (Village)
Revised Zoning & Subdivision Bylaws, September 10, 2018 (Town) / September 5, 2018 (Village)
Revised Zoning & Subdivision Bylaws, June 19, 2019 (Town) / June 19, 2019 (Village)
Revised Zoning & Subdivision Bylaws, September 21, 2020 (Town) / October 7, 2020 (Village)
Revised Zoning & Subdivision Bylaws, January 4, 2021 (Town) / January 6, 2021 (Village)
Revised Zoning & Subdivision Bylaws, December 5, 2022 (Town) / December 7, 2022 (Village)
Revised Zoning & Subdivision Bylaws, November 6, 2023 (Town) / November 1, 2023 (Village)
Revised Zoning & Subdivision Bylaws, MARCH X, 202⁵ (Town) / MARCH X, 202⁵ (Village)

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ARTICLE I. GENERAL PROVISIONS

Section 100. Authority

101. **Establishment.** In accordance with the Vermont Municipal and Regional Development Act (referred to hereafter as the "Act"), Chapter 117 of Title 24, VT Statutes Annotated, there are hereby established Zoning Bylaws for the Village of Morrisville and the Town of Morristown.
102. **Intent.** It is the intent of these Bylaws to provide for orderly community growth, to provide for public health, safety and welfare, to achieve the purposes set forth in the Act, and to further the principles of the Town Plan.
103. **Effective Date.** This Bylaw shall take effect per §4442 of the Act. Any zoning bylaws previously adopted and in effect are hereby repealed and declared null and void.
104. **Amendments.** The Bylaws may be amended in accordance with §4441 & 4442 of the Act.

Section 110. Interpretation and conflicting regulations. If a provision of the Bylaws is stricter than required by the Act, the Bylaws shall govern. If a provision of the Act is stricter than the Bylaws, the state law shall rule.

Section 120. Severability. If any part of these Bylaws is adjudged to be unconstitutional or invalid, such decision shall not affect the validity of these regulations as a whole, or any part thereof, other than the part so adjudicated.

ARTICLE II. DISTRICT ESTABLISHMENT AND REGULATIONS

Section 200. Zones and areas created for the zone descriptions and map.

- 201.1 **Zones Created.** For the purposes of these Bylaws, Morristown is divided into the following zones:
- | | |
|---|----------------|
| a. Central Business Zone | CB |
| b. Commercial Zone | COM |
| c. Mixed Office Residential Zone | MOR |
| d. Industrial Zone | IND |
| e. Hospital Zone | HOS |
| f. High Density Residential Zone | HDR |
| g. Medium Density Residential Zone | MDR |
| h. Low Density Residential Zone | LDR |
| i. Rural Residential Agricultural Zone | RRA |

Section 201. Zone Boundary Interpretation.

- 201.1 **Boundaries Following Features.** Zone boundaries shown approximately within the lines of physical features, such as existing roads, ravines, or waterways shall be deemed to follow their centerlines.
- 201.2 **Boundaries Following Lot Lines.** Where zone boundaries do not follow physical features, and appear to instead follow lot lines, such lot lines shall be construed to be the said boundary.
- 201.3 **Boundaries Dividing Lots.** Where a zone or sewer service boundary does not follow physical features, or lot lines, and divides a lot in single ownership, the Development Review Board (referred to hereafter as "the DRB") may permit as a Conditional Use the extension of the regulations for either portion of the lot.
- 201.5 **Unusual Situations.** Where circumstances regarding boundary interpretation are not covered in §201–§201.3, the DRB shall interpret the zone boundaries.

- 201.6 **Rounding.** All dimensional requirements, other than Minimum Lot Size, and Minimum Area per Residential Unit shall be rounded to the nearest whole number for any zoning calculation.

Section 202. Zoning Maps. The official zoning maps entitled "Morrisville Zoning Map and Morristown Zoning Map," located in the office of the Zoning Administrator, are hereby adopted as part of these Bylaws.

Section 203. Special Protection Areas. For the purposes of these Bylaws, the Town is divided into the following overlay Special Protection Areas that shall be part of any of the zones established in §200. Development within these Special Protection Areas is subject to the additional requirements described in §300–§348 of these Bylaws: Ground Water Source Protection Areas (SPA), Flood Hazard Areas (FHA), & Environmental Protection Areas (EPA). The official maps for the Special Protection Areas, as described in §300–§348, shall be kept on file at the office of the Zoning Administrator, and are hereby adopted as part of these Bylaws.

Section 204. Permitted and Conditional Uses, Variances, Waivers, dimensions and design requirements.

- 204.1 **Permitted uses.** Uses that the Zoning Administrator may issue zoning permits without requiring a hearing provided that any specific requirements are met. The letter "P" designates in what zones permitted uses are allowed on the "use table" found on the next page.
- 204.2 **Conditional uses.** Uses for which the DRB must conduct a warned public hearing and may approve the application with conditions as appropriate. The letter "C" designates in what zones conditional uses are allowed on the "dimension table" on the next page.
- 204.3 **Variances.** Variances for frontage, setbacks, and other various requirements of these Bylaws and of §4469 of the Act may be granted by the DRB after submittal of a §500 Site Plan and a public hearing per §4465–§4469 of the Act. ~~Issuing variances for Development controlled by §320 Flood Hazard Areas and 24 VSA §4469 should be avoided. The Board shall notify applicants that the issuance of a variance to construct a structure below the base flood elevation will result in increased premium rates for flood insurance.~~
- 204.4 **Waiver.** The DRB may reduce ~~up to 25% of~~ any dimensional or numerical requirement by up to 5% in the MDR Zone and the LDR Zone and by up to 15% in all other zones, with said percentage calculated by dividing the area lacking the minimum requirement by the required minimum area, provided the waiver request can be found to meet at least 2 of the following goals:
- Maintains compact development patterns in the village and the rural feel of the Town
 - Minimizes impacts to the environment and natural surroundings
 - Does not disrupt the neighborhood's existing settlement pattern
 - Does not detract from the value of adjacent properties on the Town's Grand-List
 - Protects or enhances historic resources
 - Makes the Town a more interesting place to work and live via the installation of a permanent, desirable, and durable public art installation community improvement project. Eligible ~~public art installations~~ community improvement projects include, but are not limited to architectural lighting (per §490.5), fountains, murals, streetscape improvements, place-making architecture, and sculptures, pocket parks or public gathering spaces with shade, and/or other recreational amenities (ex. public basketball court), provided that the developer or Selectboard has committed in-writing to the perpetual maintenance thereof. The DRB shall be in receipt of a supporting letter from ~~a community group such as the Town's Recreation Coordinator, River Arts, or MACC~~ stating that the proposed art installation is durable, desirable, and makes the town a more interesting place to work and live. A before granting a community improvement

project maximum waiver. Regardless of the above calculation, of a maximum of only 2 additional dwelling units is possible via the community improvement project waiver, withis additional dwelling units being unavailable via this waiver in the Rural Residential Agricultural & Industrial zones).

- g. The creation of new affordable housing per 24 VSA §4303 (1-2) that is permanently deed restricted. The Waiver percentage allowed for the creation of new affordable housing which includes a waiver for minimum parking requirements, shall match the percentage of affordable units proposed in any Affordable Housing Development (ex. a development that is 50% affordable gets up to a 50% Waiver). Said waiver % shall not exceed 75% even if a higher level of affordability is proposed.

204.5a **Uses Allowances.** The use definitions allowed in each zone are shown in the following table:

USE TABLE	CB	COM	MOR	IND	HOS	HDR	MDR	LDR	RRA
Accessory Retail & Food	P	P	P	P	P	-	-	-	-
Acc. Use / Acc. Dwelling Unit	P	P	P	P	P	P	P	P	P
Agriculture, Accessory On-Farm Business	P	P	-	P	P	P	P	P	P
Bar / Brewery	C	C	-	C	-	-	-	-	-
Brewery	P	P	-	P	-	-	-	-	-
Building Height above 35 30 feet	P	P	C	P	GP	C	C	C	C
Building Height above 50 40 feet g	C	C	-	C	-C	-	-	-	-
Bulk Storage of Fuels	-	-	-	C	-	-	-	-	-
Business Services	P	P	-	P	-	-	-	-	-
Commercial Use / Light Industry	C	C	-	P	-	-	-	-	-
Community Facility	P	C	C	C	-	C	C	-	-
Day Care Facility	P	C	C	C	C	C	C	C	-
Drive-Through	C	C	-	-	-	-	-	-	-
Single-Family Dwelling - 1 & 2 Units	GP	GP	P	-	GP	GP	P	P	P
Dwelling Unit, Two-Family	C	C	P	-	C	P	C	-	-
Dwelling (3 & 4 Units)	GP	GP	-	-	GP	GP	P	P/C**	-
Dwelling (5 or More Units)	P	C*	-	-	C*	C	-	-	-
Family Childcare Facility	P	GP	P	P	P	P	P	P	P
Fence (not by-right)	C	C	C	C	C	C	C	C	C
Firewood Processing	-	-	-	C	-	-	-	C [∞]	C
Gas Station	-	-	-	-	-	-	-	-	-
Group Home / Recovery Residence	GP	-P	P	-	GP	GP	P	P	P
Health Care Facility	P	P	-	-	P	-	-	-	-
Home Business	-	-	C	-	C	C	C	C	C
Home Occupation	P	P	P	-	P	P	P	P	P
Hotel, Inn or Motel	C	C	-	C	-	-	-	-	-
Motor Vehicle Sales & Repair	-	C	-	-	-	-	-	-	-
Parking Facility	C	C	-	-	C	-	-	-	-
Private Clubs	P	P	C	-	-C	C	C	C	-C
Professional Office	P	P	P	P	-	-	-	-	-
Recreation Facility	P	P	C	C	C	C	C	C	C
Restaurant	P	GP	-	-C	-	-	-	-	-
Retail Sales of Goods & Services	P	P	-	-	-	-	-	-	-
Sale of Goods Produced On-Site	P	P	-	P	-	-	-	-	-
Sexually Oriented Business	-	-	-	C [^]	-	-	-	-	-
Shelter	C	C	P	-	C	C	-	-	-
Special Industry	-	-	-	-	-	-	-	-	C [^]
Short-Term Rentals	P	P	C	P	C	C	C	C	C
Warehouse & Storage Facility	-	-	-	P	-	-	-	-	-

* = [The Dwelling \(5 or More Units\)](#) use is only allowed in the HOS Zone as part of a Health Care Facility use and in the COM Zone when a Business Services, Restaurant, or Sales of Goods & Services use, ~~or a combination thereof~~, is provided on at least 50% of ~~a building's~~ the ground / 1st floor ~~of the building~~.

** = [The Dwelling \(3 & 4 Unit\) Use is permitted for Class 1 Development but Conditional for Class 2 & 3 Development](#)

[^] = Sexually Oriented Business are only allowed in Zone IND #3 (Trombley Hill)

~ = The Special Industry use is only allowed east of Garfield Road between the river (south) and the town line (north)
 ∞ = The Firewood Processing use is only allowed in the LDR-2 Zone. It is not allowed in Zones LDR-1, 3, 4, and 5.
 ° = Regardless of any density calculations in the HDR Zone, the adaptive reuse of accessory buildings that existed on 1 January 2023 into 1 or 2 new dwelling units may be administratively approved by the Zoning Administrator.
 β = See definition of Building Height to ensure fire protection for any proposed Structure above 40 feet in height.
Please Note: All permitted uses with new footprints larger than 20,000 ft² require §500 DRB Site Plan Approval.

204.5b Dimensional requirements. Development Class, minimum lot sizes, areas, frontage and setbacks in each zone are shown in the following table:

Dimension Table	CB	COM	MOR	IND	HOS	HDR	MDR	LDR	RRA
Development Class	1	1	4	1,2**&3**	1	1	1,2**&3**	1,2**&3**	3
Minimum Lot Size	1,500	408,000	4,000	40,000	8,000	2,000	4,000**	408,000**	80,000
Minimum Land Area Single-Family Dwelling (1 & 2 Units)	750 No limit	408,000	4,000	-	8,000	2,000	4,000**	408,000**	80,000
Minimum Area Two-Family	1,500	40,000	40,000	-	16,000	4,000	40,000	-	-
Minimum Land Area per Multi-Family Dwelling (per 3 & 4 Units)	No limit	2,000 * 408,000	-	-	8,000	2,000	4,000	-	-
Minimum Land Area for each additional unit for the Dwelling (5 or more Units) use	No limit	2,000*	-	-	2,000*	2,000****	-	-	-
Minimum Lot Frontage	20	50	50	50	50	20	50/40	50	50
Maximum Front Setback ^	8	-	-	-	-	-	-	-	-
Minimum Front Setback	-	30	35	50	35	-/8^	25	35	45
Minimum Side Setback	-	5	5	10	10	-	5	10	15
Minimum Rear Setback	-	5	40	10	10	10	10	15	15
Minimum Shoreline Setback	50	50	50	50	50	50	50	50	50

* = Dwelling (5 or More Units) use is only allowed in the HOS Zone as part of a Health Care Facility use, and in the COM Zone when a Business Services, Restaurant, or Sales of Goods & Services use is provided on at least 50% of a building's ground / 1st floor.

*** = Areas of the MDR & LDR Zones with Class 2 Development require a 15,000 ft² minimum lot size per family, and any areas of the LDR Zone relying on Class 3 Development require a 25,000 ft² minimum lot size per family.

** ^ = IND Zone Class 2&3 Development allowed in IND#2 (west of Houle Ave. frontage to the east and south of Harrel St), IND#3, IND#4 (west of Ryder Brook only), & IND#5.

**** = 4,000 ft² of land area per Dwelling Unit is required on Brooklyn St (not 2,000 ft² as required elsewhere in the HDR Zone)

^ = An 8 foot minimum front setback is required only in the HDR section of Brooklyn Street

Section 205. General zoning requirements. In addition to the use and dimensional tables found above in §204a and §204b, all zoning application shall comply with Article III Special Protection Areas, the General Regulations found in §400-§499 of these Bylaws, and §500 Site Plan Approval.

Section 206. Design Criteria. The Zoning Administrator or DRB may require the submission of a proposed building rendering to ensure that the below design criteria requirements are met for Dwelling Unit Multi-Family, Dwelling Unit Two-Family, Dwelling Unit Single-Family, and business uses in the

following zones: CB, COM, IND #4 (north of Bridge St only) & IND #5 (airport), HOS, HDR, MDR & Architectural repetition: Each building proposed shall be architecturally different than any directly adjacent building (regardless of parcel or property lines). In a townhouse style or similar development, the prohibition on architectural repetition shall be evaluated between the individual townhomes, and not between the adjacent larger building pods (with a building pod being defined as containing 3 or more townhomes on a common foundation). Building articulation of 2 feet or more or the use of a different roof design (ex. flat, gable, gambrel, hip, shed) are minimum requirements to avoid the architectural repetition prohibition between otherwise identical buildings.

- a. Blank walls: Blank walls shall not face any Street on which the property has frontage. A blank wall is a building wall that has an expanse of 30 feet in length or greater without fenestration, building articulation or ground level doorways.
- b. Cladding: The trim boards for all windows and doors shall sit proud of vinyl siding and hide all J Channel trim.
- c. Exterior Access: To encourage townhouse style development in the HDR Zone, all Dwelling Units shall provide a private entry/exit door that accesses at ground level.
- d. Front porch: All residential construction must include a front porch with a minimum size of 8 feet by 6 feet, located on the side(s) of the building that parallels existing or new public sidewalk(s) (as required by the Morristown Sidewalk Policy).
- e. Garages: Attached and detached garages shall be located at least 5 feet further from the primary street frontage than the foundation of the home or business that the garage is accessory to, and at least 20 feet from the closest edge of sidewalk or street pavement. Garages shall not be more than $\frac{1}{2}$ the length of said home or business, with both lengths measured along the primary street frontage. Interpretation of primary street frontage, when a property has multiple frontages, shall be made by the DRB or ZA.
- f. Public entrances: All Dwelling Units shall include at least one functional public entrance that faces the parcel's primary street frontage. In the case of a corner lot, additional public entrances are only required if a sidewalk is present along the additional frontages.
- g. Loading docks & garbage storage: All loading docks and garbage storage and pick-up areas shall be located in the rear of Buildings and away from public right-of-way, and then residential uses. When said location is not possible, screening shall be used to obscure these areas from view of the public right-of-way.
- h. Outside space: All new dwelling unit multi-family uses shall include 24 ft² of exterior outdoor space per unit that may be comprised of any combination of the following: a common roof deck, a common area deck or porch, a front lawn area located outside required setbacks, or a private deck, porch, or patio that is attached or adjacent to the dwelling unit.
- i. Rooflines: Rooftop mounted mechanicals and flat roofs shall be screened by extended parapets or projecting cornices, or located so they are not visible from any Street. Space enclosed by parapet walls, including head-house access to a rooftop, shall not count towards the Building Height measurement, nor §207b.
- j. Parking: In addition to the parking requirements found in §450, other than handicapped parking, parking shall be located to the sides or rear of buildings. No Parking Space Off-Street shall be located between the building and the road from which it derives its frontage.
- k. Pedestrian and bicycle infrastructure: If called for by the Morristown Sidewalk Policy, development shall include sidewalks along the parcel's Street frontage to ensure pedestrian connectivity to adjacent parcels. This frontage sidewalk shall be physically

connected to the walkway to the Building's main entrance. A bike rack shall also be provided for new Development that has 10 or more new parking spaces.

~~l. Lighting: A lighting plan that demonstrates compliance with Section 490 of the Bylaws.~~

~~m. Utilities: Utilities shall be underground.~~

~~n. Waiver. The DRB may grant a Waiver for any and all design requirement of this section along said Streets if doing so meets at least two of the goals specified in §204.4.~~

Section 206. Design Criteria. The Zoning Administrator or DRB may require the submission of a proposed building rendering to ensure that the below design criteria requirements are met in the following zones: CB, COM, ~~IND #4 (north of Bridge St only)~~, IND #5 (airport), HOS, HDR, MDR & LDR.

206.1 For Dwelling (1 & 2 Units) & Dwelling (3 & 4 Units) uses, the following Design Criteria rules do not apply:

~~a. Architectural repetition. Each building proposed shall be architecturally different than any directly adjacent building (regardless of parcel or property lines). In a townhouse style or similar development, the prohibition on architectural repetition shall be evaluated between the individual townhomes, and not between the adjacent larger building pods (with a building pod being defined as containing 3 or more townhomes on a common foundation). Building articulation of 2 feet or more or the use of a different roof design (ex. flat, gable, gambrel, hip, shed) are minimum requirements to avoid the architectural repetition prohibition between otherwise identical buildings. In no situation shall the front of a townhouse face the rear of another townhouse unless a parking area or road separates them.~~

~~b.a. Cladding. The trim boards for all windows and doors shall sit proud of vinyl siding and hide all J-Channel trim.~~

~~c.b. Entry door. At least one functional entry door facing the parcel's primary street frontage shall be provided. In the case of a corner lot, additional entry doors are only required if a sidewalk exists along that additional frontage.~~

~~d.c. Front porch. All residential construction must include a covered front porch with a minimum size of 8 feet by 6 feet, located on the side(s) of the building that parallels existing or new public sidewalk(s) (as required by the Morristown Sidewalk Policy).~~

~~e.d. Exterior Access: To encourage townhouse style development in the HDR Zone, all Dwelling Units shall provide a private entry/exit door that accesses at ground level.~~

~~f.e. Garages. Attached and detached garages shall be located at least 5 feet further from the primary street frontage than the foundation of the home or business that the garage is accessory to, and at least 20 feet from the closest edge of sidewalk or street pavement. Garages, both attached and detached, shall not be more than ½ the length of said garage plus the length home or business, with both the total lengths measured along the primary street frontage. Tuck-under parking, which is ground-level parking under a second story accomplished without a garage door shall not be allowed when it is visible from a primary street frontage. Interpretation of primary street frontage, when a property has multiple frontages, shall be made by the DRB or ZA.~~

~~g.f. Pedestrian walkway: When a sidewalk is present along the frontage of a property, a 4-foot-wide unobstructed walkway, consisting of bricks, concrete, or pavers shall be provided to connect it to the building's primary entrance.~~

~~a.2 206.2 For the Dwelling Unit (5 or more Units) and business uses, in addition to the §206.1 requirements, the following Design Criteria rules shall also apply:~~

- a) Architectural repetition. Each building proposed shall be architecturally different than any directly adjacent building (regardless of parcel or property lines). In a townhouse style or similar development, the prohibition on architectural repetition shall be evaluated between the individual townhomes, and not between the adjacent larger building pods (with a building pod being defined as containing 3 or more townhomes on a common foundation). Building articulation of 2 feet or more or the use of a different roof design (ex. flat, gable, gambrel, hip, shed) are minimum requirements to avoid the architectural repetition prohibition between otherwise identical buildings. In no situation shall the front of a townhouse face the rear of another townhouse unless a parking area or road separates them.
- b) Cladding. The trim boards for all windows and doors shall sit proud of vinyl siding and hide all J-Channel trim.
- c) Entry door. At least one functional entry door facing the parcel's primary street frontage shall be provided. In the case of a corner lot, additional entry doors are only required if a sidewalk exists along that additional frontage.
- d) Front porch. All residential construction must include a **covered** front porch with a minimum size of 8 feet by 6 feet, located on the side(s) of the building that parallels existing or new public sidewalk(s) (as required by the Morristown Sidewalk Policy).
- e) Exterior Access: To encourage townhouse style development in the HDR Zone, all Dwelling Units shall provide a private entry/exit door that accesses at ground level.
- f) Garages. Attached garages shall be located at least 5 feet further from the primary street frontage than the foundation of the home or business that the garage is accessory to, and at least 20 feet from the closest edge of sidewalk or street pavement. Garages, **both attached and detached,** shall not be more than ½ the length of said garage plus the length home or business, with the total length measured along the primary street frontage. Tuck-under parking, which is ground-level parking under a second story accomplished without a garage door shall not be allowed when it is visible from a primary street frontage. Interpretation of primary street frontage, when a property has multiple frontages, shall be made by the DRB or ZA.
- g) Pedestrian walkway: When a sidewalk is present along the frontage of a property, a 4-foot-wide unobstructed walkway, consisting of bricks, concrete, or pavers shall be provided to connect it to the building's primary entrance.

- a-h. Blank walls. Blank walls shall not face any Street on which the property has frontage. A blank wall is a building wall that has an expanse of 30 feet in length or greater without fenestration, building articulation or ground level doorways.
- b-i. Building size maximums. **Except within the COM, IND & HOS Zones,** the width of any new structure, which shall not be subject to Waiver considerations, is limited to 68 feet or less and its depth shall be limited to no more than 150% of the depth of the larger of the two directly adjacent non-accessory structures, including structures on an adjacent street for corner lots.
- e-j. Glazing. **The portion of a building's facade that contains a commercial storefront or a residential lobby shall be at least 50% glazed, which refers to a collection of panes or full sheets of glass, set within frames such as windows or doors. To meet this glazing requirement, transom windows must be provided above the main entry door that is required by §206.1(c). Sidelight windows adjacent to said entry door, if any, shall also have transom windows above.**
- d-k. Lighting. A lighting plan that shows compliance with Section 490 of the Bylaws.
- e-l. Loading docks & garbage storage. All loading docks and garbage storage and pick-up areas shall be located in the rear of Buildings and away from public right-of-way, and then residential uses. When said location is not possible, screening shall be used to obscure these areas from view of the public right-of-way.

- f.m. Outside space. All new dwelling unit multi-family uses shall include 24 ft² of exterior outdoor space per unit that may be comprised of any combination of the following: a common roof-deck, a common area deck or porch, a front lawn area located outside required setbacks, or a private deck, porch, or patio that is attached or adjacent to the dwelling unit.
- g.n. Parking. In addition to the parking requirements found in §450, other than handicapped parking, parking shall be located to the sides or rear of buildings. No Parking Space Off-Street shall be located between the building and the road from which it derives its frontage.
- h.o. Pedestrian and bicycle infrastructure. If called for by the Morristown Sidewalk Policy, development shall include sidewalks along the parcel's Street frontage to ensure pedestrian connectivity to adjacent parcels. This frontage sidewalk shall be physically connected to the walkway to the building's entry door. A bike rack shall also be provided for new Development that has 10 or more new parking spaces.
- i.p. Rooflines. Rooftop mounted mechanicals and flat roofs shall be screened by extended parapets or projecting cornices, or located so they are not visible from any Street. Space enclosed by parapet walls, including head-house access to a rooftop, shall not count towards the Building Height measurement, nor §207b.
- j.q. Stormwater. Stormwater shall not be directly discharged from business or multi-family structures onto Town property, including any public road right-of-way unless approved per 19 VSA 1111.
- r. Utilities. Utilities shall be underground, unless waived by the DRB for good cause and not solely cost.

206.3 Cottage Court Development. Development that chooses to not comply with one, more, or all of the Design Criteria requirements of §206.1 - §206.2 may take to form of a Cottage Court Development. In all zones where Design Review is required (other than Industrial), the Board may, via §630 Conditional Use, allow Cottage Court style development. Cottage Court style development, which is a cluster of detached single-family homes oriented around a common courtyard that is typically perpendicular to the street frontage, shall meet the following minimum requirements:

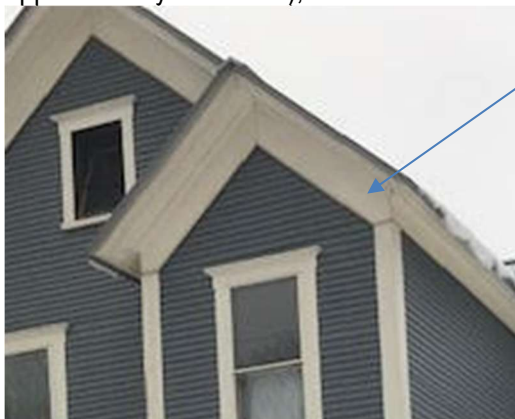
1. Building Height. Building Height shall not exceed ~~2.0~~ 1.5 stories.
2. Courtyard Width. The required common area courtyard that the dwellings are centered around shall be at least 25 feet wide, grassed or otherwise landscaped, and not bisected by impervious surfaces other than a sidewalk from the common parking area to the dwellings. A front porch on each dwelling may project up to 6 feet into said Courtyard.
3. Density. The number of allowed dwelling units in any Cottage Court development shall not be more than what is allowed by §204.5b Dimensional Requirements, but a Cottage Court development may be located on a single lot.
4. Dwelling Size. The footprint of each dwelling is limited to no more than 800 ft². All dwellings must be located at least 8 feet from the closest adjacent cottage.
5. Front Door. The front door to each dwelling must face the courtyard.
6. Lot Size. The minimum lot size needed to apply for a Cottage Court Development is ~~15,000 ft²~~ 100 feet of lot width and 150 feet of lot depth*.
7. Parking. A common parking lot shall serve the dwellings and garages. Access to the parking lot shall be via a sidewalk through the central courtyard. Garages, if any, shall not be attached to any of the dwellings.

206.4 Waiver. Unless stated otherwise in any of the above §206 requirements, the DRB may grant a

[§206](#) Waiver ~~for any and all design requirements of this section along said Streets~~ if it can be found that doing so meets at least 2 of the goals of §204.4 [Waiver](#).

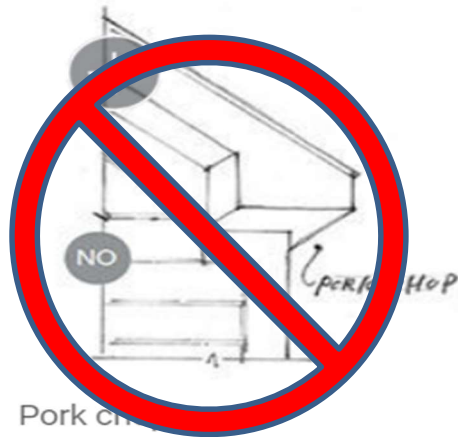
Section 207. Historic Preservation Criteria.

