



**SELECTBOARD MEETING MINUTES
OF MAY 16, 2022
AMENDED BY JUDI ALBERI ON JUNE 10, 2022**

MEMBERS: Bob Beeman, Judy Bickford, Jessica Graham, Brian Kellogg and Don McDowell

ADMINISTRATION and STAFF: Kevin Barrows, *Highway Superintendent*; Dennis DiGregorio, *Fire Chief*; Eric Dodge, *Town Administrator*; Judi Alberi, *Administrator's Assistant*; Jason Luneau, *Interim Police Chief*; Todd Thomas, *Planning Director*; Bill Mapes, *EMS Chief*; Sara Haskins, *Tax Collector/Treasurer*

PARTICIPANTS: Gloria Wing, Dick Sargent, Karen Autorino, Andrew Beaumier, David Bosworth, David Nepveu, Christy & Tom Snipp*, Cynthia Cloutier*, Laura Streets, Tracy Patnoe and Kathy Demars

**participating via Zoom*

Chair Bob Beeman called the Selectboard Meeting to order at 6:29PM at the Tegu Building.

AGENDA CHANGES/ADDITIONS

None

APPROVE MINUTES

Judy Bickford requested a change to section entitled "NEW BUSINESS" item #5 line 4: "...flooding hazard portion of the plan, mentioning that Todd has been waiting a year for information regarding flooding insurance policy for several properties."

Motion made by Brian Kellogg to approve the as revised minutes of May 2, 2022 with changes. Motion seconded by Judy Bickford. Motion carried (5/0).

Motion made by Don McDowell to approve the minutes of May 9, 2022. Motion seconded by Brian Kellogg. Motion carried (4/1). Judy Bickford abstained.

COMMUNITY CONCERNS

1. Laura Streets expressed concerns with how the maintenance of Campbell Rd was impacting her property. Bob Beeman would like to take a look at Campbell Rd.

2. Julie and David Nepveu reiterated their family desire to create housing at 82 Portland Street and requested a reasonable accommodation for the needed parking.

LIQUOR CONTROL

On a motion by Judy Bickford, motion seconded by Don McDowell, the Selectboard recessed their regular meeting to meet as the Board of Liquor Control at 6:58PM. Motion carried (5/0).

Motion made by Brian Kellogg to approve the request to cater malts, vinous and/or spirituous liquors for Black Diamond Barbeque LLC as presented, motion seconded by Judy Bickford. Motion carried. (5/0)

Motion made by Brian Kellogg to come out of Liquor Control, motion seconded by Judy Bickford. Motion carried. (5/0)

NEW BUSINESS

1. Coin drop request for Lamoille Area Cancer Network

Tracy Patnoe requested to do a coin drop on Aug 6, 2022 from 9:00am to 1:00pm in front of the Carriage House. Last year they raised over \$7,000. Jason Luneau has no issues with this request.

Motion by Brian Kellogg to approve the coin drop request. Motion seconded by Don McDowell. Motion carried. (5/0)

2. Approve the fireworks permit application for LACN

Kathy Demars put in a request for fireworks permit. Kathy has Northstar putting on a display.

Motion made by Brian Kellogg to approve the fireworks permit application submitted by LACN. Motion seconded by Judy Bickford. Motion carried (5/0).

3. Approve and hire recreation coordinator – Anna McCormick

Motion made by Judy Bickford to offer the position of full time seasonal Recreation Coordinator to Anna McCormick at a rate of \$21.14 per hour. Motion seconded by Don McDowell. Motion carried (5/0).

4. Motion to appoint 2 police officers

Jason Luneau, Interim Police Chief, is happy to announce, with these two appointments they are fully staffed.

Motion made by Don McDowell to offer the position of full time police officer to Adam Werth at a rate of \$23.96 per hour with a sign on bonus of \$7,500. \$3,750 to be paid with his first pay check and the balance of \$3,750 to be paid at the successful completion of his first year of employment. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Don McDowell to offer the position of full time police officer to Patric Saad at a rate of \$23.96 per hour. Motion seconded by Brian Kellogg. Motion carried. (5/0)

5. Approve the Town Plan

Motion made by Judy Bickford to accept the town plan as presented. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Don McDowell noted that there may be opportunity to amend the plan over the years.

