TOWN OF MORRISTOWN **APRIL 15, 2002**
SELECTBOARD MINUTES

Members Present:	Brian Greenia, James Paige, Donald Anderson, Mark Struhsacker and Shaun Bryer
Department Heads:	Paul D. McGinley, Mary Ann Wilson, Bill Moulton and Bud Geary
Guests:	Peter Burhans, Sandi Utton, George Cook, Dot Cook, Mary Ann Reynolds and Gloria Farnham

Chair Brian Greenia called the meeting to order at 6:00 PM at the Morrisville Water & Light facilities.

OLD BUSINESS

MINUTES:

On a motion by Donald Anderson, seconded by Shaun Bryer, the Selectboard moved to approve the minutes from the April 1, 2002 meeting with one amendment. The minutes are corrected to state that the vote on the motion regarding Rails/Trails was four to one with James Paige opposing.

Jim Paige wanted the record to show that he felt the Railroad people had invested a lot of time and effort into their project and he felt they were treated unfairly.

NEW BUSINESS

ENGINEERING PROPOSALS – BRIDGE 36 TH 30 MUD CITY LOOP

Paul D. McGinley submitted a comparison of the two proposals to the Board with his comments, to aid in their evaluation of the bids. He stated that both were good firms and each had done work for the Town in the past.

The bids were as follows:

- Infrastructure Engineering - $8,000 with layout & inspection not to exceed $1,250
- Charles Grenier - $7,000 with $2,500 for layout & inspection services

Paul stated that on a previous project, Grenier had quoted the same ($2,500 for layout & inspection) with actual costs to the Town of $1,951.75.

James Paige made the motion to award the contract to Infrastructure Engineering, Inc. seconded by Mark Struhsacker. Discussion included that both companies were bidding "apples to apples" and with Charles Grenier being closer, it would make sense to hire locally. ***Upon being put to the vote, the motion failed with a vote of 1 member in favor, 1 abstaining and 3 opposing.***

On a motion made by Donald Anderson, seconded by Mark Struhsacker, Charles Grenier Consulting Engineer PC was awarded the contract for work on Bridge 36 located on Town Highway 30.

Bill Moulton asked if the Board wished to wait for the new Highway Superintendent to begin work before starting the project? Brian stated the Superintendent position would be discussed later in the meeting.

SAND SCREEN PROPOSALS:

In the Town Administrator's memo to the Board of 04/10/02, Paul compared the three proposals received from C. R. Wood's, Hill Martin Corp. and Emerald Screen & Crushing. C. R. Wood's quote was based on a smaller screen, so they had submitted a second proposal to be quoting on the same size of equipment as Hill Martin and Emerald.

Peter Burhans of Emerald Screening & Crushing was present to answer any questions the Board might have and explain the upgrades that have been made to their sand screen since the proposal was submitted.

The proposals submitted were as follows:

- C. R Wood $80,460 (original quote on 4 X 6 screen)
- C. R. Wood $93,789 + $3,900 for double deck (4 X 8)
- Hill Martin Corp $89,950 + $1,450 for remote control off hopper
- Emerald Screen & Crushing $88,725

On a motion by Shaun Bryer, seconded by Donald Anderson, the Board moved to award the bid to Emerald Screen & Crushing for the purchase of One New Powerscreen Commander 408 for $88,725.

Discussion included delivery, payment, training, technical support, warranty and benefits to the Town if purchased in combination with neighboring town's purchase of the same model. Funds are to be available after July 1st, but Peter stated the unit was in stock and could be delivered sooner. He will follow up with Paul and Bill with details.

Removal and sale of the old screen was also discussed. Peter offered to advertise it for sale on their web site. Other options of advertising and asking price were discussed. $10,000 was felt to be a fair price. The Board left it up to Paul to handle the details and accept or refuse any or all bids.

FREESTYLE PARK REQUEST:

Kyle Cote submitted a letter to the Selectboard requesting a Freestyle Park for people who bike, skateboard and rollerblade. Discussion included a similar park that was located at the Oxbow. Paul mentioned the Lamoille Valley community Justice Program that Heidi Krantz is involved with as well as other groups in the community who are all conducting separate activities instead of working together. The Board suggested that the Administrator write a letter inviting Kyle to the May 28th Selectboard meeting

MILLER AMUSEMENTS PERMIT REQUEST:

Miller Amusements, from. Webster, NH submitted an Itinerant Permit application for the purpose of conducting their "Carnival" from June 6th – June 9th at the Ames Plaza parking lot. This is the same organization that was in town last year.

On a motion by Donald Anderson, seconded by James Paige, the Board unanimously approved the permit application submitted by W. Scott Miller of Miller Amusements.

GRANT AWARD:

Brian Greenia reported the Town of Morristown is the recipient of a $30,000 grant awarded last week. Paul D. McGinley, Heidi Krantz and Brian Greenia attended the award ceremony in Bellows Falls. The grant amount applied for was $40,000. The Town feels fortunate to have received this $30,000 grant, which will help fund the Morristown Coordinator position. Brian also stated that the sum of $14,000 was approved at the Annual Village Meeting to supplement Heidi's position.

LCSD COMMUNICATIONS CONTRACT FOR 2003:

The 2003 Communications Contract in the amount of $91,575.04 for dispatching services with the Lamoille County Sheriff's Department was presented for the Board's approval.

