



SELECTBOARD MEETING OF MAY 26, 2015

Members Present: Mickey Smith, Brian Kellogg, Steve Rae.

Members Absent: Bob Beeman, Chair & Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Denny Digregorio; Fire Chief; Richard Keith, Chief of Police; Nathan Pickard, Chief of EMS Department; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer and Min Cote, Street Foreman.

Guests: Judy Nepveu, Graham Govoni, Kelly Connelly.

Meeting was called to order at 6:00PM by Brian Kellogg

I. AGENDA CHANGES OR ADDITIONS

1. Add Appoint Ron Audet as Fulltime Police Officer- New Business
2. Add Appoint New Volunteer to EMS Department- New Business
3. Add Terminate Volunteer from EMS Department- New Business

II. APPROVE MINUTES

1. **Motion made by Steve Rae, seconded by Mickey Smith to approve minutes of May 11, 2015. Motion carried (3/0)**
2. **Motion made by Mickey Smith, seconded by Steve Rae to approve minutes of May 18, 2015. Motion carried. (3/0)**

III. COMMUNITY CONCERNS

Kelly Connelly would like to have a culvert installed just above her property located at 1671 Cady's Falls Rd. When it rains it runs down the road and floods her front lawn and sometimes her basement. Min will meet with her tomorrow to look at the issue and doesn't see why we can't install a culvert if that is what it needs.

IV. NEW BUSINESS

1. AWARD BILLINGS SCHOLARSHIP - One applicant this year for the Billings Scholarship. Mary Ann Wilson, Town Clerk/ Treasurer recommends awarding the scholarship to Mariah Mitchell for \$500.

Motion made by Steve Rae, seconded by Mickey Smith to award scholarship to Mariah Mitchell for \$500. Motion carried. (3/0)

2. RENEW ACS SYSTEM LEASE- the ACS system is used for digital records. It is time to renew the lease The lease will be for 5 years for \$965 per month.

Motion made by Mickey Smith, Steve Rae to approve Lease for ACS Services & Equipment and authorize Mary Ann Wilson, Town Clerk/Treasurer to sign the lease. Motion carried. (3/0)

3. APPROVE TAX ANTICIPATION NOTE- Mary Ann Wilson, Town Clerk/ Treasurer sent out RFP for the 2015/2016 TAN. She received 4 bids in return. Union Bank, Peoples United, Community National Bank, Merchants Bank. Mary Ann recommends going with Union Bank with a fixed interest rate of 1.95% and an investment rate of 2.47%.

Motion made by Steve Rae, seconded by Mickey Smith to approve Tax Anticipation Note with Union Bank for \$1,780,881 at 1.95% fixed interest and investment rate of 2.47%. Motion carried. (3/0)

4. APPROVE EMS ROSTER-- Nathan Pickard, EMS Department Chief has a roster of about 36 Volunteer and Part- time Temporary Employees he would like the Selectboard to approve.

Motion made by Mickey Smith, seconded by Steve Rae to approve EMS Roster as presented. Motion carried. (3/0)

5. APPROVE EMERGENCY MEDICAL SERVICES (EMS) CHIEF JOB DESCRIPTION- Changed the title from EMS Department Head to EMS Chief.

Motion made by Steve Rae seconded by Mickey Smith to approve EMS Chief Job Description as presented. Motion carried. (3/0)

6. APPROVE EMERGENCY MEDICAL SERVICES (EMS) CHIEF ASSISTANT JOB DESCRIPTION-

Motion made by Mickey Smith, seconded by Steve Rae to approve EMS Chief Assistant Job Description as presented. Motion carried. (3/0)

7. CLOSE EAST HIGH STREET TO THRU TRAFFIC - Discussed changing "hill" portion of East High Street to thru traffic which would not allow traffic to go up or down the hill. Local traffic will be able to access their property. Min plans to barricade a portion of the road at the bottom of the hill. This will allow the bobcat and the plow truck to get through. There will be signs indicating no thru traffic.

Motion made by Mickey Smith, seconded by Steve Rae to approve changing the designation of East High Street (hill portion) to "no Thru Traffic". Motion carried. (3/0)

8. APPROVE AND SIGN CONTRACT FOR SERVICES WITH LAMOILLE COUNTY SHERIFF- Contract amount is \$134,449.43 for FY 15/16. This is for dispatch services.

Motion made by Steve Rae, seconded by Mickey Smith approve contract with Lamoille County Sheriff's Department for \$134,449.43 for FY15/16 dispatch services. Motion carried. (3/0)

9. APPROVE ITINERANT VENDOR APPLICATION FOR FARMERS ARTISAN MARKET- Application for Summer 2015 for Farmers Market at the Oxbow on Weds. From 3- 6:30.

Motion made by Mickey Smith, seconded by Steve Rae to approve application for Farmers Artisan Market. Motion carried. (3/0)

10. NEPVEU BUILDING CLEAN-UP TIMELINE- Judy Nepveu stated that Dave will be working on patching and painting the front of the building and plans to have the staging down soon. Selectboard asked if the broken windows would be fixed as well. Judy said they didn't have to replace them according to the Vermont Historical Division. Dan Lindley, Town Administrator asked if the Town could help in covering up the windows so the broken parts would not be visible. A few years ago several artists worked with the Community Coordinator and put up banners around Town and some were on the Nepveu building. Dan asked Judy if it would be ok to put banners up over the windows. Judy said that would be fine.

