State of Vermont — Chartered in 1781
MORRISTOWN

SELECTBOARD MINUTES APRIL 28, 2003

Members Present: Brian Greenia, Brian Kellogg, James Paige, Mark Struhsacker and Shaun Bryer

Department Heads: Paul D. McGinley, TA; Mary Ann Wilson, TC

Guests: Michael Day, Village Highway Foreman; Dwight Denton, Town Highway Foreman; Steve Rae, MCC; Heidi Krantz, MCD and Barbara Adams, Morristown Centennial Library Treasurer

Chair Brian Greenia called the meeting to order at 5:30 PM at the Morrisville Water & Light Facility.

HIGHWAY DEPARTMENT RESTRUCTURING:

As requested by the Selectboard at their last meeting, the Town Administrator and two Highway Foremen met with the Board to discuss the overall handling of the Highway Department. Discussion included: setup of the summer work schedule, duties and responsibilities of the Selectboard, Town Administrator and Foremen as well as chain of command. This group agreed to meet again in four to six weeks for review. Mike Day and Dwight Denton left at this time and Heidi Krantz, Steve Rae, Barbara Adams and Mary Ann Wilson arrived.

**OLD BUSINESS**

MINUTES:

***On a motion by Mark Struhsacker, seconded by Shaun Bryer, the Selectboard approved the minutes of April 14, 2003 as presented.***

HEALTH OFFICER:
It was reported that the Town's Health Officer has purchased a farm in another town. If so, Morristown might be looking for someone to fill that position. Official notification had not been received at the time of this meeting.

Reference was made to the February 25, 2003 letter from a local State Agency regarding a rental property owned by Ed Yaddow on Richmond Street. The Board requested a copy of that letter be sent to the property owner for his information.

Library Board is requesting assistance from the Town on correcting this matter by including the library under a rider or umbrella to the Town's policies.

In an email from VLCT, it stated that being a separate entity with its own Board of Trustees, the library is responsible for its own insurance coverage. The Board requested research be done on when and why the library was excluded from the Town's coverage. Discussion included if separate Boards require separate insurance, what about MRS and the Historical Society? Town Clerk Mary Ann Wilson asked if having a separate payroll was the main issue.

Further discussion included fund raising for the Library's expansion and the need for new Town Offices and possible locations for the Town Hall facility. The Town Administrator informed everyone that at a recent meeting, the Municipal Facilities Committee had come up with several possible sites, one being the Cole apartment property next door to the library. Barb Adams asked when the Committee would be making recommendations to the Selectboard and in what timeline. The TA stated that the Municipal Facilities Committee was aiming for a plan by next Town Meeting to bring to the taxpayers or the fall primary at the latest.

A common feeling was that all parties involved should look at the possibility of combining the two projects and cutting costs by sharing a common entry to include handicap accessible facilities.

As far as the insurance situation, Barb Adams asked if the library should become part of the Town and what would need to be done. Pleasant View Cemetery was given as a recent similar situation in which case the Commissioners turned the responsibilities over to the Town and then a Board of Directors could be appointed to handle the day-to-day operations. Barb Adams left at this time.

VERMONT RAPID RESPONSE PLAN:
Emergency Management Coordinator Lee Sturtevant submitted a revised Rapid Response Plan for the Board's approval.

***On a motion by James Paige, seconded by Mark Struhsacker, the Board voted to adopt the revised Vermont Rapid Response Plan as presented.***

VILLAGE GARAGE - UNDERGROUND TANK:
The 2000-gallon underground tank at the Village Garage is not in use. The Town has been notified that the Cathodic Protection System on the tank must be tested every three years at a significant cost to the Town. The Selectboard members were in agreement that the tank should be dug up and sold if possible. The TA will handle.

PORTLAND STREET STP SIDEWALK PROJECT:
Mark Struhsacker stated that Morrisville Lumber's owner Mark Loati strongly expressed his resistance to the construction of the Portland Street sidewalk project.

The Town Administrator announced that the Town had just received the plans for the project and he will bring them to the next Board meeting. Mary Ann Wilson left at this time.

Further discussion included the Morrisville Lumber buildings being located in the Town's ROW and utility poles running to the Community Garden are not located in the proper place for best use of street and walk as designed.

**WARRANTS**

***On a motion by James Paige, seconded by Mark Struhsacker, the Board approved the warrants as listed on the memorandum dated 04/28/03. (Attached)***

**TOWN ADMINISTRATOR**

The TA Report was reviewed. The following two issues were discussed.

*Duhamel Pit* - Gloria Wing, Allen Newton, Ed Stanak, Don Avery, Steve Rae and Heidi Krantz met at the Duhamel Pit with the TA last Friday to discuss inspection of Phase I work, also the preliminary plans for Phase II. The TA will send a letter to the residents of the Ten Bends area notifying them of the Phase II process. There was also discussion of the decimal level of backup alarms. The Board felt the Town should look at the lowest level available. The TA will check on it Wednesday at the Mine Safety meeting.

*Town Sewer Contract* – The TA and Mark Struhsacker reported on the meeting they attended, regarding the Town / Village Sewer expansion agreement issue. There is money available for expert advice from Tom Clark to work on this project and would be at no cost to the Town.

**GENERAL OPEN DISCUSSION**

The Board Chair reminded everyone of the TAC Airport Expansion meeting on Tuesday night at Hilary's Restaurant.

Morristown Rescue has had a tremendous number of calls recently.

# Memorandum

**To:** Selectboard

**From:** Carol L. Bradley, Bookkeeper

**Date:** 04/28/03

**Re:** Warrants presented for Board Meeting on April 28, 2003.

**General Fund:**

| | |
|---|---|
| Warrant #01-97– PR Related Invoices from pay PPE 04/19/03 | $ 4,600.54 |
| Payroll Warrant for pay period ending 04/19/03 – Pd 04/23/03 | $32,441.62 |
| Warrant #01-98 – AP unpaid invoices due 04/29/03 | $36,578.36 |
| Warrant #ML-10 Manual/Direct Pay for 4/1/03 – 4/30/03 | $77,557.45 |

**Other Funds:**

| | |
|---|---|
| Warrant #ML-10 – VCDP Grant 3/1-4/18/03 | $11,350.60 |