



**TOWN OF MORRISTOWN SELECTBOARD
SPECIAL MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM**

On Zoom and at 43 Portland St. Morrisville, VT 05661
5:30 PM Monday, March 10, 2025

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | Passcode 05661

The meeting will be live streamed on the Town of Morristown's website:

<https://www.morristownvt.gov/community/page/meetings-agendas-minutes> and on [Town GMATV YouTube Channel](#) when possible

I. 5:30PM - CALL SELECTBOARD MEETING TO ORDER

1. 2024 Town Report Dedication - Gary & Shelley Nolan

II. 5:35PM - AGENDA CHANGES/ADDITIONS

III. 5:36PM - NEW BUSINESS

1. Elect Chair
2. Elect Vice-Chair
3. Set regular meeting schedule
4. Set locations for posting meeting notices
5. Set town's newspaper of record
6. Town Appointments
7. Rules of Procedure Amendments

IV. 6:20PM - SCHEDULE

1. Monday, March 17, 2025 - SB Meeting - 5:30PM
Monday, April 7, 2025 - SB Meeting - 5:30PM
Wednesday, April 16, 2025 - SB/Trustees Joint Meeting - 5:30PM
Monday, April 21, 2025 - SB Meeting - 5:30PM

V. 6:30PM - ADJOURN

TOWN REPORT DEDICATION

Shelley and Gary represent the heart of Lamoille County, with deep roots and remarkable contributions to their community.

Shelley, a proud graduate of Peoples Academy, spent an impressive 41 years working at Sweet and Burt, demonstrating remarkable dedication to her local workplace. Her connection to the area runs deep, having been born and raised within the close-knit community of Hardwick.

Gary, hailing from Jeffersonville, charted his own path by graduating from Cambridge High School and furthering his education at Vermont Technical College. His professional journey was defined by his long-standing career at H.A. Manosh, where he left an indelible mark on countless projects throughout Morristown and Lamoille County.

Together, Shelley and Gary embody the spirit of local commitment, having raised three children and welcoming a remarkable eight grandchildren and seven great-grandchildren into their lives. Their story is a testament to the enduring strength of community and family in rural Vermont.

Shelley has been a dedicated public servant in Morristown for nearly a decade, serving as an elected Justice of the Peace since 2017. Her commitment to civic duty is exemplified through her active participation in the Board of Civil Authority and the Board of Abatement. Shelley's unwavering dedication is evident in her exceptional attendance record at these crucial meetings. Her commitment to elections goes far beyond simply showing up on voting day. Shelley can be found at the Town Clerk's office well before elections, carefully counting and organizing absentee ballots with meticulous attention to detail. On election days themselves, she is a fixture at the polls, working marathon shifts that often stretch 10 to 12 hours, ensuring every vote is handled with precision and care. But Shelley's support doesn't stop there. When she's not directly managing the polling station, she's assisting behind the scenes, addressing whatever urgent needs arise. Her selfless approach means that no task is too small, no responsibility too mundane if it helps support the democratic process. Her tireless efforts are a testament to her belief in community service and the importance of fair, well-run elections. Morristown is fortunate to have such a dedicated public servant.

Beyond her electoral responsibilities, Shelley has also made significant contributions to local healthcare and to supporting the community. She is a board member of the Lamoille Area Cancer Network and has joined the Board of Lamoille Home Health and Hospice. As a member of Lamoille Home Health and Hospice, Shelley dedicates many hours to visiting those who are ill at home, providing comfort and care during their final days. Her compassionate and selfless service to those in need is a testament to her unwavering commitment to the well-being of her community.

Gary Nolan, like his wife Shelley, has dedicated much of his life to serving his community at various levels. His commitment to public service began when he was drafted into the Army in 1968, serving in Korea until 1969.

At the state level, Gary was elected to the Vermont House of Representatives and served as Morristown's representative in 2017 and 2018. Currently, he serves on the District 5 Commission (ACT 250). Locally, Gary has been a long-standing member of Morristown's Development Review

Board (DRB) for 25 years, serving as its chairperson for the last 20 years. Prior to serving on the DRB, Gary served on the Morristown Selectboard from 2020 – 2022.

Gary's involvement in local recreation has been significant. He has been a long-time member of VAST and the local ATV association. His contributions to community recreation are particularly noteworthy in the establishment of the Garfield Recreation fields, which serve both youth and adults in the community. In recognition of his efforts, one of the Garfield fields bears his name.

The Town of Morristown is extremely honored to dedicate the 2024 Annual Report to Shelley and Gary Nolan. Their combined efforts have made them pillars of the Morristown community and surrounding areas. Both Shelley and Gary have left, and continue to leave, an indelible mark on the Town of Morristown through their tireless dedication and service.



