



**TOWN OF MORRISTOWN BOARD OF CIVIL AUTHORITY
MEETING NOTICE & AGENDA
COMMUNITY MEETING ROOM AND ON ZOOM
43 Portland Street Morrisville, VT 05661
6:00 PM Monday, February 24, 2025**

[Join Zoom Meeting](#) or by phone join via conference call (audio only): 1 (646) 558-8656 | Meeting ID: [810 342 4528](#) | Passcode 05661

The meeting will be live streamed on the Town of Morrystown's website:
<https://www.morrystownvt.gov/community/page/meetings-agendas-minutes>.

I. AGENDA CHANGES/ADDITIONS

II. CALL MEETING TO ORDER

III. BOARD ORGANIZATION

1. Welcome
2. Elect Board Chair
3. Elect Board Vice Chair
4. Review BCA handbook and duties
5. Review rules of procedures for property tax assessment appeal hearings

IV. APPROVE MINUTES

1. Approve minutes of January 31, 2024

V. OLD BUSINESS

1. Review General Election feedback

VI. NEW BUSINESS

1. Set polling hours and locations for 2025
2. Appoint Election Officials for 2025
3. Appoint Presiding Officer in case Town Clerk is unable to preside
4. Appoint JOP to deliver ballots
5. Review checklist changes
6. Review upcoming elections

VII. OTHER BUSINESS

VIII. ADJOURN