State of Vermont Chartered in 1781
MORRISTOWN

SELECTBOARD MINUTES MARCH 1, 2004

Members Present:	Brian Greenia, James Paige, Mark Struhsacker, Shaun Bryer and Brian Kellogg
Department Heads:	Paul D. McGinley, TA; Lynn Phelps, Lister; Mary Ann Wilson, TC/T; Chief Richard Keith
Guests:	Jordan Phelps, Tom Vickery, Jim Pease, Steve Rae, Steve Ames, Dorinne Dorfman, Jessica Eno, Crista Capoulos and Celia Hazard

EXECUTIVE SESSION

Chair Brian Greenia called the meeting to order as an Executive Session on a personnel matter at 5:40 PM at the Morrisville Water & Light Facility with the Town Administrator, The Administrative Assistant, Lynn & Jordan Phelps and Tom Vickery present.

On a motion by Shaun Bryer, seconded by Brian Kellogg, the Selectboard moved out of Executive Session at 6:10 PM and resumed as a regular Selectboard meeting.

GUESTS

DORINNE DORFMAN – CAREER ACADEMY OF THE ARTS DIRECTOR:

On Friday, May 21st from 4 – 9 PM there will be a celebration of the arts called HYJINX on the grounds of Peoples Academy. Ms. Dorfman and three of her students gave a brief presentation to the Selectboard on the various activities including a Bread & Puppet Performance, vendors, soccer game, art exhibit and concert by Lambs Bread that will take place. The group requested the Town's permission to have a MPD Officer present for the concert. After conferring with Chief Keith, it was determined that two Officers would be necessary to cover the evening's event. Steve Ames, as a representative of River Arts spoke in support of the project.

The Town Clerk offered to leave Vendor Agreements in the TC Office for the public to pick up. All members of the group left at this time.

OLD BUSINESS

MPC BYLAW AMENDMENTS:

The MPC submitted Zoning and Subdivision Bylaw amendments that require the approval of the Selectboard and the Village Trustees. A warned public hearing must be held no later than 120 days after the amendments are given to the legislative boards. The

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 03/01/04

Re: Warrants presented for Board Meeting on March 3, 2004

General Fund:

Warrant #03036– PR Related Invoices from pay Pd 02/21/04	$ 5,996.90
Warrant #03037- AP Unpaid Invoices due 03/02/04	$53,855.71
Payroll Warrant for pay period ending 02/21/04-02/24/04	$ 35,254.22
Warrant #ML-08	$53,450.62

Other Funds:

SELECTBOARD MEETING

NAME	ADDRESS	EMAIL
Steve Ames	River Arts	steve@riverarts.org
Jessica Eno	109 Colonial Manor #19	aprilcat6@yahoo.com
Dorinne Dorfman	914 Elmore St. Morrisville	dorinne.dorfman@morrisville.org
Crista Copoulos	915 Egypt Rd. E. Fairfield 05448	crista.copoulos@morrisville.org
Celia Hazard	401 Spring Hill Rd Morrisville	

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EXECUTIVE SESSION

On a motion by Mark Struhsacker, seconded by James Paige, the Board moved into Executive Session at 8:15 PM on two personnel matters with the TA, AA and the Chief of Police present.

On a motion by James Paige, seconded by Shaun Bryer, the Board moved out of Executive Session at 9:10 PM.

Chief Richard Keith left the meeting after the first personnel matter was discussed.

On a motion by Mark Struhsacker, seconded by James Paige, the Board acknowledged receipt of the February 20, 2004 letter from MPD Dispatcher Donna Phelps and after much consideration the Board denied her request.

On a motion by Mark Struhsacker, seconded by Brian Kellogg, the Board acknowledged receipt of and accepted the requested documents from Lister Lynn Phelps. The Board is in agreement to have Lynn coordinate a work schedule with Lister Favreau for her to work a minimum of 20 hours per week. The Board will review this arrangement at their May 24, 2004 meeting.

ADJOURN

On a motion by Mark Struhsacker, seconded by James Paige, the Board adjourned their meeting at 9:24 PM.

Respectfully submitted and filed this 4th day of March, 2004.

Barbara Cochran, Administrative Assistant

These minutes are to be presented for approval at the next Selectboard meeting.

Barbara Cochran
Minutes Approved

3/15/04
Date

OTHER BUSINESS

SEWER AGREEMENT:

It was agreed that Mark Struhsacker should continue with the Sewer Agreement between the Town and the Village after his post on the Board is done. The Agreement will be discussed at the meeting on March 15, 2004 at 8:00 PM. The AA will forward minutes from Mike Stafford to Mark for his review.

TOWN ADMINISTRATOR

The TA gave a brief update on his activities for the past two weeks, which included a meeting with the Village Highway Foreman and the new Fields & Parks Supervisor; information on the parking situations in the Village parking lots; an update on the Municipal Facilities Committee activity; and other various meetings he has attended.

It was questioned again about the roll off dumpster located in the two hour parking area in front of the Town Offices and the Union Bank. Also discussed was parking of construction vehicles in the two hour slots. The Board asked the TA to discuss the matter again with S. Lambert of the Union Bank.

BOARD OF HEALTH

At 8:10 PM the regular Selectboard meeting was tabled and the group resumed the meeting as the Board of Health.

An application for an Itinerant Vendor's License was acknowledged from Robert Lencke for an *"Ice Cream Truck"*.

On a motion by James Paige, seconded by Mark Struhsacker, the Board of Health approved the Itinerant Vendor License request from Robert Lencke.

On a motion by James Paige, seconded by Shaun Bryer, the Board of Health meeting was adjourned at 8:14 PM and the meeting continued as a regular Selectboard meeting.

Outgoing Board Member Mark Struhsacker expressed that it had been a pleasure to serve on the Selectboard.

There are two possible write in candidates to fill the two year Board seat currently held by Mark Struhsacker. They are John Meyer and Cathy Voyer.

The Board previewed the articles and discussed possible changes. The Town Clerk reviewed the script she had prepared for the moderator and asked for possible suggestions or changes that may need to be made. She further explained that the Town Report was not back from the printers in time and did not make the deadline required by the State. This will require validation of the municipal meeting for next year that must be ratified. This will be discussed further at the next meeting, along with possible changes to the Town Report.

The Board reviewed the list of Town Officials for possible changes and questioned if anyone had expressed an interest in various positions.

Congratulations were given to Chief Keith on the birth of his first grandson.

It was determined that with Act 68, it would be hard to pass Article 21 on the number of tax payments as there would not be enough time to handle all of the necessary paperwork.

The Town Clerk stated that the moderator would like to move up Article 28 after the Town's portion of the meeting to allow those who have questions the ability to ask before sitting through the School's portion of the meeting. It was decided that there should be two such articles next year, one after the School and one after the Town's articles.

NEW BUSINESS

TOWN SERVICE OFFICER:

The Board acknowledged receipt of the February 20, 2004 memo from the Agency of Human Services Commissioner John Michael Hall regarding the appointment of the Town Service Officer and took the following action.

On a motion by James Paige, and seconded by Brian Kellogg, the Board appointed Sandra Neely as Morristown's Service Officer for the period of April 15, 2004 through April 14, 2005.

WARRANTS

On a motion by James Paige, seconded by Brian Kellogg, the Board approved the Warrants as listed on the Memorandum dated 03/01/04. (Attached)

first available date, when both Boards meet will be April 12, 2004 and a public hearing will be placed on that night's agenda.

Jim Pease arrived at this time.

BRIDGE PROJECTS:

The Town Administrator presented the Selectboard with a list of possible Bridge projects that the Town could apply for 90% funding with a 10% match. After much discussion, the Board narrowed the list down to two projects to apply for AOT funding for. They were Bridge 24 on TH 40 Fitzgerald Road and Bridge 5 on TH 6 the Neuland Bridge on Randolph Road.

STORMWATER PROJECTS:

The Town received three bids for the North End Stormwater Projects. They were as follows: Forcier Aldrich & Associates, Inc. (FA&A) at $7,400; Lamoureux & Dickinson Consulting Engineers, Inc. at $16,542 and Shire Town Engineering, Land Planning and Surveying at $25,501.20.

Jim Pease and Town Administrator Paul McGinley had met to review the bids and made the recommendation to accept the bid from FA&A as they were low bid and had previously conducted the study to determine stormwater issues at that location. J. Pease gave a brief overview of the projects and answered questions of the Board.

On a motion by James Paige, seconded by Brian Kellogg, the Board moved to accept the bid from FA&A in the amount of $7,400.

The Town Administrator will request that FA&A submit a contract for the projects.

MINUTES:

On a motion by Mark Struhsacker, seconded by James Paige, the Board approved the minutes of February 17, 2004 as presented. B. Kellogg abstained as he was absent from the meeting.

BUDGET REVIEW:

The Town Administrator presented a memo regarding issues that may be discussed or questioned at Town Meeting. His memo explained personnel expenditures such as Health Insurance increases, the differences in the Service Agencies appropriations, Highway Department issues as well as warned article 21 and the effect each of them has on the proposed budget.