

Morristown Cemetery Association

Fall Meeting

Tuesday, October 30th, 2018
Tegu Building Conference Room

AGENDA

- I. Call to order at 4:37pm by Dennis Smith
- II. Introductions – not necessary
 - a. Attendees – Dennis Smith & Lorinda Smith, Cherie Lefevre, Anne Shackett, Jane Paine
 - b. Absent – Irene Wilkins, Annette Smith, Brian Kellogg, David Sanborn
- III. Public Concerns - none
- IV. Minutes of April 2018 Annual meeting.
Motion to accept Minutes by Cherie Lefevre. Seconded by Lorinda Smith. Passed.
- V. Treasurer's Report
 - a. Jane presented the 10 months ending 10/31/18. (see attached)
 - b. **Motion to accept as presented by Lorinda Smith. Seconded by Cherie Lefevre. Passed.**
- VI. Endowment Secretary's Report
 - a. In 2018 the following lots were sold:
 - i. Lakeview – 1 lot to Arden Magoon, Hyde Park (Section P, Row R, Lot 33)
 - ii. Riverside – 1 lot to Eleanor Ahlers (Section A-TH1)
 - iii. Mountainview - 2 lots to Leo & Bonnie Lefevre (Section WA, Lots 11&12)
 - iv. Mountainview – 2 lots to Thomas & Constance Cooney (Section WA, Lots 9&10)
 - v. Mountainview – 2 lots to Lisa Plante (Section WA – Lots 7&8)
- VII. Unfinished Business
 - a. Personnel changes – David Sanborn has resigned. Annette Smith has moved to the Manor with limited duties for the Association.
 - b. Mowing Contract – Our contract with Robert & Sons Lawncare has expired. It is our understanding that the Town would now go back to running the bid process and hiring of the mowers as they did in the past.
 - c. Discussion of Duties & Responsibilities: Ongoing issues of poor documentation from Mark Faith to assist the Town Clerk's office with appropriate record-keeping. It has been discussed in the past that the money from the sales of lots should be collected by the Clerk's office.
 - d. We had another situation this year involving a family wanting to exchange cemetery lots. Because the family had not properly planned for this by updating their deed, it became too complicated and they decided not to make the swap. Unfortunately, there is going to be a lot of these problems in the future. Lots were purchased years ago based on full burials and now, with the high percentage of cremations, plans for use of the lots will change. We need to come up with a better plan for flexibility of using the lots or returning and reselling the lots where possible. Some remedy of the problem may be education of the public as to planning the use of already purchased lots before the need for using them arises.
 - e. Secretary will provide the Town Clerk with the name of a software company used for cemetery record-keeping. Current system needs to be upgraded. Scope of the project would need to be determined in order to make funding request from the Town that would also benefit Pleasant View record-keeping.
- VIII. Cemetery Reports
 - a. At Lakeview Cemetery, the trees that fell in the cemetery and were reported about a year ago have still not been cleaned up. As we said at that time, we felt this was not the duties of the mowers and I understood that the highway dept would look at them. The mowers did clean up some smaller branches and moved the trees out of the way so they could mow and the road is passable but more clean up is needed. Also noted that 3 stones need repair.

- b. At Mountainview Cemetery, "one-way" signage still needed to control the traffic flow and reduce damage to the one end of the driveway. We understood that there was previously funding in the town signage budget to assist with this. Also noted that there are several broken stones. 10 numbered cornerstones need to be ordered/installed for completion of the cremation area @ \$25.00 each.
- c. At Wheeler Cemetery, some large branches from one of the two remaining pine trees fell into the cemetery and onto adjacent property. Fortunately, no damage was done to stones. We have limited funds that will allow us to have a tree service come in and take down at least the tree in the worst condition and maybe both. We have permission to drop the trees on the adjoining property for this purpose. Secretary will make phone call to Farr's Tree Service for an estimate.
- d. At Mountainview & Randolph Cemeteries, we now have cremation only areas. These are smaller, less expensive lots for burial of one or two urns. We are trying to make efficient use of space not large enough for full burials. We are planning some beautification of the area at Randolph to make the area more attractive. Dennis to work with Sexton (Mark Faith) and staff at Town Clerk's office for platting and recording.
- e. At Randolph, 10 numbered cornerstones need to be ordered/installed for completion of this cremation area @ \$25.00 each. Will cost approximate \$430.00 for 5 8' sections of fence (from Home Depot) planned as a Spring project. (see attached design)
- f. We have many large and sickly trees at all of the cemeteries. In order to avoid damage to the grounds, headstones and adjoining property, they need to be removed. As previously stated above, we have funds to do possibly two trees which we feel are in the worst condition, but do not have funding for all work that needs to be done. Dennis to try to get an inventory of problem trees.

IX. New Business

- a. VSECU CD will mature in January (\$12,000). Treasurer request to move this amount plus excess cash into a new CD with best available short term rate locally.
- b. Need to appropriate \$950.00 for cornerstones and fencing at Mountainview and Randolph to finish cremation areas.
- c. Motion made by Cherie Lefevre to approve reinvestment of funds at Treasurer's discretion and approve funding as stated above. Seconded by Anne Shackett.

X. Adjourn at 5:55 pm

- a. **Motion made by Lorinda Smith. Seconded by Cherie Lefevre. Passed.**

Respectfully Submitted,

Jane Paine