On a motion by Brian Greenia, seconded by Donald Anderson, the Board unanimously approved and accepted the 2003 Communications Contract with the Lamoille County Sheriff's Department.

Further discussion included the issues regarding the tower regulations and possibility of a trade off with the State Police to cover areas. A group is being organized to address these issues. The Board discussed asking Lee Sturtevant to serve, as the Town's representative, as he is the Emergency Response Coordinator.

BIKE RACKS:

Shaun Bryer inquired about an email from Marci Young regarding the construction of Bike Racks. The Board asked the Town Administrator handle the request.

TOWN ADMINISTRATOR

- In a March 20th memo, Paul requested the Selectboard authorize the Financial Officer to sign payroll related reports.

On a motion by Donald Anderson, seconded by Mark Struhsacker, the Selectboard unanimously voted to authorize the Financial Officer to sign payroll related reports.

- In an April 11th memo, Paul informed the Selectboard that the PVCA Bylaws had been revised and reviewed by the commissioners, Mary Ann and Carol. They have been forwarded to Richard Sargent for his comments and will hopefully be ready before the May 6th Pleasant View Cemetery Association meeting.
- There will be a Sexual Harassment Training in Milton on April 23rd. The registration deadline was April 15th and Paul has asked Barb to go to represent the Town. The Selectboard thought it would be good for all Department Heads to receive this training at some time.
- A Town Plan Development Schedule has been compiled. A copy was included in the Selectboard's packet.
- VTrans has issued the amendment to the Cooperative Agreement for the Morristown STP Walk (4) S project for the Selectboard signatures. Paul explained that when this amendment was first discussed, the contract would change from $468,000 to $605,000. The State of Vermont has now changed the dollar amount to $620,000 a $15,000 change due to the State Management Review Costs.
- The March Financial Statement was briefly discussed and where we stand now in the third quarter. Accrual accounting methods, anticipated revenues and expenses were also part of the discussion. Paul suggested he and Mary Ann get together and have Carol put some figures together for the Board. Don asked about receiving money from Elmore (regarding Fire Dept.). The Board asked for Carol to send a bill.

SELECTBOARD GOALS & OBJECTIVES:

Brian Greenia recommended that the Selectboard come up with a direction in which they wish to proceed. He felt the Selectboard needs philosophy on issues such as grants, tax stabilization, conservation of land – where and how much, sewer lines - extend or not, streets and highways – whether the Town should take on more roads or not and parking lots. The Board also felt the need to better define the role of the Town of Administrator. They felt they have come a long ways, but still have further to go.

Don Anderson felt the Board should have advance information on issues or concerns and not be asked to make a decision within minutes of hearing of such. He stated that the Town now has Paul as Town Administrator, to handle the day-to-day issues and information should be given to Paul to bring to the Selectboard for action. Don felt this was a reason that Selectboard Liaisons were not as active with the Department Heads as before, as they should be reporting to Paul as Town Administrator.

Shaun Bryer suggested the Board each draw up a list of goals and objectives and prioritize them.

Jim Paige felt the Board should have a proactive mission statement or philosophy and not have to be reactive to issues brought up at a meeting. An organizational chart was suggested.

Brian asked the other Board members to create a list to give to Barb at the next meeting, of their expectations for the next year and to set goals.

WARRANTS

On a motion by Donald Anderson, seconded by Mark Struhsacker, the Board unanimously approved the warrants as listed on the April 15, 2002 Memorandum. (Attached)

LIQUOR CONTROL BOARD

At 8:00 PM the Selectboard recessed their regular meeting to go into the Board of Liquor Control.

On a motion by Donald Anderson, seconded by Mark Struhsacker, the Board approved the liquor and tobacco applications as presented on the April 15, 2002 Memorandum from Town Clerk, Mary Ann Wilson. The vote was 4 to 1 with James Paige opposing. (Attached)

On a motion by Mark Struhsacker, seconded by Donald Anderson, the Board moved out of the Board of Liquor Control at 8:01 PM and resumed their regular meeting.

EXECUTIVE SESSION

On a motion by Shaun Bryer, seconded by Donald Anderson, the Selectboard moved into Executive Session for personnel issues with MRS Board members Bud Geary, George Cook, Dot Cook, Mary Ann Reynolds, Gloria Farnham, Paul D. McGinley and Barb Cochran in attendance.

At 9:52 PM the members of MRS left the meeting and the Highway Superintendent contract was discussed.

On a motion by Donald Anderson, seconded by James Paige, the Selectboard moved out of Executive Session at 9:55 PM.

On a motion by Donald Anderson, seconded by James Paige, the Selectboard voted to accept the Highway Superintendent contract as presented. The vote was 4 to 1 with Mark Struhsacker opposing.

ADJOURN

On a motion by Donald Anderson, seconded by James Paige, the Selectboard adjourned at 10:05 PM.

Barbara Cochran, Scribe
Minutes filed 04/18/02

Minutes to be presented for approval at the next scheduled Selectboard Meeting.

Minutes Approved ______________________ Date __________

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 05/20/2002

Re: Warrants presented for Board Meeting on April 15, 2002

General Fund:

Warrant #01-41– PR Related Invoices from pd 4/9/02	$ 4,066.33
Warrant #01-42 – AP Unpaid Invoices due 4/16/02	$ 44,567.28
Payroll Warrant for pay period ending 4/6/02 -Pd 4/10/02	$ 32,768.81

Other Funds: