



PLANNING COMMISSION MEETING MINUTES OF APRIL 8, 2025

Members: Etienne Hancock, Joshua Goldstein*, John Meyer, James Morris, Wally Reeve

Absent:

ADMINISTRATION and STAFF: Brent Raymond, Interim Zoning Administrator; Ron Rodjenski*, Zoning Consultant

PARTICIPANTS/GUESTS: Tom Cloutier, Jerry Throne, Laura & Martin Green

* Remote participant

CALL TO ORDER

Etienne Hancock called the Planning Commission to order at 5:00 PM at the Tegu Building.

APPROVE PRIOR MEETING MINUTES

1. Approve minutes 3-25-2025

There was a discussion about the format of the minutes and the details they contained. Etienne Hancock, Chair, wanted a comprehensive document with "red line" items included for each bylaw decision made to be included in the minutes. Brent detailed the procedure for taking minutes as it currently exists. It was decided to address the minutes with the new planning administrator when that person is hired. The Commission will use the strike version date to refer to amendment discussions and not insert the entire bylaw edit document as part of the minutes.

Motion made by James Morris to approve the minutes of 03/22/2025 with the amendments discussed which staff will make to create a final set of minutes for posting on the website. Motion seconded by Wally Reeve. Motion carried (5/0) with amendments.

Mr. Cloutier requested that meeting agendas be posted on Front Porch Forum by administration. This was discussed by the committee. It was noted that once the public adapted to the change of finding minutes on FPF, they would expect them to be there. This would not be under the administration's control. Mr. Cloutier also wanted the agenda packets to be available at the door of the meeting. There was a concern about wasting paper without knowing meeting attendance. The agenda packets are available on the town website. A suggestion was made for interested people to call for a packet before the meeting which would solve that concern. It was decided that the Rules and Procedures be modified to include 5 packets available at the door for those calling ahead with a request.

NEW BUSINESS

None

OLD BUSINESS

1. Continuing with Rules of Procedure

The commission members continued their review of the Rules of Procedure. A red line version will be prepared for the next meeting.

2. Continuing Zoning and Subdivision Amendments

The commission received an updated zoning bylaw strike document from their consultant, Ron Rodjenski, that included updates from the last commission meeting. The Commission reviewed the Ron's memo from March 22nd to verify amendments as discussed were included in the Zoning and Subdivision Amendments. Further review will continue April 22nd, including confirmation of the zoning map is acceptable to the Village Trustees regarding the service areas delineated by the SSMA zone in Section 1120. This topic will be the only item on the next several commission agendas as the amendments work their way through the hearing and adoption process.

ADJOURN

Motion made by James Morris to adjourn. Motion seconded by Wally Reeve. Motion carried. (5/0)

Meeting adjourned at 7:15 pm
Submitted and filed this 4/8/25
Bonnie McDermott, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Planning Commission meeting.