State of Vermont Chartered in 1781
MORRISTOWN

SELECTBOARD MEETING OF APRIL 2, 2012

Members Present: Brian Kellogg, Min Cote, Mickey Smith, Bob Beeman and Steve Rae.

Village Trustees Present: Ed Debor, Wally Reeve, Tim Sargent and Dana Wildes

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Mary Ann Wilson, Town Clerk/Treasurer; Carol Bradley, Finance Director.

Guests: Tina Sweet, Assistant Finance Director; Jeff Ciochetto and Craig Myotte

Meeting was called to order at 6:00PM in the Community Meeting Room by Brian Kellogg. Meeting was called to order at 6:02PM in the Community Meeting Room by Wally Reeve for the Village Trustees.

I. COMMUNITY CONCERNS

- Request for March of Dimes Walk – Jeff Ciochetto is requesting an escort for walkers and roller bladders through Town at 10:00 on May 19, 2012. The walk shouldn't take long. Richard said that this will entail two officers instead of just one as usual, but it can be done.

Motion made by Min Cote, seconded by Bob Beeman to approve the request for the March of Dimes Walk. Motion approved. (5/0)

II. JOINT MEETING WITH VILLAGE TRUSTEES

1. **Discuss and Approve DRB and Planning Commission Appointments –** We have two open seats on the DRB. Gary Nolan and Ron Stancliff would like to fill these openings.

Village Trustees - Motion made by Ed Debor, seconded by Tim Sargent to appoint Gary Nolan and Ron Stancliff to the DRB. Motion approved. (5/0)

Selectboard - Motion made by Min Cote, seconded by Bob Beeman to appoint Gary Nolan and Ron Stancliff to the DRB. Motion approved. (5/0)

We have four letters of interest for the Planning Commission from Max Paine, Mark Struhasacker, Tom Snipp and Andrew Volansky. There are three open seats for four year terms. Ed Debor feels that two of the open seats should be for four year terms and the other open seat should be for a two year term. This will put us back on the right track for expiring terms.

Village Trustees -Motion made by Ed Debor to change the open appointments to be two appointments for four year terms and one appointment to be for a two year term, seconded by Tim Sargent. Motion approved. (4/0)

Selectboard - Motion made by Min Cote to change the open appointments to be two appointments for four year terms and one appointment to be for a two year term, seconded by Bob Beeman. Motion approved. (5/0)

Village Trustees - Motion made by Ed Debor to appointment Max Paine and Mark Struhasacker for the two open four year terms, and appoint Tom Snipp for the open two year term. Seconded by Dana Wildes. Motion approved. (4/0)

Selectboard - Motion made by Min Cote to appointment Max Paine and Mark Struhasacker for the two open four year terms, and appoint Tom Snipp for the open two year term. Seconded by Bob Beeman. Motion approved. (4/1)

Steve Rae felt that we should talk about each candidate in more depth and possibly ask the boards what they would recommend.

Dana Wildes said that he would like to see some type of policy that the chair of the boards should rotate each year. He further stated that every member of the board should be expected to attend at least 50% of all the meetings. If they don’t, they should not be on the board. Bob Beeman agreed. Dan recommended that Todd Thomas draft a policy for the Village Trustees and the Selectboard addressing this. The boards can get together to discuss the policy, make changes and approve. Wally would like to have more meetings with the Village Trustees and the Selectboard.

2. **Maple Street Project-** Dan and Craig have been discussing ways to do construction on the Maple Street project. We would have to dig up all of the concrete and pavement on the street in order to replace storm water, sewer and water lines. Dan feels that we can do some of the construction in house. If we purchased an excavator we could take out all of the concrete ourselves. This excavator could be shared with the Village. We would have to contract out grinding estimated10” of asphalt, the pipe work and the paving. The asphalt is considered a hazardous substance and would have to be disposed of properly, although we may be able to re-use some of it for pot hole repair. It would take two construction seasons to complete the project. We would also be re-building the sidewalks. If we plan accordingly, we could use the regular Town paving budget to pave that road. Craig mentioned that he hired Stantech to give an estimate to do this project two to three years ago. The price at that time was $2.4 million. Craig will ask for an update on this amount. Dan felt that we could detour traffic to Congress Street. This would make the project go faster and would be less expensive as we would not need traffic control. Dana said that we don’t want to miss good financing by putting this off. Both boards asked Dan and Craig to get more concrete numbers and divide the money responsibility between both entities. Part of the project’s process would be to have public meetings with the residents to discuss how this will impact them. Steve would like to establish a priority list for these type of projects. Dan recommended that the Planning Commission get involved. It is State statute that the Planning Commission do this type of capital planning.

   The Village Trustees adjourned at 6:40.

III. NEW BUSINESS

1. **Discuss and approve RFP's for Town Audit and Cleaning Services Contract-**

   Carol stated that we received four responses. She felt only three of them were affordable. The lowest bid was from a firm in Maine. Carol called some references they provided and did not get a favorable response for them. The next lowest is the firm we currently use – Mudgett, Jennett & Krogh-Wisner. They have done a very good job in the past; however, we would like a new set of eyes looking at internal controls. Carol spoke to John Mudgett and asked if he would be willing to change the personnel that do our audit. John said they would do this.

Motion made by Bob Beeman, seconded by Steve Rae to contract with Mudgett, Jennett & Krogh-Wisner for our Town audit for the next three years. Motion approved. (5/0)

We have not put our cleaning services for the Tegu Building and the Police Station out to bid for over six years. All of the interested parties met at each building for a tour and to answer any questions. Three bids were submitted. The lowest bid was from Penelope Keith. Dan wanted to make sure everyone was aware that she is Richard Keith's wife.

Motion made by Min Cote, seconded by Bob Beeman to contract with Penelope Keith for cleaning service for the Tegu Building and the Police Station. Motion approved. (5/0)

IV. OLD BUSINESS

1. **Real Estate - Dan requested to move this to Executive Session.**
2. **Discuss and approve grader purchase –**

   Dan stated that we received two bids for the grader. One from Nortrax for two different John Deere models (670G and 770G), and the other one was from Woods CRW, for a Volvo. Dan also asked for a five year warranty price. John Deere 770G is comparable to the Volvo. Nortrax's 770G price is $191,042.41 and Woods CRW's price is $188,648.00 including the warranty prices. Dan also asked Pete of Pete's Equipment to see if he could find any used graders. Pete said that he couldn't find any. Pete recommended going to the auction, however, you don't usually get warranties with the equipment.

Motion made by Min Cote, seconded by Bob Beeman to accept the bid for the Volvo grader from Woods CRW. Motion approved. (5/0)

3. **Reapprove J.L. Audy Truck Purchase –**

   Dan stated that a mistake was made on the last purchase contract. It listed the incorrect truck. We have updated the agreement to include the correct truck. Min wanted everyone to know that Roland spoke to him about the work Jerry did taking down the trailers. Roland told Min that Jerry spent a lot more time doing this project than anticipated. Roland asked if we would reduce the selling price of the truck to $9,500.00 in consideration of the extra time spent. Min felt this was a good idea.

Motion made by Bob Beeman, seconded by Min Cote to sell the Chevy truck to Jerry for $9,500.00. Motion approved. (5/0)

V.BOARD OF LIQUOR CONTROL

Motion made by Bob Beeman, seconded by Mickey Smith to enter session as Board of Liquor Control. Motion approved. (5/0)

Liquor License Renewal:	Liquor/Class:	Tobacco:	Outside Consumption:
Green Top Market	2nd	Yes	No

Motion made by Bob Beeman, seconded by Mickey Smith to approve Liquor License Renewal as presented. Motion approved (5/0)

Motion made by Bob Beeman, seconded by Min Cote to exit Board of Liquor Control and enter Regular Session. Motion approved. (5/0)

VI. TA REPORT

- Working with Jim Harris on the bypass. The bridge will go out to bid May 15, 2012 for construction in July. Jim thought it was a great timing to extend the sewer line just prior to the bypass so the road won't be torn up longer than necessary. The State owns all but one parcel of land.
- The temporary traffic light on Harrell Street has been approved by VTRANS.
- Attended the Act 250 Rail Trail meeting. Neighbors were concerned about noise, pollution, public access and trail heads.

VI. SELECTBOARD CONCERNS

Min Cote- None.
Bob Beeman- Has a meeting with the MDF in the morning.
Steve Rae- Thinks we should ask the Planning Commission and DRB boards for input on potential members.
Mickey Smith-Wants to have subcommittees formed for each board or go into executive session in the future before appointing members. Would like to see the Hannaford light re-timed to go to blinking earlier. Dan will talk to Tom Anderson.
Brian Kellogg- none

VII.CONSENT AGENDA

1. Approve Minutes of 3-19-2012
2. Approve & Sign Warrants

Motion made by Min Cote, seconded by Bob Beeman to approve consent agenda as presented. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Min Cote to enter Executive Session for Real Estate to include Dan Lindley, Town Administrator and Matt Moore, Housing Vermont. (5/0)

Motion made by Min Cote, Seconded by Bob Beeman to come out of Executive Session at 8:30PM. Motion approved. (5/0)

Motion made by Min Cote, seconded by Bob Beeman to adjourn meeting at 8:35PM. Motion approved. (5/0)

Respectfully submitted and filed this 5th day of April 2012
Tina Sweet, Assistant Finance Director for Erica Allen, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.