- 207.1 Goals: The goals of the §207 Historic Preservation Criteria are to (1) protect the built character of the Morrisville Historic District (referred to hereafter as the MHD), (2) ensure that the built forms of the remaining “Contributing Structures” that are protected by this Bylaw remain in perpetuity, (3) protect the unique and rich late 19th Century architecture found on the main commercial thoroughfares in the MHD), and (4) provide a minimum set of prescriptive requirements to ensure that the front and side facades of new buildings constructed within the MHD reasonably match the architectural features commonly found on nearby Contributing Structures.
- 207.2 Applicability: The following Historic Preservation Criteria are required for Dwelling Unit Multi-Family uses and commercial uses within the Central Business (CB) Zone for the following streets: Bridge (Route 100 section only), Hutchins, Park, Portland, Pleasant, Lower & Upper Main. Said criteria shall also be required for Dwelling Unit Multi-Family uses with frontage on Brooklyn Street in the High Density Residential Zone. However, Sections 207.3(G) for Front Setback, 207.3(I) for Glazing, and 207.3(~~h~~ ~~K~~) for Mix of Uses of the Criteria shall not be required on this section Brooklyn Street because commercial uses are not allowed therein.
- 207.3 Criteria: Historic Preservation Criteria are per cut-sheets A, B & C of Appendix 2, and as follows:
- Building Height. Minimum Building Height along said Streets is 25 feet.
 - Building Materials. All Development shall use “Preferred Exterior Building Materials” on the front façade and side elevations to protect the built architectural legacy of said Streets. Preferred Exterior Building Materials are brick, glass, natural stone, wood, and solid (not formed) siding choices that are meant to mimic the appearance and density of wood siding. Vinyl siding and trim, and similar formed materials that require a J-Channel at joints, are explicitly excluded from being considered a “Preferred Exterior Building Material.” Nothing in this section of the bylaw shall prohibit the use of materials not listed as preferred, provided the Zoning Administrator or DRB finds the proposed materials meet the stated objective of this zone.
 - Corner Boards: Corner boards shall be at least 6 inches in width. Eave & Rakes: Eave and Rakes shall be no taller than 6 inches.
 - Frieze Boards: Frieze Boards shall be of a width that matches the intersecting corner board with no step (in the example below, the 10:12 pitch results in a frieze board width of approximately 10 inches);



Frieze intersection at corner board
example at 68 George Street

- e. Front Setback: A maximum front setback of 8 feet is required in the Central Business Zone (measured from the outside edge of the sidewalk, or measured from the outside edge of the traveled way when no sidewalk is present and a sidewalk will not be required). For the section of Brooklyn Street located in the High Density Residential Zone, all structures shall have a minimum front setback of at least 8 feet from the outside edge of the sidewalk.
- f. Gable Ends: Gable ends may be angled or closed with a classic short or full-length frieze return. Pork chop returns are not allowed.



<https://www.finehomebuilding.com/project-guides/siding-exterior-trim/design-build-gable-end-eave-design>

- g. Glazing. The portion of a building's facade that contains a commercial storefront or a residential lobby shall be at least 50% glazed, which refers to a collection of panes or full sheets of glass, set within frames such as windows or doors. To meet this glazing requirement, transom windows must be provided above the main entry door that is required by §206.1(c). Sidelight windows adjacent to said entry door, if any, shall also have transom windows above.
- h. Mix of Uses. A Business Services, Restaurant, or Retail Sales of Goods & Services use, or a combination thereof is required on 50% of the ground / first floor along said Streets.
- i. Trim boards: All window and door trim shall comply with the following requirements:
 1. Windows shall have a solid side trim board of at least 4 inches trade width, a headboard of at least 6 inches trade width, and a sloping sill that stands proud of the surrounding trim by at least 1 inch.
 2. Doors shall be trimmed in kind with the windows. A larger head and sideboard trim is acceptable on doors, but not less.
- j. Soffits. Soffits shall be angled (following pitch of roof) or closed (perpendicular to the wall).
- k. Windows. All windows on said Streets shall comply with the following requirements:
 1. All new windows, excluding replacement windows, shall be at least twice as tall as they are wide (unless specifically traced to the architecture utilized in the pre-1950 building being replaced/repaired).
 2. All windows must be double or single hung, one over one, or two over two, 'lite' styles. Replacement windows may be casements when the single or double-hung effect is simulated. All window muntins must sit proud of the exterior window glass.
 3. Windows may be wood, fiberglass, metal-clad, vinyl-clad, but may not be vinyl.

4. A single window size, other than for the store-front windows, shall be used throughout the building unless the proposed fenestration can be shown to reasonably match to the pre-1950 building that existed on the property.
 5. Any proposed ground-floor storefront windows shall be similar in size and location as the pre-1950 commercial building that was formerly located on the property.
 6. Window mounted air conditioners are prohibited in windows facing said Streets.
- I. Waiver. Other than the waiver specified under section §207.3(c) for preferred building materials, the Zoning Administrator and the Development Review Board shall not waive any of the §207.3 requirements unless it is specifically needed for the rehabilitation of “certified rehabilitation” under the US Secretary of the Interior’s ‘Standards for Rehabilitation’, as regulated by the National Park Service per 36 CFR 67, and the Vermont Department for Historic Preservation. The project owner shall produce the historic rehabilitation plan, and the approval letter from the noted agencies, requiring the use of any non-conforming materials or features.
- 207.4 Remaining Contributing Structures within the Morrisville Historic District (MHD): Development that will raze or replace Contributing Structures # 1,2,3,4,6,7,8,11,15,21,22,25,26,27,28,29,31,32,34, 35,36,38,44,45,46,&48 shall be have a substantially similar façade, and architectural details, including but not limited to size, height and width, as described in the MHD, and filed in the National Register of Historic Places. The aforementioned replicated architectural details may only change or terminate from the MHD description at a point no less than 30 feet into the depth of the lot, as measured from the horizontal plane of the front façade. Any replication of a Contributing Structure in the MHD that includes a false front shall keep with the original façade proportions, including cornice line, fenestration size, siding and trim widths, and include its “Morrisville Ears” which are used to hide where the gable ends abut the false front. Outside of this specially regulated 30 feet of frontage depth, all development shall otherwise comply with §207.3.

ARTICLE III. SPECIAL PROTECTION AREAS

Section 300. Public Community Ground Water Source Protection Areas (SPA).

301. **Geographic Area.** The areas designated by the Vermont Agency of Natural Resources as **Public Community Ground Water Source Protection Areas** include but are not limited to #5158 Morristown Corner Coop, # 5160 Morrisville Water and Light Department, and # 5162 Pinecrest Trailer Park are hereby designated in these Bylaws as Public Community Ground Water Source Protection Areas (SPA). This SPA Area shall overlay any district created in §201 of these Bylaws and shall be part of any said district(s) and subject to applicable district regulations. Additionally, other special protection regulations established in §320 through 348 shall apply.
302. **Purpose.** The purpose of a Public Community Ground Water Source Protection Area is to control and limit development in such a manner as to eliminate or minimize any adverse effects of such development on the public's drinking water supply.
303. **Permitted Uses.** If not in conflict with any regulations established elsewhere in these Bylaws, the following uses shall be permitted in an SPA: agriculture; forestry; Recreation Facility; open space; and development using sewage disposal facilities not located over or impacting on the SPA.
304. **Conditional Uses.** If not in conflict with any regulation established elsewhere in these Bylaws, any development using on-site sewage disposal shall be permitted upon approval of the DRB after a conditional use hearing and only if the DRB determines that such uses will not pollute or have any undue adverse effects on the groundwater supply. In making this determination, the Applicant must solicit comment from the Vermont Agency of Natural Resources, Water Supply Division and include this information as part of the Conditional Use permit application.
305. **Prohibited Uses.** The following uses are not permissible under any circumstances; hazardous or solid waste disposal sites; underground storage tanks (except drinking water); the storage, process, or manufacture of commercial fertilizers or pesticides; the storage of road salt; any facility which uses, distributes, or stores, toxic chemicals, solvents, or fuels (such as gasoline stations or dry cleaning establishments); motor vehicle junkyards; any facility or use in which the number of on-site sewage disposal systems exceeds a density of 1 such system per acre; and any facility or use which requires an on-site sewage system with a capacity of 900 gallons per day or more.

Section 320. Special Flood Hazard Areas. To prevent the loss of life and property, to ensure that development in the Special Flood Hazard Area (SFHA) minimizes the damage to life and property, to ensure that properties are reasonably safe from flooding, a zoning permit is required for any Development, including the placement of manufactured homes, located in areas designated as either Floodway, Zone A or Zone AE on the Flood Insurance Rate Maps dated July 2, 1987 for the Village of Morrisville, & the Town of Morristown, as revised (referred to hereafter as the FIRMs). These areas are also identified in the publication entitled Flood Insurance Study, Village of Morrisville and Town of Morristown. Please note that land outside these areas may be subject to flooding and resultant property damage, and this bylaw shall not create Town or employee liability, for flood damage that results from reliance on this Bylaw, or decisions made legally thereunder. And the provisions of this Bylaw shall not in any way impair or remove the necessity of compliance with any other local, state, or federal law. Where this Bylaw imposes a greater restriction, the higher standards shall control.

321. **Development in Floodways.** The areas shown as "Floodway" on the FIRMs are officially designated as Regulatory Floodways.
- 321.1 In a Regulatory Floodway any development or encroachment, including fill, new construction, and substantial improvements is prohibited unless certification by a professional registered engineer is provided demonstrating through a hydrological and hydraulic study that the encroachment will not result in any increase in flood levels during occurrence of the base flood discharge. Residential structures are prohibited in a Regulatory Floodway.
- 321.2 If the no-rise certification required in §321.1 is approved, then any development in the same hydraulic reach of the Regulatory Floodway covered by the certification will be subject to the same regulations and restrictions as provided for in the Special Flood Hazard Area. However, fill placed within this hydraulic reach of a Floodway requires Compensatory Storage at a 1:1 ratio.
323. **Development in the Special Flood Hazard Area.** The Special Flood Hazard Area is the area shown on the FIRMs located outside the Floodway and designated as Zone A or AE. Development, including the use of fill, is allowed in A & AE Zones. However, due to the propensity for flooding within these designated SFHA, the following additional standards are required:
- All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
 - All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 - New structures, ~~Substantial Improved or Substantial Damaged structures~~ (both residential and non-residential), shall have the lowest floor, including basement, elevated ~~to or above base flood elevation. Substantial Improved or Substantial Damaged structures shall have a bottom floor elevation of~~ at least 2-feet above base flood. Said elevation shall be demonstrated via the submission of a FEMA Elevation Certificate to the zoning office.
 - Pursuant to VT DEC permitting, all new and replacement water supply, sanitary sewer, and on-site septic systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
 - All new development, construction or substantial improvements shall be constructed by methods and practices that minimize flood damage to proposed development and to public facilities/utilities and to provide adequate drainage to reduce exposure to flood hazards and be constructed with electrical heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during flood conditions.
 - In unnumbered "A" Zones, if base flood elevation data is available from alternative sources, such as historical high-water marks, the Zoning Administrator shall obtain, review and reasonably utilize this data to obtain a base flood elevation. Contour Interpolation, when feasible, shall be the preferred method of obtaining a base flood elevation in unstudied A Zones. Development, including basements, and Substantial Improvements in unnumbered A Zones shall, per 323.c, be elevated 2 feet above the determined base flood elevation. If no base flood elevation can be reasonably determined in an unnumbered A Zone, all Development shall be elevated 5 feet above the highest adjacent grade of the build site. Until a regulatory floodway is designated in unnumbered A Zones, no new construction, Substantial Improvements, or other development (including fill) is permitted

unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than 1 foot at any point within the town.

- g. All new construction and substantial improvements with fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following criteria: a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one-foot above grade. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters. The use of these areas designed to equalize hydrostatic flood forces shall be limited to parking, limited storage, and building access. Basements or living spaces of any kind are prohibited for new, substantially improved, or substantially damaged structures.
- h. Proposed house sites that are located within 100 linear feet or less from the boundary of the Special Flood Hazard Area shall provide proof that the bottom floor of the Structure will be elevated to or above the base flood elevation.
- i. New and replacement manufactured homes, in addition to the 2-feet of freeboard elevation possibly required in §323.c, shall be placed on a permanent foundation and be anchored to resist flotation, collapse, or lateral movement during the occurrence of the base flood.
- j. All subdivision proposals shall be consistent with the need to minimize flood damage by having public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage. All subdivision proposals shall also have adequate drainage provided to reduce exposure to flood hazards. Base flood elevation data shall be provided by the applicant for subdivision proposals that contain development lots located in or partially located in unnumbered A Zones when either five lots or five acres is proposed.
- k. Recreational vehicles placed on sites within Zones A or AE shall either be on site for fewer than 180 consecutive days, be fully licensed and ready for highway use, or meet all standards of §60.3(b)(1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for 'manufactured homes' of §60.3(c)(6)

324. **Watercourse Alterations.** The applicant shall give notice to adjacent, up-and down-stream communities and the Vermont Department of Environmental Conservation prior to an alteration or relocation of a watercourse, with copies of said notice submitted to the Zoning Administrator. The applicant shall give assurance that the flood-carrying capacity within the altered or relocated portion of any watercourse will be maintained via certification by a professional registered engineer demonstrating that the watercourse alteration will not result in any increase in flood levels during occurrence of the base flood discharge.

325. **Administration and Enforcement in Special Flood Hazard Areas.** Prior to issuing a permit for the construction of new buildings, the Substantial Improvement of existing buildings, or for development in the special flood hazard area, a copy of the application shall be submitted to the Vermont National Flood Insurance Program Coordinator (see 24 VSA §4424). Although development in the §320 Flood Hazard Area is a permitted use, a zoning permit shall be issued

only following receipt of comments from the Department or the expiration of ~~30~~ 24 days from the date the application was received by the Department, whichever is sooner.

For all Development in the Special Flood Hazard Area (SFHA), the Zoning Administrator will:

- a. Condition all permit approvals to require that the applicant has all other necessary permits from State & Federal agencies before Development can commence.
- b. Conduct a site visit to inspect the elevation of foundation forms for all Development, including Substantial Improvement.
- c. Conduct a site visit for all Development, including Substantial Improvement, when complete to ensure proper elevation, drainage and utility location.
- d. Maintain a record of the elevation in relation to mean sea level of the lowest floor, including basement, of all new or substantially improved structures located in the SFHA Zones A & AE and record whether or not there is a basement.
- e. Maintain a record of all permits issued for development in the SFHA.
- f. Enforce the §320 Flood Hazard Area Bylaw in accordance with 24 VSA §1974a, §4451, and §4452, with all violation notices sent to the State Floodplain Coordinator.
- g. Notify the applicant that no new flood insurance shall be provided for any property which the Federal Insurance Administrator finds has been declared to be in violation of local flood hazard area regulations. If any appeals are resolved, but the violation remains, the Zoning Administrator shall submit a declaration to the Administrator of the National Flood Insurance Program requesting a denial of flood insurance to the property pursuant to Section 1316 of the National Flood Insurance Act of 1968, as amended. New and renewal flood insurance shall be denied to a structure upon a finding by the Federal Insurance Administrator of a valid declaration of a violation.

326. Variances - Issuing variances for Development controlled by §320 Flood Hazard Areas and 24 VSA §4469 should be avoided. The Board shall notify applicants that the issuance of a variance to construct a structure below the base flood elevation will result in increased premium rates for flood insurance.

Section 340. Environmental Resource Areas (ERA).

341. **Objective.** The purpose of these regulations is to allow property owners some use of their land while also affording protection to locally designated environmental resource areas (ERA):
342. **Locally Designated ERAs.** These regulations will apply to undeveloped lands proposed to be used for a house, its accessory building(s), as well as lands used for any commercial building(s), and associated improved parking areas, mapped by the Vermont Agency of Natural Resources, on its Natural Resource Atlas, as Wetlands, Rare Threatened Endangered Species, Significant Natural Community, and Uncommon Species.
343. **Permitted Uses in an ERA.** The only permitted uses within mapped ERAs shall be open space, forestry, agriculture, and natural habitat.
344. **Conditional Uses in an ERA.** All development which is listed as either permitted or conditional use in the zone in which the land is located, may be allowed upon approval of the DRB after a conditional use hearing. The Applicant shall solicit written and oral evidence from the Vermont Agency of Natural Resources or any other parties with technical expertise which the DRB may require to make an informed decision. To allow a conditional use, the DRB must issue written findings of fact based upon evidence which demonstrates that such use, including the construction necessary for such use, will have no impact upon any of the following:
 - a. Functional integrity of the named ERAs in §342;

- b. Quality of ground or on-site surface waters;
- c. Drainage patterns on the site; and
- d. Stability of soils on the site.

ARTICLE IV. GENERAL REGULATIONS

Section 400. Permits

401. **Permit Requirement.** No ~~Building Development~~ may ~~take place be erected, enlarged, relocated, or changed in use, nor shall any land development commence,~~ unless the Zoning Administrator, in accordance with §4449 of the Act and with these Bylaws, issues a zoning permit. No certificate of occupancy is required.
- 401.1 **Permit Exemption** (outside the §320 Special Flood Hazard Area). The following are exempt from §401 Permit Requirements:
- a. Accessory Structures less than 150 square feet in area.
 - b. Additions to residential structures less than 150 square feet in total area that are not heated (i.e., porches, decks, mudrooms, etc.).
 - c. Structural changes made as Reasonable Modifications to Residential Uses benefiting a person with a disability, under The Fair Housing Act and Americans with Disabilities Act (ADA).
 - d. ~~Fences, signs, P~~patios, front porches, parking areas, driveways, certain architectural elements, and other specified exemptions found in the Bylaw's definition of Setback.
 - e. Temporary structures, which are by definition, in place for less than one year.
- 401.2 **Permit Fee.** The legislative body may prescribe reasonable fees to be charged with respect to the administration of this bylaw, after receiving the recommendation of the municipal planning commission. The Selectboard, upon recommendation from the Planning Council, shall set a fee schedule for the zoning permits required by this Bylaw.
- 401.3 **Permit Posting.** Upon receipt of an approved permit, the permit applicant shall post the permit within view of the public right of way closest to the subject property for 15 days following the issuance of the permit.
- 401.4 **Permit Compliance.** Acceptance of zoning permit grants Zoning Administrator access to the property covered by the permit, at reasonable times with owner's consent, for the purpose of ascertaining permit compliance.
- 401.5 **Initiation of Construction or Subdivision.** Subdivision of land or the cConstruction of any structure authorized by an approved zoning permit under this section which requires a Sstate Water Supply and Wastewater Disposal System (WW) permit or Morrisville Water and Light (MWL) approval is prohibited unless and until the WW permit or MWL approval is issued.
402. **Permit Submittal.** Permits shall not be issued unless a site plan showing all dimensions necessary to assure compliance with these Bylaws has been submitted to the Zoning Administrator. Said Officer, within 30 days of receipt of all necessary information, shall either approve or deny the permit, or refer it to the DRB.
- 402.1 **Approved Permits.** If a zoning permit is approved, either by the Zoning Administrator or the DRB, all activities authorized by its issuance shall be completed within 2 years of its date of issue. Zoning permits may be renewed by the Zoning Administrator, regardless of expiration, for a period of up to 10 years from the date of issuance unless the approved use is no longer allowed in the underlying zone. Permits that have expired, and were not renewed, shall become null and void and reapplication shall be required.

- 402.2 **Denial of Permit.** If the permit is denied, the Zoning Administrator shall notify the applicant in writing, stating the reasons for denial and informing the applicant of his/her rights of appeal (See Sect. 640).
- 402.3 **Time Limitation.** Per 24 VSA §4448(d), if the Zoning Administrator fails to act on a permit application within 30 days, a permit shall be deemed issued on the 31st day.
403. **Issuance of Permits.** The Zoning Administrator, upon receipt of all necessary information, will issue a permit for a development listed as a Permitted Use upon assurance that the proposed development will conform to the dimensions and specifications listed in the underlying zone. Said Officer will issue a permit for a development listed as a Conditional Use upon being instructed to do so by the DRB following a public hearing by that body. In determining whether to allow such a proposed development, and what conditions to place upon its design, the DRB shall follow the procedures established in §630 of these Bylaws, and §4414(3) of the Act.
- 403.1 **Effective Date of Permit.** In conformance with §4449(a)(3) of the Act, no zoning permit issued pursuant to these Bylaws shall take effect until the time for appeal in §4465 of the Act (15 days) has passed, or in the event that a notice of appeal is properly filed, such permit shall not take effect until final adjudication of said appeal.
- 403.2 **Each zoning permit issued under these Bylaws** shall contain a statement of the period of time within which an appeal may be taken.
- 403.3 **The Zoning Administrator** shall complete the zoning permit process by conforming to his/her responsibilities stated in §4449(c) of the Act.
404. **Other Permits and Regulations.** The Zoning Administrator shall not issue a zoning permit until the applicant shows proof that all other applicable local permits have been issued. It shall be the Applicant's responsibility to supply the Zoning Administrator a copy of all local, State and Federal permits and/or approvals, which may include but are not limited to the following items:
- 404.1 Morrisville/Morristown Subdivision Regulations if applicable and in force (relating to the requirements of constructing subdivisions).
- 404.2 Access Permits (relating to driveways/private roads connecting to town highways); and
- 404.3 Vermont Water Supply and Wastewater Disposal System Permit.

Section 405. Lot Requirements.

- 405.1 **Lots on Multiple Streets.** Lots that abut on more than one street shall provide the required frontage on at least one of the Streets.
- 405.2 **Lot Line Setbacks.** All structures, unless exempted per §401.1a of the Bylaws, whether attached to the principal structure or not, and whether open or enclosed, (i.e. porches, carports, balconies, platforms, etc.) shall not project into any minimum setback area established for the front, side, or rear yards.
- ~~405.3 **Infectious Invalidity.** No division of a parcel shall be made which leaves remaining any lot dimension or area below the requirements stated by the Bylaws. Absent the Board granting a waiver for minimum lot size requirements, any such division shall make the parent and child parcel both non-conforming with zoning requirements.~~

Section 410. Home Occupations

411. **Home Occupations (24 VSA §4412.4).** No bylaw may infringe upon the right of any resident to use a minor portion of a dwelling unit for an occupation that is customary in residential areas and

that does not have an undue adverse effect upon the character of the residential area in which the dwelling is located. Home Occupations shall be allowed by-right, provided that they meet the following criteria that ensures no undue adverse impact to the host residential area:

- a. The Home Occupation shall be conducted by the business owner who rents or owns the dwelling unit;
- b. All business activities associated with the Home Occupation shall be conducted entirely within the dwelling unit and no outside storage or exterior indication of the Home Occupation (other than a sign permitted per §470) shall be permitted;
- c. Equipment used for Home Occupations, including but not limited to backhoes, business trucks, and trailers are allowed to be stored outside, provided that the equipment is parked in the home's driveway, stored in a location behind the front line of the principal building on the site, or screened from roadside view;
- d. Traffic shall not be generated in volumes greater than normal in the neighborhood as Home Occupations do not allow customers visits to the subject property. An occupation that requires customer visits to the property shall be permitted as a §415 Home Business;
- e. No objectionable noise, vibration, odor, smoke, dust, electrical disturbance, heat, or glare shall be produced by the Home Occupation; and
- f. Off-site businesses, such as landscaping, building, and painting contractors shall not be regulated via §410 Home Occupation unless off-site employees are traveling to the business owner's residence in violation of §411d.

Section 415. Home Businesses. A Home Business use is a larger and more intense version of Home Occupation use. The Home Business use is only allowed on Owner-Occupied properties. Home Businesses typically have a retail or business services component. It is expected that a Home Business will create customer and delivery traffic in its host residential neighborhood. All Home Business shall comply with the aforementioned §410 Home Occupation standards and be subject to §500 Site Plan Approval based on the following additional standards:

- a. Home Businesses shall not have more than 3 employees on-site at any time.
- b. In addition to inside the landowner's primary residence, Home Businesses may take place in accessory buildings or on the grounds of said primary residence.
- c. The total building square footage used by a Home Business shall be 25% or less than the size of the combined area of all structures on the lot.
- d. Employee and customer parking for a Home Business shall be located off-street, and shall not be located in front yards whenever practical when possible, be screened from roadside views and from views from the windows of all abutting properties.

Section 420. Required Provisions and Prohibited Effects of the Act (24 VSA, §4412). All limitations imposed by 24 VSA §4412 shall be adhered to, including but not limited to the following:

- 420.1 Equal treatment of housing and required provisions for affordable housing, including allowing Accessory Dwelling Units, and Residential Care, Group, or Recovery Homes.
- 420.2 Existing small lots.
- 420.3 Required frontage, or access to: public roads, Class 4 Highways, or public waters.
- 420.4 Protection of home occupations.
- 420.5 Child care.
- 420.6 Heights of renewable energy resource structures.
- 420.7 Nonconformities.

- [420.8 Communications antennae and facilities.](#)
- [420.9 De minimis telecommunications impacts.](#)
- [420.10 Planting projects.](#)
- [420.11 Accessory on-farm businesses.](#)
- [420.12 Density of areas served by municipal sewer and water.](#)
- [420.13 Affordable Housing may exceed density rules by 50% or height limits by 1-story.](#)

- 421. No Merger of Existing Small Lots (4412.2).** Any lot in existence on the effective date of any zoning regulations, including interim zoning regulations, may be conveyed or developed for the purposes permitted in the district which it is located, even though not conforming to the minimum lot size requirements if such lot is not less than one-tenth of an acre in area with a minimum width or depth dimension of 40 feet.
- 422. Required Frontage and Access (4412.3).** No land development may be permitted by the Zoning Administrator on lots which do not have the required road frontage, as specified in the underlying zone, on an existing Street. The Zoning Administrator may however permit [a-up to 2 dwelling units](#) accessed by a private driveway that is provided for by permanent easement, or right-of-way, having at least 20 feet in width. The DRB shall review and may permit development via Site Plan Review, in the following circumstances, when the minimum road frontage is not provided:

 - a. Development with frontage on public waters.
 - b. Development serving 3 or more homes by accessed via a permanent recorded easement, an existing right-of-way, or proposed private Street that is at least 50 feet in width.

Section 423. Limitations Established in the Act (24 VSA §4412).

- 423.1 Residential Care Home, or Group Home, & Recovery Residence (§4412.1G).** ~~A residential care home, or group home, or recovery residence operating under state licensing or registration, serving not more than 8 persons who have a handicap or disability as defined in 9 VSA §4501, shall be considered by right to constitute a permitted single-family residential use of property. A residential care home or group home operating under state licensing or registration serving more than 8 persons who have a handicap or disability as defined in 9 VSA §4501 may be allowed as a Conditional Use as limited by the underlying zoning district (see §204.5a).~~
- 423.2 Family Childcare Facility (§4412.5).** ~~A “family childcare home or facility”, as used in this section, means a home or facility where the owner or operator is licensed or registered by the state for childcare. A family childcare home serving six (6) or fewer children shall be considered to constitute a permitted single-family residential use of property. A family childcare home serving no more than six full-time children and four part-time children, as defined in 33 VSA §4902(3)(A), shall be considered to constitute a permitted use of property but shall require site plan approval by the DRB. A family childcare facility serving more than six full-time and four part-time children shall be considered a Day Care Facility, a conditional use requiring review and approval by the DRB.~~
- 423.3 Height Regulation Limitations (§4412.6).** ~~The height of antenna structures, any of which are mounted on complying structures, shall not be regulated unless the bylaws provide specific standards for regulation.~~
- 423.4 Accessory Apartment Dwelling Unit (§4412.1.E).** ~~One Accessory Apartment, located within an owner-occupied single-family dwelling, or within an accessory building on the~~

~~same property, shall be a permitted use on lots that do not otherwise meet the minimum dimensional requirements for a two-family unit, provided that the property has:
Sufficient wastewater capacity (requires new state wastewater permit);
a. The proposed accessory apartment is not greater than 60% of the heated floor space of the existing or a proposed primary dwelling;
a. Meets applicable setbacks.~~

Section 423. Limitations on Municipal Bylaws.

These bylaws shall comply with the limitations contained in 24 VSA §4413 regarding state or community owned and operated facilities, public and private schools, places of worship, public and private hospitals, emergency shelters, regional solid and hazardous management facilities.

424. **Tiny House Density Bonus.** Detached tiny dwelling units (aka tiny homes) with a footprint less than 500 ft² in size, such as a tiny home or mobile home, shall be permitted as an Accessory Apartment use and comply with the district's setbacks. §424.4c (setbacks). Any parcel, regardless of size, may have as many as two additional detached tiny dwelling units allowed thereon via the Accessory Apartment use. Neither the tiny dwelling unit permitted as the Accessory Apartment, nor the bonus Tiny Dwelling Unit Accessory Apartment shall count towards the parcel's Minimum Area Per Residential Unit dimensional requirement, provided said parcel is owner occupied. Structures that contain or were designed to have a propulsion motor shall not qualify for this density bonus. Mobile Dwelling Units such as a mobile home, a detached tiny house and manufactured home shall have their wheels disengaged via storage on blocks or anchoring to a permanent foundation or pad. All such Mobile Dwelling Units shall also have a durable skirt installed around the home to ensure viability of utility connections in the winter months.

