



SELECTBOARD MEETING OF April 6, 2009

Members Present: Shaun Bryer arrived at 6:15, Brian Kellogg, Bob Beeman, Todd Yando and Dave Yacovone .

Department Heads: Dan Lindley, TA; Mary Ann Wilson, Town Clerk; Richard Keith, Chief of Police; Bob Melfy, Highway Superintendent and Carol Bradley, Finance Director.

Guests: Paul Trudell, Sue Sargent, Cliff Collins, Jeff Wood, John Dopp John Myer and Lawrence Laraway and Chris Ransom.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting room by Brian Kellogg, Acting Chair.

I. AGENDA CHANGES & ANNOUNCEMENTS

1. Remove Vendor Permit for approval from Consent Agenda

II. GUEST PRESENTATIONS

1. None

III. NEW BUSINESS

1. **Fairpoint ROW request-** request to work in the right of way on Bridge and Brooklyn Streets installing conduit.

Motion made by Dave Yacovone seconded by Todd Yando to approve ROW request from Fairpoint. Motion approved. (4/0).

2. **Parking Plan for Library Expansion-** the Library met with the DRB regarding their expansion project. The DRB is requiring them to have a specific parking area. The Library would like to use the Cole property for this purpose. Bob Melfy, Highway Superintendent, is concerned about maintenance of the property. Carol Bradley, Finance Director, is concerned about the cost and who would be paying for it. DRB needs a plan in order to provide the library with a permit. The Selectboard feels they should table the decision until next meeting due to other possible interests in the property, ie: skatepark, community gardens. Chris Ransom felt that the property could be both parking and a "green space", with a bench and a fountain. Dave Yacovone thought this could be a community dinner topic. Board will discuss at next meeting.
3. **Bridge Design/Build-** Board discussed the different RFP's received and the interviews they conducted. Whitcomb RFP was \$1.85M for a truss bridge. The board felt that although the bridge was nice, it was more than we bonded and felt the Town could not afford it. CCS RFP was \$1.46M and was 23 ft. instead of 24ft. Board felt that it was still too much, even though it is under what we had bonded. The Board felt they should be prepared for any other incidentals that might arise. T. Buck was \$998,000 the Board felt that this was the best option for the price, The bridge would be weatherized steel and it would be the required width of 24ft. This is significantly less than the other two proposals and would allow for any extras that might be necessary.

Motion made by Dave Yacovone, seconded by Brian Kellogg to authorize Dan to negotiate a contract with T. Buck Construction. Motion approved (5/0)

4. **Citizen Complaint-** Lawrence Laraway would like the Town to look into ordinances for outdoor wood fired boilers. His neighbor is installing one and the State only requires 200 ft. from the next property and he feels that is too close. Board will look into State Statutes.
5. **Identity Theft policy-** This is a policy that is required by Federal Laws. We used a model policy from VLCT, this policy mostly applies to ambulance billing.

Motion made by Todd Yando, seconded by Bob Beeman to approve the Identity Theft Policy as presented. Motion approved (5/0)

6. **Purchasing policy-** Discussed the old purchasing policy and the new VLCT model policy that we redesigned to suit the Town. There are a few changes from the old one that better outline the procedures and process of purchasing supplies.

Motion made by Todd Yando, Seconded by Dave Yacovone to approve Purchasing Policy as presented. Motion approved. (5/0)

7. **Mobile Data Terminal-**Grant has been awarded to put computers in cruisers. This would allow officers to pull up information from DMV and other prior issues so they would be more readily prepared for the situation. Morristown is the last Department in the county to get the mobile data system. The grant will pay for three systems, and support for one year, it would require the Town to pay for support for 3 years after.

Motion made by Bob Beeman, seconded by Brian Kellogg to approve grant award and authorize Dan to sign as representative of the Town. Motion approved (5/0)

IV. OLD BUSINESS

1. **Conservation Commission Appointments-** Two candidates are interested in joining the Conservation Commission. The Conservation Commission Board has met with both and would be happy to have them join.

Motion made by Dave Yacovone, seconded by Bob Beeman to approve Brent Teillon and Ron Stancliif to the Conservation Commission for a term of 4 years. Motion approved. (5/0)

V. BOARD OF LIQUOR CONTROL

1. None

VI. TA REPORT

1. Bridge Street Bridge Update –

- a. When negotiating contract with T. Buck would like to include paving corner to corner on Bridge Street.
- b. Bob Melfy has been working with State on using the railroad bridge as a pedestrian bridge while the construction of the bridge is happening.

2. Zoning Bylaws- Would like to schedule hearings in three stages one meeting for general changes, one for sewer management area and one for the BOP.
3. Hearthstone scoping survey is completed.
4. Peter Welch will be here April 14th at 12:30 PM in the Tegu Community Meeting Room.
5. Downtown grant was approved for the sidewalk and retaining wall at the police station.
6. We have put an RFP out for propane and heating oil to local companies.

VI. SELECTBOARD CONCERNS

Dave Yacovone- none

Brian Kellogg- none

Shaun Bryer-none

Bob Beeman – none

Todd Yando – none

VII. CONSENT AGENDA

1. Approve Minute of March 23, 2009
2. Approve & Sign Warrants
3. Approve & Sign Highway Financial Plan

Motion made by Dave Yacovone, seconded by Todd Yando to approve Consent Agenda. Motion approved. (5/0)

VIII. ADJOURN

Motion made by Dave Yacovone, seconded by Todd Yando to adjourn meeting at 8:00PM. Motion approved. (5/0)

Respectfully submitted and filed this 8th day of April 2009

Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated.