State of Vermont · Chartered in 1781
MORRISTOWN

SELECTBOARD MEETING OF MARCH 14, 2011

Members Present: Brian Kellogg, Mickey Smith and Min Cote

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer; Bob Melfy, Highway Superintendent.

Guests: Alex Jump

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. AGENDA ADDITIONS/CHANGES/ANNOUNCEMENTS

1. Add -Hire Temporary Part-time position for Rescue to New Business
2. Remove- Reclassification of Police Officer from fulltime –to part-time

II. COMMUNITY CONCERNS

1. None.

III. BOARD REORGANIZATION

1. ***Appoint Chair of Selectboard***-Min Cote nominated Brian Kellogg for Chair of the Selectboard, Mickey Smith seconded the nomination. Nomination passed
2. ***Appoint Vice Chair***- Mickey Smith nominated Min Cote as Vice Chair of the Selectboard, Brian Kellogg seconded the nomination. Nomination passed.
3. ***Appoint Department head/Selectboard Liaisons*** – Selectboard tabled this until March 21, 2011 meeting.
4. ***Appoint Morrisville Development Fund Liaison***-Selectboard tabled this until March 21, 2011 meeting.

IV. NEW BUSINESS

1. ***Discuss & Approve Accident Reporting/Investigation Policy***- VLCT has been working with the Safety Committees on developing and updating policies. This policy is to help keep track of accidents and near misses, so that we may learn from them in hopes of having fewer accidents and near misses.

Motion made by Min Cote, seconded by Mickey Smith to approve the Accident Reporting and Investigation Policy.

Discussion- Mickey questioned whether or not we should clarify what significant meant and also should there be a line for write in comments under Accident Cause Analysis. The Selectboard can approve the policy so that we have one in place and the Safety Committee can take a look at it and tweak it if needed and then present it to the Selectboard again for approval.

Motion approved. 3/0

2. **Tegu Lease-** Our five year lease is almost up and we need to let Louie Ferris know within 180 days if we will be renewing it or not.

Motion made by Mickey Smith, seconded by Min Cote to extend our 5 year lease with Louie Ferris for the lease of the Tegu building. Motion approved (3/0)

3. **Morristown Town Steeple Project-** In order to make a request for funds to the Copley Trust Board for the Town Steeple project we need to appoint a representative to make the request since the Selectboard is part of the Copley Trust Board.

Motion made by Min Cote, seconded by Mickey Smith to appoint Dan Lindley, Town Administrator as representative for the Town Steeple project. Motion approved. (3/0)

4. **Easements for Snow Removal after bypass-** these easements are so that the highway department has a place to push snow after the bypass goes through. One of the easements is owned by Manosh Properties and one is owned by Oneal Demars. Both have agreed and signed an easement for the Town to push snow.

Motion made by Min Cote, seconded by Mickey Smith to approve the easements for the Town to push snow after the bypass is built. Motion approved (3/0)

5. **Snow Day Payroll-** the question was posed by employees and residents as to whether or not those employees that could not make it to work on Monday March 7, 2011 because of the snow would be paid for the day. The finance department presented a cost estimate to the Selectboard and it would cost the Town over $7500 to pay employees that day. The Selectboard agreed that those employees that did not make it to work could use their ETO.

6. **Town Appointments-**
   - **Planning Commission**- Lauren Traister & John Meyer
   - **DRB**- Theresa Breault
   - **Recreation Commission**- Tim Lybarger, Anne Renaud, John Guillot, Tom Stames
   - **Animal Control**- Brian Kellogg, Pound Keeper-Brian Kellogg & Jeff Foss, Fence Viewers-Alexandra Jump, Charlie McArthur, Tree Warden- Dave Stevens, E-911 Coordinator- Charlie McArthur, Emergency Management Coordinator- Dan Lindley, Town Service Officer- Sandy Neely, Green Up Day Coordinator- Conservation Committee & Steve Rae.

Motion made by Min Cote, Seconded by Mickey Smith to approve Town Appointments as presented. (2/1) Brian Abstained.

V. BOARD OF LIQUOR CONTROL

Motion made by Min Cote, seconded by Mickey Smith to enter session as Board of Liquor Control at 6:33PM Motion approved (3/0)

The Following Liquor Licenses are up for Renewal:

Applicant:	Liquor/Class:	Tobacco:	Outside Consumption	Renewal/New

Edwards & Deitz (dba: Bees Knees)	1st	No	Yes	Renewal
Mikca, LLC (dba: Green Top Market)	2nd	Yes	No	Renewal
Hannaford Food & Drug	2nd	Yes	No	Renewal

Motion made by Mickey Smith, seconded by Min Cote to approve the Liquor Licenses as presented. Motion approved. (3/0)

Motion made by Min Cote, seconded by Mickey Smith to exit session as Board of Liquor Control and enter session as Selectboard at 6:35 Motion approved. (3/0)

VI. NEW BUSINESS-

1. **Temporary Part-time person for Rescue-** the Rescue Board would like a part-time person to help out with training records. The position would be for 19 hours a week at $13.50 per hour and is temporary until they can advertise for a permanent position. Frank Bethell has stepped up and is willing to fill-in for this temporary position.

Motion made by Min Cote, seconded by Mickey Smith to appoint Frank Bethell as temporary part-time at $13.50 per hour for 19 hours a week. Motion approved (3/0)

VII. TA REPORT

1. Would like to thank Mary Ann for all the work on Town Meeting.
2. Would also like to thank the Highway & Village crew for their hard work and long hours on the March 7th snowstorm. They did a great job plowing and removing snow.
3. The Pleasant Street parking lot won an award for the Concept and Design of a public place. The award acceptance will be at the end of this month.
4. Community Visit and Spaghetti dinner will be on March 29th.

VIII. SELECTBOARD CONCERNS

Brian Kellogg- none
Bob Beeman- not present
Mickey Smith- none
Dave Yacovone- not present
Min Cote- none

IX. CONSENT AGENDA

1. Approve Minutes of 02-22-2011
2. Approve & Sign Warrants

Motion made Min Cote, seconded by Mickey Smith to approve consent agenda as presented. Motion approved. (3/0)

Motion made by Min Cote, seconded by Mickey Smith to adjourn the meeting at 6:45PM
Motion approved. (3/0)

Respectfully submitted and filed this 15th day of March
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.