11. GRANT FUNDING FOR BIKE LANES AND LINE STRIPING- Todd Thomas, Planning Director received some grant funding and would like to use it to stripe center lines and fog lines for parts of Elmore St., Richmond, Street, Park Street and Brooklyn Street within the village limits.

Motion made by Steve Rae, seconded by Mickey Smith to approve use of grant funds for line striping within the village limits of Elmore St, Richmond Street, Park Street & Brooklyn Street. Motion carried. (3/0)

12. CONTRACT EXTENSION FOR LAMOILLE COUNTY PLANNING COMMISSION(LCPC) for FEDERAL EARMARK PROJCT- This is a 5 year extension for the federal earmark for the A Street to B Street Project with LCPC as the Municipal Project Manager

Motion made by Steve Rae, seconded by Mickey Smith to approve contract Extension with LCPC for the Federal Earmark A ST. to B ST. project. Motion carried. (3/0)

13. PAVEMENT CUT/ROAD CLOSURE FOR PINSLY MANOR PROJECT- Developers of the new project Pinsly Manor need to tie into the water and sewer and will need to close down Brooklyn Street for a few days to complete the project. Road closure will occur the first week of June. They will provide and own traffic control and the Town Staff will take care of the notifications.

Motion made by Mickey Smith, seconded by Steve Rae to approve closure of Brooklyn Street for the purpose of connecting water & sewer lines for Pinsly Manor Development project. Motion carried (3/0)

14. APPROVE FIREWORKS APPLICATIONS-

Lamoille Area Cancer Network(LACN) to be held June 27 from 10PM to 11PM. No rain date.

Motion made by Steve Rae, seconded by Mickey Smith to approve LACN fireworks permit for June 27, 2015. Motion carried. (3/0)

Town 4th of July Celebration July 4th 2015 rain date for July 5, 2015.

Motion made by Mickey Smith, seconded by Steve Rae to approve Town Fireworks permit for July 4th, 2015 with a rain date of July 5, 2015. Motion carried. (3/0)

All fireworks permits are contingent that there is *NOT* a statewide "No Burn" in effect at the time of the event.

15. EMS DEPARTMENT VOLUNTEER TERMINATION- EMS Chief Nathan Pickard would like to terminate Alex Goddard as a Temporary Part-time employee.

Motion made by Mickey Smith, seconded by Steve Rae to terminate Alex Goddard as a Temporary Part-time Employee effective May 22, 2015 at the request of Nathan Pickard, EMS Department Chief. Motion carried. (3/0)

15. HIRE FULL- TIME OFFICER FOR MORRISTOWN POLICE DEPARTMENT- Ron Audet Jr. has completed his 6-month probationary period and Chief of Police Richard Keith would like to hire him as a fulltime officer.

Motion made by Mickey Smith, seconded by Steve Rae to hire Ron Audet Jr. as a full-time police officer for the Morristown Police Department in an open-ended contract. Motion carried (3/0)

16. HIRE VOLUNTEER EMPLOYEE FOR EMS DEPARTMENT- Nathan Pickard, Chief of EMS Department would like to hire Carolyn Stevens as a Volunteer employee. Carolyn will have her EMT certificate in June.

Motion made by Mickey Smith, seconded by Steve Rae to approve hiring Carolyn Stevens as a Volunteer Employee for the EMS Department. Motion carried (3/0)

V. OLD BUSINESS

None

VI. BOARD OF LIQUOR CONTROL

None

VII. TA REPORT

1. Maple Street granite curb has been set. While they were here they set curb on Harrel Street to tie in with the sidewalk on Munson Ave.
2. Should have the RFP for the sidewalk on Maple St. , Harrel St. and sections of Brooklyn St.
3. RFP for HVAC design has gone out. One bidder showed up at the pre-bid meeting; Dubois & King. They will have a list of options for the Selectboard to choose from.

4. Next meeting June 8th will be starting at the end of Bryan Pond Rd. and the Town Forest Rd. at 4:30 and moving on to Moran Loop for site walk to discuss reclassification of the road.
5. Received Class II paving grant for Cady's Falls Rd.

VIII. SELECTBOARD CONCERNS

Joni Lanphear- Not present

Steve Rae- None.

Brian Kellogg- None

Mickey Smith- None

Bob Beeman- Not Present.

IX. APPROVE WARRANTS

Motion made by Steve Rae, seconded by Mickey Smith to approve warrants as presented though May 27, 2015. Motion carried.(3/0)

X. OTHER BUSINESS

Motion made by Mickey smith, seconded by Steve Rae that premature general public knowledge of labor relationships with employees and confidential attorney-client communication made for the purpose of providing professional legal services to the body will clearly place the town at a substantial disadvantage". Motion carried. (3/0)

Motion made by Mickey Smith, seconded by Steve Rae to enter executive session to discuss labor relationships with employees under the provisions of Title 1 Section 313 (a) (1) of the Vermont Statutes". to include Dan Lindley, Town Administrator, Nathan Pickard EMS Department Chief, Graham Govoni, President Morristown Rescue Board. Motion carried. (3/0)

Motion made by Mickey Smith, seconded by Steve Rae to exit Executive Session at 8:20PM. Motion carried. (3/0)

Motion made by Mickey Smith, seconded by Steve Rae to hire Corey Boisvert as EMS Department Chief Assistant for permanent fulltime at Grade 4 Step 2. Motion carried. (3/0)

Motion made by Mickey Smith, seconded by Steve Rae to adjourn at 8:30PM. Motion carried. (3/0)

Respectfully submitted and filed this 27thday of May 2015
Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.