



SELECTBOARD MEETING OF February 19, 2013

Members Present: Brian Kellogg, Steve Rae, Min Cote, Mickey Smith and Bob Beeman (arrived at 6:05PM).

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Carol Bradley, Finance Director and Mary Ann Wilson, Town Clerk Treasurer.

Guests: Steve Leach, Mr. & Mrs. Randall and Bill Spear.

Meeting was called to order at 6:00PM in the Community Meeting Room by Brian Kellogg.

I. AGENDA CHANGES ADDITIONS

1. Add Steve Leach to Community Concerns
2. Add Legal Issue to Other Business with Possible Executive Session
3. Edit #2 New Business to read Path Worksite Agreement

II. COMMUNITY CONCERNS

1. Steve Leach came to discuss Todd Yando's property on Court Street. Steve wondered if the Town might be interested in buying the property for more parking spaces since Elmore St. is often congested when school is in session as well as more parking for the fire department. The neighboring property owners Mr. & Mrs. Randall are in agreement with using the property for more parking. The Selectboard said they would keep it in mind.

III. NEW BUSINESS

1. **Update to Hazard Communications Policy-** Material Safety Data Sheets are being changed to Safety Data Sheets. This is a requirement by law and needs to be in effect by 2015.

Motion made by Mickey Smith, seconded by Min Cote to approve updated Hazard Communication Policy as presented. Motion approved. (5/0)

2. **PATH Worksite Agreement-** This is a program that the State offers to those in need of job training. Tricia had someone in mind that could help her with projects for the Energy Committee. Tricia would be the worksite supervisor. There is no liability to the town for this program.

Motion made by Mickey Smith, seconded Bob Beeman to approve the Path Worksite Program and authorize Dan Lindley, Town Administrator to be the worksite representative. Motion approved. (5/0)

3. **Discuss Procedure for Town Plan-** Steve Rae discussed with the Selectboard the procedure and legal opinion that he received from VLCT for adopting the Town Plan. Selectboard agreed that they would like to see an outline of the changes and or additions to the Town Plan prior to the hearing process. Dan Lindley, Town Administrator stated that Todd Thomas, Zoning Administrator had included an executive summary in the Selectboard packets. The

Selectboard thought they should have an meeting dedicated to working through the changes for the Town Plan and then meet with the Planning Commission to discuss. Selectboard scheduled working session for March 4th at 6pm in the upper meeting room. They will plan to meet with the Planning Commission at their next meeting after the 4th.

IV. BOARD OF LIQUOR CONTROL

Motion made by Bob Beeman, seconded by Mickey Smith to enter session as Board of Liquor Control. Motion approved. (5/0)

Liquor & Tobacco Licenses up for renewal

<u>Applicant:</u>	<u>Liquor/Class:</u>	<u>Tobacco:</u>	<u>Outside consumption:</u>
Cumberland Farms #8023	2nd	Yes	No
Edwards & Deitz LLC dba Bee's Knees	1st	No	Yes
Jolyri LLC dba Maple House B&B	1 st	No	Yes
Maxi Green Inc. dba Rite Aid #10330	2nd	Yes	No
Price Chopper #137	2nd	Yes	No
Sherman V Allen Inc. dba Mac's Convenience Store	2nd	Yes	No

Motion made by Bob Beeman, seconded by Min Cote to approve liquor & tobacco licenses as presented. (5/0)

Motion made by Min Cote, seconded by Mickey Smith to exit session as Board of Liquor Control. Motion approved (5/0)

V. TA REPORT

- The Town office received some complaints about the sidewalks and crosswalks not being plowed in a timely fashion and Dan is looking for direction on the level of service that we provide as far as plowing sidewalks and snow cleanup/removal. Min thought the cleaning of the sidewalks, curb cuts, & crosswalks should be the first priority and then the cleanup/removal of the snow. The Selectboard agreed that the sidewalks should come first and Brian commented that other than this last snow storm they have done a very good job with the snow cleanup.
- Discussed Maple Street presentation for the informational meeting that is scheduled for February 26, 2013 at 7PM.

VI. SELECTBOARD CONCERNS

- **Min Cote-** His concern was the sidewalks.
- **Steve Rae-** None
- **Brian Kellogg-** Sidewalks

- **Bob Beeman-** Sidewalks and guard rail on Lower Elmore Mtn. Rd. Dan said he talked with Roland and this was a wash out, and Roland will take care of it in the spring.
- **Mickey Smith-** None

VII. CONSENT AGENDA

1. Approve Minutes of 2-4-2013
2. Approve & Sign Warrants

Corrections to the minutes

- Informational meeting is scheduled for Feb 26th not Feb 6th.
- Steve mentioned under his energy committee update that there would be an energy forum on March 2, 2013
- Moretown was misspelled under the landfill discussion in the TA report.

Motion made by Min Cote seconded by Mickey Smith to approve consent agenda with corrections. Motion approved. (5/0)

Motion made by Min Cote, seconded by Mickey Smith to enter Executive Session at 7:00PM for Contractual, Personnel & Legal Issues to include Dan Lindley, Town Administrator and Richard Keith, Police Chief Motion approved. (5/0)

Motion made by Bob Beeman to exit Executive Session and enter Regular Session at 7:30PM Motion approved. (5/0)

Motion made by Min Cote, seconded by Bob Beeman to authorize the Zoning Administrator to work with Town Counsel regarding the illegal sales of cars at 589 Jersey Heights in Morrisville (parcel 07-004). Said authorization approving funding for Town Counsel's assistance shall entail enforcing DRB permit 2012-125, which prohibited the sale of cars at Charlie's Garage, as well as enforcing Environmental Court Order Docket No. 5-1-08 (Vtec), where the Town has already been afforded injunctive relief regarding junk cars illegally being stored on the property. Motion approved (5/0)

Motion made by Steve Rae, seconded by Min Cote to adjourn at 7:35PMPM. Motion approved (5/0)

Respectfully submitted and filed this 20th day of February 2013
Erica Allen, Clerk

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.