Section 425. Fences

- 425.1 **Fence, Conditional Use.** Fences that are not exempted under §425.2.
- 425.2 **Fences, Exempt.** Fences associated with a working farm do not require a zoning permit. All other exempt Fences shall not be higher than six feet when placed on side and rear property lines, and not higher than four feet when placed in front yards along any Streets. Interior fences and attached gates are exempt if located outside the front yard, no closer than 6-feet to a side or rear property line, not in the Flood Hazard Area, nor higher than 8-feet above the ground surface immediately below the fence.

Section 426. Ponds.

- 426.1 Ponds with a surface area greater than 5,000 square feet (about 1/8 of an acre) are an accessory use requiring a zoning permit. Applications for pond permits shall include a sketch of the pond location on a survey of the property (if available), or other reasonable representation of the property showing:
- setbacks from property lines, leach field, structures, and water supply
 - existing slope of the pond site
 - water source and method of discharge
 - location and size of emergency spillway
 - route of flow of outlet and/or spillway
 - Cross section depiction of the pond, to include dam or other form of retention
 - Approximate volume of water to be contained

- h. Description of vegetative cover planned to prevent erosion
- 426.2 Ponds and supporting structures (dams, etc.) must meet the following setbacks:
leach-field: 100', drilled well: 25', & shallow well: 100'
Additionally, ponds and their supporting structures may not fall within any right-of-way or easement. No pond or dam that is up-gradient to and within 1,000 feet of a town road shall have its overflow discharge draining towards or into the Town's right-of-way. Said situation is only allowable upon receipt of a stamped engineering letter that any potential overflow or failure of the pond poses no threat to the Town right to way due to topography or other natural features. All pond applications must receive the approval of the Village/Town Road Foreman prior to the release of the zoning permit. Ponds which fall within the setbacks above may be approved as a conditional use upon review by the DRB.
- 426.3 State and Federal Permit Requirements:
 - a. Any pond that impounds or is capable of impounding 500,000 cubic feet or more of water will require a permit from the VT Department of Environmental Conservation.
 - b. No in-stream pond may be built without the approval of the VT DEC Stream Alteration Permit. A Stream Alteration Permit may be needed if the project involves work in a stream that drains an area of more than 10 square miles.
 - c. VT Wetland Rules regulate dredging, draining, filling, grading, removal of vegetation, alteration of the flow of water into or out of a wetland and other similar activities within significant wetlands or their buffer zones. A Conditional Use Determination or Water Quality Certification from the VT Agency of Natural Resources may be required.

Section 430. Non-Conformities

- 431. **Pre-Approved Structures.** Nothing in these regulations shall require any change in any structure, whose construction was begun in conformance with applicable laws and regulations in effect prior to the effective date of these Bylaws, and which is completed within two years from the effective date of these Bylaws.
- 432. **Limitations.** Any non-conforming use or structures or land may be continued indefinitely, maintained, and repaired, but may not be:
 - 432.1 moved, altered, or extended so as to change evidence of the use on the outside of any structure;
 - 432.2 added to by the commencement of a different nonconforming use;
 - 432.3 re-established, if the non-conforming use has been discontinued for a period three years or has been changed to or replaced by a conforming use;
 - 432.4 restored after damage to or destruction of the nonconforming use, unless it is restored within five years from the date of damage or destruction.
- 433. **Non-Conformity in a §320 Flood Hazard Area.** Any non-conforming Structure, Building, Development, expansion, of change or use located in a Flood Hazard Area will require review under §320, including restoration or repairs from damage of any source, regardless of time passing from the date of damage.
- 435. **Expansion of Non-Conforming Uses.** A non-conforming use may be expanded upon Conditional Use approval by the DRB, provided that any expansion does not involve any expansion of the lot, and that the expansion of the use meets all dimensional requirements in the use' underlying zone.

436. **Expansion of Non-Conforming Structure.** Expansion of a non-conforming structure, where said expansion does not meet current dimensional requirements, may be approved upon Conditional Use review by the DRB, provided that said expansion does not make the structure more non-conforming. Expansion of a Non-Conforming Structure, where the proposed expansion is entirely consistent with current dimensional requirements in the structure's underlying zone, shall be approved via administrative review.
437. **Change of Non-Conforming Use.** A pre-existing non-conforming use may be changed to a different non-conforming use upon Conditional Use approval by the DRB provided that the new use does not involve any expansion of the lot, meets Conditional use standards and dimensional requirements in the lot's underlying zone, and in the view of the DRB is more compatible with the surrounding area than the existing non-conforming use.

Section 440. Clean-up of Building Site.

441. **Removal of Dangerous Conditions.** Within ninety days after work on an excavation for a building has ceased, or after a permanent or temporary building or structure has been destroyed, demolished, severely damaged, or abandoned, all structural materials shall be removed from the site, and the excavation remaining shall be covered over or filled to the normal grade by the owner, or the damaged structure shall be repaired or replaced. Upon approval of the DRB, and if good cause has been demonstrated which prevents compliance with this regulation, an extension of the above dates may be granted.
442. **Repair of Buildings.** Either through the cessation of construction or via a lack of maintenance, no building shall be directly open to the elements for longer than 90 days consecutively, except that open to the elements shall also include boarded-up or broken windows even when said windows do not provide a direct openness to the elements.

Section 450. Parking and Driveway Requirements.

451. **Parking Requirements.** Parking spaces shall be provided in accordance with the specifications in the below table whenever a new use is established, or existing use enlarged. For any use, ~~public~~ off-street parking in lieu of on-site parking may be used to fulfill all or part of the parking requirements if the proposed use is located within 500 feet of a municipal parking lot, or on Town land that the developer, with Selectboard approval, develops public parking thereon. A straight-line measurement shall be made between the proposed use and a municipal parking lot to determine the applicability of this provision. However, the Zoning Administrator may require an applicant to seek \$500 Site Plan Approval from the DRB to use off-street parking to fulfill parking requirements for the proposed use if the accessibility or availability of parking in the municipal lot is in question.
452. **General Requirements.** ~~For the purpose of this Bylaw, aA parking space shall be 18 foot long by 9 foot wide, and marked, designed, and maintained to provide vehicular access to a public street or private road, and regulated so no maneuvering therefore must take place on any public street or sidewalk. No parking space shall require one vehicle to be parked and unparked to move another vehicle. Parking Space, Off-Street shall be 9 feet wide by 18 feet long and have access to a public street, private road, and maneuvering room.~~ Required off-street parking areas for 32 or more automobiles in Zones CB, COM, HOS, HDR, & LDR shall be paved, have individual spaces

~~marked, and shall be so designed, maintained and regulated that no parking or maneuvering incidental to parking shall be on any public street, or sidewalk, and so that any automobile may be parked and un-parked without moving another. Required parking areas for 32 or more automobiles within the Village limits Zones CB, COM, HOS, HDR, & LDR shall be paved. Parking areas for 3 or more automobiles outside the Village limits do not require pavement and said parking may take places on gravel, dirt or lawn areas.~~

453. **Minimum Parking Ratio Requirements.**

Defined Uses	Parking Spaces Required
Business Services, Health Care Facility, Professional Office, and Sales of Goods Produced On-Site	1.5 per employee per largest shift
Community Facility, Day Care Facility, and Family Childcare Facility	1.5 per employee per largest shift
Dwelling Unit	1 per unit
Group Home & Shelter	0.5 per bed
Home Business	4
Extraction of Earth Resources, Manufacturing, Wholesale Distribution, and Warehouse & Storage Facility	1 per employee per largest shift
Motor Vehicle Service Station, and Sales & Repair Facility	5 spots per each repair bay door
Recreation Facility Indoor or Outdoor	1 per 4 seats or 15 per playing field
Retail Sales of Goods and Services, Sexually Oriented Business, & Commercial Use	2.5 per 1,000 ft. ² of gross floor area
Restaurant, Bars, and Private Clubs	1 per 4 seats
There are no parking minimums for the following uses: Accessory Apartment, Accessory Retail & Food, Accessory Use or Structure, Bulk Storage of Fuels, Drive-Through, Fence, and Home Occupation.	---

454. The DRB may ~~increase or~~ decrease the number of parking spaces required if it is demonstrated that a different number of spaces is more appropriate for the particular use.

455. **Driveway Location.** All driveways ~~are to located on private or public roads shall~~ be located at least ~~75 feet~~ 15 feet plus the full width of the proposed driveway from the nearest corner of any street intersection the intersection's closest edge of the travel lane. ~~This shall apply to all uses except Dwelling Unit, Single-Family and Dwelling Unit and Two-Family. On roads where the posted speed-limit is 35mph or more, the driveway setback shall be 15 feet plus double the full width of the proposed driveway from an intersection's closest edge of the travel lane.~~ For any use and where feasible, the sharing of driveway accesses between adjoining lots is preferred and encouraged.

456. **Access Permits required for new driveways.** ~~Proposed driveways on Town Roads, but not private roads nor on State roads, require an Access Permit issued by the Road CommissionerZoning Administrator prior to their construction or use. The Zoning Administrator shall take direction from the Highway Superintendent prior to issuing an Access Permit regarding the required grade of the proposed driveway, sight distance thereto, and the potential need for a culvert underneath it.~~

Section 470. Signs

471. **Objective.** The purpose guiding these regulations is to allow for Signs that are compatible with the zone in which they are located, maintained in good repair, are not distracting, do not pose a traffic and safety hazards, protect public health, safety, and welfare, and, per §477, do not contribute to light pollution.

471.1. General Sign Requirements.

- a. Approval Required. Prior written approval from the zoning administrator is required for all Signs except those exempted from this Bylaw (see §479).
- b. Sign Count. Every business, unless otherwise specified, shall be limited to a maximum of two signs, which is typically comprised of a free-standing pylon sign along a road, or a sandwich board sign along a sidewalk, and a façade sign.
- c. Setbacks. Signs are exempt from Setback requirements.
- d. Off-Premise Advertising Prohibited. A sign or display promoting a business or activity that is not the main activity of the facility on the premises is prohibited.
- e. Facade Sign Height. No facade sign shall extend above the highest roofline of the building upon which it is located.
- f. Pylon Sign Height. No free-standing sign shall extend higher than 15 feet from the average grade of the surrounding ground to the highest point of the Sign.
- g. Business/Use Name Change. When the use of a property is changed or when a business ceases to operate or changes names, any sign associated with such original use or business, including frames and supports, shall be removed within thirty days. Any new sign after the use of a property is changed or terminated or after a business changes names or ceases to operate, shall require a permit and comply with the requirements of this Bylaw.
- h. All signs shall be kept in good repair. Evidence of rust, a broken sign structure, or other obvious defects shall be corrected by the sign's owner within 30 days of receiving notice from the Zoning Administrator that the sign is considered not in good repair.

471.2 Computation of Sign Area.

- a. Existing Signs. Existing signs shall be included in the calculation of total Sign area.
- b. ~~Two~~Multi Sided Signs. Signs printed back-to-back shall be counted as one Sign.
- c. Lettering. Signs consisting of freestanding letters shall include intervening spaces in sign area.
- d. Sign Area. The area measurement for signs that use more than lettering shall include the total area within the extreme limits of the Sign surface.

472. Sign size in Residential Zones (~~MOR~~, HDR, MDR, LDR & RRA).

- a. Sign Size. In residential zones a maximum of 1 permanent sign not exceeding 6 ft² is allowed.

473. Sign size in Business Zones (CB, COM, HOS, & IND). No business shall have a sign or combination of signs in business zones that exceed 150 ft² in total area, except as follows:

1. CB & Business uses on Rte. 15 east of Garfield Rd – no sign or combination of signs shall exceed 75 ft² in total area.
2. HOS – no sign or combination of signs shall exceed 25 ft² in total area.

474. **Other Signs and Sign Bonuses.**

- a. **Corner Lot Sign Bonus.** When a business fronts on more than one named Street, an additional free-standing sign, façade sign and directory-board sign shall be allowed facing each named Street. This corner lot provision in effect doubles the otherwise sign size allowance for the business in question, provided that all signage installed on the secondary street is identical (or smaller) in size and aspect ratio to the signage existing or proposed on the primary street.
- b. **Directory Board Signs.** A directory-board Sign shall be allowed for any business location for which a sign thereon, in the opinion of the Zoning Administrator, would not be clearly legible from the Street. The existence of parking, driveway or other similar area between the Street and the business location provides the right to a directory-board sign. A directory-board sign shall comply with the following requirements.
 1. **Sign Size.** A directory-board sign on a directory-board shall not exceed 10 ft² in area.
 2. **Sign Count.** A maximum of one directory-board Sign shall be permitted per parcel, except when a business is on a corner lot (see §473d) and each business shall be allowed one directory sign on the directory-board sign.
 3. **Collocation Required.** Directory-board signs for multi-tenant buildings and shopping centers shall be required to collocate with existing signage on the premises.
 4. **Aspect Ratio.** Directory-board signs for multi-tenant buildings shall appear harmonious and have the same aspect ratio as other collocated Directory Board Signs.
 5. **Size Exemption.** Directory-board signs shall not count towards the sign size maximum per business.
- c. **Awning Sign.** Additional on-premise business signs above and beyond the zone's area maximum per business are allowed on awnings, provided that the sign area on each awning is not greater than twenty-five percent of that total awning area.

476. **Prohibited Signs.**

- a. **Omission.** All Signs not specifically permitted by these regulations are prohibited.
- b. **Internally illuminated Signs.** Internally illuminated signs are prohibited in all zones.
- c. **Animated and/or Flashing Signs.** Signs which are animated, flashing, designed to move in the wind, or with intermittent illumination are prohibited with the exception of barber poles, theatre marquees, and signs containing clocks and temperature readings.
- d. **Hazard.** No sign, in the opinion of the Zoning Administrator, shall be erected or maintained in such a manner that it obstructs free and clear movement, vision, or is otherwise a hazard to drivers or pedestrians.
- e. **Temporary Signs.** Temporary Signs are signs that by construction are not intended to be permanent, nor in place for more than a year. Temporary signs are typically used to advertise a business, sale, or product. Temporary signs are prohibited and variations of common signs, which are declared to be temporary, include, but are not limited to: lawn signs, wicket frame signs, collapsible signs, pendants, banners, feather banners, etc., (see §479 for exemptions).
- f. **Utility poles:** Signs shall not be affixed to utility poles, or other public property.
- g. **Removal.** The Zoning Administrator shall be empowered to remove all signs in violation of their authorized use, and to charge a reasonable fee for the return of any unlawful temporary sign.

477. **Externally Illuminated Signs.** Signs may be illuminated during the hours that the business being advertised is open for business or until 10:00 PM, whichever is later, in all business districts. Externally illuminated signs shall not create glare or throw light onto adjacent property and shall

use down lighted, down shaded light fixtures, and LED bulbs. Lighting fixtures illuminating signs shall be carefully located, aimed and shielded so that the light is directed only onto the sign. Lighting fixtures shall not be aimed towards adjacent streets, roads, or properties. The light source (bulb) of a sign shall not be directly visible from adjacent streets, roads, or properties. Fixtures used to illuminate signs shall be top mounted and directed downward (i.e. below the horizon). Signs shall be illuminated by a steady light, which must be of one color only.

479. **Sign Bylaw Exemptions.** The following signs, provided they comply with the sign size maximum in their underlying zone, shall be exempt from the provisions of these regulations: Downtown Morrisville's wayfinding signs; downtown Morrisville's History & Art Walk historical plaques; traffic signs; handicapped access and parking signs, legal notices; "for sale" signs attached to vehicles; one open flag per business, signs for trespassing, safety zone, or other legal posting of property.
- Business Window Signs. Signs displayed inside of a business' window shall be exempted from this bylaw in all business zones, provided that no business window sign shall cover more than fifty percent of the window glass and that the business window sign, if internally lit, shall be smaller than 10 square feet and shall not be animated or flashing. The display of any off-premise corporate branding shall take place within this Business Window exemption.
 - ~~Banners or signs, for 30 days, hung over any town highway is exempt from zoning but is required to acquire approval from the Road Commissioner per 19 VSA 1111-Portland Street promoting a Town-sponsored event.~~
 - Wicket Frame Signs. Wicket Frame signs for 45 days of early voting prior to election day.
 - The Zoning Administrator shall be empowered to exempt any Sign from the above requirements for a period that shall not exceed two weeks per calendar year.

Section 480. Uses Specially Regulated.

481. **Bulk Storage of Fuel.** Bulk Storage of Fuel (not allowed in a §320 Flood Hazard Area) is allowed upon Conditional Use approval by the DRB, provided that the following conditions are satisfied:
- There shall be a bermed and landscaped screening area along the side and rear lot lines no less than 25 feet deep.
 - The entire storage and distribution facility shall be surrounded by a metal fence no less than four feet in height.
 - The applicant shall provide and the DRB shall approve a master plan for the build-out of the site which addresses, as a minimum, truck circulation, containment of spills and emergency procedures in case of fire or explosion.
 - The facility shall be designed, built and operated in accordance with all State and Federal safety standards.
 - Facilities for the storage and transfer of pressurized gaseous fuels shall be separated from other fuels and shall meet all State and Federal safety standards.
482. **Development on Class 4 Roads.** Conditional Use is required in all zones for Development that is further down a Class 4 Road than existing Development.
483. **Motor Vehicles Sales and Repair.** In all zones where permitted, motor vehicle sales and repair uses shall comply with the following:
- No pieces or parts or other material or supplies are to be stored outside unless completely concealed from view from neighboring properties and Streets.

- b. All hazardous materials must be disposed of properly, including but not limited to: grease, oil, solvents, transmission fluids, antifreeze, paints, batteries, etc.
- c. All vehicles shall have a valid Vermont Inspection Sticker within 15 days of arriving on the property and must be in a drivable roadworthy condition or must be moved to another approved location. Vehicles where parts have been ordered for and have not arrived shall have a total of 15 days (the time before the parts were ordered and once the parts arrive) to have a valid Vermont Inspection Sticker or the vehicle must be removed.
- d. No junk vehicles may be kept on site for more than 24 hours.

484. **Gas Stations.** ~~In all zones where the Gas Station use is allowed, a~~ All fuel pumps, fuel and oil storage shall be located 35 feet or more from Street centerline.

- a. Signage and corporate branding shall not be located on the canopy or its supports.
- b. Any canopy provided over the fueling area shall comply with the following requirements:
 - 1. Canopies must be consistent with the architecture of the primary building.
 - 2. Canopies shall be of one color, matching the main color of the primary building.
 - 3. Corporate branding, signage, and façade lighting is prohibited on canopies.
 - 4. Canopies with flat roofs are prohibited.
 - 5. The roof of a canopy shall connect to the primary building.
 - 6. Existing canopies shall be made to comply with these requirements when any changes thereto are proposed.
- c. There shall be no more than two access driveways to any Gas Station regardless of how many Streets it has frontage on.
- d. The width of each driveway to a gas station shall comply with the Morristown Road Policy.
- e. The installation of a sidewalk is a requirement of any new or redeveloped Gas Station. Said sidewalks shall comply with the Morristown Sidewalk Policy.

485. **Extraction of Earth Resources via the Special Industry Use.** The removal of rock, soil, sand, or gravel for sale (except when incidental to proposed development on the same parcel) shall be allowed via the Special Industry Use, and be permitted by the DRB, after a plan for the rehabilitation of the site approved at a public hearing. The following provisions shall apply:

- 485.1 **Performance Bond.** Before approval of any new or proposed extension of a soil, sand, or gravel operation, a performance bond shall be secured from the applicant sufficient to ensure that upon completion of the extraction operations the abandoned site will be left in a safe, attractive and useful condition in the interest of public safety and general welfare. The owner(s) shall submit a plan of proposed improvements to accomplish this end. The bond shall be sufficient to cover the cost of redeveloping the site as a park, lake, recreation area or other usable open space.
- 485.2 The removal of all material shall be conducted so as to result in the improvement of the land, giving due regard to the contours in the vicinity, such as leveling slopes and removing hills. The digging or creating of pits or steep slopes shall not be permitted, unless provision is made to refill such pits.
- 485.3 The excavation operation sites shall be graded smooth and left in a neat condition. Cut slopes and spoil banks shall not be allowed to remain. The operation site shall have 4" of topsoil, fertilized, mulched and seeded so as to establish a firm cover of grass or other vegetation sufficient to prevent erosion under the supervision and to the satisfaction of the Zoning Administrator.

- 485.4 All surface drainage affected by excavation operations shall be controlled by the owner to prevent erosion debris and other loose materials from filling any drainage course, street or private property. All provisions to control natural drainage water shall meet with the approval of the Zoning Administrator.
 - 485.5 No excavation, blasting or stock piling of materials shall be located within two hundred feet of any street or other property line.
 - 485.6 No power-activated sorting machinery or equipment shall be located within three hundred feet of any street or other property line, and all such machinery shall be equipped with satisfactory dust elimination devices.
 - 485.7 All excavation slopes in excess of 1:2 shall be adequately fenced as determined by the Zoning Administrator.
 - 485.8 Extension of an existing non-conforming operation shall only be permitted by the DRB.
 - 485.9 Stripping of topsoil for sale or for use on other premises, except as may be incidental to a construction project, shall be prohibited.
 - 485.10 The DRB may attach any additional conditions as it may find necessary for the safety and general welfare of the public.
487. **Garage, Porch, & Lawn Sales.** Garage/lawn/porch sales shall be permitted use within a residential district subject to the standards below. The purpose of these standards is to ensure the maintenance of the residential character of neighborhoods while permitting homeowners to take advantage of this traditional activity.
- 487.1 Garage/Lawn/Porch sales shall be temporary, not to exceed 3 consecutive days at a time.
 - 487.2 Garage/Lawn/Porch sales shall be held no more than 4 days a year at any residential site.
 - 487.3 Any sales from a residence which exceed the standards set in this section shall be considered a Home Occupation or a Home Business and shall be subject to conditional use review as well as standards governing those specific uses. (See §410, §415, & §500)
- 488. Campers, Recreational Vehicles (RVs), ~~Sea Boxes~~Shipping Containers, and Storage Trailers** shall be parked in a defined driveway, an approved campground, or in an approved sales lot. If any of these structures are not so located, a zoning permit is required prior to placement. Campers and Recreational Vehicles, ~~Sea Boxes, and Storage Trailers~~ shall not be used as a Dwelling Unit outside of the rules for a Primitive Camp, but may be used as temporary Dwelling Unit in conjunction with the construction of the primary residence on the same lot. ~~Said Structures shall be if they are~~ hooked to functioning water, sewer or septic facilities ~~while being used as a temporary construction housing and shall, but must~~ comply with §323c if parked in a §320 Flood Hazard Area.

Section 490. Exterior Lighting.

- 490.1 Exterior Lighting. All exterior lighting for residential or business uses shall be accomplished by using cut-off, down-shielded light fixtures. Light emanating from said fixtures shall not spill onto neighboring properties, Streets or, in the opinion of the Zoning Administrator, produce a hindrance to traffic movement. All exterior lighting, other than security lighting (which shall be set on a 5-minute or less motion sensor), shall remain off between the hours of 10:00PM and 6:00AM.
- 490.2 Parking Lot Lighting. Parking lot light structures shall be limited to 20 feet in height and the light emanating therefrom shall be accomplished by using cut-off, down-shielded light fixture and shall not spill onto neighboring property lines or Streets.
- 490.3 Building facades. Building facades may be illuminated provided that the lighting shall be

- accomplished by using cut-off, down-shielded light fixtures and light shall not spill onto neighboring property lines or Streets.
- 490.4 Externally Illumination for Signs. Sign lighting shall be regulated per §477 of the Bylaw.
- 490.5 Exemptions. Exemptions to §490 shall include lighting for streetlights, lighting installations on municipally owned property, facade mounted lighting that directly emphasizes architectural elements of Contributing Structures within the boundaries of Morrisville's 1983 Historic District but does not spill onto neighboring properties, and holiday or string lights during the months of October through January. Holiday or string lights, which by design are not down shielded, may remain in place year-round, provided they are turned off nightly at 10:00 PM, and attached to a structure located outside of required setbacks, and located below the drip-edge of a Structure's roof.
- 490.6 Unusual Situations. Proposed lighting installations that do not comply with §490 Exterior Lighting maybe approved by the DRB only when that Board finds that the proposed lighting utilizes LED bulbs, is designed to minimize glare and does not direct light onto adjacent properties or Streets.
- 490.7 Prohibited. Mercury vapor and florescent lighting is prohibited.

ARTICLE V. SPECIAL REGULATIONS AND PROVISIONS

Section 500. Site Plan Approval.

- 501 Single-family and two-family dwellings are exempt from site plan review per 24 VSA 4415(a). A site plan approval for non-exempt Permitted Uses within any zone can be approved by the Zoning Administrator without a public hearing if the site plan requirements in §502 through §506 are satisfied by the Applicant. At the discretion of the Zoning Administrator, or request of the applicant, any permit application can be referred to the DRB for further permitting. ~~If the application is classified as a Permitted Use, the DRB may approve the application without a warned public hearing.~~
502. **Site Plan Requirements.** In applying for approval of a Permitted Use by the Zoning Administrator, or a hearing before the DRB for Site Plan Approval, Conditional Use, Variance, or Waiver, the applicant shall submit a printed copy of the site plan, as well as an electronic copy of said site plan in PDF format. All site plan submittals shall include the following information:
- The name, address and daytime telephone number of the person or firm preparing the map and supplying the data and information;
 - The name and address of the owner of record and of the applicant if different;
 - The date of map preparation and a bar scale showing miles or feet;
 - A north arrow with the most recent magnetic declination if available
 - Existing and proposed features including streets, utility easements, rights-of-ways, structures, and all waterbodies.
- And for all new commercial development, and Dwelling Unit Multi-Family uses, site plan submittals shall also include the following details:
- A boundary survey.
 - The location of propane tanks, which shall be placed underground (only the Bulk Storage of Fuel uses allows above-ground tanks).
 - The location of trash, recycling, and compost containers/dumpsters shall be screened from views of streets and surrounding properties and maintained in a sanitary manner. The use of dumpsters shall only be allowed in the CB, COM, IND, & HOS Zones. Dumpsters are prohibited in all residential zones, with the exception of short-term use for construction activity.

- i. The location of USPS approved 4C centralized or cluster mailboxes are required when 5 or more residential units are proposed on the same parcel. All cluster mailbox installations require at least 1 parcel locker per every 5 dwelling units. All cluster mailbox and parcel locker installations shall be located on the secondary development road, or no closer to the primary road than the front façade of the proposed building(s).
- i.j. [A plan note stating the heat and cooling source for the proposed building \(oil, mini-split, etc.\).](#)
503. **Additional Conditions.** Appropriate conditions of approval may be attached to any permit with respect to the following:
- 503.1 Adequacy of traffic access and circulation
 - 503.2 Provision for vehicular and/or pedestrian access to connect sites to adjacent properties.
 - 503.3 Provision of parking
 - 503.4 To protect the utilization of renewable energy resources
505. **Landscaping Plan Standards.** Landscaping shall be a requirement of §500 Site Plan Approvals for all non-residential uses and Dwelling Unit Multi-Family uses.
- a. Landscaping proposed on a site plan shall include a combination of shade trees and shrubs (both deciduous and/or coniferous) and may also include grasses and ground covers.
 - b. A landscaped buffer of at least 5 feet in width shall be required in the following circumstances: (1) To reasonably screen 10 or more off-street parking spaces from roadside view, (2) To reasonably screen 10 or more off-street parking spaces from abutting residential properties, and (3) To have proposed non-residential properties provide screening to abutting residential properties in the COM, IND, & HOS Zones.
 - c. Landscaping plans shall include shade trees when 10 or more parking spaces are proposed. In such areas, no open-air parking space shall be more than 30 linear feet from the trunk of the closest shade tree. When internal parking lot islands are proposed to meet this 60-foot maximum distance requirement, said islands shall not be curbed and shall be designed to receive and attenuate stormwater from the paved parking area.
 - d. Proposed shade trees shall be no smaller than a 2.5-inch caliper trunk diameter, measured at ground level, or, in the case of coniferous trees, a minimum of 5 feet in height. Tree species shall be long-lived (over 60 years) with a high tolerance for soil compaction.
 - e. Landscaping shall also include the use of shade trees along any road frontage. At least 1 shade tree shall be planted for each 60 linear feet of said frontage. Said trees shall be salt tolerant, of local origin, and placed/sized so as to not impact overhead utility lines.
 - f. [Landscaping shall be required to reasonably screen all ground-mounted utility enclosures, mini-split condensers and meter sockets from views from the roadside and adjacent properties. Said improvements need not be screened if they located within 5 feet of the primary structure and painted a matching color to allow visual blending.](#)
 - f. Maximum effort shall be made to save existing mature trees. No material or temporary soil deposits shall be placed within the drip line of shrubs or trees designated on the landscape plan to be retained. Protective barriers, such as snow or silt fences, shall be installed during construction around the drip lines of vegetation that is to remain on site that may be damaged by construction activity.
 - g. All plantings shall be installed according to accepted horticultural standards. Plant species should be native (unless ornamental), shall not be listed as invasive and shall be hardy (zone [4b or three](#) or hardier as defined in UVM Extension Service's "Landscape Plants for VT").

- h. The owner shall ensure proper watering and weeding to ensure plant viability and shall replace dead landscaping within the same growing season as any die-off.
- i. Adequate planted screening shall be required that is robust enough to shield any adjacent house, including a house across a roadway, from view of a ground mounted solar array greater than 15 kilowatts and requires a Certificate of Public Good from the Public Utility Commission.

506. Site Protection and Restoration. Topsoil shall be preserved and redistributed on all regraded surfaces and disturbed areas and be stabilized by plantings, sodding, mulching and/or seeding - with double or triple the flat field seeding rates for slopes with little reclaimable soil in order to successfully regenerate and re-establish a permanent cover growth. Proper soil erosion control measures shall be taken during and after construction. Landscaping plans shall incorporate a 50-foot-wide setback from perennial streams and existing natural drainage patterns shall be preserved wherever possible. Seed and mulch shall be applied as soon as possible on disturbed soils.

Section 510. Planned Unit Development/Conservation Subdivision (Major Subdivision required)

1. **Overarching Purposes.** The overarching purposes for Planned Unit Developments / Conservation Subdivisions are as follows:
 - a. The permanent preservation of public open space with agricultural land, forestry land, flood zones, wildlife habitat and other natural resources including aquifers, water bodies and wetlands.
 - b. To allow for greater flexibility and creativity in the design of subdivisions.
 - c. To encourage a less sprawling, more efficient, form of development that consumes less open land and conforms to existing topography and natural features better than a conventional subdivision.
 - d. To minimize the amount of disturbance on the site and retain natural drainage patterns.
 - e. To further the goals and policies of the Morrisville/Morristown Town Plan.
 - f. To facilitate the construction and maintenance of housing, streets, utilities and public service in a more economic and efficient manner.
 - g. To facilitate the construction and maintenance of public trails and associated amenities to enhance the pedestrian experience.
2. **Site Specific Purposes.** The site-specific purposes for Conservation Subdivisions are to permanently protect the following Natural Resources as shown on the Agency of Natural Resources Natural Resource Atlas in dedicated open space via the following list of prioritized priorities:
 - a. To protect the public water supplies (Groundwater SPA).
 - b. To protect defined Floodways, & §320 Flood Hazard Areas that do not have a defined Floodway.
 - c. To protect Wetlands.
 - d. To protect Rare Threatened Endangered Species.
 - e. To protect Significant Natural Communities.
 - f. To protect Vernal Pools.
 - g. To protect Deer Wintering Areas.
 - h. To protect existing forest connectivity.
 - i. To protect all agricultural soil listed as Prime or as Statewide (inside SSMA only).
 - j. To protect steep slopes greater than 25%.
3. **Applicability.** Conservation Subdivisions are required for all Major subdivisions in all zones.

4. **Sketch Plan Review.** Prior to submitting a preliminary plat application, the applicant shall host a Sketch Plan review site walk with the Zoning Administrator on the proposed development site. At the development site, the Zoning Administrator will become familiar with the land and inform the applicant about the Conservation Subdivision design process. The Zoning Administrator shall bring a survey of the property (or a tax map if a survey is not found in the Land Records) and a printout of the Vermont Agency of Natural Resource's (ANR) Natural Resource Atlas with the following map layers turned on: Contours, Rare Threatened Endangered Species, Significant Natural Community, Deer Wintering Areas, Habitat Blocks, Vernal Pool Confirmed, Wetlands, Soils Prime Agricultural, Groundwater SPA, Parcels, Slope. During the Sketch Plan Review meeting the following shall be determined:
 - a. **Natural Resource Identification.** Natural Resource Identification shall be accomplished by using the aforementioned layers of ANR's Natural Resource Atlas mapping system.
 - b. **Lot Calculation.** The maximum allowable number of lots in a Conservation Subdivision shall be determined by using the acreage of the subject land and dividing this resultant number by the Minimum Lot Size in the zone in which the subject land is located. This calculated number of lots shall determine the total number of reduced size house lots possible in a Conservation Subdivision. This lot number may need to be amended when a survey of the subject land is completed during the Preliminary Plat Review process.
 - c. **Five-Step Design Process.** The applicant shall work through the following five-step design process when laying out a Conservation Subdivision on the subject land:
 - Step 1.** Identify the natural resource areas,
 - Step 2.** Identify the potential development areas outside of the natural resource areas.
 - Step 3.** Within the potential development areas, identify potential development sites.
 - Step 4.** Lay out roads, driveways and utility corridors for the proposed lots.
 - Step 5.** Draw in the Lot Lines.
5. **Dimensional Requirements of Conservation Subdivisions.** The applicant shall submit a formal subdivision plan that incorporates the design given genesis by the Sketch Plan Review process, as well as the following requirements:
 - a. **Preliminary Plat Information:** The plan detail requirements found in §770 of the Bylaws.
 - b. **Reduction of Dimensional Requirements for Conservation Subdivisions.** The following reduced dimensional requirements apply for Conservation Subdivisions when a minimum of 50% on the proposed development area is to be permanently protected as open space:
 1. The total footprint of the development may be reduced by up to 50% (i.e. ten acres of land that would normally yield 5 two-acre lots, can become a conservation subdivision with the same five lots on 5 acres with another 5 acres of open space).
 2. Lot frontage shall not be less than 20 feet.
 3. Setbacks shall not be less than one-half of the required setbacks specified by the zone in which the subdivision is proposed. However, side setbacks shall not be required for townhouse style Class 1 Development located in the Village.
 4. The DRB may waive minimum side setback requirements for multi-unit developments that utilize party-walls to encourage more compact development when doing so furthers the bylaw's purposes.
 5. The DRB may allow the reduction of the Minimum Lot Size to no less than one-quarter of the required lot size specified by the zone in which the subdivision is proposed if one of the following criteria can be met:
 - a. When 75% of the subject property is to be permanently protected as open space.
 - b. When the subject property is located within the village limits.

- c. When Class 2 Development is proposed in the Low Density Residential Zone.

6. Open Space Requirements.

- a. A minimum of 50% of the proposed development area shall be permanently protected as open space and shown on the Final Plat and said open space shall be placed on a separate parcel from the building lots.
- b. The open space lot must abut at least half of the proposed lots, and the open space shall be contiguous. Open space may still be considered abutting and/or contiguous if a Street separates it. The DRB may waive this requirement when it is determined that allowing the proposed open space design will better promote the purpose and intent of this Bylaw.
- c. To achieve this Bylaw's long-term goal of forming large unified open space areas, when there are adjacent public lands, or an adjacent conservation subdivision open space lot that was previously protected, the proposed open space lot should be physically connected to these existing protected public lands. Said adjacent protected public lands shall also be considered "adjacent" if they are only separated from the proposed conservation development by a Street.
- d. The open space shall include a majority of the Natural Resource Areas identified during Sketch Plan Review and all of the prime ag area located inside SSMA.
- e. Acceptable uses of the dedicated open space include agriculture and forestry. Additional uses of the dedicated open space may include recreation fields, walking trails, bike paths, view vistas and parklands. The Board may allow open space uses not specified in this section if it finds the proposal consistent with the purpose and intent of this Bylaw, provided that doing so will not result in any reduction in the agricultural potential for the designated agricultural soils.
- f. Disturbed Areas within Open Space: These aforementioned "acceptable uses of the open space" in §6e shall not disturb more than ½ of dedicated open space from its present condition. At the discretion of the Board, already disturbed areas may be considered as contributing towards this requirement when a reclamation plan is in place (ex. the regrading & replanting of a gravel pit).
- g. Open space shall not include land set aside for the road's right-of-way.
- h. Dedicated open space may be used for sewerage disposal systems if the DRB determines that the proposed layout and grading of the systems will not inhibit the recreational use of the area.
- i. Stormwater drainage systems may be allowed in the open space if the DRB determines that the proposed layout and grading of the systems will not inhibit the recreational use of the area.
- j. Storage of equipment and placement of structures, except structures built for the residents of the development such as a boat launch or community building, shall not be allowed in the open space. No structures shall be allowed in the section of dedicated open space that is depicted on the subdivision plan as the prime ag area.
- k. The ownership of the Open Space shall be conveyed to the Town, the Town's Conservation Commission, or a nonprofit organization or land trust whose principal mission is the conservation and protection of open space, or to a corporation or trust owned jointly or in common by the owners of lots within the proposed Conservation Subdivision. If conveyed to a trust or the subdivision's homeowner's association, maintenance of such open space and facilities shall be permanently legally guaranteed, with said guarantee providing for mandatory assessments for open space maintenance expenses being levied against each lot as part of the homeowner's association. Any proposed open space, unless conveyed to the Village, Town of or its Conservation Commission, shall be subject to a recorded conservation restriction, providing that such land shall be perpetually maintained as open space and be preserved exclusively for the purposes set forth herein.

- l. A maintenance easement shall be granted to the Town to ensure its perpetual maintenance and provide that in the event the open space is not maintained in reasonable condition. The easement must state that the Town may, after notifying the lot owners and public hearing, enter upon such land to provide maintenance. The cost of such maintenance by the Town shall be assessed against the properties within the development and/or to the owner of the open space. The Town may file a lien against the lot(s) to ensure payment for such maintenance.
- m. The protected open space must be clearly delineated on the ground with permanent markers or monumentation before any zoning permits are issued for construction within the subdivision. When no visual distinction exists along the boundary of a subdivision lot and the protected open space (ex. in an open field setting), the use of boulders unearthed during construction, blasted ledge, split-rail fence, street trees (per §505 d & e of the Bylaws), tree blazing, signage, or other reasonable measures shall be used to delineate the open space and ensure it is not encroached upon by construction equipment, or by abutting landowners.
- n. Walkways, hiking trails or bicycle paths shall be provided where feasible to link the lots with the dedicated open space. At a minimum, at least half of the proposed house lots shall be connected by said walkways, hiking trails or bicycle paths. Public access to any trail system in the dedicated open space shall not be restricted via the private status of the streets within the development.

ARTICLE VI. ADMINISTRATION AND ENFORCEMENT

Section 600. Zoning Administrator.

601. **Appointment and Duties.** The Zoning Administrator (also referred to as 'Administrative Officer') shall be nominated by the Planning Commission and appointed by the Selectboard to administer these Bylaws. He or she shall literally enforce these Bylaws, and is authorized to inspect premises affected by land development, maintain records and perform all other duties in accordance with law

Section 610. Development Review Board (DRB).

611. **Appointment and Duties.** The Morrisville-Morristown jointly appointed DRB shall conduct its duties as prescribed in 24 VSA §4461. The DRB shall consist of not less than 5, nor more than 7 members. The DRB may have up to 3 alternate members.
- 611.1 All matters, except for appeals of decisions of the zoning administrator per §640, must come before the DRB by referral of the zoning administrator. Any such referral decision may be appealed as a decision of the zoning administrator.
- 611.2 Minutes will be taken of all meetings of the DRB and maintained by the Zoning Administrator. Such minutes shall include the name, address, and participation of any person wishing to achieve status as an interested person as defined in these bylaws.
- 611.3 The DRB shall conduct all reviews concurrently where feasible if a project requires more than one type of review.
612. **Public Hearing Notice Requirements:** Per 24 VSA §4464(a) (1&2), a public hearing warned at least 15 days in advance is required for conditional use approval, variances, zoning administrator appeals, and subdivision approval. Site plan approval, and waiver considerations, require a public hearing warned at least 7 days in advance. Notice for a public hearing shall be warned as follows:
- Publication of, the date, place, and purpose of the hearing in a newspaper of general circulation in the town.
 - Posting of the same information in three or more public places within the town, including posting by the applicant within view from the public right of way most nearly adjacent to the property for which an application is made.
 - Written notification to the applicant and to owners of all properties adjoining the property subject to development, without regard to any public right of way. The notification shall include a description of the proposed project and shall be accompanied by information that clearly informs the recipient where additional information may be obtained, and that participation in the local proceeding is a prerequisite to the right to take any subsequent appeal.

Section 620. Enforcement, Remedies and Penalties

621. **General Enforcement.** These Bylaws shall be enforced in accordance with §4451, §4452 and §4454 of the Act and any section of any applicable future Vermont Statute.
- 621.1 Whenever these Bylaws are in violation of Vermont Statutes, the Statutes of the State of Vermont shall prevail and §120 of these Bylaws shall be applicable.
- 621.2 This municipality shall enforce all decisions of the Morristown-Morrisville Joint DRB that pertain to the municipalities of the Village of Morrisville and the Town of Morristown. The Village of Morrisville and/or Town may, according to §4470(b) of the Act, seek enforcement of these bylaws through the courts of this State.

621.3 Interested persons may utilize §4471 of the Act to seek enforcement of these bylaws by the courts of this State.

~~622. **Enforcement Penalties.** A person who violates these Bylaws post adoption, or a person who violates a comparable ordinance or regulation adopted under prior enabling laws shall be fined. The fine shall be established by the legislative body but shall not be more than \$200 per offense.~~

~~622.1 **Guidelines for Levying Fines.** No action may be brought under this section unless the alleged offender has had at least seven-day warning notice by certified mail. An action may be brought without the seven-day notice and opportunity to cure if the alleged offender repeats the violation of the bylaw or ordinance after the seven-day notice period and within the next succeeding twelve months.~~

~~a. The seven-day warning notice shall state that a violation exists; that the alleged offender has an opportunity to cure the violation within seven days and that the alleged offender will not be entitled to an additional warning notice for a violation occurring after the seven days.~~

~~622.2 **Non-Payment of Fines.** In default on payment of the fine, such person, the members of any partnership, or the principal officers of such corporation shall each pay double the amount of such fine.~~

~~622.3 **Separate Offense.** Each day a violation continues shall be a separate offense.~~

~~622.4 **Collection of Fines.** All fines collected for the violation of these Bylaws shall be paid over to the Town of Morristown.~~

~~622.5 **Further violations.** Further violations of these Bylaws regarding §4451(b) of the Act shall be penalized in accordance with that Section of the Act if applicable.~~

6224. **Enforcement Remedies.** If any street, building, structure, or land is or is proposed to be erected, constructed, reconstructed, altered, converted, maintained or used in violation of these bylaws the Zoning Administrator shall institute in the name of the Village of Morrisville and/or The Town of Morristown any appropriate action, injunction or other proceeding to prevent, restrain, correct or abate such construction or use, or to prevent, in or about such premises, any act, conduct, business or use constituting a violation.

Section 630. Conditional Uses.

631. **Procedure.** The DRB may allow uses listed as Conditional Uses in the requested zone at a warned public hearing, as provided for in §4414(3) of the Act.

632. **General Standards.** In order to allow the proposed Conditional Use, the following general standards shall not be adversely affected to the point that the potential impact becomes undue:

632.1 The capacity of existing or planned community facilities

632.2 The character of the area affected.

632.3 The reduction in the capacity of the land to hold water so as to avoid soil erosion.

632.4 Will not result in undue water, noise, or air pollution.

635. **Specific Standards.** In allowing a conditional use, the DRB may consider the following standards:

~~635.1 Increasing the required lot size or yard dimensions in order to protect adjacent properties~~

~~635.2 Limiting the coverage or height of buildings because of obstruction to view and reduction of light and air to adjacent property~~

- 635.31 Controlling the location and number of vehicular access points to the property.
~~635.4 Increasing the street width~~
~~635.5 Increasing or decreasing the number of off-street parking or loading spaces~~
635.62 Allowing an additional dwelling unit above what the zoning normally yields when an on-site property manager is provided for residential developments of ten or more units.
635.73 Specify or limit a business' hours of operation.
635.84 Specifying a specific time limit for construction, alteration, or enlargement to begin for a structure to house a conditional use.
635.59 Requiring that any future enlargement or alteration of the use be reviewed by the DRB to permit the specifying of new conditions.
635.106 The DRB may require 1, 3, and 5 year reviews of any project ~~before the Board, where at such review the Board may apply additional conditions of approval to achieve zoning compliance.~~

636. **Extra Conditions.** The DRB may attach such additional reasonable conditions and safeguards as it may deem necessary to implement the purposes of the Act and these zoning regulations, and to protect the health, safety and welfare of the general public.

Section 640. Appeals.

641. **Filing Appeals.** An Interested Person, as defined by 24 VSA, § 4465, may appeal any decision or act taken by the Zoning Administrator by filing a notice of appeal with the ~~Chair~~ Secretary of the DRB and a copy of such notice shall be filed with the Zoning Administrator.
- 641.1 **Notice of Appeal.** The notice of appeal, which must be filed within 15 days of the date of that decision or act, shall be in writing and shall include: the name and address of the appellant(s), a brief description of the property to which the appeal is taken, a reference to the regulatory provisions applicable to that appeal, the relief requested by the appellant(s), the alleged grounds why such requested relief is believed proper under the circumstances, and any other requirements dictated in §4466 of the Act.
- 641.4 **Appeal Fees.** The fee for an appeal hearing before the DRB shall be set by the legislative body. Fees submitted for appeals of Enforcement Orders issued in accordance with §620 of these Bylaws which are subsequently approved by the DRB shall be refunded.
642. **Public Hearing on the Appeal.** The DRB shall warn a public hearing on an appeal which shall be within 60 days of filing the notice of appeal according to §4466 through 4468 of the Act.
- 642.1 **Public Notice.** The DRB shall give public notice of the hearing and shall mail to the appellant(s) a copy of such notice at least 15 days prior to the hearing. The public hearing shall be open to the public. The DRB from time to time may adjourn any hearing held under this section, provided, however, that the date and place of the adjourned hearing shall be announced at the hearing. All procedures of the public hearing shall follow those established in §4468 of the Act.
- 642.4 **Decisions on the Appeal.** The DRB shall render its decision, which shall include findings of fact, within 45 days after completing the hearing.
- a. The DRB shall within that same period send to the appellant(s), by certified mail, a copy of the decision.

- b. Copies of the decision shall also be mailed to every person or body appearing and having been heard at the hearing and a copy thereof shall be filed with the Zoning Administrator and the Town Clerk as part of the public records of this municipality.
- c. Time Limitation. If the DRB does not render a decision in 45 days, the Board shall be deemed to have rendered a decision in favor of the appellant(s) and granted the relief requested by the appellant(s) on the last day of such period.
- d. Rejection of Appeal. The DRB, (under the criteria and procedures stated in §4470(a) of the Act), may reject an appeal without hearing and render a decision, which shall include findings of fact, within ten (10) days of the date of filing of the notice of appeal.
- e. Enforcement of Decision. All decisions of the DRB shall be enforced according to §4470(b) of the Act.

643. **Appeals of DRB Decisions.** Any Interested Person who participated in a DRB proceeding by offering oral or written testimony, evidence or statement of concern related to the subject may appeal a decision of the DRB to Environmental Court. The manner and procedures of an appeal of this type shall be in accordance with §4471-§4472 of the Act and any other pertinent VT Statute.

Section 660. Local Act 250 Review of Municipal Impacts.

- 661. Per 24 VSA §4420, the DRB is authorized to undertake local Act 250 review of municipal impacts caused by “development” and “subdivision” as such terms are defined in 10 VSA §151.
- 662. With respect to such “developments” and/or “subdivisions”, the DRB, pursuant to the procedures established under Title 24 VSA Chapter 36 (the Municipal Administrative Procedures Act), shall hear applications for local Act 250 review of municipal impacts at a duly warned public hearing.
- 663. All applicants for Act 250 permits for such “developments” and/or “subdivisions” in Morristown shall go through this review process, unless all of the following apply:
 - 663.1 The applicant can establish to the satisfaction of the DRB that the applicant relied on a determination by the Natural Resource Board’s local district coordinator that Act 250 jurisdiction did not apply to the development and/or subdivision in question and, based upon that reliance, the applicant obtained local permits without complying with the requirement for local Act 250 review.
 - 663.2 The Natural Resource Board’s local district coordinator’s jurisdictional ruling was later reconsidered or overturned on appeal, with the result that Act 250 jurisdiction does apply to the “development” and/or “subdivision” in question.
 - 663.3 The DRB waives its local Act 250 review jurisdiction at the request of the applicant.
- 664. Determinations by the DRB regarding whether or not to waive its local Act 250 review jurisdiction shall not be subject to review.
- 665. At the DRB local Act 250 review proceeding, the applicant shall provide, at the minimum, all of the information relating to Act 250 Criteria 6, 7, and 10 requested in the Act 250 Application Forms and demonstrate to the satisfaction of the DRB that the proposed “development” and/or “subdivision”:
 - 665.1 Will not cause an unreasonable burden on the ability of the town to provide educational services (Act 250 Criterion 6).
 - 665.2 Will not cause an unreasonable burden on the ability of the town to provide municipal or governmental services (Act 250 Criterion 7).
 - 665.3 Is in conformance with the duly adopted Municipal Plan (Act 250 Criterion 10).

ARTICLE VII: SUBDIVISION APPLICATION AND APPROVAL PROCEDURE

Section 710. Application of Regulations.

- 710.1 No conveyance or lease of a subdivision or any part thereof may be made, nor any construction or other improvement for such subdivision may be commenced, nor any permit for erection of a structure in such proposed subdivision may be granted, unless the subdivider has secured approval from the Zoning Administrator or DRB for the proposed subdivision under these rules.
- 710.2 For the purposes of these regulations, the term Minor Subdivision shall be defined as any proposed subdivision resulting in no more than ~~one~~² new parcels. Minor subdivisions can be either in the form of conventional subdivisions or in the form of Planned Unit Development / Conservation Subdivisions. The form of the minor subdivision is the choice of the landowner. The Zoning Administrator shall approve all Minor Subdivisions. The term Major Subdivision shall be defined as any proposed subdivision resulting in ~~two~~³ or more new parcels and or any subdivision proposal that creates a Street. All Major Subdivisions must go through the §510 Planned Unit Development / Conservation Subdivision process and be approved by the DRB.

Section 720: Pre-application.

- 720.1 **Sketch Plan.** The applicant, prior to submitting an application for subdivision, shall submit to the Zoning administrator, a "Sketch Plan" of the proposed subdivision which shall show the proposed layout of streets, lots and other features sketched roughly on a print of a survey of the property.
- 720.2 **Attendance at Meeting.** The subdivider, or his/her duly authorized representative, shall meet with the Zoning Administrator to discuss the requirements of these Regulations, the difference between a Minor and Major subdivision and any applicable zoning bylaws, for street improvements, drainage, fire protection, and similar aspects, as well as the availability of existing services and other pertinent information.
- 720.3 **Conformance to Other Plans & Regulations.** The Zoning Administrator, or the DRB at the deferral of the Zoning Administrator, shall review the Sketch Plan to determine whether or not it conforms to, or would be in conflict with any effective municipal plan; zoning bylaw; existing private and public development facilities and services, ordinances or regulations; and for any special problems that may be encountered. Findings of conformance or conflict during the Sketch Plan Approval process shall not be binding on the public bodies responsible for administration of such programs but are intended as an aid to the applicant at this stage of the process.
- 720.4 **Sketch Plan Approval.** The Zoning Administrator, or the DRB at the deferral of the Zoning Administrator, shall determine whether the Sketch Plan conforms with the Zoning Bylaws, and may reject the application or make specific written recommendations for changes. Any subdivided lot must meet the minimum lot size without including the area of any public road right of way in the lot acreage. Determination of compliance at this stage of review will not bind the DRB in making determinations at later stages. The Sketch Plan Approval letter must state if the proposed subdivision will be treated as a Minor or Major subdivision.
- 720.5 **Conservation Subdivision.** Where the subdivider submits a proposal for a §510 Planned Unit Development / Conservation Subdivision, the requirements of §4417 of the Act shall be met, in addition to the requirements of the §510 zoning regulations.

Section 730. Procedures for Subdivisions.

- 730.1 **Applications.** After the Sketch Plan review by the Zoning Administrator or the DRB, the subdivider shall submit an application for approval of a Final Plat according to the procedures and requirements of §750 herein.
- 730.2 **Fees.** A fee for final plat approval, which is set by the legislative body, shall be submitted with the application for approval of the final subdivision plat.

Section 750. Review and Approval of Final Plat.

- 750.1 **Application for Final Plat Approval.** Within six months after approval of the Sketch Plan, the subdivider shall file an application for approval of a Final Plat. The proposed plat should be responsive to any conditions attached to the Sketch Plan approval and shall conform to the requirements described in §750. Failure to do so shall allow the DRB to refuse, without prejudice, to act on the Final Plat.
- 750.2 **Copies for Submission.** Per 27 VSA §1403, the subdivider shall submit the proposed subdivision on mylar, a digit copy of the plan, all offers of cession, covenants and agreements, easements and rights-of-way to the Zoning Administrator at least 30 days prior to a regular meeting of the DRB following receipt of the application under §750.1.
- 750.4 **Other Permits.** The subdivider shall apply for all Federal, State, and municipal permits required of the proposed subdivision and shall submit copies of these applications to the DRB. Such applications/permits may include but are not limited to zoning permits, highway access permits, Master Land Use Permit (Act 250 Permit), public building permits, and Agency of Natural Resources Potable Water Supply and Wastewater Permit.
- 750.5 **Public Hearing.** The ~~Zoning Administrator for a Minor Subdivision and the~~ DRB ~~reviewing~~ for a Major Subdivision shall hold at least one public hearing upon public notice according to §4464 of the Act after the official filing of the Final Plat for approval. In addition, notice of such a hearing shall be forwarded at least fifteen days prior to the hearing to the clerk of an adjacent municipality in the case of a plat located within five hundred feet of a municipal boundary. Any such hearing may be recessed to a later date, if necessary. If all the required documents are not submitted, review of the application may be removed from the DRB's schedule, and a new hearing warned. Any costs associated with the need to re-warn an application shall be at the applicant's expense.
- 750.6 **Attendance.** The Subdivider, or his/her duly authorized representative, shall attend the public hearing regarding the plat. Failure to do so may result in postponement or dismissal of the application.
- 750.7 **Action on Final Plat.** Within 45 days from the close of the final hearing, the ~~Zoning Administrator, for Minor Subdivisions, or the~~ DRB, for Major subdivisions, shall approve, approve with conditions, or disapprove the subdivision plat. Failure to act within 45 days shall be deemed approval without conditions. Upon approval of minor subdivisions, the zoning administrator shall mail a copy of the town permit and related site plan to all abutters, including a notice of their appeal rights to request a hearing before the DRB, such hearing fees to be paid by the landowner seeking subdivision approval.
- 750.9 **Conditioned Approvals.** The Zoning Administrator or DRB may impose conditions with any approval of an application in order to meet the requirements of these regulations. Said conditions shall include, but not be limited to phasing of the development and scheduling of the infrastructure improvements prior to zoning permits being issued for construction.

Surety, in the form of a line of credit that the Town is authorized to draw upon to complete a project abandoned for more than one year, may be required by the Board. Said surety will typically only be required for large projects when the Board determines that it is unreasonable to expect the applicant to finance and construct all the project's infrastructure before zoning permits are issued for new buildings.

Section 760. Filing of Approved Subdivision Plat.

- 760.1 **Filing.** Upon completion of requirements and approvals under §750 above, and so noted on Subdivision Plat and properly signed by the Zoning Administrator for Minor Subdivisions and the Chair (or Acting Chair) of the DRB for Major Subdivisions, the Record Plat (18" X 24" mylar) shall be filed in the office of the Town Clerk, and a copy thereof shall be entered into the DRB's Files. Any Subdivision Plat Mylar not so filed or recorded within 180 days of the date on which such Plat is approved or considered approved by reasons of failure of the DRB to act, shall become null and void. The Zoning Administrator may extend the filing deadline by up to 90 additional days if other local or state permits are still pending.
- 760.2 **Acceptance of Streets, Recreational Areas.** Approval by the DRB of a Subdivision Plat shall not be deemed to constitute or be evidence of any acceptance of any street, easement, utilities, park, recreational area, or other open space shown on such subdivision plate. Such acceptance may only be accomplished by formal resolution of the Selectboard.
- 760.23 **Compliance with Subsequent Bylaw Amendments.** Approval of the final plat shall not exempt an applicant from compliance with subsequent bylaw amendments, except in the case of lots within the plat that have been sold in separate and unaffiliated ownership or for which zoning permits have been secured for buildings and in the case where all required improvements, including streets, pedestrian ways, and utilities have been installed in accordance with the final plat approval.

Section 770. Plat Requirements for All Subdivisions. The Plat to be recorded in the Land Records of the Town of Morristown, (per § 760 of these Bylaws), shall conform to Statutory requirements for recordable plats (27 V.S.A. Chapter 17 "Filing of Land Plats"), and shall include the following:

- a. Subdivision Name or Identifying Title
- b. Name of Subdivider, Preparer of Plat, and Owner of Record.
- c. Seal of Licensed Land Surveyor and a bar scale
- d. Date prepared, Site Location Map, and Bar Scale
- e. North Arrow of defined basis (i.e. magnetic north with year, or astronomic north)
- f. Subdivision Boundaries and Position of Monuments
- g. Where applicable, location of existing roads, and buildings
- h. Indication of intersecting boundaries
- i. Total acreage of each Lot (if acreage shown is to the road centerline, the survey shall also showing a separate acreage measuring that excluding public Streets and any rights-of-way for roads that will be put up for public acceptance).
- j. Location of property lines, existing easements, buildings, watercourses and other essential existing physical features.
- k. The Listers' parcel number of the land proposed to be subdivided.
- l. Subdivision boundaries of all subdivisions immediately adjacent, including those of the proposed property/lot lines, and intersecting boundaries of contiguous properties shall be

- shown along with the names and addresses of the owners of record, along with the book and page of the respective deeds.
- m. The name of the zone applicable to the area to be subdivided and any zoning district boundaries cutting across the tract.
 - n. The location and size of any existing sewers, water mains, culverts, and storm-drains on the property to be subdivided.
 - o. Location, names and present widths of existing and proposed streets, highways, easements, rights-of-way, building lines, parks, and other public open spaces.
 - p. ~~The width and location of any streets or other public ways or places shown upon any official map, or the municipal development plan, within the area to be subdivided.~~
 - q. ~~Typical cross sections of proposed grading and roadways, sidewalks and paths.~~
 - r. ~~Preliminary designs of any bridges or culverts which may be required.~~
 - s. The location of natural features or site elements to be preserved.
 - t. For major subdivisions, the location of a water supply available for firefighting including proposed fire ponds or dry hydrants accompanied by written confirmation from Morrisville Fire Department that the proposal meets local standards for access and design.

Section 795. Lot Line Changes.

- 795.1 The Zoning Administrator may approve lot line changes provided no new lots are being created, the proposal involves contiguous lands, and is on a joint application of both landowners.
- 795.2 The Zoning Administrator may require a lot line change applicant to obtain a subdivision permit rather than a lot line change if it is felt to be in the best interest of the town.
- 795.3 Lot line changes involving properties that lie within more than one zoning district shall require subdivision approval by the DRB.
- 795.4 Approved lot line changes shall meet the same filing requirements as subdivisions in §770.

ARTICLE VIII. SUBDIVISION GENERAL REQUIREMENTS & DESIGN STANDARDS

Section 800. Requirements & Design Standards. All subdivision applications are subject to the following rules.

- 801 **Construction According to Approved Plat.** All streets or other public places shown on approved Plats shall be suitably graded and/or paved, and all utilities, street lighting standards, shade trees, water mains, sanitary sewers, and storm drains shall be installed in accordance with the standards, specifications, and procedures set forth in these Regulations, and the Morristown Road Policy, or a performance bond shall be required to insure completion of such improvements.

Section 810. Subdivision Standards.

- 810.1 **Character of the Land.** All land to be subdivided shall be, in the judgment of the Zoning Administrator or the DRB, of such a character that it can be used for building purposes without danger to public health or safety, or to the environment. Land subject to periodic flooding, poor drainage, inadequate capability to withstand structure, including street, utilities, and buildings, or other hazardous conditions, shall not ordinarily be subdivided.
- 810.2 **Energy Conservation.** In order to conserve energy, all subdivisions shall use the least amount of area for roadways and the least length of sewer, water and utility lines within environmentally and economically sound limits.
- 810.3 **Town Plan compliance.** The proposed subdivision shall conform to the Town Plan.
- 810.4 **Preservation of Existing Features.** Due regard shall be given to the preservation and protection of existing features, including trees, scenic points from public property, streams, rock outcroppings, water bodies, other natural resources, and wildlife habitat.

Section 820. Streets.

- 820.1 **Layout.** The streets in the subdivision shall be laid-out in a manner consistent with the topography of the site (see §820.1c) and in a manner which emphasizes connectivity to the existing street network while also taking care to minimize the total surface area of the subdivision used for streets. Exceptions to the above requirement shall be granted for design techniques like clustering.
- 820.1b **Proposed Construction on Existing Roads.** Where the subdivision borders on an existing street, and if the Municipal Plan indicates plans for realignment or widening of the existing street that would require reservation of some land of the subdivision, the DRB shall require that such areas be shown and marked on the Final Plat "Reserved for Street Realignment (or Widening) Purposes."
- 820.1c **Topography.** Streets shall be logically related to the topography so as to produce usable lots, reasonable grades and safe intersections in appropriate relation to the proposed use of the land to be served by such streets, and to preserve as much open space as reasonably possible.
- 820.1d **Future Streets.** Streets shall be arranged to provide for extension or connection of eventual street systems necessary to develop abutting land in future subdivisions. The Zoning Administrator or DRB may require the proposed right-of-way to be extended so it aligns with or connects to an existing or adjoining property.
- 820.1e **Frontage on State Highways.** Applicants for subdivisions which front on state highways must receive an 11-11 permit from the Vermont Agency of Transportation for proposed access from new lots onto the state highway prior to

receiving a local subdivision permit.

820.1f Frontage on town roads and private roads. A proposed subdivision lot that fronts on a Town Highway or an existing or proposed private road shall provide at least as much frontage as required on the Dimensional Table found in §204.5 of the Bylaws. However, per the required provision per 24 VSA §4412, the Zoning Administrator or the DRB may allow up to 2 dwelling units accessed by a private or shared driveway provided via permanent easement, right-of-way, or public waters that is at least 20 feet in width. Said width requirement for 3 or more homes increases to at least 50 feet in width for town roads, but 30 feet in width shall be allowable if proposed road will be covenanted to remain private in perpetuity.

820.2 Street Construction Standards. All public and private streets, sidewalks, and curbing shall be constructed and/or installed in conformance to the standards established in these regulations and in the: "Morristown Road Policy" & "Morristown Sidewalk Policy." If any of the standards established in these Regulations conflict with those of the road ordinance, the standards found below in the zoning shall apply.

820.2a Horizontal Intersection Alignment.

- a. Within 75 feet of the approach to an intersection, the centerlines of the intersecting streets shall be at right angles.
- b. New road intersections shall be at least 125 feet from any existing road intersection on the same side of the road and line up with any existing intersection on the opposite side of the road or maintain at least the same minimum 125-foot buffer distance.
- c. The centerlines of no more than two accepted rights-of-way shall intersect at any one point.
- d. Sidewalks shall be provided per the Morristown Sidewalk Policy. Sidewalks shall be provided so new developments connect to existing sidewalks.
- e. The DRB may waive these above requirements if it finds that enforcement would be impractical because of the character or topography of the land and that the health, safety and welfare of the public shall not be adversely affected. However, the allowable intersection angle shall not be less than 60 degrees.

820.2b Vertical Alignment at Intersections. The gradient within 75 feet of intersections shall not exceed 5%.

820.3 Cut and Embankment Slopes. All slopes shall be well-rounded to form a smooth transition from the shoulder edge to the existing grades.

820.4 Dead-end Streets, and Cul-de-sacs. Dead-end streets shall terminate in cul-de-sacs with a minimum diameter of 100 feet for the more developed areas found in the CB, COM, IND, & HDR zones where the Fire Department will likely respond with a ladder-truck. Dead-end streets, in all other less developed zones, shall terminate in cul-de-sacs with a minimum diameter of 70 feet, as the Fire Department would likely use an engine-truck to respond. The DRB may allow a 70-foot diameter cul-de-sac in any zone if the Fire Chief does not believe the ladder-truck would be needed to respond to the proposed development. The DRB may also make an exception to these requirements for dead-end streets. Provisions shall also be made at the perimeter of all cul-de-sacs for snow removal and storage.

820.5 Street Names. Street names shall be identified by name on the preliminary plat and be approved in name by the Selectboard prior to §750 Final Plat Approval. When the

Selectboard names the Street, it should act upon the Zoning Administrator's recommendation, and provide a non-binding indication to the applicant if this street will be accepted in the future as a public road (which directs the developer to design the new road to meet either standards for a private or public road). If the Selectboard determines that said road fails to serve a public purpose and should remain private as a result, a private road covenant shall be executed and recorded for said street per the Town of Morristown Road Policy. Proposed streets that are obviously in alignment with others already existing and named shall bear the names of existing streets. In no case shall the names for proposed streets duplicate existing names, irrespective of the suffix, be it street, avenue, road, boulevard, drive, place, highway, trail, court, or other suffix ending. The subdivider shall install a street identification sign at every intersection.

820.6 Access.

820.6a Building Access. Access shall be available for emergency vehicles and handicap transportation vehicles to reach a point within 100 feet of the principal entrances to dwelling units, commercial or industrial establishments, and institutions. Every lot in a subdivision shall be served from a public road or approved private road.

820.6b Class 4 Road Access. If the access road to the subdivision is a Class 4 road or a private road, the DRB shall require the subdivider to improve the access road to meet the Morristown Road Policy until such time as the legislative body may reclassify or accept the road.

820.6c Existing Roads. The DRB may require the subdivider, at its expense, to improve any existing access road where it intersects with new streets or driveways in the subdivision to facilitate traffic circulation and pedestrian and vehicular safety.

820.7 Road/Street Capacity. All road shall be adequately designed to meet estimated load carrying capacity requirements of the subdivision.

820.8 Signage. Street, traffic control and warning signs shall be in conformance with the Manual on Uniform Traffic Control Devices (MUTCD) and all costs for making and installing the signs shall be paid by the subdivider.

Section 830. Water Supply & Wastewater Disposal. The subdivider, for Minor Subdivisions, shall supply the Zoning Administrator, and for Major Subdivisions, shall supply the DRB with the approved State Water Supply and Wastewater Disposal ("WW") permits and/or Morrisville Water & Light ("MWL") approvals for municipal water and/or sewer service prior to receiving subdivision approval. Major sSubdivision approvals may be conditioned upon no zoning permits issuing until WW permits and/or MWL approvals for municipal water and/or sewer service are issued and recorded.

Section 835. Sidewalks and Street Lights. Sidewalks shall be constructed and installed by the subdivider per the Morristown Sidewalk Policy or the plans for the North End Circulation Study. The Zoning Administrator or DRB may require streetlights at proposed intersections or cul-de-sacs, but with the goal of minimizing the need for streetlights wherever possible.

Section 840. Utilities in Major Subdivisions.

840.1 Easements. The DRB may require that utilities be placed in the street right-of-way at the outside edges so as not to interfere with normal road maintenance or placed horizontally underneath the roadway. Where inclusion of utilities in the street right-of-way is impractical, perpetual, unobstructed easements at least 20 feet in width shall be provided with

satisfactory access to the street. Common rights-of-way and/or easements shall be utilized by all utilities whenever possible.

840.1a **Underground Utilities.** The DRB may require underground utilities where necessary to preserve views and open spaces.

840.1b **Utility Boxes.** All utility boxes shall be installed at the edge of road right-of-way.

840.1c **Meters.** All meters shall be placed outside of the road right-of-way.

840.2 **Provisions for Utilities.** All subdivisions shall make adequate provisions for water supply for firefighting (see 840.8), stormwater management, electric power, and other required utilities and improvements (see also §840.7 & 840.8).

840.3 **Extension of Municipal Utilities.** The DRB may require the extension of public water and sewer to and within a proposed subdivision, at the expense of the subdivider, when existing lines are within the distance that Sewer Ordinance requires connection.

840.4 **Connections to Public Utilities.** Laterals from all utilities shall be installed to the street property line of each building lot. Any buildings constructed in the subdivision shall have connections installed and extended inside of the building.

840.5 **Depth of Utility Mains.** Water and sewer mains must be laid below the depth of frost penetration of the area. Sewer lines shall be set lower than water mains.

840.7 **Electric for Major Subdivisions.** The subdivider shall coordinate the subdivision's design with the utility companies and provide written proof of their ability to serve the subdivision. Common rights-of-way shall be utilized whenever possible, and the distribution systems shall be installed underground.

840.8 **Fire Protection Facilities for Major Subdivisions.** Major Subdivisions that are connected to the Morrisville Water & Light water system, shall supply fire hydrants per its "Material Specification Sheet for New Water Connections" at each new road intersection, and at the terminus of each new road. To ensure adequate fire protection in areas not connected to the Morrisville Water & Light water system, the applicant shall supply a dry hydrant in an existing water source, which is located within a half mile drive of the subdivision road, which provides at least 100,000 gallons of water. If no such source exists, the developer shall provide a fire pond within the subdivision that is equipped with a dry hydrant that provides the same 100,000 gallon minimum of water for firefighting. Morrisville Fire shall supply the head for the dry hydrants regardless of the water source.

Section 850. Drainage Improvements, Wetlands and Exemptions for Major Subdivisions.

850.1 **Surface Drainage.** An adequate surface storm water drainage system for Major Subdivisions area shall be provided. The subdivider may be required by the DRB to carry away by pipe or open ditch any spring or surface water that may exist either previous to or as a result of the subdivision.

850.1a **Peak Discharge.** The DRB may require there be no net increase in the peak discharge of storm water that leaves the project area and the applicant to show where the storm water will go.

850.1b **Vicinity Land Drainage.** The DRB may require the subdivider to provide any improvements to drainage systems serving nearby land where that land is affected by runoff from the development.

850.1c **State Permits.** The Subdivider shall obtain State storm water discharge permits if required by State law or regulation. Projects receiving state permits for wetlands or stormwater, or both, are exempt from review of those elements under this Bylaw when in compliance with all other local ordinances, bylaws and policies.

Section 860. Site Preservation and Improvements for Major Subdivisions.

- 860.1 **Erosion Control.** The subdivider shall present an "Erosion Control Plan" for approval by the DRB. The plan shall establish procedures to be followed that will minimize erosion during and after construction.
- 860.2 **Soil Management.** All excavations, grading, measures for erosion and/or sediment control shall be performed in accordance with *The Low Risk Site Handbook for Erosion Prevention and Sediment Control*, August, 2006 (as revised and/or updated from time to time). Without limiting the above preceding requirements, due consideration shall be given to the following requirements. The DRB may require the subdivider to submit evidence of boring and/or other soil investigation to determine the depth of composition and stability of the subgrade within the road section. Materials for embankment shall be placed in successive horizontal layers not exceeding six inches in depth and be thoroughly compacted. The DRB may require embankments to be planted with stabilizing shrubs or ground cover and seeded with a deep root perennial grass to prevent erosion.
- 860.3 **Screening and Landscaping.** The DRB may require the planting or preservation of trees or other vegetation to provide visual screening of development or to otherwise soften and/or lessen the impact of development on natural features and scenic vistas. Street trees along public or private roadways may also be required in order to establish a canopy effect where the Board deems it appropriate. Stripped topsoil shall not be removed from the subdivision area unless specifically approved by the Board.

Section 870. Subdivision Organizations and Restrictions in Major Subdivisions.

- 870.1 **Community Agreements.** When a development involves common ownership of community facilities, open spaces, or other commonly held property, a homeowners' association may be required by the DRB to operate and maintain these facilities. A prospectus shall be submitted by the subdivider describing this organization, its financing and membership, which must meet the requirements of the DRB. Final approval will be contingent on the DRB's receipt of final drafts of documents (such as Homeowners Association Bylaws, or Covenants) to be executed that will form such organization.

ARTICLE IX. DEFINITIONS

Section 900. State Definitions.

The definitions under §4303 of the Act shall apply to these Bylaws and shall supplement those defined herein.

Section 910. Other Definitions.

The following definitions shall also apply to these Bylaws.

Certain means of reference and words used herein shall be defined as listed below: Unless the content clearly indicates contrary, words listed in the singular include the plural and those in the plural include the singular. The word "person" includes a corporation, unincorporated association, partnership, as well as an individual. The word "building" includes structures and shall be construed as if followed by the phrase "or part thereof." The word "may" is permissive, the words, "shall" and "will" are mandatory.

The Act - refers to Title 24, Chapter 117 of the Vermont Statutes.

Accessory ~~Apartment~~ Dwelling Unit – See §423.4 of these Bylaws per 24 VSA §4303 definition #38. ~~An apartment located within an owner-occupied single family dwelling, or within an accessory building on the same property, that is dimensionally subordinate to a single family dwelling, and has facilities and provisions for independent living, including sleeping, food preparation and sanitation. See §423.4~~

Accessory Retail and Food Use - Activities such as gift shops, cafeterias, fitness rooms, and snack shops that are conducted within a principal Structure, occupying no more than 25% thereof, primarily containing a non-retail use and that serve the primary non-retail use. There shall be no external evidence of retail activity discernible from the outside of the Structure. Access to the retail activity shall only be from within the principal Structure.

Accessory On-Farm Business (AOFB) – See §423.5 of the Bylaws per 24 VSA §4412.11 & Act 143 of 2018

Accessory Use - A use or Structure on the same lot with ~~, and of a nature customarily~~ that is incidental and subordinate to the principal use or Structure.

Administrative Officer - The person appointed per 24 VSA §4448; aka "the Zoning Administrator."

Awning – A retractable or permanent structure of flexible material (plastic, canvas, etc.) on a frame attached to the facade of a building and projecting therefrom as a protection against sun or rain.

Bar - A business or part of a Structure used primarily for the retail sale or dispensing of alcoholic beverages for on-premise consumption, or the part of a building, structure, or premise of a private club, association or organization that dispenses alcoholic beverage for on-premise consumption.

Base Flood – A flood having a 1% chance of being equaled or exceeded in any given year.

Base Flood Elevation (BFE) - The elevation of the water surface elevation resulting from the Base Flood.

Basement - Any area of the Building, including a crawl space, having its floor below grade on all sides.

Bedroom - a room with one or two beds in it being used for sleeping purposes.

Brewery: A facility for the production and packaging of beer, vinous, distilled or fermented alcohol products for distribution, retail, or wholesale, on or off-premise. A majority of a Brewery's on-premise alcohol sales (retail, tastings, etc.) shall be brewed or distilled on-site.

Building – See definition of Structure.

Building Front Line - Line parallel to the front lot line transecting that point in the Building face which is closest to the front lot line. This face includes decks and porches whether enclosed or not but does not include steps or ramps.

Building Height - Vertical distance measured from the average elevation of the Building's finished grade to the midpoint of its roofline, or, in the case of a flat roof, to its highest point. Building Height above the maximum height specified in each zone shall require Conditional Use review. Building Height or structure height above 40 feet that is intended to be occupied may only be permitted upon prior written confirmation from the Fire Chief that the Town's existing fire-fighting apparatus will be able to fully access at least 2 sides of the building or structure.

Bulk Storage of Fuels - The storage of 1,000 gallons or more of liquid or gaseous fuels for distribution. Such fuels include fuel oil, and pressurized gases such as propane and compressed natural gas.

Business Services - Establishments providing primarily services to individuals, institutions, farms, industries, or other businesses (ex. including bank, distributors, real estate agency, barbershop, beauty parlor, laundry, photographic studio, and wholesalers). Business Services is also inclusive of the assemblage of parts to manufacture hardware or consumer products.

Class 1 Development - Any use in which all necessary water supplies AND sewage disposal is provided by municipal off-lot water and sewage systems.

Class 2 Development - Any use in which either the necessary water supply OR the necessary sewage disposal is provided for on the same lot as the building(s) for which these utilities are provided; and the other utility is provided by an off-lot system.

Class 3 Development - Any use in which the necessary water supply and the necessary sewage disposal is provided for on the same lot as the building(s) for which these utilities are provided.

Commercial Use - This use shall include light industry and all operations and processes for businesses, ~~whether provided~~ they be located in stores, warehouses, offices, or similar Structures. This use shall not include the Gas Station, Motor Vehicle Sales and Repair, or Sexually Oriented Business uses.

Community Facility - Any meeting hall, place of assembly, government office, government facility, museum, art gallery, library, school, or other similar establishment not operated primarily for profit.

Compensatory Storage – A volume not previously used for flood storage that is incrementally equal to the theoretical volume of flood water at each elevation, up to and including the base flood elevation, which would be displaced by the proposed project. Said compensatory volume have an unrestricted hydrological connection to the same waterbody.

Conditional Use - A use that may be permitted by the Development Review Board after public notice and hearing to determine whether the proposal conforms to standards set forth in §630 of the Bylaw.

Cottage Court Development – A group of small (up to 2.0 4 to 1.5 story) detached residential dwellings arranged around a shared courtyard that is visible from the street. The shared court is a required community-enhancing element, and unit entrances shall face the shared courtyard, which replaces the function of a backyard (see §206.3).

Day Care Facility - A conditionally allowed State licensed or State registered Family Childcare Facility caring for more than six full-time children and/or caring for a maximum of six full-time children and more than four part-time children.

Development - The division of a parcel into two or more parcels, the alteration of existing property lines, the creation of a new driveway access onto a public road, the erection, enlargement, relocation, or change in use of any structure, or only within a Special Flood Hazard Area any human-made changes to improved or unimproved real estate, including buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment and materials.

Development Review Board -The Morristown/Morrisville Joint Development Review Board created per 24 VSA §4461.

Directory Board Sign - An additional Sign allowance for any business location for which a Sign thereon would not be clearly legible from the Street.

Drive-Through - An establishment which by design, physical facilities, service, or by packaging procedures encourages or permits customers to receive services, beverages, food, goods, or be entertained while remaining in their vehicles. Drive-Through uses may be the principal or accessory use on a lot.

~~**Dwelling Unit, Single-Family** – A detached residential Building to be used solely as a seasonal or year-round home for one family that may or may not have an Accessory Apartment on the premises.~~

~~**Dwelling Unit, Two-Family Dwelling (1 or 2 Units)** - A detached residential Building designed for or occupied as a home by 2 families living independently of each other~~ A residential building that has 2 dwelling units in the same building, or 2 Single-Family dwellings Units located on the same lot, and neither unit is an accessory dwelling unit.

Dwelling (3 or 4 Units) – A residential building that has 3 or 4 dwelling units in the same building.

Dwelling (5 or more Units) – A residential building that has 5 or more dwelling units in the same building.

Easement - The authorization of a property owner for the use by another, and for a specified purpose, of any designated part of his or her property, conveyance suitable for record in the Town's land records.

Elevation - For the purpose of determining the height limits in all zones set forth in this Ordinance and shown on the zoning map, the datum shall be mean sea level elevation unless otherwise specified.

Family - Other than a Group Home per 24 VSA §4412.1g, a Family shall be defined as a “functional family unit” (regardless of household size) living together for 30 consecutive days or more where all common spaces, appliances, food preparation and costs are shared, ~~or a group of not more than four unrelated persons living together for 30 consecutive days or more where all common spaces, appliances, food preparation or costs are NOT shared.~~

Family Childcare Facility - A State licensed or State registered family childcare facility caring for less than six full-time children, which shall be permitted as a Dwelling Unit, Single-Family use of the property. A State licensed or State registered family child care facility caring for up to four part-time children, in addition to a maximum of six full-time children, is also a Family Child Care Facility that shall be permitted as a Dwelling Unit, Single-Family use, but that this expanded use shall require §500 Site Development Plan Approval by the Development Review Board.

Fence - Any combination of commonly used man-made materials erected to enclose, screen or separate areas of land. Fences may be constructed of wood or vinyl in an open style (e.g. picket or split-rail) or a closed style (including stockade fences, natural stone walls, or masonry walls).

Final Subdivision Plat - The final drawings on which the subdivider's plan of subdivision is presented to the DRB for approval and which, if approved, recorded on 18" X 24" Mylar with the Town or Village Clerk.

Firewood Processing – The processing of less than 100 cords (or board foot equivalent) per calendar year of firewood from off-site logs for commercial purposes by 3 or fewer employees. Said small-scale commercial processing, including the delivery of logs and other wood processing, including but not limited to mulch grinding, pellet and fencepost making, shall be limited to the hours of 7am to 5pm Monday through Friday, 9am to 2pm on Saturdays, and no holidays. Processing of 100 or more cords (or board foot equivalent) of wood per year shall only be allowed in the Industrial Zone.

Flood Insurance Rate Map (FIRM) - An official map of the community on which the Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community.

Flood Insurance Study - An examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations.

Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved for to discharge the base flood without cumulatively increasing the water surface elevation more than 1 foot.

Frontage - Frontage of a lot is its boundary abutting a Street or right-of-way.

Garage, Lawn, or Porch Sale - Temporary sale of personal property belonging to household residents conducted by those residents from a lawn, porch, or accessory Building adjoining a dwelling. (See §487)

Gas Station - Any area of land, including Structures thereon, used or designed to be used for the supply of gasoline, oil, or other fuel for the propulsion of motor vehicles and which may include facilities used or designed to be used for polishing, greasing, washing, spraying, or otherwise cleaning or servicing such motor vehicles.

Group Home (per 24 VSA 4412.1G) – See §423.1g for Residential Care of Group Home.

Ground Water Source Protection Area (SPA) - An area designated by the State of Vermont, Agency of Natural Resources as a public drinking water source and recharge zone and given special protection in §300 of these Bylaws.

Health Care Facility – A facility whose purpose is to provide on-site medical treatment for humans, including but not limited to hospitals, clinics, nursing homes, convalescent homes, and multi-unit assisted-living facilities.

Hotel, Inn or Motel: A Structure or combination of structures on the same lot with the capacity to rent short-term rentals to 17 or more persons in 9 or more bedrooms. Hotels shall be approved by the Division of Fire Safety and have a valid waste-water permit. The Occupancy per Bedroom definition is not applicable for this use.

Home Occupation - An accessory business conducted within a minor portion of a dwelling by the residents thereof so that the floor area dedicated to the business is less than 25% of the total floor area of the dwelling unit.

Home Business - A commercial use housed in the principal dwelling, an accessory Building, or on property owned by the business owner for their primary residence. A Home Business is an accessory use that is clearly incidental and secondary to the residential use of the property. All Home Businesses under this definition shall conform to requirements specified in §415 of the Bylaws. Gas Station, Motor Vehicle Sales and Repair, and Firewood Processing are not eligible uses for a Home Business permit.

Legislative Body - The ~~Selectboard of the~~ Town of Morristown [Selectboard and/or the Morrisville Village Trustees](#) [\(location dependent\)](#).

Lot - A parcel of land under common ownership and not divided by any state or town highway that is of at least sufficient size to meet the minimum lot size of this document. If one or more lots are pre-existing small lots, it shall not be considered merged if it can meet the criteria under §421 of these bylaws. Pre-existing small lots that cannot meet the criteria under §421 of these bylaws shall be deemed merged.

Lot Size - Acreage or square footage of a lot. Calculation of lot size to determine that it meets the minimum size for the district where located shall not include the road right of way of any public Street.

Lot of record - A lot which is part of a subdivision recorded in the office of the Town/Village Clerk, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lowest floor - [as used in the Flood Hazard Area regulations in §320 of these Bylaws] -Bottom floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, useable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a Building's lowest floor; provided that such enclosure is not built so as to render the Structure in violation of the applicable non-elevation design requirements (see 44 CFR §60.3).

Manufactured Home - A Structure, transportable in one or more sections, built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities.

Mean sea level - For purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on the community's FIRM Maps are referenced.

Mobile Home - [Except as used in Flood Hazard §320, of these Bylaws] A Structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities.

Motor Vehicle Sales and Repair – An enclosed establishment for the display, sale, services and repair of new and used motor vehicles and boats. For fuel dispensing, see the Gas Station use.

~~**Dwelling Unit, Multi-Family** – A detached residential Building designed for or occupied as a home by more than two families living independently of each other or the combination of more than two residential uses in multiple Buildings on the same lot.~~

Municipality - Town of Morristown and Village of Morrisville, Lamoille County, Vermont.

New Construction – Any structure for which the start date of construction commenced after the effective date of this Bylaw, including any subsequent improvements to said structures.

