



SELECTBOARD MEETING OF January 7, 2008

Members Present: Shaun Bryer, Brian Kellogg, Todd Yando, Steve Bousquet and Dave Yacovone.

Department Heads: David Crawford, Town Administrator, Chief Richard Keith, and Mary Ann Wilson, Town Clerk/Treasurer, Carol Bradley, Finance, Bob Melfy, Highway Superintendent and Tina Sweet, Finance.

Guests: Sonny Sanborn, Barb Damon, John Mudgett, and Bonnie Lesage.

General meeting was called to order at 5:00 pm in the Community Meeting room by Shaun Bryer.

I. BUDGET REVIEW

- **Budget Review-** Board discussed overall budget and where if possible to make any changes. Board discussed following changes that could reduce overall budget:

- **Revenues:** Transfer-Zoning Fee Act. Reduce by \$21,600
- **General Government:** Administration TA Wages Reduce by \$3,000
- **TA Training/Professional Development:** Reduce by \$2,000
- **TA-Other Purchased Services:** Reduce by \$500
- **Zoning-LCPC Planner Services:** Reduce by \$21,600
- **Ambulance Department Expenses:** Patient Billing Reduce by \$4,000

Board also discussed revising Police Department to reflect a 4.5% increase instead of original 5.5%.

II. AGENDA CHANGES/ADDITIONS

- None

III. GUEST PRESENTATIONS

Reviewed audit report with Auditors. Board did not make a decision, decided to table until the next meeting.

VIII. CONSENT AGENDA

- Approve minutes of previous meeting
- Approve & sign warrants

Motion made by Steve Bousquet, seconded by Brian Kellogg to approve Consent Agenda. Motion approved. (5/0)

Motion made by Dave Yacovone, seconded by Steve Bousquet to enter Executive Session at 7:10PM for Personnel Issues to include Town Administrator, and Carol Bradley, Finance . Motion approved (5/0)

*Motion made by Steve Bousquet, seconded by Todd Yando to exit Executive Session at 7:30 PM.
Motion approved. (5/0)*

Board agreed to Cut Budget in the previously discussed areas as follows:

- **Revenues:** Transfer-Zoning Fee Act. Reduce by \$21,600
- **General Government:** Administration TA Wages Reduce by \$3,000
- **TA Training/Professional Development:** Reduce by \$2,000
- **TA-Other Purchased Services:** Reduce by \$500
- **Zoning-LCPC Planner Services:** Reduce by \$21,600
- **Ambulance Department Expenses:** Patient Billing Reduce by \$4,000
- **Police Department:** Change to reflect a 4.5% increase instead of original 5.5%.

ADJOURN

On a Motion by Brian Kellogg, seconded by Todd Yando for the Board adjourned their meeting at 8:30PM. Motion passed unanimously (5/0).

Respectfully submitted and filed this 8th day of January 2008.

Erica Reed, Administrative Assistant

Minutes Approved

Date