



SELECTBOARD MEETING OF June 1, 2010

Members Present: Brian Kellogg, Todd Yando, Min Cote, Bob Beeman, and Dave Yacovone (arrived @6:37PM).

Department Heads: Dan Lindley, TA; Richard Keith, Chief of Police; Carol Bradley, Finance Director; Bob Melfy, Highway Superintendent; Heidi Krantz, Community Coordinator; and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Bill Henchy, John Meyer, Bill Rossmassler, Ed Debour, Alex Jump, Chris Ransom, Tim Lyberger, Paul Griswold, Heather Sargent, Dennis & Lorinda Smith, Max Paine, Laurie Hurley, Leon Whitcomb and Rhoda Bedell, and Lauren Traister.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. Agenda Changes, Announcements & Additions

1. Arbitrage- Authorize Borrowing for Tax Anticipation Note
2. Approve & Appoint intern for Town Clerks Office

II. OLD BUSINESS

1. **BED 2nd Hearing-** The Planning Commission voted to amend the existing Business Enterprise District to allow for commercial use in the east side of the district. The Planning Commission thought it would make more sense to create a new Commercial District in this area called the Lower Village Gateway District. The new district would include retail & wholesale delivery of goods & services, gas station, business service, full service restaurant, business & professional offices, transient lodging facilities, other commercial uses, home business, etc, with objective to provide for mixed uses and space for businesses serving the community and the region. Good highway access and close proximity to the village characterize the area. Ed Debour suggested changing the side and rear setbacks from 15ft. to 10ft., this will match the rest of the BED. The Selectboard agrees with the changes that the Planning Commission has recommended as well as the suggestion of the 10ft setbacks.

Motion made by Min Cote, seconded by Bob Beeman to change side and rear setbacks from 15ft to 10ft. Motion approved. (4/0)

Motion made by Min Cote, seconded by Bob Beeman to approve the Lower Village Gateway Commercial District. Motion approved. (5/0)

2. **Town Fireworks-** The Town Fireworks and Parade will be held on July 5, 2010. The Fire Chief did not feel comfortable with the Department setting off the fireworks this year and would like to hire North Star to do that. They have provided fireworks for us in past years. Sara has been working hard on getting volunteers to help out with the parade, to no avail; only

one person has stepped forward to help. July 5th is the only day that North Star could come and do the fireworks, and that day works better for the parade.

Motion made by Min Cote, seconded by Brian Kellogg to approve the fireworks permit for July 5 2010, with a rain date of July 9, 2010. Motion approved. (4/0)

III. NEW BUSINESS

1. **Planning Commission Updates-** the contract with LCPC is expiring at the end of the month. The Planning Commission would like to extend the contract a few months to be able to finish up the projects that they are working on. They felt that rather than throw Todd in the middle that they would finish up what they are working on and he can start fresh. They estimated that the cost of extending the contract would be \$5,000. The Selectboard asked the Planning Commission to get a proposal and present it at a future meeting.
3. **Zoning Administrator/Planning Assistant Job Description-** Dan Lindley presented Selectboard with updated job description for this position. Bill Henchy mentioned that the Planning Commission had not had a chance to look at it and would prefer if the Selectboard table for a later meeting as they were planning to discuss at their regular meeting this evening. The Selectboard agreed to table discussion until a future meeting.
4. **Geocaching-** Dennis and Lorinda Smith would like to put some geocaches on the Duhamel trail. Geocaching are objects that people can find using a GPS and coordinates that are entered into a website on the internet. Dennis explained that this is a great outdoor activity and could bring in some activity for local businesses.

Motion made by Min Cote, seconded by Bob Beeman to approve geocaching for the Duhamel trails. Motion approved (5/0)

5. **UVM Extension/Alex Jump-** Alex expressed to the Selectboard the importance of Roll of Protection on tractors for the 4th of July Parade. She presented the board with some photos of last year's parade that had kids and adults riding in the buckets of tractors and on the roof of tractors and felt that this was setting a bad example. The Selectboard agreed that they should include some language in the parade rules. Alex will get language to Dan to add to the rules of the parade.
6. **Recreation Commission Updates-** Tim Lyberger has been trying to work with the School on fixing the the running track at the school as it is no longer usable for regulation track meets. The School is responsible for the maintenance of the track as stated in the minutes from 1992 but says it has no money to fix it. The track was built with Copley funds and as part of the will whoever receives money from the Trust is responsible for the upkeep and maintenance on the project. The Selectboard suggested that Tim get a letter from the Copley Trust to bring to a Schoolboard meeting stating that they are obligated to maintain the track. The Copley Trust is meeting June 14th and will discuss then.
 - a. Tim also was concerned about the Skatepark and who is responsible for the upkeep and maintenance of it. The Selectboard stated at this point the Skatepark Committee is responsible for the skate park.
7. **Bridge Street Bridge Loan-** we have received our 10% match from the State with the help of our Representative Shap Smith. Dan called Shap to explain the problem we were having with getting the money and within a day or so, it was in our account, so a big thank you to Shap. The original note was for a construction loan and now we need to refinance the amount into a regular loan. The loan amount is \$1.133 million which is less than the \$1.5 million that we bonded for.

