State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF January 11, 2010

Members Present:	Brian Kellogg, Min Cote, Dave Yacovone (arrived at 7:00PM) and Bob Beeman.
Department Heads:	Dan Lindley, TA; Carol Bradley, Finance Director; Bob Melfy, Highway Superintendent; Richard Keith, Chief of Police.
Guests:	Tina Sweet, Julia Compagna, Ron Stancliff, Bill Rossmassler, Bill Henchy, Steve Rae, Chris Ransom.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. Agenda Changes, Announcements & Additions

1. Add amend motion for Julia Compagna

II. BUDGET REVIEW

1. Budget has been level funded as requested by the Selectboard.

Motion made by Bob Beeman, seconded by Min Cote to approve FY 10/11 Budget as presented. Motion approved. (3/0)

III. OLD BUSINESS

1. **Zoning Administrator/Planner Assistant** – Dan would like the Selectboard to amend their motion to reflect the correct pay grade and step as agreed upon with Julia.

Motion made by Bob Beeman, seconded by Min Cote to amend the original motion on December 28, 2009 to reflect the correct Pay Grade and Step at Pay Grade 6 Step 4. Motion approved. (3/0)

IV. NEW BUSINESS

1. **Discuss Delinquent Tax Sale-** Most of the delinquent taxes are from Mobile Homes in Pine Crest Mobil Home Park. The Town could purchase the properties, but if taxes are not paid within the one year time frame then we could face eviction problems. Usually the property owners pay the taxes. There are 7 properties resulting in a total amount of $2,561.67. We have already had our tax sale this year, but we can warn another tax sale and get the process going in hopes of collecting the delinquent taxes by next year, instead of waiting until next year's tax sale. Mary Ann would need the Board to authorize a representative to be present for the tax sale.

Motion made by Min Cote, seconded by Bob Beeman to authorize Dan Lindley to act as their agent to place bids on their behalf at the upcoming sale of properties upon which delinquent taxes are due. Motion Approved (3/0)

2. **Bridge Street Bridge Paving & Milling-** the Selectboard approved the Bridge Street Bridge paving and milling change order at their November 30, 2009 meeting. Dan would like them to amend their motion to reflect the actual cost of $68, 066.90 instead of the 71,704.50 that was previously approved.

Motion made by Min Cote, seconded by Bob Beeman to amend their original motion to approve change order for paving and milling to reflect actual cost of $68,066.90. Motion approved. (3/0)

3. **Personnel Policy Change-** The current personnel policy does not reflect the correct date that health insurance starts for new employees. Health coverage starts the first day of the month following the date of employment. It also does not reflect the correct percentage that the Town pays for each employee which is 94% for FY09-10 and 92% for FY10-11 as Eligibility for benefits because the employee's will increase to 8% for FY 2010.

Motion made by Bob Beeman to amend the Personnel Policy top reflect correction to Section 18 Eligibility for Health Benefits. Motion approved (3/0)

4. **Property Valuation-** The Listers need approval to appeal the States Valuation on four properties they feel need redetermination of the Equalized Education Property Value and the Coefficient of Dispersion. They have prepared a letter for Brian to sign as Chair of the Selectboard.

Motion made by Min Cote, seconded by Bob Beeman to approve letter of appeal for Property Valuation. Motion approved (3/0)

5. **Highway Truck Loan**- Mary Ann sent out bids to local banks to finance the new Highway Truck that was previously approved for purchase previously. Community National Bank was the low bidder at 2.9% for $76,825.

Motion made by Min Cote, seconded by Bob Beeman to approve Community National Bank at 2.9% on $76,825 for Loan on the Highway truck. Motion approved. (3/0)

6. **Planning Commission- Rt. 100 Corridor** discussion on what direction the Selectboard would like them to take. They have been working on the Rt. 100 Corridor specifically around the Airport. They feel that this is a vital part of Morristown and could help increase traffic into the area. Does the Selectboard agree that they should keep working on commercial use in this area? The Board agrees that the Rt. 100 Corridor is important and the Planning Commission should keep working on Commercial use in this area, specifically around the airport, but want to make sure that there is plenty community involvement and fact finding.

   Non Binding Vote- the Selectboard at the request of the Planning Commission came up with the wording for the Australian Ballot for Town meeting day to ask the public if they "would like to see a large retail box store in Morrisville". The Planning Commission felt that this was not enough information. It should reflect the size at least as the public may not know what the Selectboard means by "large" is that 75,000sq. ft or is it 150,000sq. ft At this time there is no cap on retail. Any size store could come to Morrisville as long as long as there was space for it. Currently no retail chain is knocking on our door including Walmart. The Selectboard felt that we could wait until fall to prepare the non binding vote and put on the November Election Ballot.

   Job Description/Paygrade Change- The EMS Coordinator/Manager/Lead position has had many job descriptions but none that were approved by the Selectboard. Dan has been working with the Rescue Board and the Town Staff to develop a more detailed job description as well as job title. The proposed job title is Operational Lead and not Operational Manager and the job description has been changed to reflect the duties pertaining to a lead position. There was much discussion regarding the change and as some of that discussion was starting to veer towards job performance Dan Lindley, Town Administrator, recommend entering Executive Session to finish the discussion on the Job Description change.

V. TA REPORT

1. It seems that everyone has gotten their reports to Erica for the Town Report by the deadline.

2. The next Selectboard meeting we will have the Warning for the Board to sign.
3. Bridge Project is closed up for the winter, there is a punch list that Cliff and Dan and T. Buck have gone over and T. Buck will come back in the Spring to finish.
4. Mark Leonard's last day will be Friday January 15th and Julia will start on January 18^{th}.

VI. SELECTBOARD CONCERNS

Brian Kellogg- Dedication & SB report is done. We did put in a line about "our thoughts and prayers are with the serviceman and families" does anyone object to having prayers in there? No

Min Cote- None

Dave Yacovone-None

Bob Beeman- None

VII. CONSENT AGENDA

1. Approve Minute of 12-28-09
2. Approve & Sign Warrants

Motion made by Min Cote, seconded by Bob Beeman to approve consent agenda as presented. Motion approved. (5/0)

PERSONNEL

Motion made by Min Cote, seconded by Bob Beeman to enter Executive Session at 8:00PM for Personnel to include Dan Lindley, Rescue Board and Richard Keith, Police Chief. Motion approved. (5/0)

Motion made by Dave Yacovone, Seconded by Todd Yando to come out of Executive Session at 9:20PM. (5/0)

Motion made by Dave Yacovone, seconded by Bob Beeman to approve Job Description for Rescue Operational Lead as presented. Motion approved (5/0)

2. ADJOURN

Motion made by Min Cote, seconded by Bob Beeman to adjourn meeting at 9:45PM. Motion approved. (5/0)

Respectfully submitted and filed this 12th day of January
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated.