

Morristown Cemetery Association

Fall Meeting

Thursday, October 8th, 2020
Tegu Building Conference Room

- I. Call to order at 4:35pm by Dennis Smith
- II. Introductions – not necessary
 - a. Attendees – Dennis & Lorinda Smith, Cherie Lefevre, Jane Paine, Brian Kellogg
 - b. Absent – Irene Wilkins and Anne Shackett
- III. Public Concerns – none
- IV. Minutes of Annual Meeting – June 23rd, 2020
 - i. **Motion to accept as presented by Lorinda Smith. Seconded by Cherie Lefevre. Passed..**
- V. Treasurer's Report

The Town Office was not able to provide Jane with formal financial statements.

Jane reported the balances of accounts based on access to the September statements:

Union Bank Operating = \$18,020.45

Of which: 1) 4,000.00 restricted for the Wheeler Gate Replacement

VSECU Savings =

Vanguard Portfolio = \$132,650.79

Motion to Accept by Cherie Lefevre. Seconded by Lorinda Smith. Passed.

Per request from the Town office, a motion was made by Brian Kellogg to close the VSECU savings account and move funds to the Union Bank savings account. Seconded by Lorinda Smith. Passed.

Per request from the Town office, a motion was made by Cherie Lefevre to change the accounting year from a calendar year to the Town's fiscal year beginning July 1 ending June 30. Seconded by Lorinda Smith. Passed.

Formal Motion by Lorinda Smith to allow the Town office to assume the bookkeeping duties of the Association.

Remove Dennis Smith, Anne Shackett and Jane Paine as account signers on all accounts.

Keep Sara Haskins as current signer on all accounts.

Add Mitzi Fleming as additional signer on all accounts.

Allow Jane Paine view only/inquiry only access to Union Bank account (in the event balances are needed for decision making.)

Allow Jane Paine to remain as additional authorized signer on Vanguard account (limited functionality).

Seconded by Brian Kellogg. Passed.

- VI. Endowment Secretary's Report – No report as data could not be ascertained from Mark Faith.
 - a. 4,000.00 recent receipt from 10 lots sales
 - Joshua & Rhea Allen – 4 lots at Mountain View
 - Edward Cote – 4 lots at Mountain View
 - Peter Bloodworth – 1 lot at Randolph
 - Cajsa Schumacher – 1 lot at Randolph
- VII. Report from Town Clerk's Office
 - a. Brian Kellogg reports that the Town Clerk's has made a decision on a software program CEM sites, cost of \$25,750 with an annual fee of \$1,980.00

- b. Town Clerk, with assistance from Dennis, has created new forms to be used for lot sales. Dennis will now be involved with the sale process of all lots with the approval of Dan Linley. Dennis will be receiving small stipend to do this. Dennis still knows of money that has not been turned in from Mark.
- c. Dennis believes that the cornerstone installation and payment process needs to be corrected (with Clegg's/Mark Faith) or we will recommend a new company... We will let them try to get caught up with current installs and review again at the annual meeting in the spring.

VIII. Grounds Reports

- a. Mountain View – we need to take out the sheep fence and broken fence posts. The Sulham cornerstones are covered by bushes. Need to cut the brush, pull out the weeds and trim back to the fence. The neighbor does not want all the brush and berry bushes on his property cut (cut cemetery side and repair fence)
 - i. Lilac bush in back corner has overgrown. Owner would like to keep a small piece near monument. Permission granted to clean it up.
 - ii. Pressure treated fence 4x4x12 cost approx. \$50 each, needing 15 to repair fence on back side. Randall Plante has cable to use as marker. **Motion by Anne Shackett to allow cleanup and fence repair spending up to \$1,000. Seconded by Lorinda Smith. Passed.**
 - iii. Reported that one stone needs repair.
 - iv. Anne reports that 2 signs have been installed, look nice and working well for traffic flow.
- b. Tree Service needs
 - i. Two big maples on back side and one beside gate at Randolph
 - ii. Apple tree at Lakeview (lot owners agreed for the removal)
 - iii. Wheeler – pruning of branches on the new section
 - iv. Plan to get pricing in the Spring – Brian Kellogg recommended contacting Corey Hathaway
- c. Randolph – Dennis requested funding to put two more sections of fence in the back left corner near the cremation area.
 - i. **Motion made by Jane Paine to fund up to \$150.00 for fencing. Seconded by Brian Kellogg. Passed.**
- d. Plains – plan has previously been not to sell any more lots in this cemetery, but there is a "turnaround" indicated on the map. It is currently not a usable area – we would now like to consider selling lots in this area on 3 rows labeled H, I & J.
 - i. **Motion made by Brian Kellogg to allow Dennis to sell lots in these rows if a request is made. Seconded by Cherie Lefevre. Passed.**
- e. Riverside – one lot has been sold; cornerstones not yet installed (Ahlers)
- f. Wheeler – nothing new to report
- g. Mowing Report – satisfied with exception of not trimming close enough to stones, destroying artificial flowers and not picking up the debris. We are unsure of the prospect of contract renewal as it was reported by Dan Linley earlier in the year that there was no formal contract with the mowers.

IX. Adjourn – motion made to adjourn at 5:35pm

Respectfully submitted by,

Jane Paine, Sec/Treas.

Jane Paine