# TOWN OF MORRISTOWN SELECTBOARD MEETING

**MAY 28, 2002**

Members Present: Brian Greenia, James Paige, Donald Anderson, Mark Struhsacker,

Members Absent: Shaun C. Bryer

Department Heads: Paul D. McGinley, Richard Keith, Mary Ann Wilson and Wally Reeve

Guests: Mike Stafford, Heidi Krantz and John Sargent

Chair, Brian Greenia called the meeting to order at 6:32 PM in the Morrisville Water & Light facility.

**GUESTS**

John Sargent presented the Selectboard with a packet of information with an updated draft of the logo he has created on behalf of the Town of Morristown as well as various applications. He showed the three favorite logos chosen from his earlier designs and explained his reasoning for how he combined them to develop the logo presented tonight. John stated that he had not completed the logo, as he wanted to get a sense as to how the Selectboard felt about it. He asked for their input or recommendations.

Mark Struhsacker suggested that the building depicting the false front be changed to look like the buildings in town that look like they have ears. John stated that he had talked to Dawn Andrews regarding the same thing. The change can be made very easily. Another suggestion by Chief Keith was to add Vermont to the logo, as there are many states nearby with a town of Morristown.

John presented a rough draft of the Community Quarterly Newsletter that he has been working on with Barb. He explained that advertisements have been sold to cover all costs of printing and distribution, thanks to Peter Lewia at the News & Citizen. The newsletter will be inserted into the Transcript quarterly and will include a calendar with community events, schedules and meetings as well as phone numbers for the various Town Departments.

Suggested applications for the logo included letterhead, emblems on town vehicles and street signs. It was suggested that all departments use the logo to be uniform across the town to include the volunteer groups such as Trails, MCP etc.

John also stated that another application would be an outline of the logo, which could possibly be used in a carving.

The Selectboard asked John to present a final draft of the logo for their approval.

SKATEBOARD PARK:

Kyle Cote was not at the meeting, but Heidi Krantz stated that she had spoken with Barb Farr, who said CREW would be willing to consider a moveable skateboard park if there were a group of people willing to build the elements, maintain it and move it when necessary. Brian expressed his thanks for the packet (from Don's files) showing the history of the previous skateboard park. Heidi stated that she had not seen the packet of information and was given one to review.

One major concern was that the CREW location is not in a visible spot, and not ideal for the young people who would most likely be using the skateboard facilities.

**OLD BUSINESS**

MINUTES:

***On a motion by James Paige, seconded by Mark Struhsacker, the minutes of the May 13, 2002 Selectboard meeting were approved as presented.***

PORTLAND STREET/OXBOW SIDEWALK PROJECT:

Town Administrator, Paul McGinley reported that this topic had been postponed from the last meeting as they were meeting with a group at the Regional Planning Office regarding developing criteria for the State's sidewalk projects. Mike Stafford and Paul walked the site of the proposed project to review the area with Amy Bell, Bicycle and Pedestrian Coordinator for the State and a State Engineer, especially near Morrisville Lumber.

Mike Stafford and Paul gave a brief review of the project and explained where there could be curbed sidewalks and where the sidewalk would have to be flush. Paul has talked with the landowner and he feels the project is doable. The total project may not be able to be completed with the grant funds provided, but it is possible that we may be allowed to complete it on our own at a later time. This could be included in the usual sidewalk maintenance and construction that the Town would normally do.

Mark Struhsacker inquired about access to the Oxbow off of Pleasant Street. Mike Stafford said that there was an entrance to the Oxbow at the foot of Pleasant Street. The Town has an easement across the property that is owned by Morrisville Lumber. He stated that many people walk down Pleasant Street to the Oxbow and make the loop back up Portland Street and would be ideal if there were sidewalks all around.

Brian Greenia reported that there was some vandalism on the left pillar on Pleasant Street and would ask the Highway Department to clean it up.

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard authorized the Town Administrator to continue with the project with the funds we have been awarded. So passed.***

Mark Struhsacker interjected that the project should not interfere with Morrisville Lumber or Guy's Farm & Yard business. Brian stated that there would be a hearing on the project to hear any concerns like there was for the Brooklyn Street project.

RECOMMENDATIONS FOR SUMMER POSITIONS:

Bruce Kelley and Mike Day interviewed the seven applicants for the two summer Parks & Fields positions. Based on the interviews and after discussion with Jim Farnham at the school, they made first and second choice recommendations for each position to the Selectboard.

Bruce Kelley presented their recommendations as follows:

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| Summer position (a) (June / July / August) | (1) First choice<br>(2) Second choice |
| Summer position (b) (June through November) | (1) First choice<br>(2) Second choice |

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard unanimously approved offering the positions to the two first choice candidates for each opening.***

**NEW BUSINESS**

MFD REQUEST:

Wally Reeve and the Morrisville Fire Department wanted to thank the Highway Department for their assistance in a brush fire at the lakebed.

Fire Chief Wally Reeve requested permission to spend $2,477.80 to purchase new five lengths of 1 ¾" and four lengths of 5" hose. When asked if he had budgeted for this purchase, Wally stated that he had. Brian Greenia informed Wally that he did not have to bring this request to the Selectboard if the request was defined in his budget. For future reference, similar requests are to come to the Selectboard through the Town Administrator for consideration.

***On a motion by Mark Struhsacker, seconded by James Paige, the Selectboard unanimously approved the hose purchase request not to exceed $2,477.80.***

Wally also requested the payroll hourly rate be increased from $7.25 up to $7.50 for the Fire Department effective July 1, 2002. The 2002 - 2003 budget was figured at the new rate. Again Brian stated that this did not have to come before the Selectboard at a meeting. It was discussed and agreed upon during the budget process and at this time Wally should notify the Town Administrator to remind the Fiscal Office to make the necessary changes on July 1. The change was defined in the budget book and requires no motion.

LCPC APPOINTMENTS:

The Lamoille County Planning Commission Bylaws require all municipalities to provide written notification of their appointed representatives to the LCPC Board of Directors, *even* if the representatives remain the same. They would like notification prior to June 30th. Fred Latour and Roy Marble are Morristown's current representatives. According to a report from Michele Boomhower, Executive Director of LCPC, Fred has participated in 8 out of 8 meetings since his appointment and Roy has participated in 7 out of 9 meetings since July 2001.

***On a motion by Mark Struhsacker, seconded by James Paige, the Selectboard unanimously voted to appoint Fred Latour and Roy Marble to serve as Morristown's representatives to the LCPC Board.***

FIREWORKS PERMIT REQUEST:

The Selectboard received a fireworks Permit application from Rhonda Schriber of 1312 Stagecoach Road for July 5th with alternate date of July 6th and one from the American Cancer Society – Relay For Life c/o Mary Ann Wilson for June 29th with no alternate date to be displayed at the same site as 4th of July fireworks.

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard unanimously approved both Firework Permit requests from Rhonda Schriber and the ACS – Relay For Life Event.***

ROAD RENAME REQUEST:

The Selectboard acknowledged receipt of the letter from Aimee Stearns requesting to change the name of the road she lives on. Several suggestions were made in the letter, but per a telephone call between Aimee and the Administrator's office, Aimee stated that Private Ridges Road was the only name the Board should consider. The Selectboard requested that the Town Administrator contact the Town of Hyde Park and investigate this situation further as the road continues into that town as well.

COPS GRANT MONITORING SCHEDULED:

Chief Keith provided information regarding the COPS Grant program review scheduled for June 21, 2002. It has been requested that Brian Greenia as Selectboard Chair and signer of the grant be available to attend the meeting. The purpose of this site visit is to assess the department's compliance with the regulations, terms and conditions for the COPS grant; review the department's community policing efforts and provide customer service and assistance.

The Selectboard was informed that the Town has received the new cruiser and the department is very happy with it. Richard also inquired if he should stay with the bids he has received or advertise in the paper. The Town has four months to use the grant money for this project. The Selectboard asked that he advertise to see if we receive any further interest.

JOINT MEETING WITH VILLAGE TRUSTEES:

The joint meeting with the Village Trustees has been scheduled for June 24, 2002 at 6:00 PM. A sample of the topics to be discussed and in no apparent order of importance are: water & sewer extensions, roles of the Village Trustees, Maple Street and other streets and highways, more efficient communication and coordination, planning issues and the Community Development Grant.

Selectboard member Donald Anderson asked if the Village still has a charter. The Town Administrator said yes they did. The Selectboard requested copies of the charter for review before the next meeting.

Jim Paige will attend the "Town " planning meetings on the VCDP Grant as a representative of the Selectboard. The Selectboard should be represented, as should the Trustees for the "Downtown" designation activities etc.

BOMAG/ASPHALT RECOMMENDATION:

This topic was postponed until the next meeting.

TRUCK DUMP BODY & PLOW SET:

The two quotes for the dump body and plow equipment for the new truck are as follows: H. P. Fairfield - $24,500 and Hill Martin - $26,198. Highway Superintendent Bruce Kelley recommended going with H. P. Fairfield.

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard unanimously authorized the expenditure of $24,500 for the purchase of the plow truck equipment from H. P. Fairfield.***

## WARRANTS

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard unanimously approved the warrants as listed on the Memorandum dated 05/28/02. (Attached)***

A notation was made that the date was changed from 5/8/02 to5/22/02 on Warrant #01-49-PR and on warrant #01-50-AP from 05/13/02 to 05/28/02 per Carol Bradley.

## TOWN ADMINISTRATOR

There was no written report from the Town Administrator for tonight's meeting as he was on vacation for most of last week. It was determined that Paul and Barb would draft a report from the May 20th Selectboard's work session on Goals and Objectives. No official minutes were written as no motions were made.

## OPEN DISCUSSION

Tax Stabilization was a topic revisited. The Selectboard feels it important for the Town to have a program in place. James Paige suggested that we find out what other towns have. The Town Administrator will contact Chris D'Elia from the Department of Economic Development about drafting a program.

Brian Greenia requested the Board review Paul's memo on his First Six Months as Town Administrator. One of the issues in the memo was the MPD schedule, shifts and overtime hours. The Board felt the Administrator should meet with the Chief and discuss the schedule. James Paige requested the MPD payroll sheets from January through May to analyze and give a report on.

## EXECUTIVE SESSION

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard moved into Executive Session on a personnel matter at 8:05 PM with the Town Administrator and the Administrative Assistant in attendance.***

***On a motion by James Paige, seconded by Mark Struhsacker the Selectboard moved out of Executive Session at 8:22 PM.***

**ADJOURN**

***On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard adjourned as Selectboard and moved into Liquor control Board at 8:23 PM.***

**LIQUOR CONTROL BOARD**

***On a motion by Mark Struhsacker, seconded by Don Anderson, the Selectboard approved the Catering permit for off premise consumption request on a vote of three to one with James Paige opposing.***

***On a motion by Mark Struhsacker, seconded by James Paige the Board of Liquor Control adjourned at 8:24 PM.***

Barbara Cochran, Scribe
Minutes filed June 3, 2002

Minutes to be presented for approval at the next Selectboard meeting.

Minutes Approved ____________________ Date Approved ____________

# Memorandum

**To:** Selectboard

**From:** Carol L. Bradley, Bookkeeper

**Date:** 05/28/02

**Re:** Warrants presented for Board Meeting on May 28, 2002

**General Fund:**

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| Warrant #01-49- PR Related Invoices from pd 5/22/02 | $ 8,061.24 |
| Warrant #01-50- AP Unpaid Invoices due 5/28/02 | $ 30,411.62 |
| Warrant #ML- 11 Manual checks 5/1/02 - 5/2 0/02 | $ 640,104.06 |
| Payroll Warrant for pay period ending 5/18/02 -Pd 5/22/02 | $ 31,062.42 |

**Other Funds:**