



LISTER MEETING MINUTES

April 16, 2019

Lister's Present: Duane Sprague, Paul Griswold

Guests: Abbie Patch, Dan Lindley, Sara Haskins,

Duane Sprague called the meeting to order at 10:00am.

I. AGENDA CHANGES OR ADDITIONS

None

II. BOARD REORGANIZATION

- Motion made by Paul Griswold to nominate Duane Sprague as Chair of the Board, motion seconded by Duane Sprague. Motion carried. (2/0)
- Motion made by Duane Sprague to nominate Paul Griswold as Vice-Chair of the Board, motion seconded by Paul Griswold. Motion carried. (2/0)

III. APPROVE MINUTES OF PREVIOUS MEETINGS

- Motion made by Duane Sprague to approve the minutes of January 29, 2019, motion seconded by Paul Griswold. Motion carried. (2/0).

IV. NEW BUSINESS

- The board reviewed the office schedule while Abbie is on maternity leave. Abbie will forward emails needing attention to Dan while gone. A book has been made for any questions needing to be answered by Lister's or assessors while they are out of office. Town Clerk's office will be scheduling grievance appointments. Lister's will be in to cover the office mornings part time. The group discussed various tasks that will need to be completed while Abbie is out including: HS-122 downloads, current use, map cards and E911 addresses.
- Motion made by Paul Griswold to enter into executive session in accordance with 1 V.S.A. Paragraph 313, (a) (2) for the purposes of the appointment of employment of a public official. (2/0)
- Motion made by Paul Griswold enter into executive session due to premature public knowledge would clearly place the public body at a substantial disadvantage. (2/0)
- Paul Griswold make a motion to enter into executive session to discuss contracts for assessor services 1 V.S.A Paragraph 313(a)(1)(A)to included Sara Haskins, Town Clerk, Dan Lindley, Town Administrator and Abbie Patch, Listing

Coordinator. (2/0)

- **Motion made by Duane Sprague to come out of Executive session. Motion seconded by Paul Griswold. Motion carried. (2/0)**

V. OLD BUSINESS
None.

VI. OTHER BUSINESS
None.

VII. ADJOURN

- **Motion made by Duane Sprague to adjourn at 10:55AM. Motion seconded by Paul Griswold. Motion carried. (2/0)**

Respectfully submitted and filed this 17th day of April 2019

Abbie Patch, Lister Coordinator

Pease note all minutes are in draft form and are subject to approval at the next Lister meeting.