Nonconformity - A nonconforming use, Structure, lot, or parcel.

Non-Conforming Lots or Parcels - Lots or parcels that do not conform to the present bylaws covering dimensional requirements but were in conformance with all applicable bylaws and regulations prior to the enactment of the present bylaws, including a lot or parcel improperly authorized as a result of error by the Zoning Administrator.

Non-Conforming Use - A use of land that does not conform to the present bylaws but was in conformance with all applicable laws, ordinances, and regulations prior to the enactment of the present bylaws, including a use improperly authorized as a result of error by the Zoning Administrator.

Non-Conforming Structure - A Structure or part of a Structure that does not conform to the present bylaws but was in conformance with all bylaws prior to the enactment of the present bylaws, including a Structure improperly authorized as a result of error by the Zoning Administrator.

~~**Nuisance** – Any activity or condition which is noxious; excessively noisy; resultant in excessive vibrations; or resultant in discernible fumes, vapors, or gravitationally precipitated wastes (airborne or waterborne) on or over any other premises.~~

Occupancy per Bedroom - Occupancy is limited to 2 people per bedroom (with children less than 5 years old not counted towards occupancy). The Zoning Administrator, per published HUD guidelines, may allow additional people per bedroom when there are unusually large bedrooms and or living spaces.

~~**Official Map** – The map authorized under 24 VSA 4421~~

Owner - Any person, firm, partnership, association, joint venture, corporation or other entity or combination of entities who alone, jointly or severally with others, hold(s) legal or equitable title to any real property.

Owner-Occupied - Where owner occupancy is required by the Bylaws, Owner Occupied shall mean occupancy of the premises by the property owner, where the subject property is the owner's primary Vermont residence.

~~**Parking Space Off-Street** - For the purposes of this bylaw, an off-street parking space shall consist of a space adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a Street and maneuvering room. Required off-street parking areas for 3 or more automobiles shall have individual spaces marked, and shall be so designed, maintained, and regulated that no parking or maneuvering incidental to parking shall be on any public street so that any automobile may be parked and un-parked without moving another. For purposes of rough computation, an off-street parking space and necessary access and maneuvering room may be estimated to be 300 ft², but off-street parking requirements will be considered to be met only when actual spaces~~

~~meeting the requirements above are provided and maintained, in a manner appropriate to the circumstances of the case, and in accordance with all bylaws and regulations of the municipality.~~

~~An 18 foot long by 9 foot wide parking space marked, designed, and maintained to provide vehicular access to a public street or private road, and regulated so no maneuvering takes place on any public street or sidewalk (other than on-street parallel parking). No parking space shall require a vehicle to be parked and unparked to move another vehicle.~~

Parking Facility - A Building or Structure that consists of more than one level used for parking cars.

Permitted Use - A use that is specifically allowed in the district for which it is proposed. After determining that an application conforms to district regulations established by this Bylaw, the Zoning Administrator may issue a permit without public hearing or notice.

Planning Commission (a/k/a Municipal Planning Commission) - The Morristown-Morrisville Joint Municipal Planning Commission established in accordance with 24 VSA, Chapter 117, §4321 & §4327.

Plat - A map or representation on paper, or mylar of a piece of land subdivided into lots and streets, drawn to scale.

Prime Ag Soils – Land designated on the Vermont Agency of Natural Resources “Natural Resource Atlas” website as “Prime” or “Statewide.” Any other designated agricultural land on said website, such as “Prime (b), Statewide (a) or Local, shall not be considered Prime.

Primitive Camp – A dwelling unit allowed in all zones, whose occupancy, per the Vermont Wastewater System and Portable Water Supply Rules, shall not exceed 3 people, and whose use shall not exceed 3 consecutive weeks per calendar year, nor exceed a total of 60 days per calendar year, that has no interior plumbing except for one sink with water. Primitive camps may contain a composting or incinerating toilet that does not yield a liquid provided its contents are disposed of in compliance with said VT Rules.

Private Clubs - Building, facilities, or uses catering exclusively to club members and their guests for recreational purposes and not operated primarily for profit.

Professional Office - Rooms used for conducting the affairs of a business, profession, service, industry generally furnished with desks, tables, files and communication equipment.

Public Entrance – An exterior door that provides public access to an interior common area or hallway with 2 or more private doorways to residential apartments, commercial units, or communal storage space.

Public Water System - Any water system owned by the same person that supplies water for public, domestic, commercial or industrial use to ten or more households by pipe connection or by containers.

Reasonable Modification - A structural change made to existing premises, occupied or to be occupied by a person with a disability, in order to afford such person full enjoyment of the premises. Reasonable Modifications include structural changes to interiors and exteriors of dwellings and common and public area uses. Any request for Reasonable Modification shall be reasonable and demonstrate an identifiable relationship between the requested modification and the disability.

Recreation Facility - Includes bowling alley, theater, pool hall, skating rink, gymnasium, swimming pool, hobby workshop, golf course, golf driving range, shooting/archery range, tennis court, riding stable, park, beach, recreation stadium, ski trails, and other places of outdoor public or commercial recreation.

Recreational Vehicle – A vehicle built on a single chassis, 400 ft² or less in size (measured at the largest horizontal position), designed to be self-propelled or permanently towable by a light duty truck, and designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreation or seasonal use. This use includes “campers.”

Residential Use - Dwelling Unit, Single-Family, Dwelling Unit, Two-Family, Dwelling Unit, Multi-Family, group homes serving no more than eight qualifying persons.

Retail Sales of Goods & Services - Any enclosed business concerned primarily with the sale of produce, products, goods, equipment, or commodities. This shall exclude any drive-up service, free-standing retail stand, gas station, motor vehicle repair service, new and used car sales and service, trailer and mobile home sales and service.

Restaurant - An establishment where food and drink are available to the general public. Alcoholic beverages may or may not be served but shall only be incidental to the serving of food. Restaurant use does not include uses for Drive-In Restaurant or Refreshment Stand and Bar.

Road - see "Street."

Sale of Goods Produced On-Site - Direct sale to consumers of goods produced or manufactured on-site or assembled on-site from un-worked materials. Examples of un-worked materials include sheet metal, glass, lumber, etc., upon which a craft is applied on-site. Retail sale of accessory items not produced on-site is also allowed, provided that no more than 25% of retail floor/display space is devoted to these accessory items.

Setback - The distance from the footprint of a Structure to any lot line including the Street centerline. For purposes of this section a structure shall not include: (1) eaves, sills, pilasters, gutters, cornices, chimneys, and roof overhangs; (2) the footprint of stairs to first floor of a Structure; (3) ramps or other Reasonable Modifications under the Fair Housing Act; (4) Fences, (5) Signs, (6) at-grade stone or paver patios, (7) publicly accessible pedestrian walkways, boardwalks and items normally found accessory thereto, (8) front porches provided they are not enclosed that are open to the elements in all 4 seasons, (9) paved parking lots, ~~and~~ (10) driveways and streets, and (11) fire or dry hydrants.

Notwithstanding the setback distances stated in §204.5(b), at no point shall a Structure be located less than 3 feet from the outside edge of a Town maintained sidewalk.

Served by municipal water and sewer infrastructure – Per 24 VSA §4303 definition #42, the portions of Morrisville & Morristown served by both water and sewer service provided by Morrisville Water & Light, or properties within 500 feet from an existing sewer line that are zoned for Class 1 Development (required hook-on), all as described as being inside the “Sewer Service Management Area” (SSMA) per §1120 of these Bylaws.

Shelter or Emergency Shelter – A Shelter or Emergency Shelter shall have limited regulation per 24 VSA §4413. A facility whose primary purpose is to provide temporary or transitional shelter for a guest whose stay shall not exceed 30 total days in a calendar year. A Shelter shall be staffed 24 hours a day and serve no more than 8 adult guests at any one time who may or may not have a disability as defined in 9 VSA §4501. A Shelter is not a detox center and guests of a Shelter shall not be under the influence of drugs or alcohol at any time while they reside at said shelter.

Sexually Oriented Businesses - an inclusive term that describes the following businesses: a sexually orientated cabaret, a sexually oriented cinema, a sexually oriented store that sells sexually oriented materials such as, but not limited to, videos, images, and toys. Said definition shall not prohibit the sale of lingerie or a lingerie store.

Shoreline - The bank or edge of a watercourse, as used to determine the shoreline setback requirement. For the purpose of these bylaws, the following watercourses are covered by this definition: Lamoille River, Lake Lamoille, named brooks identified on the Town of Morristown Property Maps (Jacob Brook, Mud Brook, Beaver Meadow Brook, Sterling Brook, Kenfield Brook, Ryder Brook, Lawrence Brook, and Bedell Brook).

Short-Term Rentals - A Structure or combination of structures on the same lot that is required to be Owner Occupied, renting Bedrooms to persons for a period of fewer than 30 consecutive days. Short-Term Rentals containing 8 or fewer Bedrooms (maximum occupancy 16 people), must be approved by the Division of Fire Safety, and have a valid State waste-water permit. Short-Term Rentals with 4 Bedrooms or fewer (maximum occupancy 8 people) are exempt from the above local permit requirements, but not the Owner-Occupied provision. The Short-Term Rentals use is not a Hotel, Inn or Motel use, with said use regulating 9 or more bedrooms for 17 or more people.

Sign - Any device, structure, building or part thereof, used to bring a subject to the public's attention.

Sketch Plan - A sketch of the proposed subdivision showing information specified in §720-720.4b.

Solar Energy System - A complete design or assembly consisting of a solar energy collector, an energy storage facility, where used, and components for the distribution of transformed energy, to the extent they cannot be used jointly with a conventional energy system. Passive solar energy systems, which use natural or architectural components to collect and store solar energy without using external mechanical power, are included in this definition.

Special Industry - Extraction or processing of earth resources such as rock, stone, sand, gravel, and minerals. These operations are generally incompatible with other uses and require large land areas. The Special Industry use, specifically per §485 of the Bylaws, is only allowed east of Garfield Road between the river (south) and the town line (north).

Special Flood Hazard Area (SFHA). The land within the floodplain within Morristown and Morrisville subject to a one percent or greater chance of flooding in any given year shown as Zones A & AE on the FIRMs. For purposes of this bylaw, the term "area of special flood hazard" is synonymous in meaning with Special Flood Hazard Area.

Start of Construction. Start of Construction determines the effective map or bylaw that regulates Development, including substantial improvement, in the special flood hazard area. The Start of Construction for Development shall be the date the zoning permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footing, piers, or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Storage Trailer - Per §488, a trailer having one or more axles, whether intact or removed, with a hitch to be pulled by a motor vehicle, and designed as a permanent enclosure, not completely removable, with doors or hatches to gain entry. This use includes "sea boxes."

Street - Any public or private way which provides, or is reserved for, the principal access to 3 or more properties.

Structure - A walled and roofed building, including a manufactured home, a gas or liquid storage tank, [a ground-mounted utility enclosure](#), signs, walls, or fence, except a wall or fence on an operating farm.

Subdivision - Any land, vacant or improved, which is divided or proposed to be divided into two or more lots, parcels, sites, units, plots, or interests for the purpose of offer, sale, lease, or development. The term includes amended subdivisions and re-subdivisions and the development of a parcel of land as a conservation subdivision.

Subdivider - Any person, firm, corporation, partnership or association who owns or controls for the purpose of sale or development any subdivision or part thereof as defined herein.

Substantial Damage – The damage of any origin sustained by a structure where the cost of restoring the structure to its pre-damaged conditions equals or exceeds 50% of the listed or market value of the structure before the damage occurred.

Substantial Improvement – Any repair, reconstruction, rehabilitation, addition, or other improvement of a structure after the adoption date of this bylaw, the cost of which equals or exceeds 50% of the Town's listed or appraised market value of the structure before the Start of Construction of the improvement. This term includes structures which have incurred Substantial Damage, regardless of the actual repair work performed. The term does not, however, include any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety codes which have been previously identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.

Town Clerk - The Town Clerk of the Town of Morristown and/or the Village of Morrisville.

Town Highways:

Class 1 - Town highways designated by the Transportation Board which are parts of a State Highway route, and which carry a State Highway route number.

Class 2 - Town highways designated by the legislative body of the municipality with the approval of the Transportation Board for securing trunk lines of improved highways from town to town and to places which by their nature have more than normal amounts of traffic.

Class 3 - All other traveled town highways, other than Class 1, or Class 2, designated by the legislative body of the Municipality, after conference with a member of the Transportation Board.

Class 4 - All other town highways, including trails and pent roads, other than Class 1, 2 and 3 highways, designated by the legislative body of the Municipality.

Town Highway Notation - For clarification of definitions of Town Highways (Class 1, 2, 3 & 4) reference is hereby made to 19 V.S.A. §17 as now in force, or as may be from time to time amended. Where conflicts or confusion arise between the referenced standards and the above definitions, the referenced standards shall apply.

Violation - The failure of a structure or other development to be fully compliant with this bylaw. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 C.F.R. § 60.3 is presumed to be in violation until such time as that documentation is provided.

Warehouse and Storage Facility - Within business zones, this use includes warehouses, contractor's yards, storage yards, mini storage facilities, and other similar Structures. Where this use is allowed in residential zones, it is inclusive only of seasonal storage of cars, boats, snowmobiles, etc., inside existing barns. Warehouses and mini storage facilities shall not be allowed as part of this use in residential zones.

Waterbody - Means all watercourses such as brooks, streams and rivers; also includes ponds, lakes and wetlands. Is intended to apply to both natural and man-made situations and includes seasonal flows as well as year-round flows.

Wetland - Shall mean those areas of the state that are inundated by surface or ground water with a frequency sufficient to support significant vegetation or aquatic life that depend on saturated or seasonally saturated soil conditions for growth and reproduction. Such areas include but are not limited to marshes, swamps, sloughs, potholes, fens, river and lake overflows, mud flats, bogs and ponds, excluding such areas that grow food or crops in connection with farming activities.

Zoning Administrator - The person appointed per §4448 of the Act; also referred to as "Administrative Officer."

ARTICLE X. ZONE BOUNDARIES

Section 1000. Central Business (CB). The purpose of this zone is to allow for retail commercial uses, businesses, and very high-density residential uses in a vibrant downtown that serves the community and the region.

1001. CB #1 (Downtown).

Traveling in a clockwise direction, from a point beginning at the intersection of the Truck Route and the Lamoille Valley Rail Trail (referred to hereafter as the LVRT), on the west to the Lamoille River on the east. Traveling against the current of the Lamoille River on the west to an intersection with a line projecting due north from the northernmost point of the Riverview Cemetery, Parcel 21193. Then turning south from said point in the river, crossing Park St, and arriving at the base of the Soldiers' Monument. Then traveling from the Soldiers' Monument to the southeast corner of parcel 21009 (10 Summer St). Then turning west from said corner to southwest corner of parcel 21009, and then turning south along the eastern lot line of Parcel 21010 a point 200 feet south of Upper Main St. The turning west from said point, forming a line parallel with Upper Main St. Then west along this line parallel and 200 feet south of Upper Main St to Congress St. Then continuing west from Congress St on the same line to East High St and then turning north to the intersection of East High St and Main St and then west along Feline Loop to its intersection with B Street. Then from said intersection of Feline Loop and B Street, traveling northwest on B Street, over the Bridge to the Lamoille River. Then running with the current of the Lamoille River to the intersection of the Truck Route Bridge. Then turning north up the Truck Route to the intersection with the LVRT at the point of beginning, but fully including Parcels 21065 & 21069.

Section 1010. Commercial (COM). The purpose of this zone is to provide mixed uses and space for businesses serving the community and the region. Good highway access and close proximity to the village characterize the area.

1011. COM #1 (Uptown).

From a point beginning at the northernmost corner of Parcel 08167 (which is approximately 800 feet west of the intersection of VT Route 15 W. and Needle Eye Rd) and traveling in a clockwise direction. A line projecting southeast from the point of beginning to the intersection of Langdell Rd and Center Rd. Then a line projecting southeasterly to the easternmost portion of the Town right-of-way on Lanphear Rd. From said end of Lanphear Rd, a line projecting due south to VT Rte. 15 E. Then turning westbound on VT Rte. 15 E to Munson Ave, but including Parcel 08075 (PriceChopper), and the western half of Parcel 08076 (House of Pizza). Then turning southerly down Munson Ave until a point of intersection with Harrel St on the south. Then turning west on Harrel St to a point of intersection with ~~Brooklyn St, but including Parcel 21139. Then turning south along Route 100 until a point of intersection with the road into Brooklyn Heights. Then west for 100 feet along the Brooklyn Heights road before turning northerly and running parallel to Route 100 but remaining 100 feet west thereof until a point of intersection with the Village/Town Boundary the Village Boundary.~~ Then following the Village/Town Boundary west, crossing ~~Brooklyn Street and~~ the Truck Route, to a point 1,000 feet west of Brooklyn St. Then turning north from said point, staying 1,000 feet west of Brooklyn St. until a point of intersection with Stafford Ave. Then turning northwesterly and continuing to the end of the Town right-of-way on Stafford Ave. Then a line projecting from the end of Stafford Ave to the northernmost point of Parcel 20032-1. Then continuing northerly to the point of beginning.

1012. Commercial Zone #2 (Lower Village).

From the intersection of the town/village boundary, the Truck Route, and the ~~northwest corner northern~~ boundary of Parcel 07328, south ~~and then west~~ along the town/village boundary to a point of intersection with ~~the town/village boundary and where a line projecting northerly along the eastern boundaries of~~ Parcels 07004 & 07005 crosses Route 100 / LaPorte Rd, ~~then along Route 100 east to a point of intersection Jersey Way, and then south along Jersey Way then south along the same eastern boundaries of~~ Parcels 07005 & 07004 to the southeastern ~~most point corner~~ corner of Parcel 070024, and then west along the

southern lot lines of Parcels ~~07002~~, 07004, & 07006 to the intersection of the town/village boundary, then projecting on the same plane from this point of intersection westward across Parcel 07007-01 to a point of intersection with the Truck Route, and then northeast along the Truck Route to the point of beginning.

Section 1040. ~~Mixed Office Residential (MOR).~~ ~~The purpose of this zone is to provide for an area for small professional offices in close proximity to the Village while concurrently allowing for continued residential uses.~~

~~1041. MOR #1 (Bishop Marshall).~~

~~Beginning at the intersection of Bridge St and the Town/Village Boundary on tax map 7, then south along the town/village boundary to a point of intersection with the Truck Route, but including parcel 07328-1 directly to the northeast, then from the aforementioned point of intersection of the Village/Town boundary and the Truck Route, turning south along the Truck Route to the intersection of Morristown Corners Rd, then turning west along Morristown Corners Rd to a point of intersection with Ryder Brook, turning north along Ryder Brook until the southern boundary of Parcel 320 that is on the east side of Ryder Brook, then turning east from Ryder Brook along the southern boundary of Parcel 320, then turning north at the eastern boundary of Parcel 320, and then along the eastern boundaries of Parcels 319 and 301 to the point of intersection with Bridge St, then travelling east on Bridge St to the point of beginning.~~

Section 1050. Industrial (IND). The purpose of this zone is to provide locations for manufacturing and industrial operations to encourage the production of goods & services, enhance local employment opportunities, and broaden the local tax base. This zone is characterized by good highway access.

1051. **IND #1 (Uptown).** From a point beginning at the intersection of Needle Eye Rd and the northernmost corner of Parcel 20032-1 traveling in a clockwise direction. From said point of beginning to a line projecting southerly to the terminus of the Town right-of-way for Stafford Ave. Then following Stafford Ave southeast to a point 1,000 feet west of Brooklyn St. From said point 1,000 feet west of Brooklyn St, turning south, keeping the same distance from Brooklyn St to a point of intersection with the Village/Town Boundary on the south. Then turning east along the Village/Town Boundary to a point of intersection with the Truck Route. Then turning south along the Truck Route to the Lamoille Valley Rail Trail Bridge. ~~Then turning north along the Rail-Trail to the northern property line of Parcel 07307. Then west along said northern property line to a point of intersection with the Village/Town boundary in the river. Then north along said boundary to the point where it turns east back to the Rail-Trail.~~ Then turning north along the Rail-Trail until the point of intersection with Parcel 20035. Then from said point of intersection of the Rail-Trail and Parcel 20035, a line projecting northerly to the point of beginning.
1053. **IND #2 (Industrial Park & Harrel St).** From a point beginning at southwestern corner of Parcel 08075 (Pricechopper) traveling in a clockwise direction. East along the southern property and then northeast along the eastern property lines of Parcel 08075 to a point of intersection with VT Rte. 15 E. Then traveling east along Route 15 to a point 250 feet east of its intersection with Harrel St. A line projection due south from said point to the Lamoille River on the south. Then turning west, downriver, to the southeast corner of Parcel 21145. Then turning northerly along the rear property line of said parcel and continuing along the rear property lines of Parcels 144-139 to a point of intersection with Harrel St. Then traveling east along Harrel St until the point of intersection with Munson Avenue. Then north up Munson Avenue to the point of beginning, but only including the eastern half of Parcel 08076 (House of Pizza).
1054. **IND #3 (Trombley Hill).** From a point beginning at the intersection of Trombley Hill Road and Frazier Road traveling in a counter-clockwise direction. Traveling north along Trombley Hill Road to the Town boundary with Hyde Park. Then west along the town-line to the intersection with Center Road. Then a line projecting approximately 400 feet southeasterly to the center of the village water tank. Then a line projecting from said water tank to the point of beginning.
1055. **IND #4 (Bridge St & Cadys Falls Rd).** From a point beginning at the intersection of Bridge St and the Village/Town Boundary, then traveling south along the eastern boundaries of Parcels 301 & 319 to the

southern boundary of Parcel 320, then west along said boundary to the intersection with Ryder Brook, then south along the brook to the intersection with Morristown Corners Rd, then across said road and continuing along Ryder Brook to include Parcel 13, then north from the point of intersection of the Brook and the westernmost boundary of Parcel 13 back to Morristown Corners Rd, then crossing Morristown Corners Rd to the southwesterly boundary of Parcel 189, then traveling north along the western boundary of Parcel 189 to lot 190, then continuing along the western boundary of Parcel 190 to the point of intersection with Parcel 191, then turning east along the southern boundary line of Parcel 191 to the intersection of Cadys Falls Rd, then traveling north along Cadys Falls Rd to its intersection with Bridge St, then crossing Bridge St to include Parcels 301-1, 301-2, and 301-3 (the peninsula of the old Green Mountain Arena), then crossing back over Bridge St to the point of beginning.

1056. **IND #5 (Airport).**

From the intersection of Ryder Brook and Route 100, and heading east along the brook until a point where the river intersects with eastern boundary of Parcel 12130-1 (State airport) then turning southerly along the eastern lot line of the state airport property, including southerly along the eastern boundary line of Parcel 12136, to a point where said parcel and Ryder Brook intersect, then following the brook to the south to a point of intersection with Goeltz Rd. Then staying along the Brook, crossing Goeltz Rd, and continuing southerly to the far southeastern corner of Parcel 12156-2, then turning westerly along the southern boundary of said parcel, to a point of intersection with LaPorte Rd / Route 100. Then north along Route 100 to the point of beginning, but including Parcels 12111, 12112, & 12113 on the west side of highway.

Section 1060. Hospital (HOS). The purpose of this zone is to provide a desirable area that can accommodate existing and future health care needs, both for the community and the region. Residential uses shall continue to be allowed in this zone for so long as they remain compatible with health care uses.

1061. **HOS #1 (Washington Highway).**

From a point beginning on Maple Street at northwestern corner of Parcel 23239 traveling clockwise around the district. From said point on the west to southwestern corner of the golf course (Parcel 24083) on the east. Continuing along the southern border of the golf course to its easternmost point, where it intersects with the ~~southeastern~~ corner of Parcel 24041-3. Then southerly along western property lines of Parcels, 40-7, 40-6, 40-3, and 40-2 on tax map 24 to a point of intersection with the Village boundary. Then continuing southerly along the Village Boundary, crossing Washington Highway (askew), and continuing along the Village Boundary to a point parallel with the terminus of the Town right-of-way on Farr Ave. A line projecting from said point westerly across the terminus of Farr Ave and Parcel 13026 and into Parcel 13025 until a point of intersection with Parcel 13025 a line projected due south from the terminus of Mansfield Ave. Then turning north from said point up Mansfield Ave to a point of intersection with Washington Highway. Then a line projecting from said point of intersection with Parcel 13025 to the southeast corner of the Pleasant View Cemetery on Parcel 23005. Then turning northerly along the eastern boundary of the cemetery to a point of intersection with Washington Highway. Then turning west down Washington Highway, turning north on Maple St, to the point of beginning at the northwestern corner of Parcel 23239.

Section 1080. High Density Residential (HDR). The purpose of this zone is to provide dense housing that is more affordable, allowing multi-family housing, duplexes, and single-family homes on small lots. This zone is adjacent to and generally surrounds the CB Zone. It is served by public utilities, and sidewalks that provide for a short walk downtown.

1081. **HDR #1 (Village core surrounding the CB zone).**

Beginning at the intersection of Lower Main St, Jersey Heights, and Feline Loop traveling in a clockwise direction. Traveling 200' south of said point of beginning along Jersey Heights / Route 100 and then turning east until a point of intersection with of Congress St. Then bisecting Congress St, remaining 200' south of Upper Main St to a point of intersection with Summer St but including #46 (Parcel 21008). Then turning north up Summer St, crossing Upper Main St, to the base of the Soldier's Memorial. Then a line projecting

from the Memorial northerly, crossing Park St, to the northernmost point of Riverview Cemetery, Parcel 21193. Then a line due north from the northernmost point of the cemetery to the Lamoille River. Then turning east against the flow of the river to a point of intersection with a line due north from the Morrisville Water & Light vault on Park St. Then turning southerly and running along the western boundary of the People's Academy school property (Parcel 22043), crossing Upper Main St, and heading along the same line to a point of intersection with the Potash Brook. Then turning southwesterly along the flow of the brook, crossing Maple St to a point where the projection of the eastern terminus of Union St would bisect the brook. Then continuing from the point of intersection of the Potash Brook and the eastern projection of Union St, west along Union St to a point of intersection with Congress St. Then turning south on Congress St for approximately 1000 feet to the culvert that takes that Potash Brook under Congress St. Then from this culvert, follow the flow of the Potash Brook to the west until its point of intersection with Randolph Road (which is just prior to where the Potash Brook joins the Boardman Brook). From the intersection of the Potash Brook and Randolph Rd a line projecting westerly to the southeast corner of Parcel 070042-1 but including the Jersey Heights Condos on Parcels 25020 & 25024. Then turning north up Jersey Way to the point of intersection with Jersey Heights the eastern boundary of said parcel, continuing along the eastern boundary of Parcel 07005, and across Route 100 / LaPorte Rd to a point of intersection with and the Village / Town boundary. Then following the Village / Town boundary east and then north to its intersection with the Truck Route. Then turning northeast along the Truck Route to the intersection with the Lamoille River. The traveling against the flow of the river to the intersection of the B St Bridge and Feline Loop. Then traveling easterly on Feline Loop to the point of beginning.

1082. HDR #2 (West side of Brooklyn St. & north of between the CB & COM Zones).

Beginning at the intersection of the Truck Route and the northernmost property line of the Westside Court property / Parcel 21087-2 and traveling in a clockwise direction. Traveling easterly from the point of beginning along the northern property line of Parcel 21087-2 to the easternmost point of said property and continuing along the southern boundary of the Catholic Church property on Parcel 21088 to a point of intersection with Brooklyn St. Then a line projecting southeasterly from the easternmost point of Parcel 21087-2 to a point of intersection in the driveway to Brooklyn Heights that is 100 feet to the west of Brooklyn St. Then turning east along the Brooklyn Heights driveway. Then turning south down Brooklyn St, to the point of intersection with Brooklyn St. Then turning southerly down Brooklyn Street to its intersection with the Rail-Trail. Then heading westerly along the Rail-Trail, excepting Parcel 21077 which is located in the Central Business Zone, to a point of intersection with the Truck Route. Then turning northerly on the Truck Route to the point of beginning.

Section 1090. Medium Density Residential (MDR). The purpose of this zone is to promote single-family housing and duplexes outside the HDR Zone in areas that are still walkable to commercial areas and schools. Public utilities are available, and a sidewalk is anticipated on one side of any main street.