Town Appointments

Consideration

Emergency Mgmt. Director	1 yr	Jason Luneau
E-911 Coordinator	1 yr	Kevin Petrochko
Health Officer	3 yr	Vacant - Statute requires SB Chair as interim
Agent to Convey Real Estate Cemetery Lots	1 yr	Michael Buchanan/Dennis Smith Joie Marshall
Green Up Day Coordinator	1 yr	Brent Teillon
Tree Warden	1 yr	Fran Sladyk
Fire Chief	2 yr	Dennis Digregorio

BOARD/COUNCILS

Consideration

Morristown Dev Fund Adv Council	3 yr	Vacant
Morristown Dev Fund Adv Council	1 yr	Laura Streets SB Rep
Development Review Board	4 yr	Lenny Wing
Development Review Board	4 yr	Paul Trudell
Conservation Commission	4 yr	Brent Teillon
Conservation Commission	4 yr	Sandra Zebal
Conservation Commission	4 yr	Vacant
Conservation Commission	4 yr	Vacant

Administration Office
43 Portland St.
Morrisville, VT 05661

(802) 888-5147
admin@morristownvt.gov

Rules of Procedure

Morristown Selectboard

PURPOSE. The Selectboard of Morristown is required by law to conduct its meetings following the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. Meetings of the Selectboard of Morristown must be always open to the public, except as provided in 1 V.S.A. § 313. Rules of procedure is a set of rules for conducting orderly meetings that accomplish goals fairly.

APPLICATION. This policy setting forth rules of procedure shall apply to the Selectboard of Morristown, referred to below as “the body.” These rules shall apply to all regular, special, and emergency meetings of the body.

ORGANIZATION.

1. The body shall annually elect a ~~C~~Chair~~Chair~~ and a ~~Vice~~~~eo~~ ~~C~~Chair~~Chair~~. The ~~ehair~~Chair of the body or, in the ~~ehair~~Chair’s absence, the ~~eo~~ ~~ehair~~Vice Chair~~Chair~~ shall preside over all meetings. If both the ~~ehair~~Chair and the ~~eo~~ ~~ehair~~Vice Chair are absent, a member selected by the body shall act as ~~ehair~~Chair for that meeting.
2. The ~~ehair~~Chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure.
3. A majority of the members of the body shall constitute a quorum. If a quorum of the members of the body is not present at a meeting, no meeting shall take place.
4. No single member of the body shall have authority to represent or act on behalf of the body unless, by majority vote, the body has delegated such authority for a specific matter at a duly noticed meeting and such delegation is recorded in the meeting minutes.
5. Motions made by members of the body do require a second. Any member of the board, including the ~~ehair~~Chair of the body, may make motions and may vote on all questions before the body. A motion will only pass if it receives the votes of a majority of the total membership of the body. In the event of a split vote, the motion will fail.
6. There is no limit to the number of times a member of the body may speak to a question. A member may speak or make a motion after being recognized by the ~~ehair~~Chair. Motions to close or limit debate will be entertained by a motion to call the question which requires a second. To succeed in calling the question the motion must receive two thirds vote of the board.
7. Any member of the body may request a roll call vote. Pursuant to 1 V.S.A. § 312(a)(2), when one or more members attend a meeting electronically, a roll call vote is required for votes that are not unanimous.
8. Meetings may be recessed to a time and place certain.
9. These rules may be amended by majority vote of the body and must be readopted annually.

AGENDAS.

1. —Each regular and special meeting of the body shall have an agenda, with time allotted for each item of business to be considered by the body. Any organization or individual, excluding Selectboard

~~members. Those~~ who wish to be added to the meeting agenda shall contact ~~et~~ the ~~Town Administrator~~ Town Manager via email to request inclusion on the agenda. Selectboard members who wish to request an agenda item shall communicate their request in writing via email directly to the Chair and may copy the Town Manager. The ~~chair~~ Chair shall determine the final content of the agenda. Appeals on the decision of the ~~chair~~ Chair may be made to the entire board and determined by majority vote.

~~2.1.~~ At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted in or near the municipal office and at the following designated public places in the municipality: Morrisville Post Office, 16 Portland Street, Morrisville, Morrisville Water & Light Department, 857 Elmore Road, Morrisville, Morristown Centennial Library, 7 Richmond Street, Morrisville. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on ~~front porch forum~~ Front Porch Forum and at www.morristownvt.gov. The agenda must also be made available to any person who requests such agenda prior to the meeting.

~~3.2.~~ All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to or deletion from the noticed agenda must be made as the first act of business at the meeting. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by majority vote of the body.

MEETINGS.

1. Regular meetings shall take place on the first and third Monday of the month at 5:30PM at the Tegu Building, Community Meeting Room, 43 Portland Street, Morristown.
2. Special meetings shall be publicly announced at least 24 hours in advance by giving notice to all members of the body unless previously waived; to an editor, publisher or news director, or radio station serving the area; and to any person who has requested notice of such meetings. In addition, notices shall be posted in the municipal clerk's office and at the following designated places in the municipality: Morrisville Post Office, 16 Portland Street, Morrisville, Morrisville Water & Light Department, 857 Elmore Road, Morrisville, Morristown Centennial Library, 7 Richmond Street, Morrisville. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on ~~front porch forum~~ Front Porch Forum and at www.morristownvt.gov. The agenda must also be made available to any person who requests such agenda prior to the meeting.
3. Emergency meetings may be held without public announcement, without posting of notices, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body.

A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies him or herself when the meeting is convened and is able to hear and be heard throughout the meeting. Whenever one or more members attend electronically, voting that is not unanimous must be done by roll call. If a quorum or more of the body attend a meeting (regular, special, or emergency) without being physically present at a designated meeting location, the agenda for the meeting shall designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, shall be physically present at each designated meeting location.

4.

DEFINITIONS

1. Motion – A formal proposal made to bring a subject before an assembly for its consideration and action. Begins with “I move that”
2. Second – A statement by a member who agrees that the motion made by another member be considered. Stated as “Second, “or “I second the motion.”
3. Amendment – Before the vote is taken on a motion, it may be amended by:
 - Striking out words
 - Inserting or adding words
 - Striking out words and inserting others in their place
 - Substituting one (1) paragraph or resolution for another
4. Presiding Officer/~~Chair~~Chair – The individual who facilitates the meeting, usually the ~~Chair~~Chair. In the absence of the ~~Chair~~Chair, the ~~Co-chair~~Vice ~~Chair~~Chair is next.
5. Role of the ~~Chair~~Chair – To introduce business in proper order per the agenda, to recognize speakers, to determine if a motion is in order, to keep discussion focused on the pending motion, to maintain order, to put motions to a vote and announce results.
6. General procedure for handling a main motion:
 - A member makes a main motion
 - A motion must be seconded by another member before it can be considered
 - If the motion is in order, the ~~Chair~~Chair will restate the motion and open debate
 - The main motion is debated along with any secondary motions that are debatable.
 - Debate is closed when: discussion has ended, or a 2/3 vote closes debate.
 - The ~~chair~~Chair restates the motion, and if necessary, clarifies the consequences of affirmative and negative votes.
 - The ~~chair~~Chair calls for a vote by asking “All in favor?” “Those in favor say “Aye.” Then asking, “All opposed?” Those opposed will say “nay.”
 - The ~~chair~~Chair announces the result.
7. General rules of debate:
 - All discussion must be relevant to the immediately pending question.
 - All remarks should be addressed to the ~~chair~~Chair – no cross debate is permitted
 - Debate must address issues not personalities.
 - All debate must remain civil, and all viewpoints shall be treated with respect.

PUBLIC PARTICIPATION:

- ~~1.~~—All meetings of the body are meetings in the public, not of the public. Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the body, so long as order is maintained according to these rules.

- 2.1. At the conclusion of discussion of each agenda item, but before any action is taken by the public body at each meeting, there may be 10 minutes afforded for open public comment. By majority vote, the body may increase the time for open public comment and its place on the agenda.
- 3.2. Comment by the public or members of the body must be addressed to the ~~ehair~~Chair, once they have identified themselves, and not to any individual member of the body or public.
- 4.3. Members of the public must be acknowledged by the ~~ehair~~Chair before speaking. Members of the public must introduce themselves prior to speaking.
- 5.4. If a member of the public has already spoken on a topic, they may not be recognized again until others have first been given the opportunity to comment. Members of the public shall be afforded a maximum of 2 minutes each time they speak on a topic.
- 6.5. Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks. Personal remarks or side discussions during debate are out of order. Only one question at a time may be considered, and only one person may have the floor at any one time.
- 7.6. Members of the body and members of the public shall obey the orders of the ~~ehair~~Chair or other presiding member. The ~~ehair~~Chair should adhere to the following process to restore order and decorum of a meeting, but may bypass any or all steps when they determine in their sole discretion that deviation from the process is warranted:
- Call the meeting to order and remind the members of the applicable rules of procedure.
 - Declare a recess or table the issue.
 - Adjourn the meeting until a time and date certain.
 - Order the constable/Morristown Police Department to remove disorderly person(s) from the meeting.

ADOPTED:

Don McDowell

Christopher Palermo

Laura Streets

Richard Craig

George Cormier

Date