



SELECTBOARD MEETING OF May 16, 2011

Members Present: Brian Kellogg, Mickey Smith, Min Cote, Bob Beeman and Dave Yacovone (arrived at 6:10PM)

Department Heads: Dan Lindley, Town Administrator; Todd Bob Melfy, Highway Superintendent.

Guests: Cheri Giroux, Scott Brinkman, Sally Bindari, and Donald Blake

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. AGENDA ADDITIONS/CHANGES/ANNOUNCEMENTS

- **Add Naming Private Rd. - New Business**
- **Add April CPI-U for discussion – New Business**

II. COMMUNITY CONCERNS

- **Donald Blake-** Wilkins/Wabun Avenue is where the bypass will have an exit ramp and there is no deeded ROW currently. Donald wants to make sure that he will still be able to get into his business and load and unload trucks as needed. He would also like to make sure that snow removal will not be a problem. Currently he has to push snow away from his door after the plow goes through to get into his workshop. Since the road will be very close to his building he wants to make sure that there will not be any issues with pushing snow across the road to allow him to load and unload his trucks. Dan Lindley, Town Administrator felt that an easement might be the best way to go. It would be filed in the land records and would follow the property if it was ever sold. The Selectboard agreed that an Easement or as Bob Beeman stated a license to use would be in order. Dan will get together with Donald and come up with an agreement to send to the Town's lawyer.

III. NEW BUSINESS

1. **Summer Maintenance- Sterling Valley-** Bob Melfy, Highway Superintendent stated that the highway department would be doing some summer routine maintenance on Sterling Valley Rd. as well as Moran Loop. They will be re-graveling the road and cutting limbs so that the trucks and graders can pass easily without hitting limbs and such and any trees that need to be cut will be marked and the landowner will be contacted before any trees are cut. Some comments from neighbors were that the area is graded too often and it is difficult for bikers to navigate down the rd. The river seems to be getting wider as well as the road. Residents would like to see more greenways along the road to help control erosion. They would also like to see a sign on Cole Hill warning drivers to slow down for blind curve. Could the ditches be relined with topsoil rather than gravel, to keep things more green and maybe the gravel won't wash down the brook every time it rains. The Selectboard thanked the residents for coming in and expressing their concerns. In return the residents thanked the Selectboard for sending the letter letting them know that these activities would be happening.

2. **Deminimis Fee for Telecommunications-** Todd Thomas has proposed a \$150 fee for Deminimis Telecommunication determinations.

Motion made by Dave Yacovone, seconded by Bob Beeman to approve the fee of \$150 for Deminimis telecommunication determinations.

DISCUSSION: Mickey asked if there were other Towns that have this fee scale. Dan said that we are the first Town to construct a fee schedule for deminimis telecommunications. Mickey also felt that maybe the fee should be more as it adds to Todd's workload. Currently the applicant would have to pay a \$150 fee and go before the DRB for determination. This would speed up the process. Todd determines if there is a significant impact. If there is a significant impact then applicant would have to pay a \$150 fee and go before the DRB. If there isn't significant impacts then the applicant would pay a \$150 fee and be granted a permit. Mickey would like Todd to keep track of his time regarding this process.

Motion Approved. (5/0)

3. **Itinerant Vendor Permit-** The Farmers Artesian Market that is held in the Municipal Parking lot on Wednesday afternoons is requesting to renew their license for the 2011-2012 year.

Motion made by Dave Yacovone, seconded by Bob Beeman to approve the Itinerant Vendor application for the Farmers Artesian Market for May 16, 2011- May 16, 2012. Motion approved (5/0)

4. **Ward Pond Rd.** – Request from Darrow Mansfield for the Town to take over the road. Bob Melfy stated that the road is very well done and is up to Town Specifications. The process is to hold a hearing at the site. If the Selectboard would like to pursue taking over the road then we can start to schedule the hearings. Min Cote question the miles of road we already have and when do we say no to taking over roads. Bob said that if the Selectboard said yes to this road then it would be worked into the plowing schedule. At some point we will need to look at what we have for roads and the mileage and the manpower to complete the plowing and other maintenance required. The Selectboard agreed to start the process of taking over Ward Pond Road
5. **Request to name Private Rd-** CCS Development Corp. is requesting to name their private Road James Road. The road would be located off Houle Ave at the corner of Rt. 15 E.

Motion made by Dave Yacovone, seconded by Min Cote to approved the Private Road Name of James Road as requested by CCS Development Corp. Motion approved (5/0)

6. **CPI-U-** The COLA (cost of living allowance) for the Northeast came out on Friday for April, which is the percentage that we use for our pay scale. The rate is 2.8%. This will be on a future agenda for action.

IV. TA REPORT

- Dan thanked Carol, Tina and Roland for their outstanding work on the paper work end of the flood damage. FEMA was here last Tuesday to inspect our flood damaged sites. Most roads are back in operation, there are some sites that have not been repaired yet and may require going out to bid on.
- Do we want to put the Oxbow walking path back the way it was? Dan has had many different comments. Some feel that we shouldn't keep putting the walking path back as every time it floods it wipes it out. Some feel that we should put it back as it is used often. Dan suggested having the issue on a future agenda for public comment.
- A status necessity hearing will be on Monday for the bypass. It seems most the issues from the first hearing have been worked out except Bishop Marshall and Leon Whitcomb. Dan did hear through the grapevine that the State may not want us to extend the sewer line out there but he thinks he can work around this and get it through.
- Uptown/north end traffic study meeting went well. Discussed a lot of issues surrounding traffic problems and the future of the bypass.
- We received a letter from a Clark Avenue resident regarding safety concerns with the street. Dan will try to address the issues and keep the Board informed.
- Met with resident on Goddard Nisbet Rd. and feels that he can address his concerns also.

V. SELECTBOARD CONCERNS

Brian Kellogg- None

Bob Beeman- Municipal Sewer line in the Industrial Park is up and running. Concept II was the last to be hooked up. Turtle Fur at the last minute decided to join in. WE will need to adjust the TIFF district to include Turtle Fur.

Mickey Smith- Greenway on sides of roads? Bob Melfy says we do this in some areas, we do hydro seeding as well but try not to use it too much as it is very expensive. Mickey also stated that we could rip up Randolph Road and put it back to dirt and grade it every day if it would keep the bikers off it.

Dave Yacovone- none

Min Cote- **grading** roads, the drivers need to learn to pull the dirt to the center of the road to form a crown. The way they are doing it is not helping the road any. We could also benefit from a compact roller to help compact the road.

VI. CONSENT AGENDA

1. Approve Minutes of 05-2-2011
2. Approve & Sign Warrants

Motion made Dave Yacovone, seconded by Min Cote to approve consent agenda as presented. Motion approved. (5/0)

Motion made by Dave Yacovone, seconded by Min Cote to enter Executive Session at 7:00PM for Personnel Issues, to include Dan Lindley, Town Administrator Motion approved. (5/0)

Motion made by Min Cote, seconded by Dave Yacovone to eliminate the Highway Superintendent Position as of May 31, 2011. Motion approved. (5/0)

**Motion made by Bob Beeman, seconded by Mickey Smith to adjourn the meeting at 7:45PM
Motion approved. (5/0)**

Respectfully submitted and filed this 17th day of May, 2011
Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated
and are approved at the next meeting.**