1091. **MDR #1 (Central Village and up Elmore St).** From a point beginning at the intersection of Congress St and Union St traveling in clockwise direction. From the intersection of Congress St and Union St on the west, traveling east along Union St, crossing Summer St and Court St, until a point of intersection with the Potash Brook. Then following and going against the current of the brook, across Maple St, to an intersection of a point made in the brook by a line projecting due south from the southwestern most point of the People's Academy school property (Parcel 22043). Then turning north along said line, crossing Upper Main St, and following the western border of the People's Academy property until the intersection with the MW&L vault on Parcel 22048. Then due north from said vault, crossing Park St, and intersecting the Lamoille River. Then turning east along the river, running against its current, to a point of intersection of a line running due north from the front door of the MW&L offices on Parcel 24059 at 857 Elmore St (but not including Parcel 08024 or its sub-parcels which are fully in the LDR Zone). Then continuing southerly along said line, crossing Elmore St, along the eastern boundary of Parcels 24041 & 24041-3. Then turning

westerly, southerly, and westerly again, along the southern boundary of Copley Country Club to the point of intersection with the old Village garage property on Parcel 23238). Then continuing westerly along the southern border of Parcel 23228 until a point of intersection with Maple St. Then turning south on Maple St to the intersection of Washington Highway, across from Pleasant View Cemetery. Then traveling westerly along Washington Highway onto Randolph Rd until the point where the Pot Ash Brook goes underneath Randolph Rd. Then following the Pot Ash Brook, against its current to a point of intersection with Congress St. Then traveling north on Congress St until the point of beginning at the intersection with Union St.

1092. **MDR #2 (All Saints Catholic Academy & Bridge St. west of Truck Route & Rail-Trail).**

Beginning at the ~~Truck Route Bridge over the Lamoille River~~ intersection of Morristown Corners Road and ~~Ryder Brook~~ and traveling in a clockwise direction. From the bridge, running with the flow of the ~~river brook~~ and following it across to a point of intersection with Bridge St (but excluding Parcels 07301, 07319 & 07320 which lie in the Industrial Zone). Then turning east on Bridge Street until a point of interest with the Long Bridge. Then turning north from the Long Bridge on Bridge Street, running along the village/town boundary to the northernmost point of Parcel 07307 (east side of the river). Then turning easterly along the northern property line of Parcel 307 to its intersection with the Rail-Trail, and then southeasterly down the Rail-Trail to a point of intersection with the Truck Route. Then turning southerly down the Truck Route, to the point of beginning, but excluding Parcels 21065 & 21069 which are located in the Central Business Zone, to the point of beginning.

1093. **MDR #3 (Wilkins, Wabun, and east side of Bridge St).**

~~Beginning at the intersection of the Truck Route and the northernmost property line of the Westside Court property / Parcel 21087-2 and traveling in a clockwise direction. Traveling northerly on the Truck Route from the point of beginning to the intersection of the Village Boundary line. Then turning east along the Village boundary line to a point 100 west of its intersection with Brooklyn St. Then turning southwesterly from said point 100 feet west of Brooklyn St. to a point of intersection with the driveway to the Brooklyn Heights condos located on 21087-1. Then turning easterly along said driveway to Brooklyn Heights out to Brooklyn St. Then turning northeasterly along Brooklyn St to the northernmost point of Parcel 140 on tax map 21. Then turning southeasterly along the northern property line of Parcel 140 to its point of intersection with the Lamoille County Mental Health property on Parcel 138 of tax map 21. Then turning southwesterly along the western property line of the Lamoille Mental Health, continuing along the common property line between Parcels 21145 and 21213 to the intersection with the Lamoille River. Then traveling south along and with the flow of the river to the intersection with the Rail-Trail. Then from this intersection of the river and the Rail-Trail, west along the Rail-Trail, to its intersection with Brooklyn St. Then turning north along Brooklyn St. to its intersection with the driveway to the Brooklyn Heights Condos. Then traveling west along said driveway to a point 100 feet to the west of Brooklyn Street. Then a line projecting from said point to the easternmost point of Parcel 21087-2 (West Side Court). Then traveling west along the northern property line of West Side Court to the point of beginning on the Truck Route.~~

Beginning at the intersection of the Truck Route and the northernmost property line of the Westside Court property / Parcel 21087-2 and traveling in a clockwise direction. Traveling northeasterly from the point of beginning along the Truck Route for approximately 1,400 feet to the Village/Town boundary. Then turning southeasterly along said boundary for approximately 1,000 feet (crossing Brooklyn St), to a point of intersection with the western boundary of the Lamoille County Mental Health property on Parcel 21138. Then turning southerly for about 500 feet along the western property line of Parcel 21138 to a point of intersection with the Lamoille River. Then continuing south with the current of the river until a point of intersection with the Lamoille Valley Rail Trail. Then turning west along the Rail-Trail to a point of intersection with Brooklyn Street. Then turning north up Brooklyn St for approximately 1,300 feet to a point of intersection with the southernmost point of the Catholic Church property on Parcel 21088. Then turning westerly along the church's southern boundary and continuing on the same line for approximately 850 feet to the point of beginning on Parcel 21087-2 where the Westside Court property intersects the Truck Route.

Section 1100. Low Density Residential (LDR). The purpose of this zone is to promote housing in the further reaches of the Village and adjacent areas of the Town that are suitable and desirable for the placement of single-family homes on smaller lots than in rural areas. Lot size is variable based on the availability of public utilities (Class 1, 2, or 3 Development).

1101. **LDR #1 (Jersey Way area).** From a point beginning at the southeast corner of [the Jersey Heights Residences on Parcel 07002 Parcel 07004](#) traveling in a clockwise direction. A line projecting easterly from the point of beginning to ~~the point~~ where the Pot Ash Brook flows underneath Randolph Rd ~~(but excluding the Jersey Heights Condos)~~. Then turning southerly on Randolph Rd and then easterly up Washington Highway to the intersection with Mansfield Ave. Then turning southwest down Mansfield Ave to a point of intersection with Parcel 13025. Then continuing along the same line into Parcel 13025 to a point of intersection with a line projecting due west from the terminus of Farr Ave. Then continuing east along that line projecting from Farr Ave, across the terminus of Farr Ave, easterly to a point of intersection with the Village boundary. Then following the Village boundary south until its southernmost point. Then turning west along the Village boundary to a point of intersection of Beacon Hill Rd (where the road bends to the south). Then a line projecting westerly from said point in that road at the Village Boundary to a point 100 feet due south of the intersection of Route 100 and Meadow Drive. Then heading west parallel to but 100 feet south of Meadow Drive to a point of intersection with Ryder Brook. Then turning north following the brook north to a point of intersection with Morristown Corners Rd. Then turning east on said road to a point of intersection with Route 100. Then turning northerly on Route 100 for approximately 800 feet to a point of intersection with a line projecting westerly from the rear property lines of Parcels 2, 4 & 6 on Tax Map 7. Then traveling east along said line projection to the point of beginning but excluding the Jersey Heights Condos on Parcels 25020 & 25024. Then running southerly on Randolph Rd until (but including Parcel 23007) to a point of intersection with Cottage St. Then turning southwesterly down Cottage St for approximately 100 feet to where the Boardman Brook travels under it. Then running easterly against the flow of the Boardman Brook to a point of intersection with the Kryland Neighborhood on Parcel 13021-11-1. Then a line projecting westerly from this point in the brook on Kryland property to the intersection of Jersey Way and Cottage St. Then turning southerly on Cottage Street to a point of intersection with the Village Boundary Line. Then following the Village Boundary Line westerly for approximately 2,000 feet, and then turning northeasterly along the Village Boundary Line for approximately 450 feet to a point of intersection with southernmost corner of Parcel 07007-1. Then a line projecting westerly from said point to the intersection of Laque Rd & VT Route 100. Then turning northeasterly along VT Route 100 to a point of intersection with the Commercial Zone where it projects west along the southern borders of Parcels 07004 & 07006. Then traveling easterly along the southern boundaries of said parcels and the Commercial Zone to the point of beginning on the southeast corner of Parcel 07004. ~~turning southwest down Mansfield Ave to a point of intersection with Parcel 13025. Then continuing along the same line into Parcel 13025 to a point of intersection with a line projecting due west from the terminus of Farr Ave. Then continuing east along that line projecting from Farr Ave, across the terminus of Farr Ave, easterly to a point of intersection with the Village boundary. Then following the Village boundary south until its southernmost point. Then turning west along the Village boundary to a point of intersection of Beacon Hill Rd (where the road bends to the south). Then a line projecting westerly from said point in that road at the Village Boundary to a point 100 feet due south of the intersection of Route 100 and Meadow Drive. Then heading west parallel to but 100 feet south of Meadow Drive to a point of intersection with Ryder Brook. Then turning north following the brook north to a point of intersection with Morristown Corners Rd. Then turning east on said road to a point of intersection with Route 100. Then turning northerly on Route 100 for approximately 800 feet to a point of intersection with a line projecting westerly from the rear property lines of Parcels 2, 4 & 6 on Tax Map 7. Then traveling east along said line projection to the point of beginning but excluding the Jersey Heights Condos on Parcels 25020 & 25024.~~

1102. **LDR #2 (Park St to Elmore St ~~Wabun & Wilkins~~)**. From a point beginning in the Lamoille River from a line ~~projecting~~ due north ~~of the easternmost point of the school's frontage on Park St from the front door of the MW&L offices on Parcel 24059 at 857 Elmore St~~ and traveling in a clockwise direction. From said beginning point in the river, then traveling east along and against the current of the river to the Village/Town Boundary. Following the Village/Town Boundary southerly ~~and then easterly~~ until said boundary ~~turns away (southerly) from~~ meets the westernmost point of the MW&L water-tank property (Parcel 08034). ~~A line projecting southerly from the point where the Village/Town Boundary turns away from~~ Then following the southern boundary of Parcel 08034 ~~to the east until its intersection with Parcel 08014. Then a line projecting from said point~~ to the intersection with Elmore Rd and Lower Elmore Mountain Rd. Then following Lower Elmore Mountain southerly for approximately 200 feet, and then turning westerly down Washington Highway. Continuing westerly along Washington Highway until a point of intersection with the Village/Town Boundary. Then turning northerly along the Village/Town Boundary to a point of intersection with Parcel 24041-3. Then continuing northerly along the eastern boundary of Parcels 24041-3 & 24041, crossing Elmore Street, to a point of intersection with the front door to the office of MW&L. Then a line projecting from said front door of MW&L ~~to the easternmost point of the school's frontage on Park St north to the point of beginning.~~
1103. **LDR #3 (Silver Ridge to Center Rd ~~Sunset, and Langdel~~)**. Traveling in a clockwise direction, beginning at the intersection of Center Rd and Langdell Rd, then a line projecting westerly to the ~~northernmost point of Parcel 08167, which is approximately 800 feet west of the terminus of Needle Eye Rd on VT Rte. 15~~ ~~Midpoint of the frontage of Parcel 08164 at 89 Silver Ridge Rd. Then continuing westerly on the same line for 100 feet before turning northerly and paralleling Silver Ridge Rd, but maintaining said 100-foot distance, to a point of intersection with the Hyde Park Townline.~~ Then ~~continuing easterly along the Townline to a line projecting northeasterly to the northernmost point of Parcel 08163. Then a line projecting from said point easterly where Center Rd meets the boundary with Hyde Park intersects it.~~ Then from said Townline point, a line projecting approximately 400 southeast to the center of the Village water tank. Then a line projecting from said point to the intersection of Frazier Rd and Trombley Hill Rd. Then ~~staying and oncontinuing on a similar southerly a projection~~ ~~southeasterly~~ to a point of intersection with the southernmost point of Parcel 08090-3 (Weslang Townhouses). Then continuing southeasterly to the terminus of the Southview Drive right-of-way, and then ~~turning easternmost point continuing to the terminus of the town right-of-way on Lanphear Rd, then a line projecting from the terminus of Lanphear Rd, along the northern border of the Commercial Zone,~~ northwesterly to the point of beginning.
1104. **LDR #4 (Cadys Falls)**. Traveling in clockwise direction, from a point beginning at the intersection of Cadys Falls Road and the Lamoille River, turning west along the river passing the southern boundary of Parcel 07-212 to a point where the westernmost boundary of 07213 abuts the river, then turning north away from the river along the western boundary of Parcel 07213 to a point of intersection with Parcel 07214, then traveling west along the southern boundaries of Parcels 07214 & 07215, then turning north along the western boundary of Parcel 07215 to a point of intersection with Griggs Road, from said point turning east on Griggs Road, but including Parcels 07233 & 07234, to a point of intersection with the southwest corner of Parcel 07236, then turning north along the western boundary of Parcel 07236 and continuing in the same northerly direction until reaching the northwest corner of Parcel 07242. Then following the western and northern property lines of Parcels 07244-1& 07245 until the point of intersection with Cadys Fall Road. Then turning south on Cadys Falls Road until a point of intersection with the northern boundary line of Parcel 07252, then heading east along the northern boundary line of Parcel 07252 until the point of intersection with the Rail-Trail, then turning southeasterly along the Lamoille Valley Rail-Trail until a point of intersection with Needle's Eye Road, then traveling westerly on Needle's Eye Road until the intersection with the northeastern corner of Parcel 07294, then turning south and then west along the boundaries of Parcel 07294 to a point of intersection with the Lamoille River, then turning west with the flow of river to the point of beginning at the intersection of the Lamoille River & Cadys Falls Road.

1105. **LDR #5 (Morristown Corners).** Traveling in a clockwise direction, from a point beginning at the intersection of Walton Rd and the back driveway to the nursery on Parcel 07154-3, then a line following the nursery driveway northerly, and projecting from the straight section of said road to the northern boundary line of said parcel. Then turning easterly along said northern boundary of Parcel 07154-3 to the intersection with Stagecoach Rd. Then crossing Stagecoach Road and continuing east on the same projection splitting Parcel 07168-1 and continuing to its eastern boundary, then turning southerly along rear boundary of said parcel, and the rear property lines of the adjoining parcels to the south, until a point of intersection with Morristown Corners Rd. Then cross Morristown Corners Rd to include Parcels 07019, 07020 & 07021 on the east side of Stagecoach Road and then cross Stagecoach Road to the point of intersection with Godfrey Ln. Then a line projecting from the intersection of Godfrey Lane to the point of beginning.

Section 1110. Rural Residential/Agricultural (RRA). The purpose of this zone is to preserve an area for agriculture, forestry, and very low-density single-family homes.

1111. RRA #1 (Rural Morristown).

All lands located outside the Zone Boundaries described above in Sections 1001 through 1105.

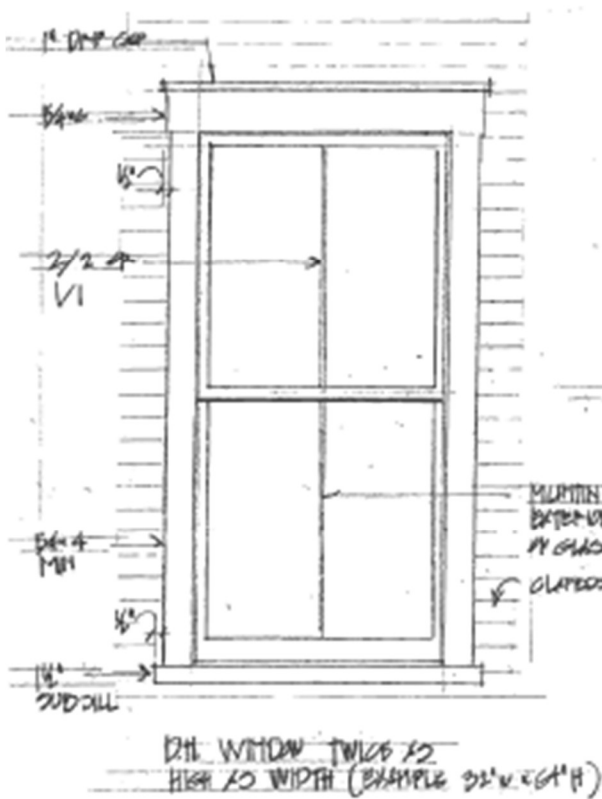
Section 1120. Sewer Service Management Area (SSMA).

The Sewer Service Management Area shall include all the land in ~~the village and~~ the town that has a zoning designation other than Rural Residential Agricultural (RRA). The following areas, which would otherwise qualify for SSMA designation based on the preceding sentence, are specifically ~~exempted~~excluded therefrom: Industrial #3 (Trombley Hill), the area west of Ryder Brook located in IND #4, Industrial #5 (Airport), and the Low Density Residential Zones for Cadys Falls (LDR#4) & Morristown Corners (LDR#5)(LDR) Zone #1 (south of a line between Morristown Corners Rd and the southern Village Boundary line, LDR #2 south of the ravine that runs from village/town line on Washington Highway easterly up towards Lower Elmore Mountain Road, LDR #4 for Cadys Falls LDR #5 for Morristown Corners, and the area west of Ryder Brook located in IND #4.

APPENDIX 1 - Summary of changes from what is proposed to the existing November 2023 Zoning Bylaws:

- [§201 Delete MOR Zone \(becomes MDR Zone\), allow DRB to rule on Sewer Service Area boundary splits](#)
- [§204.4 Edit Waiver percentage so differs by zone, create waiver bonus for community improvement projects](#)
- [§204.5a Edit Use Table for Acts 47 & 181, building height reductions, add accessory on-farm business, & MOR Zone delete](#)
- [§204.5b Edit Dimensional Table for Acts 47 & 181, MOR Zone deletion, reduce certain lot sizes and densities](#)
- [§206 Design Criteria reordering and edits regulating village zoned single-family homes for 1st time, delete IND #4 regs](#)
- [§206.1 Delete 1st floor exterior access townhouse rule, revise garage rules, new rule for covered front entry and walkway](#)
- [§206.2 Add building size maximums, storefront window glaze rule, disallow direct stormwater discharge to town land/roads](#)
- [§206.3 Create new Cottage Court \(small single-family homes\) development alternative for DRB approval](#)
- [§206.4 Modify existing waiver provision to accommodate new building size maximums that cannot be waived](#)
- [§207 Clarify front setback measurement when no sidewalk is present or will be required, mirror Section 206 glazing rule](#)
- [§323 Strengthens Flood Zone Bylaw per federal guidance so new structures in flood zones have 2 feet of freeboard](#)
- [§401 Better align permit requirement to the as-revised definition of Development](#)
- [§405.3 Delete Infectious Invalidity prohibition](#)
- [§415 Revise Home Business parking screening language](#)
- [§420 Restate required provisions and prohibited effects of the Act, add affordable housing waiver per Acts 47 & 181](#)
- [§422 Frontage and access requirement being moved to §820 where it is being slightly revised](#)
- [§423 Add Emergency Shelter to list of statutorily protected uses, shorten ZBL section so simply refers to 24 VSA §4413](#)
- [§451 Allow Selectboard to work with developers to create new off-street parking that counts toward parking minimums](#)
- [§452 Change pavement requirements for development, tie pavement rules to zones instead of village line](#)
- [§454 Delete DRB ability to increase the number of parking spaces for new development due to Acts 47 & 181](#)
- [§455 Create new traffic speed dependent driveway setback requirement](#)
- [§456 Codify long-standing Access Permit process for driveways into Zoning Bylaws](#)
- [§470 Delete MOR Zone, allow multi-sided signs, expanded exemptions for wicket signs and banners for town events](#)
- [§484 Delete qualifying statement about where new gas stations are allowed because they are not allowed anywhere](#)
- [§488 Minor revision to existing rules about shipping containers](#)
- [§490.5 Allow up-lighting of architectural elements of Contributing Structures within 1983 Morrisville Historic District](#)
- [§502 Require heating and cooling provisions note on site plan to open up fossil free grant opportunities](#)
- [§505 Codify typical DRB condition about screening meter sockets, mini-split condensers and ground utility enclosures](#)
- [§635 Delete certain DRB new development mitigation tools that are now prohibited by Acts 47 & 181](#)
- [§641 Change receiving party of appeals to Secretary from Chair](#)
- [§710.2 Change major versus minor subdivision differentiation back to 3 lots from 2 lots](#)
- [§770 Require net & gross lot acreages when lots are surveyed to centerline of public roads & delete unused survey reqs.](#)
- [§820 Access and frontage rules moved §422 and revised to allow more width flexibility for private roads](#)
- [§900 Largely due to Act 47 & 181 preemption, add or revise the following definitions: Accessory Dwelling Unit, Accessory On-Farm Business, Accessory Use, Building Height, Commercial Use, Cottage Court Development, Development, Dwelling Unit and delete these definitions: Family, Legislative Body, Nuisance, Official Map, Parking Space Off-Street, Served by municipal water and sewer infrastructure, Setback, Shelter or Emergency Shelter, Sketch Plan, Structure.](#)
- [§1000 Modify the following zones largely due to Act 47 & 181: Commercial, Mixed Office Residential \(delete\), Industrial, Hospital, High Density Residential, Medium Density Residential, Low Residential Density, Sewer Service Management Area](#)

APPENDIX 2 – Window & Eave Architectural Details (A, B & C) of §207 Historic Preservation:



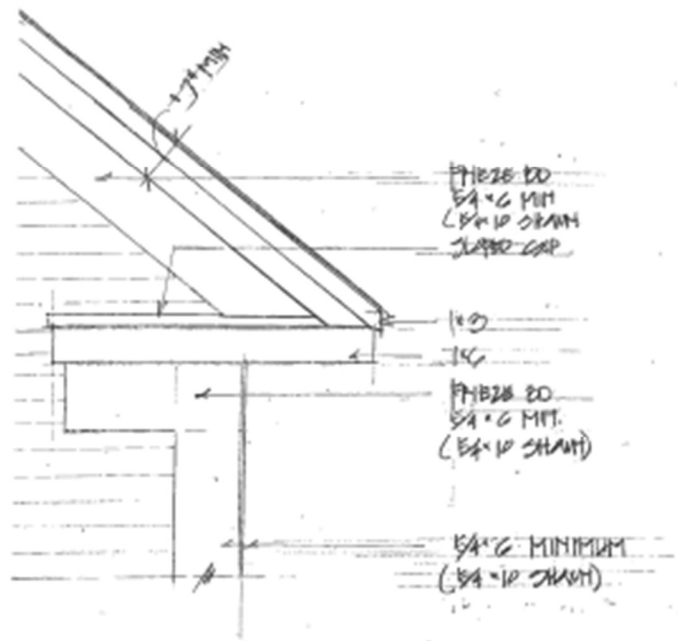
DOUBLE WINDOW TWICE AS
HIGH AS WIDTH (EXAMPLE 32\"/>

WINDOW TRIM

1\"/>

(DOOR TRIM SIMILAR)

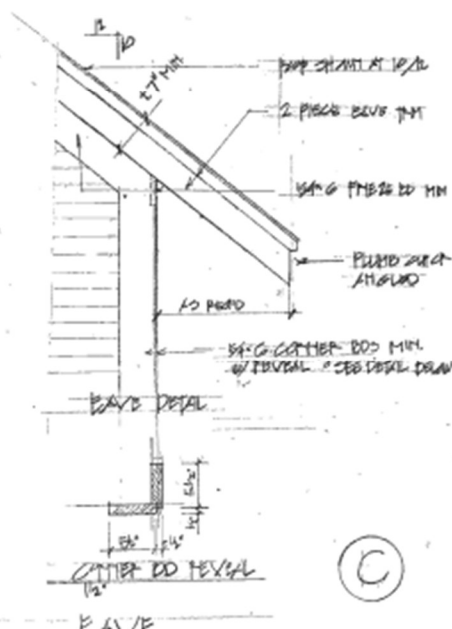
(A)



EAVE w/ RETURN

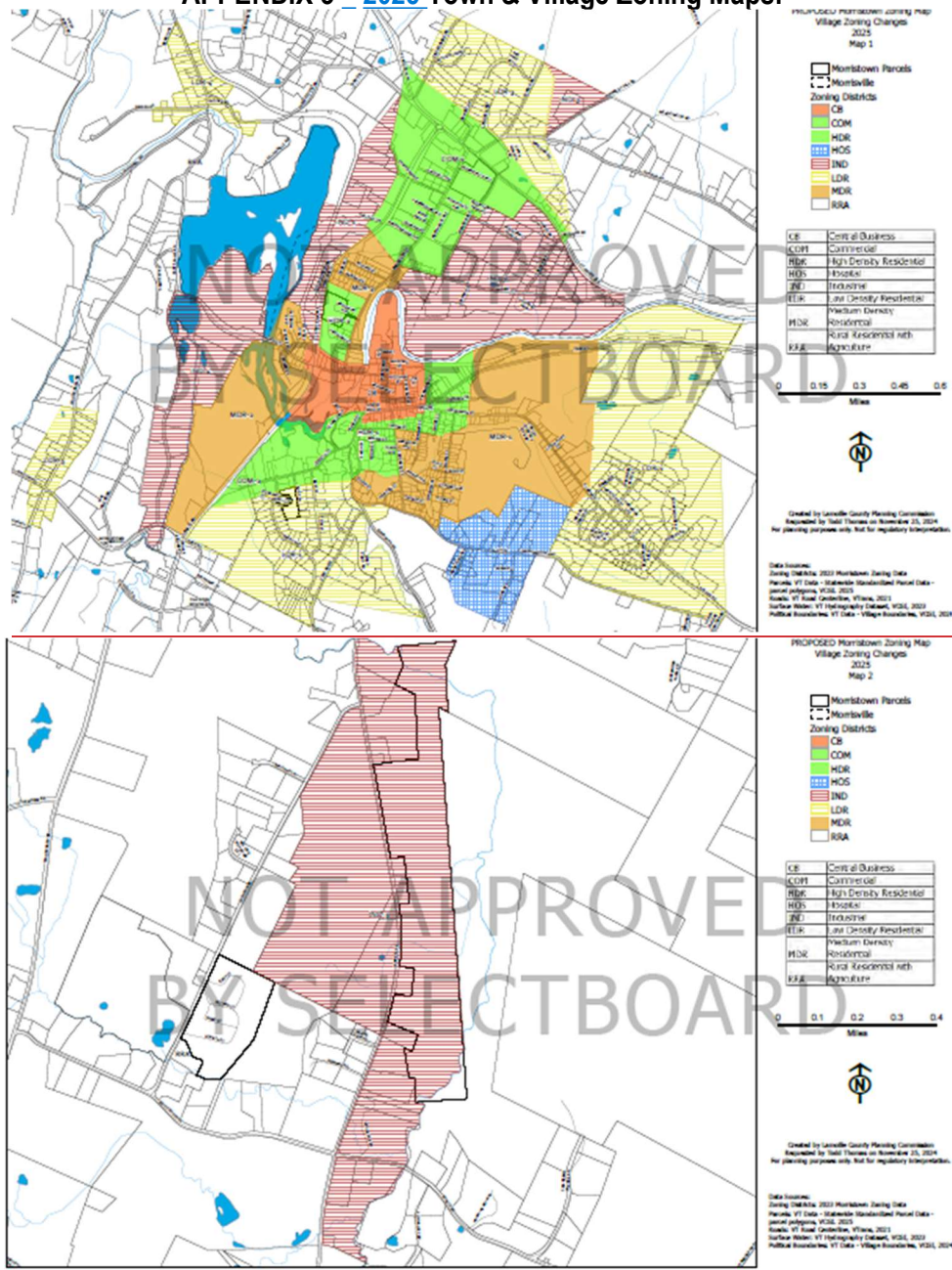
1\"/>

(B)



(C)

APPENDIX 3 – 2025 Town & Village Zoning Maps:



Above maps are for reference only,
Refer to Article X for Official Zone Boundary Definition

Morristown Cemeteries

Rules and Regulations

Section I. Definitions

1. **Alcohol:** Any substance containing ethanol, a type of alcohol produced by fermentation of grains, fruits or other sources of sugar that acts as a drug.
2. **Artificial Light:** Light made in imitation of or as a substitute for something natural, simulated.
3. **Cremated Remains:** The term cremated remains refers to the remains of a deceased person after incineration in a crematory.
4. **Cremation Vault/Urn:** A container used to hold the cremated remains of a body.
5. **Deed/Certificate of Ownership:** The terms Deed/Certificate of Ownership shall apply to a contract between the Town and the holder of the deed or certificate of burial rights. The deed/certificate grants ownership within the specified lot(s). The deed/certificate is contingent upon the adherence to the current and periodically updated and revised rules and regulations of the cemetery.
6. **Flag Holder/Metal Monument Marker:** The term flag holder/metal monument marker shall refer to the metal, stick-type, upright, above ground (except for the part that is placed in the ground) flag holder/monument marker, generally, but not always used to mark veterans' graves.
7. **Grave:** The term grave shall apply to a space of sufficient size to accommodate one adult full casket interment, measuring 4' x 12'.
8. **Interment:** The term interment shall mean the permanent earth or entombment disposition of human remains by placement in a casket or by cremation and inurnment, and then by cemetery approved burial in the ground or entombment.
9. **Inurnment:** The term inurnment refers to the earth burial or entombment in a columbarium of an urn containing cremated remains.
10. **Lot:** The term lot shall apply to a numbered division measuring 4' x 12' as shown on the record, located in the Morristown Land Records.
11. **Lot Marker or Corner Marker:** The term lot marker or corner marker shall refer to any means, granite or metal, used by the cemetery to locate or mark the corners of a lot or group of lots.
12. **Marker:** The term marker shall refer to a monument, which is flush with the ground.
13. **Monument:** The term monument shall refer to a tombstone or monument, which extends above the surface of the ground.
14. **Town of Morristown Cemeteries:** Hereinafter referred to as Morristown Cemeteries, shall apply to the group which administers, supervises and has jurisdiction over eight Morristown cemeteries: Lakeview, Laporte, Mountain View, Plains, Randolph, Riverside, Wheeler and Pleasant View.

15. **Perpetual Care:** The term perpetual care shall apply only to the cutting of the cemetery lawns and to the maintaining of access to and within the cemetery.
16. **Sexton:** An individual in charge of the sale, management of cemetery lots and cemetery grounds under the supervision of the Town of Morristown.

Section II. General Rules and Regulations

1. **Conduct of Persons within Morristown Cemeteries:** All persons in the cemeteries are to be constantly mindful that they are in a cemetery and that they are to always display proper decorum. Therefore, it is of the utmost importance that there should be strict observance of the proprieties of a cemetery. Hence, all persons within the cemetery should avoid conduct, whether embraced in the Rules and Regulations or not, unbecoming a sacred place. The following must be observed:
 - a. All persons visiting the cemetery or attending funerals are prohibited from: gathering or picking flowers, wild or cultivated, whether in- ground or potted; breaking or cutting or injuring in any manner any tree, shrub or other plant, wild or cultivated, whether in-ground or cultivated; or otherwise disturbing the birds or animal life. It is prohibited to deface, mar, destroy, or injure in any way, any plant, lawn, fence, animal, structure or monument in any Morristown cemetery.
 - b. Prior to interment or inurnment, no casket or urn shall be left unattended once brought into a Town of Morristown cemetery.
2. **Vehicles and animals in Association cemeteries:**
 - a. Driving any motorcar or other vehicle through the cemetery gates or within the cemetery at excessive speeds is prohibited. No vehicle shall be driven at a speed in excess of 5 miles per hour.
 - b. It is prohibited to drive or park any motorcar, vehicle or animal across or upon any grave, lot or lawn except by permission of the Association.
 - c. No snow machines or ATV's or similar vehicles or devices are permitted in the cemetery.
 - d. Dogs or other companion animals are not allowed in any Morristown cemetery unless leashed. Owners are to clean up after their dogs or other companion animals. All loose dogs are subject to removal and impoundment by the Morristown Animal Control Officer.
 - e. Adults and children on bicycles accompanied by an adult are permitted on the roads in the cemeteries.
3. Littering of any type in any Morristown cemetery is prohibited.
4. **Cemetery Dates, Hours, and Fees.** In general, the cemetery grounds shall be open from 7 A.M. to sunset. Dates and hours that the Morristown cemeteries are open to funerals, visitors, and/or monument work shall be set by the cemetery Sexton. Morristown Cemeteries shall set all fees. Such dates, hours and fees, etc. shall be listed in the Morristown Town Clerk's Office and on the Town of Morristown website and shall be available to all interested parties. The Town and Sexton will have the final authority in deciding the opening and closing of the cemetery for burials.

5. The deed/certificate of ownership shall be the sole and separate property of the person or persons named as grantee(s) in the instrument of conveyance.
6. No artificial light or lighting other than solar lights of any kind shall be permitted in any Morristown cemetery except within cemetery buildings or on vehicles entering the cemetery for official cemetery business.
7. Post-service/committal receptions are prohibited. A brief time of visiting following a cemetery committal is allowed but should not interfere with necessary operations to complete the burial. There shall be no presence of alcohol or food anywhere on cemetery property at any time.

Section III. Burial Rights

1. Burial rights refer to the right to interment/inurnment in a particular or specified lot.
2. All interments, disinterments and removals must be made at the time, in the manner and subject to such charges as fixed by the Town Cemeteries and meet all relevant laws of the State of Vermont.
3. Town Cemeteries reserves the right to refuse interment/inurnment in any plot, and to refuse to open any burial space for any purpose, except on written application by the plot owners of record, their heirs or assigns, or legal authorities.
4. When instructions regarding the location of an interment space in a lot cannot be obtained, or are indefinite, or when, for any reason, the interment space cannot be opened where specified, the Sexton may, in consultation with immediate next of kin, open it in such location providing there is a place to bury in the lot so as not to delay the funeral. Morristown Cemeteries shall not be liable for damages for any error made.
5. Morristown Cemeteries shall not be liable for the interment/inurnment permit nor for the identity of the person sought to be interred.
6. Only one full casketed body may be placed in one grave. In a grave containing one casket, or anticipating one casket, there may also be placed one or two urns containing cremated remains. If no casket is present, or will be present, up to four urns containing cremated remains may be placed. There may be only one regulation family monument, and additional interments must be identified by matching pre-existing markers or flat markers set in such a way as not to interfere with the general maintenance of the cemetery.
7. No interment of any body, or the cremated remains of any body other than that of a human being, shall be permitted in the cemetery. Cremated remains of small pets in proper containers may be interred within a casket or co-mingled in a human urn.
8. In all conveyances to two or more persons as joint tenants, each tenant shall have vested right of interment of his or her remains in the plot so conveyed. Upon the death of a joint tenant, the title of the burial plot heretofore held in joint tenancy immediately vests in the survivor or survivors, subject to the vested right of interment right of interment for the remains of the deceased joint tenant owner.

9. A vested right of interment as in this rule provided may be waived and shall be terminated upon the interment elsewhere of the remains of a person entitled thereto.

Section IV. Procedures and Forms

1. Full payment is required at the time that any contract is made between a party and the Town of Morristown. All arrangements for interments, monument, corner post and foundation work shall be managed and scheduled by the Sexton.
2. Lots for sale are assigned in numerical sequence. No deeds for lots will be issued out of sequence unless a situation arises in which, in the opinion of the Sexton, it would be in the best interest of the Town Cemeteries to issue such a deed out of sequence. Such an exception will in no way be construed as affecting the general strict application of this rule.
3. No transfer of assignment of any plot, or interest therein, shall be valid without the consent in writing of Morristown Cemeteries first to be had and endorsed upon such transfer or assignment, and thereafter being recorded on the books of Morristown Cemeteries and the Town Clerk.
4. At the time of the purchase of the plot, the purchaser will sign a document attesting that he/she/they is/are aware of the location of the involved lot(s) and is/are agreeing to abide by the present and any future updated or revised Rules and Regulations of the Morristown Cemeteries.
5. Burial Transit Permits will be used as required by law. Cremation Certificates must be presented with cremated remains. The Burial Transit Permit or Cremation Certificate along with Interment Order and appropriate fees will be given to the Sexton and filed with the Town Clerk.
6. It is the duty of the holder of the deed of the plot to notify, in writing, the office of the Morristown Town Clerk of any change in the legal post office address. Notice sent to the deed holder at the last address on file in the Town Clerk's office will be considered sufficient and proper legal notification.

Section V. Cemetery Lots

1. Perpetual care refers solely to the cutting of the cemetery lawns and the maintaining of access to the cemetery. The grass on all lots will be cut regularly to provide a neat and pleasing appearance. Morristown Cemeteries will maintain, as may be practical, the cemetery vegetation and to preserve and maintain landscape features. Morristown Cemeteries is obligated to maintain the cemetery only as outlined in perpetual care as noted above.
2. The general care assumed by the Morristown Cemeteries shall in no case mean the responsibility, maintenance, repair, replacement, of any monument, foundation, or corner marker placed or erected on any lot. By purchase of a plot, the owner agrees that all monuments, gravestones, markers, plaques, and monument structures of any kind shall be set and maintained at the owner's risk and that Morristown Cemeteries, the town of Morristown and its cemetery employees shall be held harmless from any liability due to any damage, destruction or injury caused by the elements, acts of God, pollution, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, outside workers, invasions, insurrections, riots, or by the order of the military or civil authority, whether the damage may be direct or collateral.
3. Morristown Cemeteries shall have the authority to remove all floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the cemetery, as soon as in the judgment of the Sexton they

become unsightly, dangerous, detrimental, or diseased or when they do not conform to the regulations outlined. Morristown Cemeteries shall not be liable for floral pieces, baskets or frames in which or to which such floral pieces are attached, beyond the acceptance of such floral pieces for funeral services held in the cemetery. Morristown Cemeteries shall not be liable for lost, misplaced or broken flower vases. Morristown Cemeteries shall not be responsible for frozen plants, or herbage of any kind, and for plantings damaged by the elements, thieves, vandals, or by other causes beyond its control.

4. Plastic flowers and other items are permitted. Any allowed plantings or decorations shall be planted or placed within one foot of the family monument. Floral decorations must be placed immediately adjacent to any grass marker. Permanent structures (boxes, chairs, etc.) are not permitted. It is the responsibility of the owner to remove any and all items placed in the summer by November 15th. After this date, the Sexton or their designee may remove these objects and discard.
5. Coat hangers and other wires in the ground or attached to monuments as plant holders are not allowed.
6. Any flower urns or baskets left on graves for more than five days, following a burial, may be removed if they become unsightly at the Sexton's discretion.
7. As a special mark of respect to those who have served our country, the American flag shall be displayed only on the graves of those persons who have honorably served in the armed forces of the United States of America.
8. The right to enlarge, reduce, replant or change the boundaries or grading of the cemetery or of a section or sections, from time to time, including the right to modify or change the locations of or remove or regrade roads, drives or walks, or any part thereof, is hereby expressly reserved. The right to lay, maintain and operate or alter or change pipelines or gutters for sprinkling systems, drainage, lakes, etc. is also expressly reserved, as well as is the right to use the cemetery property, not sold to individual plot owners, for cemetery purposes including the interring and preparing for interment of dead human bodies, or of anything necessary, incidental or convenient thereto. Town Cemeteries reserves to itself and to those lawfully entitled thereto, a perpetual right of ingress and egress over lots for the purpose of passage to and from other lots.
9. Effective April 19, 2011, there shall be no planting of trees, shrubs, bushes or other large or spreading plants. Lot owners will be advised of violations and asked to remove the plantings. Morristown Cemeteries reserves the right to remove any plantings in violation at the owners' expense.

Section VI. Receiving Vault Use

1. The receiving vault is for temporary use only and under no circumstances will a body or remains be considered as interred or buried by reason of being placed therein. No unembalmed bodies are allowed to be placed in the Town Receiving Vault.
2. All caskets and urns entering the receiving vault will be tagged with the name of the deceased and the funeral director's name with address and phone number.
3. Full payment of vault fees is required at the time the body or remains are placed in the receiving vault.
4. Morristown Cemeteries reserves the right to demand removal from their vault, as necessary, any

remains not in a good state of preservation or when the condition of the remains renders its interment necessary after consultation with the Town Health Officer. Morristown Cemeteries will notify the responsible funeral director.

5. All human remains must be removed from the receiving vault no later than June 1st.

Section VII. Interments, Disinterment and Removals

1. In the absence of any religious strictures, a written interment order is required at least 24 hours in advance and a written disinterment order or written removal order is required at least one week in advance. The interment order must be completed in full with requested information, exact location designated, signed by all required parties and all fees paid. Disinterments are subject to state law.
2. All interments, disinterments and removals are subject to the rules and regulations of Morristown Cemeteries, as well as subject to the orders and laws of the properly constituted authorities of the town, county and state.
3. Once a casket containing a body is within the confines of a Morristown cemetery, no funeral director, or his embalmer, assistant, employee or agent, shall be permitted to open the casket or touch the body without the consent of the legal representatives of the deceased, or without a court order.
4. All interments, disinterment and removals must follow Morristown Cemeteries Rules and Regulations.
5. Morristown Cemeteries reserves, and shall have the right to correct any errors that may be made by it, either in making interments, disinterments, or removals, or in the description, transfer or conveyance of any interment property, either by canceling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, as may be selected by the Sexton, or in the sole discretion of the Morristown Cemeteries by refunding the amount of money paid on account of such purchase. In the event such error shall involve the interment of the remains of any person in such property, Morristown Cemeteries reserves and shall have the right to remove or transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof.
6. Morristown Cemeteries shall in no way be liable for any delay in the interment of a body.
7. In each 4' x 12' lot may be buried one full burial casket OR one full burial casket and one or two cremation urns OR up to four cremation urns. All caskets must be interred in a burial vault of steel or concrete (or other materials) as approved by Morristown Cemeteries. All cremated remains must be in a container, either permanent or biodegradable.
8. Certain Morristown cemeteries shall make available cremation-only lots. These lots shall be (4'x4') and may contain one or two cremains. Cremains must be interred in a permanent urn (ie marble, granite) or decomposable urn (ie wood, metal, cardboard). Markers may be only flat, ground-level markers no larger than 2 feet by 1 foot by 4 inches thick for each individual or 2 feet 6 inches by 1 foot by 4 inches thick for two individuals on one marker. The Association will provide numbered lot markers and individual corner stones will not be needed.

9. All funeral directors and their agents and anyone involved with an interment, disinterment, or removal shall be subject to the rules and regulations of Morristown Cemeteries and applicable state laws.

Section VIII. Foundations

1. Morristown Cemeteries require approved concrete foundations under all above ground monuments. Foundations must be in place and properly cured before the monuments to be set upon them are permitted into the cemetery grounds.
2. All foundations must have approved permit forms for foundations (Work Order) prior to the beginning of the work. All locations of foundations shall be approved and marked by the Sexton.
3. Excavation and building of the foundation must be carried out so that no part of the foundation will be smaller than the surface. The surface dimensions of any foundation will be no less than the dimensions of the base to be set upon it.
4. All foundations will be constructed with the use of a form or a frame and will be finished for at least two inches under the ground.
5. All foundations will be at least 4 feet deep, unless deeper at the Sexton's direction.

Section IX. Monuments and Markers

1. Acceptable materials for monuments and markers shall include granite, marble and rock (field stone). Decomposable or fragile materials including, but not limited to, wood and plastic, are not allowed. All foundations, monuments, markers or plaques are set and maintained in a safe condition at the owner's or deed holder's responsibility and risk.
2. Size limitations shall apply to monuments placed in all Town cemeteries. Monuments shall be no more than 32 inches wide on a single four-foot lot. Monuments representing multiple lots must provide an eight-inch space on each side of the monument to the edge of the lots.
3. Only one central above ground monument is permitted on any lot; except on any lot in an area designated for "cremation only" where all markers shall be ground level.
4. Markers shall be set flush with the ground, except where it is necessary to match those already set in a lot or section. Markers shall not have raised letters.
5. Corner markers and placement shall be required/included with the purchase of a lot. All markers will be set at the direction of the Sexton. Corner markers shall be of good natural stone placed flush with the grade. Initials shall be incised, not raised. Corner posts shall be at least 6 inches in the ground and dressed where they abut on two corners of adjacent lots in most instances. Corner markers must be placed inside the lot line.
6. No monument shall be set on any lot for which there has not been issued a deed, cornerstones have not been installed or any lot for which the burial rights have not been paid in full.

7. While Morristown Cemeteries will exercise all possible care to protect the monument or other structure on any lot and the raised lettering, carving or ornaments on such monument, or other structure, it disclaims responsibility for any damage or injury thereto.
8. No coping, curbing, fencing, hedging, grave mounds, borders or enclosures of any kind shall be allowed around any lot; and no walks or brick, cinder, tile, stone, marble, terra-cotta, sand, cement, gravel or wood shall be allowed on any lot which will interfere with the routine maintenance of the cemetery. Morristown Cemeteries reserves the right to remove the same if so erected, planted or placed.

Section X. Work and Labor in Town Cemeteries

1. All work and labor in Morristown Cemeteries are subject to the Rules and Regulations of the Morristown Cemeteries.
2. Landscape and beautification planning is the responsibility of the Morristown Cemeteries.
3. Outside Work and Labor:
 - a. All work persons, self-employed or employed by outside firms, while within a Morristown cemetery, are subject to the Rules and Regulations of Morristown Cemeteries. Persons cleaning their own family monuments need not file a work order.
 - b. Work and Labor provided by self-employed persons and by outside firms shall be approved, have the proper permits in order and be scheduled by the Sexton before such work and labor is commenced. The permit or copy thereof shall be on the work person and shall be produced if required by cemetery personnel. This includes letter cutters, persons employed by firms and self-employed who are engaged in the business of cleaning, repairing or restoring monuments, and all other persons of firms proposing to do work in any Town cemetery. To secure such a permit, it shall be necessary for the person or firm to submit satisfactory evidence of their ability to perform the work for which they have been engaged.
 - c. All outside workers must have Certificates of Insurance on file with the Town Clerk prior to submitting any work in any Morristown Cemetery.
 - d. Work persons engaged in placing or erecting monuments and other structures or bringing in materials or in doing any other work in any Morristown cemetery must have permission from the Sexton and filed required Cemetery permits prior to commencing any work.
 - e. Persons engaged in erecting monuments or other structures, or engaged in other cemetery work of any kind shall be held financially responsible for any damage done in the course of their work.
 - f. Plywood or planking is to be placed on the lots for the protection of the grass.
4. All empty excavations, i.e., foundations and grave excavations, when left unattended, shall be marked and covered with plywood to prevent anyone or thing from falling in same.

Section XI. Miscellaneous

- 1. Records: Rules & Regulations are available on-line at the Town of Morristown municipal website and at the Morristown Town Clerk's office.**

Adopted by the Morristown Cemetery Association this ___ day of _____, 2025

2025 MORRISTOWN CEMETERIES FEE SCHEDULE

Description	Cost	
▪ Full size lot (4' x 12')	\$600.00	
▪ Cremation only lot	\$300.00	Includes Corner Markers
▪ Installed Corner Markers (4)	\$300.00	Gray Granite
▪ Installed Corner Markers (4)	\$350.00	Red or Black Granite
▪ Deed Recording Fee (Town Clerk)	\$ 15.00	

Entombment Vault Fee (Winter Season Only)

▪ Resident	\$300.00
▪ Non-Resident	\$400.00

Grave Opening/Closing

▪ Full Burial	\$900.00 (\$750.00 + \$150.00 Cemetery Fee)
▪ Cremation Burial	\$450.00 (\$350.00 + \$100.00 Cemetery Fee)
▪ Sunday/Holiday Charge	\$150.00 additional

Morristown Cemeteries

Morristown, Vermont

INTERMENT ORDER

The undersigned hereby requests and authorizes the Town of Morristown, subject to its cemetery rules and regulations, to allow the following interment in the following cemetery:

☐ Lakeview ☐ Laporte ☐ Mountain View ☐ Plains ☐ Randolph
☐ Pleasant View Riverside Wheeler
☐ Burial date: _____ Time: _____ ☐ AM ☐ PM
Section/Row: _____ Lot: _____ Grave: _____
Name(s) on Deed: _____
Requestor's Relationship to Original Deed Holder: _____

Burial Type: ☐ Full Casketed Oversized Vault Measurements: _____
Burial ☐ Cremated Remains Burial Size of Urn/Vault: _____

Please indicate on attached map the exact location of burial within lot or group of lots.

Name of Deceased: _____
Address at Time of Death: _____
City/Town and State where Death Occurred: _____
Date of Birth: _____ Date of Death: _____

I hereby certify that I am the (state relationship) _____ of the above named decedent and that this is the authority to make disposition of the remains of said decedent as indicated above. I hereby certify that I have the right to make this authorization and I agree to hold the Morristown Cemeteries, the Town of Morristown and its officials and employees, harmless from any liability as a result of said authorization and interment.

Authorized Signature: _____ Date: _____
Print Name: _____ Phone: _____
Address: _____
Funeral Director: _____ Phone: _____

At least 24-hour notice is required before interment. All fees must be paid prior to interment. Kindly make check in the amount of \$100.00 for cremation and \$150.00 for full burial payable to Town of Morristown. Thank you. Notice: All interments shall be scheduled and arranged by the Sexton at sexton@morristownvt.gov. The Rules & Regulations of the Town of Morristown Cemeteries require the purchase of corner markers for all lots at the time of purchase or upon interment if not already in place. Additional fees may be required. Rules & Regulations can be viewed online: <https://morristownvt.gov/mca>

Office Use:

Received by Town Clerk: _____ Fee Paid: _____
Received by Sexton: _____ Interment Complete: _____

MORRISTOWN CEMETERIES

Morristown, Vermont

INTERMENT ORDER SKETCH

In order to insure that remains are interred where they are desired, please give directions concerning exact location. Please indicate any existing monuments or markers. Feel free to add any details such as “next to,” “to the right or left of,” or “between” to descriptions to make this as clear as possible. In some of the older sections of the cemeteries, lots may not fit the diagrams below. You may modify these diagrams or draw your own diagram if needed or desired.

FULL BURIAL: If a group of lots is involved, please indicate the exact location within the lot.

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CREMATED REMAINS: Up to four cremated remains are allowed within a single 4’x12’ lot. Please indicate on the appropriate diagram below which space within the lot you request for this interment.

MONUMENT	
A	B
C	D

OTHER

FULL BURIAL AND CREMATED REMAINS: In some instances, a full burial and one or two cremated remains made be placed in the same 4’x12’ lot. BE SURE TO REVIEW THE RULES AND REGULATIONS OF THE MORRISTOWN CEMETERIES. Please indicate the location of the urn(s).

MONUMENT	
Casket	←
URN	URN
SAMPLE	

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MORRISTOWN CEMETERIES

Morristown, Vermont

WORK ORDER

The undersigned hereby requests and authorizes **Morristown Cemeteries**, subject to its rules and regulations, to allow the following work to be performed in the following cemetery:

- ☐ Lakeview ☐ Laporte ☐ Mountain View ☐ Plains ☐ Randolph
☐ Pleasant View ☐ Riverside ☐ Wheeler

Section/Row: _____ Lot: _____ Grave: _____

- ☐ Corner markers are in place ☐ Corner markers are needed

Anticipated date work is to be performed: _____

REQUEST TO INSTALL

Installation requirements can be found in the **Morristown Cemeteries (MC)** rules & regulations online at <https://morristownvt.gov/cemetery-associations>. Foundations, markers, memorials, inscriptions & cleaning can be installed/performed by a contractor with a valid **certificate of insurance**. A copy of the certificate of insurance must be filed with the Town Clerk before work can be performed.

☐ **Corner Markers:** **MC** approved cornerstones must be in place if work is to consist of or to include the setting of a monument or marker. If needed, they will be ordered through and placed by the **MC** prior to the scheduled work. Please allow ample time if markers need to be ordered.

☐ **Foundation:** Requires 4 foot depth. See [MC rules & regulations](#) for full requirements of proper installation required by **MC**.

☐ **Memorials:** Please refer to **MC** rules & regulations for size restrictions. If monument or marker is to be other than traditional upright monument or ground level marker, to-scale sketch must be presented to **MC** representative with application for work order.

☐ **Inscriptions**

☐ **Commercial Cleaning**

☐ **Other** (describe below)

Contractor/Company performing work: _____

Address _____ Phone _____

Original Deed/Burial Right's Holder's Name: _____

Applicant (if other than owner): _____

Applicant's Relationship to Original Deed Holder: _____

Authorized Signature: _____ Date: _____

Address _____ Phone _____

At least 72-hour notice is required before described work is to be performed.

MC Representative Signature: _____	Date: _____
Received by Town Clerk: _____	Date: _____
Certificate of Insurance on file: ☐ Yes ☐ No	



SELECTBOARD MEMORANDUM

To: Selectboard
From: Judi Alberi, Executive Assistant
Date: June 2, 2025
Subject: Street Treats - Itinerant Vendors, Peddlers, Food Sales application continued

Background:

The Selectboard discussed an application from Brittany Benway and Kyle Rowell for an ice cream truck license. There was some concern expressed about competition with local brick-and-mortar businesses and the potential for food truck issues, while there was also support for the idea of allowing the ice cream truck with specific restrictions. The board decided to table the application and requested more detailed information about operating hours and specific locations, particularly regarding where the truck could and couldn't go in the village.

Attachments:

1. Street Treats Application
2. Street Treats COI 2



Town Administration Office
PO Box 748
Morrisville, VT 05661

802-888-5147
admin@morristown.gov
www.morristownvt.gov

**ITINERANT VENDOR LICENSE
APPLICATION**

**APPLICATION FEE \$75.00
License Expires November 15**

Name of Applicant: Brittany Benway (Street Treats Ice Cream Truck)
Address: 79 Messier Rd.
City/Town: East Hardwick State: VT Zip: 05836
Phone: (802) 696-2165 Email: Streettreats VT@gmail.com

Description of Items to be sold: Prepackaged ice creams

Hours of Operation: I was hoping to drive around town w/
Location of Operation: music one day a week for a few hours
(haven't decided on a day/time frame yet)

Business Vehicle Information

If applicable, list information for all vehicles to be utilized to conduct business.

Year: 1997 Make: GMC Model: p30 Step Side truck
Plate #: 475A400 State of Issue: VT

I agree to observe the conditions of the license and all other provisions of Morristown Ordinances 0807-5-1.

Signature of Applicant: Brittany Benway

Date: 4/28/25

Signature of Selectboard Representative: _____

Date: _____

STATE OF VERMONT - VERMONT DEPARTMENT OF HEALTH
COMMISSIONER OF HEALTH
License to Operate

I.D.# 14049

FEE: \$230.00

LICENSE TYPE: FAIR STAND 4 DAYS OR MORE

EXPIRATION DATE: 12/31/2025

ESTABLISHMENT NAME & LOCATION:
STREET TREATS ICE CREAM & MORE
79 MESSIER RD
EAST HARDWICK, VT 05836

THIS IS TO CERTIFY THAT ABOVE ESTABLISHMENT IS LICENSED TO
OPERATE UNDER THE PROVISIONS OF TITLE 18, SECTIONS 4351-4358
VERMONT STATUTES ANNOTATED.



LICENSEE NAME & ADDRESS:
STREET TREATS LLC
79 MESSIER RD
EAST HARDWICK, VT 05836

THIS LICENSE IS NOT TRANSFERRABLE AND IS
VALID ONLY FOR THE LICENSEE LISTED.
THIS LICENSE SHALL BE CONSPICUOUSLY POSTED.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Brett Gale 1033 Broad Street STE 1 PO Box 27 Lyndonville VT 05851	CONTACT NAME: Brett Gale PHONE (A/C, No, Ext): 802-626-8651 E-MAIL: brett.gale.e1aq@statefarm.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : State Farm Fire and Casualty Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : FAX (A/C, No): NAIC # 25143
INSURED Rowell, Kyle Benway, Brittany, Street Treats LLC 79 MESSIER RD EAST HARDWICK VT 058369907	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	N	N	030 5663-D27-45A	04/27/2025	10/27/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 100,000 \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER  Brett Gale 1033 Broad Street STE 1 PO Box 27 Lyndonville VT 05851	CONTACT Brett Gale NAME: PHONE 802-626-8651 (A/C, No, Ext): FAX (A/C, No): E-MAIL brett.gale.e1aq@statefarm.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: NAIC # 25143
INSURED STREETTREATS LLC 79 MESSIER RD EAST HARDWICK VT 058369907	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	N	N	95-BC-Q680-7	04/27/2025	04/27/2026	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE ☐ OTH-ER ☐ \$
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
	E.L. DISEASE - POLICY LIMIT \$						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Includes Owners Brittany Benway and Kyle Rowell

CERTIFICATE HOLDER**CANCELLATION**

Town Of Morristown 43 Portland St Morrisville VT 05661	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE This form was system-generated on 05/19/2025
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SELECTBOARD MEMORANDUM

To: Selectboard

From:

Date: June 2, 2025

Subject: Executive Session - Legal and Contract Negotiations

- a. Motion finding that premature public knowledge regarding employee contract negotiations would clearly place the employee and/or town at a substantial disadvantage.
 - b. I move to go into executive session to discuss contract negotiations, labor relations and civil litigation to which the town is a party and include to include Town Manager, Brent Raymond; Executive Assistant, Judi Alberi; Police Chief, Jason Luneau; Human Resources Director, Elz Townsend; Finance Director, Tina Sweet
-

Attachments:

None