8. **COLA Increase-** Dan Lindley presented the board with the April COLA rate which is 2.5%. The total cost to the Town would be \$34,500. He talked with Department Heads and all have agreed to take ½ of that from each of their budgets and Dan felt that there would be enough left in reserves to take the other half. The Selectboard was concerned about what that might do to next year's budget, but remembers telling the employees that if the Police Union[Union contract states that if there is a COLA in April than the Police Officers salary is increased whatever the percentage is]gets a COLA increase than the other Municipal employees should get one as well. Brian Kellogg asked Richard if he thought the officers would forgo their COLA increase again this year, Richard said that he would ask, but already knew the answer. Bob Melfy wanted to remind the Board that our health insurance premium went up so the employees share went up as well, and we are paying 2% more than last year and there was no COLA increase last year either.
9. **Billings Scholarship-** The Billings Scholarship was formed when the Town sold the Sterling lot to the State of Vermont. The scholarship was to be for students entering into ministry or Forest Management. There haven't been any students since 1998. There are 4 students entering college for environmental studies, ecology, and wildlife biology. There is \$4600 in the account. We can issue scholarships to all 4 students or ask them to apply with an essay and then choose. The Board agreed to change the precedent and to award each student a scholarship.

Motion made by Bob Beeman to award 4 PA Students scholarships in the amount of \$900/student from the Billings Scholarship. Motion approved. (5/0)

10. **Arbitrage-** Mary Ann sent out 4 bids for the Tax Anticipation Loan and reinvestment of the loan proceeds. The Union Bank had the lowest interest rate of 1.95%. Community National had the highest interest rate at 2.6%. Mary Ann recommended going with Union Bank for the Tax Anticipation Loan.

Motion made by Dave Yacovone, seconded by Todd Yando to award Tax Anticipation Loan bid to Union Bank for 1.95%. Motion approved. (5/0)

11. **Summer Intern for Town Clerk's office-** Mary Ann would like to hire a summer intern for up to 28 hours a week at \$11.00/hr. to fill Deb Farrington's position who resigned for personal reasons.

Motion made by Dave Yacovone, seconded by Min Cote to approve summer intern hire Sloan Fletcher for the Town Clerks' office. Motion approved. (5/0)

IV. TA REPORT

1. Stafford Avenue Sewer line extension is almost done, they will be paving this week.
2. Will be doing a walk through with Cliff and Alan this week to go over punch list on the Bridge Street Bridge.
3. The Route 100 sidewalk project is moving forward. The State will be conducting a survey at no cost to the Town.
4. Memorial Day Celebration went well. Dan was the speaker.
5. Dan would like the Selectboard to think about what project they would like him to work on next.
6. Will be meeting with AOT on the bypass this week.
7. Talked with the school regarding fuel bids. They do not go out to bid until August. If we wait, we will be without a contract starting June 30, 2010. Dan will talk with the school again about pricing and get back to the Selectboard.

V. SELECTBOARD CONCERNS

Brian Kellogg-Thanks to Dan for speaking at the Memorial Day Celebration and thanks to Sara for organizing the 4th of July Parade.

Bob Beeman- None

Todd Yando- None

Dave Yacovone- Dan did a great job on the Memorial Day speech/celebration.

Min Cote- Complaint from resident regarding speeding and no signs on Cole Hill Road
Richard said back roads are 50mph unless posted.

VI. CONSENT AGENDA

1. Approve Minutes of 05-17-10
2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as presented. Motion approved. (5/0)

VII. EXECUTIVE SESSION

Motion made by Min Cote, seconded by Bob Beeman to enter Executive Session for Real Estate to include Dan Lindley. Motion approved. (5/0)

Motion made by Todd Yando, seconded by Bob Beeman to exit Executive Session. Motion approved. (5/0)

VIII. ADJOURN

**Motion made by Dave Yacovone, Seconded by Bob Beeman to adjourn the meeting at 9:15PM
Motion approved (5/0).**

Respectfully submitted and filed this 3rd day of June, 2010.
Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated
and are approved at the next meeting.**