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MORRISTOWN

SELECTBOARD MEETING OF January 11, 2011

Members Present: Brian Kellogg, Min Cote, Todd Yando, and Bob Beeman.

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer; Bob Melfy, Highway Superintendent; Richard Keith, Chief of Police.

Guests: Richard Westman, Steve Rae, Tina Sweet, Will & Rhonda Foster.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. AGENDA ADDITIONS/CHANGES/ANNOUNCEMENTS

1. None

II. COMMUNITY CONCERNS

1. Senator Richard Westman came to hear concerns regarding Transportation issues within our Town. Some of the concerns the Selectboard shared with Senator Westman were grant funding for bridges. The requirements the State puts on grant dollars, such as requiring several engineers and scoping studies. Dan Lindley, Town Administrator will be going to the Transportation Committee on Friday January 14, 2011 to testify regarding State funded Bridge Projects. The Town was able to build a bridge in 3 month, for about $1.3 million versus the yearlong $15million project the State proposed for the Bridge Street Bridge. Dan mentioned to Senator Westman that the Town will be looking for a structure grant to do the repairs that are required on the Cady Falls Bridge. Another example the Selectboard mention was the Stafford Avenue Sewer Project, the Town was quoted $190,000 for this project through the State. We completed the project for about $60,000. Min Cote mentioned that it seems to take the State several months to finalize projects and make final payments, whether you are a private business working for the State or you are a municipality. The Town was promised a 10% match for the Bridge Street Bridge reconstruction. Several phone calls to the Agency of Transportation after the project was complete resulted in no Reponse from the State. Dan had to call Representative Shap Smith to make things happen.

III. NEW BUSINESS

1. License Request for Food Cart- Will & Rhonda Foster would like to run a food Cart/Van over in the Aubuchons parking lot. They plan to have it there year round and provide hot dogs, hamburgers, and soups etc. for the public to purchase.

Motion made by Min Cote, seconded by Bob Beeman to approve Food Cart License Request for Will & Rhonda Foster. Motion Approved. (4/0)

2. **Complaint Regarding Maple Street-** Larry Bertrand has purchased an apartment building on Maple Street. He is concerned with the water runoff from the Maple Street/Washington Highway intersection. The Water runs off the road and into his driveway. He would like Maple Street grinded and repaved to fix the water issues.

3. **Planning Commission Appointment-** Reeves Larson is a Planning Commission member whose reappointment in March of 2010 was over looked.

Motion made by Bob Beeman, seconded by Todd Yando to appoint Reeves Larson as a Planning Commission Member with a Term ending in 2014. Motion Approved (4/0)

4. **Personnel Policy Changes**- Some housekeeping changes to the Personnel Policy in sections 18 and 20.

Motion made by Bob Beeman, seconded by Min Cote to approve changes to Personnel Policy. Motion approved. (4/0)

5. **Lockout Tagout Policy**- This is a safety policy for the Highway Department

Motion made by Bob Beeman, seconded by Todd Yando, to approve Lockout Tagout Policy for the Highway Department. Motion approved. (4/0)

6. **Performance Evaluation Policy-** PAC worked on policy and procedures for Performance Evaluations, Dan has completed most of the Evaluations for this year. The policy wording was to change to clarify that the EIR is part of the evaluation.

Motion made by Min Cote, seconded by Bob Beeman to approve Performance Evaluation Policy as written. Motion approved. (4/0)

7. **Highway Truck Financing-** Mary Ann received 3 bids back for financing the 2011 International from Union Bank, Community National Bank & Peoples United Bank. Mary Ann recommended going with the Union Bank as they had the lowest interest rate at 2.1% fixed for 2 years.

Motion made by Bob Beeman, seconded by Min Cote to approve Financing for the 2011 International Truck for $79,601 with the Union Bank at an interest rate of 2.1% fixed for 2 years. Motion approved. (4/0)

8. **Discuss Budget/Town Warning-**
    a. **Fire Truck-** Selectboard discussed whether or not they should have the Fire Truck as a separate Article or not. $90,000 will come from the Fire Departments Capital Replacement fund. The remaining $210,000 will need to be financed. The Selectboard agreed that this should be a separate article on the Town Warning to let the voters decide.
    b. **Cell Phones-** the Fire Chief did not want to give up the 2 cell phones that are in the trucks. Dan is working on resolving the cell phone issues in hopes of still saving the Town money.
    c. **Harrell Street-** this is for the sidewalk project from Brookyn Street to Community Connections. The Selectboard agreed to keep this on the Town Warning.
    d. **Town Hall-** This can be under other business on the Town Warning. Selectboard agreed to keep this on the Town Warning.

9. **Certificate of Highway Mileage**- We have added no new roads this year.

Motion made by Min Cote, seconded by Bob Beeman to approve the Certificate of Highway Mileage. Motion approved. (4/0)

IV. TA REPORT

1. Planning Commission is holding a hearing at the VFW on January 18th at 7PM in hopes to get public input regarding the downtown zoning proposed changes.

V. SELECTBOARD CONCERNS

Brian Kellogg- Had a complaint of speeding vehicles on Randolph Road. Richard said they have sat there and it has been a waste of time. They are planning to purchase a speed cart next month that they will place at various locations.

Bob Beeman- Traffic Signal at the graded building seems to blink at odd times other than when kids are present.

Todd Yando- None

Dave Yacovone- Not Present

Min Cote-None

VI. CONSENT AGENDA

1. Approve Minutes of 12-13-10
2. Approve & Sign Warrants

Motion made by Bob Beeman, seconded by Todd Yando to approve consent agenda as presented. Motion approved. (4/0)

VII. EXECUTIVE SESSION

Motion made by Bob Beeman, seconded by Min Cote to enter Executive Session with Dan Lindley Town Administrator and Richard Keith, Police Chief for Real Estate and Legal Issues. Motion Approved. (4/0)

Respectfully submitted and filed this 11th day January 2011
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.