



PARKS & RECREATION MEETING MINTUES | REMOTE (ZOOM) | SEPT. 9, 2021 | 6:00 PM

In attendance: Alison Link, Kristi Mcallister, Kasey Longe, Stephanie Hoffman, Trish Follert (guest), Judy Bickford

I. AGENDA CHANGES ADDITIONS - babysitting - Kristi

II. APPROVE MINUTES

- July 8, 2021 **Accepted. Motion made by Kristi and 2nd by Kasey.**

III. COMMUNITY CONCERNS - None

IV. TREASURER REPORT

[Steph for Sara – 5 minutes]

- A. Need to arrange for maintenance and installation of equipment in the budget
- B. Money from the photo contest was re-gifted to Parks and Rec.

V. NEW BUSINESS

- Robert's Rules Implemented for the Meeting [Steph – 2 min] –
 - A. Must run meetings by Robert's Rules.
 - B. Steph will share a "cheat sheet" for us to follow.
- Parks & Rec Communications [Steph – 2 min]
 - A. P & R need to choose 1 person to be the spokesperson for the organization, not to be a town employee. Stephanie volunteered to be P & R's spokesperson.
 - B. Communications with P & R's name attached to it must follow this procedure.
 - C. Items need to be placed on the agenda, for discussion at the next meeting.
- September Activity Calendar Discussion – ExploreMo [full Committee 10 minutes]
 - September 11: Bees (AM)(Tricia) – Changed to an October date**
Zach Suddaby will host a bee extraction event at his property and talk about bees
 - September 13: Morristown History & Art Walk (Tricia)**
Todd Thomas or Brian Yeaton
 - September 25: Rocktoberfest Presence/Fall Nature Craft (Ray)**
 - A. Events scheduled for September were accepted. Judy made the motion Kristi 2nd.**
 - B. P & R will schedule approx 1-3 events /month.
 - C. P & R will have a table at Rocktoberfest. Share our calendar, talk about activities we have sponsored/planned.
 - D. Trish will provide posters of the events/activities that we have sponsored/planned at the table.
 - E. Discussion – we need to place plaques at/on equipment that we have installed.
 - F. PR – make announcements on the local radio station to advertise our events.
 - G. Motion made by Kristi and 2nd by Judy, to amend History Walk and Rocktoberfest.**
 - H. Motion made by Steph and 2nd by Kasey to circulate calendar to volunteers**
 - I. Motion made by Kasey and 2nd by Step to place a suggestion box at the P & R table w/a 2 question survey.**
- Calendars Moving Forward: [full Committee 5 minutes]
 - Aim for 2 events per month/solid promotion
 - October: MoFoliage
 - November: CookMo or MoCooks
 - December: MoFestive
- Committee focus: Community Presence (via events) + Director Position [full Committee 5 min]

VI. OLD BUSINESS

- Lighting for Basketball Court (Building Communities Grants) – [Tricia 5 minutes] – waiting for information
- Outdoor Fitness Equipment Update – [Judy/Ray 5 minutes] - equipment installed, Judy will meet with Trish to discuss placing signs on/near all P & R purchased and installed equipment.

VII. SUB-COMMITTEE QUICK UPDATES [each 5 minutes, if any]

- Parks & Rec Position – Vote on membership [Steph]
- Dog Park – [Steph/Tricia]
- Skate Park – [Alison] Alison made a motion to have the subcommittees only report actionable items to P&R full committee. Kasey seconded. Motion passed.
- **Alison made a motion** to have the subcommittees only report actionable items to P&R full committee. **Kasey seconded. Motion passed.**
- Hiring Committee - Hiring Committee-would like to set up a subcommittee of 2-3 people from the executive committee only to create the job description for a Morristown Parks & Recreation position for the town. **Kristi made the motion Kasey 2nd, motion failed.**
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VIII. BOARD CONCERNS

IX. OTHER BUSINESS –

- A. Baby sitting training – tabled, until a P & R town staff person is hired.
- B. Wednesday Night Live update – Trish reported. We need to have someone supervise the student intern. We need to have or be better planned to use the intern’s time next year.
- C. **Alison made a motion** that she be permitted to plan an event in October with MES once an agreeable date and time has been made between she and officials at the school. **Judy 2nd Passed.**
- D. Pumpkin Bowling : Copley Hill, Oct 23-24
- E. Skate Park – Alison is still looking for land, Kristi asked the skate/pump park project be tabled until March 2022, **Kristi made a motion, Kasey 2nd, motion failed.**
- F. **Alison made a motion** to have the subcommittees only report actionable items to P & R full committee. **Kasey 2nd. Motion passed.**
- G. Hiring committee – would like to set up a subcommittee of 2-3 people from the executive committee only to create the job description for a Morristown Parks and Recreation position for the town. **Kristi made the motion, Kasey 2nd, motion failed.**

X. EXECUTIVE SESSION – EXECUTIVE COMMITTEE – PUBLIC OFFICER OR EMPLOYEE (1 V.S.A. § 313)- tabled

XI. ADJOURN - Meeting adjourned 7:50pm, **motion by Kasey, 2nd by Alison, all in favor.**