



SELECTBOARD MEETING OF MARCH 16, 2020

Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, Gary Nolan & Judy Bickford (by phone)

Department Heads: Dan Lindley, Town Administrator; Kevin Barrows, Highway Foreman; Tina Sweet, Finance Director; Richard Keith, Chief of Police; Sara Haskins, Town Clerk/Treasurer; Denny DiGregorio, Fire Chief and Bill Mapes, Chief of EMS.

Guests: Doug Wallace, Ron Stancliff, Andrew Lundeen, Shap Smith, Shannon & Ellen Friedrich and Dave Yacovone.

Bob Beeman called the Select Board Meeting to order at 6:00PM.

I. BOARD REORGANIZATION-

1. Bob turned the meeting over to Brian to Vote for Board Chair.

Motion made by Eric Dodge to nominate Bob Beeman as Chair of the Board. Motion seconded by Gary Nolan. Motion carried. (4/1) Bob Abstained.

Motion made by Eric Dodge to nominate Brian Kellogg as Vice Chair. Motion seconded by Judy Bickford. Motion carried. (4/1) Brian Abstained.

2. Department Head Liaisons-

DEPARTMENT	LIAISON
Fire	Brian Kellogg
Police	Bob Beeman
Rescue	Judy Bickford
Highway	Eric Dodge
General Gov.	Gary Nolan

Motion made by Brian Kellogg to appoint Department Head Liaisons as presented. Motion seconded by Eric Dodge. Motion carried. (5/0)

3. Meeting Schedule-

Motion made by Eric Dodge to set meeting schedule for the first and third Monday of the month. Motion seconded by Brian Kellogg. Motion carried. (5/0)

II. AGENDA CHANGES/ADDITIONS

1. Add Road Naming Request
2. Add Discussion regarding procedures for Covid-19

III. APPROVE MINUTES

Motion made by Eric Dodge to approve minutes of February 18, 2020. Motion Seconded by Brian Kellogg with changes to add discuss rejoining LCPC under Judy's Selectboard Concern and the date for approving the Copley minutes should be 2019 not 2020. Motion carried. 5/0

IV. COMMUNITY CONCERNS

1. Andy Lundeen Director of Finance at Lamoille South stated that the school district is responding to the Governor's requirements and will be dismissing school as of Wednesday March 18, 2020 in response to the COVID-19. They will be continuing to monitor the situation.
2. State Representative Dave Yacovone discussed the State's 211 Website and it is a great resource for anyone needing services. You can also dial 211 from your phone and get information.

V. LIQUOR CONTROL

Motion made by Eric Dodge to enter as Board of Liquor Control. Motion seconded by Brian Kellogg. Motion Carried. (5/0)

Renewals

<u>Applicant:</u> <u>consumption:</u>	<u>Liquor/Class:</u>	<u>Outside</u>
River Arts	1 st	No
El Toro, Inc.	1 st & 3 rd	Yes
Sherman V Allen, Inc. DBA Mac's Convenience Store	2 nd	No
Lost Nation Brewing	1 st	Yes
Sharon McGaughan DBA The 10 th Hole	1 st	Yes
Ten Thirteen LLC DBA Moogs Place	1 st & 3 rd	Yes

Motion made by Eric Dodge to approve Liquor License renewals and new applicants as presented. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to come out of Liquor Control Board. Motion seconded by Brian Kellogg. Motion carried. (5/0)

VI. NEW BUSINESS

1. **ATV's on Silver Ridge Road-** Green Mountain ATV Riders would like to extend the hours they are able to ride on a short distance of Silver Ridge Road. The current hours are 8AM to 6PM. They would like to extend the hours to 8PM. There have been no complaints. Letters were sent out to residents advising them of the meeting tonight regarding this topic.

Motion made by Eric Dodge to extend the hours from 8AM-6PM to 8AM-8PM. Motion seconded by Judy Bickford. Motion carried. (5/0)

2. **Summer Recreation Policies-** Committee Member Discount Policy, this will offer a discount for committee members as well as the program Coordinator. The Program Cancellations & Refund Policy allows the Parks & Recreation Committee to cancel or consolidate any programs that do not meet the minimum participation number required.

Motion made by Brian Kellogg to approve the Committee Member Discount Policy as presented. Motion seconded by Gary Nolan. Motion carried. (5/0)

Motion made by Brian Kellogg to approve the Cancellation Policy as presented, Motion seconded by Gary Nolan. Motion carried. (5/0)

3. **Conservation Commission Projects-** Ron Stancliff would like to donate funds to the Rail Trail, to the Krusch Nature Park and he is also checking into land that Morrisville Water & Light owns on Rt. 15 and is wondering if the Town would accept the deed from MW&L for the future spot of Morristown Forest. Ron has not discussed these items with his board. The Selectboard suggested Ron talk to Cindy at VAST regarding a donation to the Rail Trail for maintenance as the State has proposed paying for the remainder of the trail construction. The Selectboard suggested talking to his board and coming back to the Selectboard for approval.

4. **2021 Dump Truck-**

We received 2 bids for the purchase of the 2021 Dump Truck. Clarks bid \$123,681.00 and Charlebois bid \$118,624.00.

Motion made Eric Didge to approve bid from Charlebois for \$118,624. Motion seconded by Brian Kellogg. Motion carried. (5/0)

We received 2 bids for the purchase of the Body for the dump truck. Viking \$66,500.00 and one from Fairfield for \$63,250.00.

Motion made by Eric Dodge to approve bid from Viking for \$66,500.00. Motion seconded by Gary Nolan. Motion failed (2/3). Eric voted yes, Judy voted yes, Brian voted no, Gary voted no, Bob vote no.

Motion made by Eric Dodge to approve purchase of Truck body from Fairfield in the amount of \$63,250.00. Motion seconded by Brian Kellogg. Motion carried. (5/0)

5. **Tool Cat**- We received one bid from Champlain Valley Equipment for the purchase of a new Bob Cat Tool Cat. Total price after trading in our old machine is \$49,745.00.

Motion made by Eric Dodge to approve purchase of Bob Cat Tool Cat from Champlain Valley Equipment as a sole source vendor in the amount of \$49,745.00. Motion seconded by Brian Kellogg. Motion carried. (5/0)

6. **Vermont Peanut Butter Equipment Sale**- MSI would like to purchase 2 carts from the Vermont Peanut Butter inventory for \$50 for both.

Motion made by Eric Dodge to approve purchase of equipment for \$50. Motion seconded by Brian Kellogg. Motion carried. (5/0)

7. **Road Name Request**- Request to name a private road Gordan Lane. There are no conflicts with 911.

Motion made by Brian Kellogg to approve private road name "Gordan Lane". Motion seconded by Eric Dodge. Motion carried. (5/0)

8. **Covid-19 Response**- Discussed with Staff last week regarding Covid-19 and how to proceed according to State & Federal Guidelines. Discussed limiting meetings and access to public buildings. Dan would like to recommend stopping any non-essential meetings for the Town Offices until May 31, 2020 which would include the Selectboard meetings. There is a Planning Council meeting and a DRB meeting that will continue as warned. Also discussed ETO and allowing an employee to have a negative balance if they should need to take time for sickness.

Motion made by Eric Dodge to cancel any non-essential meetings at the Town Office until May 31, 2020. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to appoint Chair, Bob Beeman and Vice Chair, Brian Kellogg to sign warrants. Motion seconded by Gary Nolan. Motion carried. (5/0)

Motion made by Eric Dodge to approve negative ETO balance if an employee gets sick. If they terminate employment it would be deducted from their last paycheck. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Brian Kellogg to waive late fees and fine for late filed dog licenses. Motion seconded by Eric Dodge. Motion carried. (5/0)

Motion made by Eric Dodge to limit non-essential business at the Town Offices until May 31, 2020. Motion seconded by Brian Kellogg. Motion carried. (5/0)

VII. BOARD APPOINTMENTS-

1. Planning Council Appointments-

Motion made by Brian Kellogg to appoint Josh Goldstein & Steve Foster to a 4 year term.

Motion seconded by Gary Nolan. Motion carried. (5/0)

2. DRB Appointments-

Motion made by Brian Kellogg to appoint Gary Nolan and Mary Ann Wilson to a 4 year term. Motion seconded by Judy Bickford. Motion carried. (4/0) Gary Nolan Abstained.

3. Lamoille Regional Solid Waste District Supervisor-

Motion made by Brian Kellogg to appoint Charles Cooley to a 2 year term. Motion seconded by Judy Bickford. Motion carried. (5/0)

4. Emergency Management Coordinator-

Motion made by Eric Dodge to appoint Dan Lindley to a 1 year term. Motion seconded by Brian Kellogg. Motion carried. (5/0)

5. E911 Coordinator-

Motion made by Gary Nolan to appoint Abbie Patch as the E911 Coordinator for a 1 year term Motion seconded by Judy Bickford. Motion carried. (5/0)

6. Animal Control-

Motion made by Judy Bickford to appoint Brian Kellogg as the Animal Control Officer for a 1 year term. Motion seconded by Eric Dodge. Motion carried. (4/0) Brian Kellogg abstained.

7. Pound Keeper-

Motion made by Judy Bickford to appoint Brian Kellogg & Jeff Foss as Pound Keepers for a 1 year Term. Motion seconded by Eric Dodge. Motion carried. (4/0) Brian Abstained.

8. Green-up Day Coordinator-

Motion made by Judy Bickford to appoint the Conservation Commission & Ron Stancliff as contact for a 1 year term. Motion seconded by Brian Kellogg. Motion carried. (5/0)

9. Fence Viewer-

Motion made by Judy Bickford to appoint Duane Sprague as Fence Viewer for a 1 year term. Motion seconded by Brian Kellogg. Motion carried. (5/0)

VIII. OLD BUSINESS-

1. None

IX. APPROVE WARRANTS

Motion made by Eric Dodge to approve Warrants through March 16, 2020 Motion seconded by Brian Kellogg. Motion carried. (5/0)

X. TA REPORT

- Thank you to everyone for working together to get us through this COVID-19 crisis.
- Met with FEMA today regarding the October flood. We have submitted our paperwork.
- Act 250 & the Mud City Bridge are still on schedule and moving forward.

XI. SELECTBOARD CONCERNS

Gary Nolan- None

Judy Bickford- Thanked Bill and his department for being so up to date and prepared for COVID- 19.

Brian Kellogg- Thank you to everyone for working together to get through the COVID-19. Is there a status on the insurance for the groomer for trails at the Duhamel Pit? Dan said he reached out to Hank but has not heard back.

Eric Dodge- Appreciate the staff for working through the COVID-19. Thank the Highway Department for all their hard work during the mud season. Also want the staff to be mindful of what is being posted on personal pages on social media regarding COVID-19 information.

Bob Beeman- Welcome Gary Nolan to the Board. Thank you to our State Representatives Dave Yacovone and Shap Smith for coming to the meeting.

XII. ADJOURN

Motion made by Eric Dodge to adjourn. Motion seconded by Brian Kellogg. Motion carried. (5/0) Meeting adjourned at 7:55PM.

Respectfully submitted and filed this 18th day of March, 2020
Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.