6. Discuss forwarding the Town Plan for regional review to LCPC

Motion made by Brian Kellogg to forward the Town Plan for regional review to LCPC. Motion seconded by Don McDowell. Motion carried. (5/0)

7. Discuss forming downtown parking committee

Eric Dodge suggested putting parameters around the committee size and time frame. After much discussion and input from the community and board members, a letter of interest should be submitted via email to admin@morristownvt.org.

Motion made by Don McDowell to form a committee to investigate parking in Morristown. Motion seconded by Judy Bickford. Motion carried. (5/0)

8. Discuss Rules for Subordinate Boards document

The framework for joint board was discussed by the Selectboard. Conversation focused on if members of subordinate boards should have to be residents of the town? Jess Graham appreciates the Village Trustees being flexible with this document but said she will not be supporting the document as presented. Laura Streets has been on joint boards since 2016 and discussed some of her concerns regarding no checks and balances and conflicts of interest. Paul Trudell lives out of town but would very much like to continue as a member of the DRB. Christy and Tom Snipp via Zoom/Chat posed the question of whether or not other towns have representation from surrounding towns on their boards?

Jess Graham proposed to amend the language to read if no other eligible residents are interested, after 1 month, in being a member of a board, than the board can look outside the town. Letter of interest goes to Administrative Assistant, Judi Alberi at admin@morristownvt.org.

Todd Thomas will make the suggested changes and send to Jess Graham and Village Trustees for review.

Motion by Jess Graham to move the document as amended. Motion seconded by Brian Kellogg. Motion Carried. (5/0)

9. Noise ordinance information

Eric Dodge presented noise ordinances from Middlebury, Burlington and Hartford for the Selectboard to review prior to the next meeting. It is a big deal to change an ordinance.

OLD BUSINESS

None

APPROVE WARRANTS

Finance department is out this week.

Motion made by Don McDowell to have Vice Chair of the Selectboard to sign warrants. Motion seconded by Jess Graham. Motion carried. (5/0)

TOWN ADMINISTRATOR'S REPORT

1. Matt Friedrich has been hired as the foreman for the Village garage. Kevin Barrows, Superintendent can now spend more time doing his job.
2. Monday May 9th the staff attended a 2 hour webinar training on the Declaration of Inclusion. Town of Morristown welcomes everyone. Eric Dodge will make available the recording to the Selectboard along with a webinar he attended on how to effectively running a committee.
3. Bryant Pond Road parking lot is coming along. All documents need to be reviewed by the state.
4. Friday May 13th met with contractors regarding the upstairs building renovations. Bid proposals coming hopefully by the next meeting.

SELECTBOARD CONCERNS

Don McDowell - Attended a conservation committee meeting

Judy Bickford – Involved/attending a housing work group called Working Communities Challenge of Lamoille.

Jess Graham – No concerns

Brian Kellogg – Duhamel pit is closed but there was a recreational incident so why are others in there.

Bob Beeman – Going on vacation. Will be back for the next Selectboard meeting June 6th.

OTHER BUSINESS

Sara Haskins taxes due today at 4pm. Sara also shared that there are funds available for those struggling to pay tax bills and utility bills. There is a link in the community letter on the website. Funds available through VHFA grant.

Motion by Judy Bickford to move into Executive Session. I find that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. I move that we go into Executive Session to discuss the appointment or employment or evaluation of a public officer or employee, subject to T1 VSA 313(a)(3). To include the Town Administrator, Eric Dodge and the Interim Police Chief, Jason Luneau. The Selectboard recessed their regular meeting to meet in Executive Session at 8:15PM. Motion second by Don McDowell. Motion Carried. (5/0)

Motion by Don McDowell to come out of Executive Session. Seconded by Judy Bickford. Motion carried. (5/0)

Motion by Don McDowell to approve the job description for the police lieutenant position.

Motion seconded by Judy Bickford. Motion carried. (5/0)

Motion by Judy Bickford to approve the job description for the human resources director position. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion by Judy Bickford to approve the 2022/2023 wage scale modifications. Motion seconded by Don McDowell. Motion carried. (5/0)

ADJOURN

Motion made by Judy Bickford to adjourn. Motion seconded by Don McDowell. Motion carried (5/0).

Meeting adjourned at 9:12PM.

Respectfully submitted and filed this May 19, 2022

Judi Alberi, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.