MORRISTOWN

SELECTBOARD MEETING OF May 19, 2008

Members Present: Shaun Bryer, Brian Kellogg, Todd Yando, Bob Beeman and Dave Yacovone (7:02PM).

Department Heads: Mary Ann Wilson, Town Clerk/Treasurer; Bill Spear, Fire Chief, Joyce Lanphere, Rescue Operational Lead; Charlie McArthur, Head Lister; Carol Bradley, Finance Director; Richard Keith, Interim TA, and Bob Melfy, Highway Superintendent.

Guests: Lori Jones, Jeffrey Hill, Sharon Deitz, Amy Noyes, Chip Sawyer, Michele Boomhower, Matt Burgess, Brice Simon and Jay Caron.

Meeting was called to order at 6:00 pm in the Community Meeting room by Shaun Bryer Chair.

I. AGENDA CHANGES ADDITIONS

- **None**

II. GUEST PRESENTATION

- None

III. BOARD OF LIQUOR CONTROL

Motion made by Brian Kellogg, seconded by Todd Yando to enter session at 6:04PM as Board of Liquor Control for the purpose of approving Liquor & Tobacco Licenses. Motion approved. (4/0)

- Outdoor Liquor License request for Bees Knees. This will be a seasonal license April 1 – November 1, 2008. Consumers will only be able to access the outdoor dining area through the main entrance of Bees Knees.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve Outdoor Consumption Liquor License for Bees Knees. Motion approved (4/0)

Motion made by Brian Kellogg, seconded by Todd Yando to exit Board of Liquor Control and resume regular session. Motion approved. (4/0)

IV. NEW BUSINESS

- Pavement Cut Permit for Robert Heanue in Jersey Heights for locating a sewer manhole.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve pavement cut permit under the condition that Bob Melfy, Highway Superintendent makes certain when the work is complete the area is returned to Town specifications. Motion approved (4/0)

- Pavement Cut for Red Bird Construction for Elmore Street to hook to village sewer and install manhole.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve pavement cut permit under the condition that Bob Melfy, Highway Superintendent makes certain when the work is complete the area is returned to Town specifications. Motion approved (4/0)

- Fireworks Permit for the Town of Morristown for the July 4th celebration with a rain date for July 5th.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve fireworks permit for the Town of Morristown. Motion approved. (5/0)

- Fireworks Permit for Brent & Jane Paine for a graduation celebration on July 5th with a rain date of July 6th.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve fireworks permit for Brent & Jane Paine. Motion approved. (5/0)

- ***Peoples Academy Booster Club*** has requested a sign to advertise upcoming events similar to what is placed at the Bishop Marshall School. The sign placement would be on Town Property near the skating rink at the bottom of Copley Avenue. The Board would like Bob to meet with the Booster Club to determine the best location of the sign.

Motion made by Bob Beeman, seconded by Todd Yando to approve placement of an event sign for Peoples Academy Booster Club. Motion approved. (5/0)

- ***Zoning Fee Schedule-*** Mark Leonard, Zoning Administrator has requested a fee increase on Zoning Permits due to increase in the cost of postage and placing warnings in the newspapers. The schedule has not had a rate increase since May of 2002.

Motion made by Dave Yacovone, seconded by Brian Kellogg to approve increase in zoning fee schedule. Motion approved. (5/0)

- ***Employee Health Insurance Discussion-*** The PAC Committee and the Financial Office has been researching a new health plan for employees. The new plan would be through the NEEW/IBEW Union. There are some differences with the new plan compared to the coverage that the Town currently has through Cigna & VLCT. The co-pays are $10.00 more but the monthly premium employees would pay is significantly lower. We would be pulling out of VLCT Heath Trust as of June 30, 2008 and would not be able to return for two years. The savings to the Town would be approximately $97,000 per year even with added health and wellness dollars of $10,000. 28 of the 30 employees said yes to switching, 2 said no, not including the retirees, who all said yes due to the significant savings to their plan.

Motion made by Dave Yacovone, seconded by Todd Yando to approve switching to proposed NEEW Employee Health Insurance Plan effective July 1, 2008. Motion approved. (5/0)

- ***Employee Wage Increase-*** the CPIU/COLA came out this week at 3.9%. The Board agreed that each employee would get a cost of living increase each year in July. Discussed the employee pay plan and how it relates to employee pay increases. Also discussed evaluations and merit raises and how they figure into the pay scale. As of right now only two evaluations were received. There is no policy in place that ties merit raises to evaluations. PAC is looking at developing a policy to bring before the Selectboard that would make evaluations mandatory for all fulltime employees. The Board will be looking at the pay scale and where each employee is classified and possibly reclassifying some or all employees. They hope to have this done by the July 1st payroll.
- ***Lamoille County Planning Commission Planner Contract Discussion-*** Michele Boomhower, Chip Sawyer, Bill Henchey, Brice Simon and Matt Burgess discussed the Planner services that were proved last year and what they are planning to use the contract for this year. Last year's contract amount was not to exceed $21,600. The Board agreed they would like a new contract which would outline the scope of services and to not exceed $21,600.

Motion made by Todd Yando, seconded by Bob Beeman to approve Lamoille County Planning Commission to draft a contract for the Board to review. Motion approved. (5/0)

V. <u>OLD BUSINESS</u>

- ***Town Garage Well-*** Jeff Hill who owns property near the Town Garage, discussed with the Board the options that might be available to him and the Town other than paying the

25% of the new well cost. Several years ago there was an issue with the salt seeping into the ground and contaminating the water so the Town installed a well which later ran dry and there was a need for another new well. The cost was approximately $20,000; the Town paid 50% of it and asked the two property owners that were hooked on to pay the other 50%, 25% each or $5,000. Terry Bailey sold his property and has paid the 25 %($5,000). Jeff doesn't feel that he uses that much water and doesn't warrant him paying 25% of the cost. He suggested having a meter installed and paying for the usage rather than the whole 25%. Another option would be to drill his own well, but he thought that the soil was so contaminated that he would never be able to have a well. Bob Beeman will check the cost of having a company come and retest the soil.

VI. TA REPORT

- Operation Smooth Ride Class I Grant roads for RT. 100, RT15A, and/or RT. 12. Bob, Mike and Roland met and decided the best use of the $100,000 grant would be Park St (15A), Copley Ave. and Rt. 12.
- The Police Departments lease is up on the Crown Victoria and they have leased an Impala.
- Spoke with MSHA on the blasting at Percy Pit- had to request a report in writing. Richard also asked about any Towns that have ordinances in place that would defer blasting. There are no ordinances; it is up to MSHA to investigate. We could do a curfew, but there aren't many trucks going in there at early morning hours or late at night.
- Received Downtown Grant for the east side of Portland Street, $33,000 with a match from the Town for $33,000 total cost of sidewalk project is $66,000. This does not include the additional $11,000 for the engineering of the grant and the job. Richard, Heidi and Carol will try to find additional funds for this.
- Kevin Marshia from VTRANS called to give us an update on the Bypass/Truck Route- still looks like 2012 will be the initial construction date.
- Finance office checked on putting recycling bins curbside; Casella does not offer these. They can pick up, but if any trash gets in the recycling it is considered contaminated and would be thrown out with the trash. GATSA (Getting Acquainted through Self Advocacy) is willing to fund a portion of the recycling bins. The Board thought it might be worth trying a few of the bins to see if it would work. The Finance office will look into the additional cost of picking up recycling.
- Finance Office also checked into the outhouse/portalet option for the Oxbow. Because it would be in a flood plain. The cost would be approximately $35,000.
- The Highway Department has had an employee resign. There is an ad in the paper.

VII. SELECTBOARD CONCERN

- **Dave Yacovone-** discussed the option of an industrial park near the Bishop Marshall School with the Village Trustees.
- **Brian Kellogg-** N/A
- **Shaun Bryer-** N/A
- **Todd Yando-** The mower for the Pleasant View Cemetery broke down. Thanks to Bob Melfy for giving a hand to fix.

VIII. CONSENT AGENDA

- Approve Minutes from Previous Meeting(s)
- Approve & Sign Warrants
- Approve & Sign Appointment of Authorized?

Motion made by Brian Kellogg, Seconded by Todd Yando to approve Consent Agenda, motion approved. (5/0)

Motion made by Todd Yando, Seconded by Brian Kellogg to enter Executive Session for Personal Issues to include Richard Keith Interim TA and Bob Melfy Highway Superintendent at 8:45PM. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Todd Yando exit Executive Session at 9:20PM. Motion approved. (5/0) No action.

ADJOURN
On a Motion by Dave Yacovone, seconded by Todd Yando, the Board adjourned their meeting at 9:27PM. Motion passed unanimously 5/0).

Respectfully submitted and filed this 22nd day of May 2008.
Erica Reed, Administrative Assistant
Please note that all minutes are in draft form unless otherwise stated.