TOWN OF MORRISTOWN **JUNE 10, 2002**
SELECTBOARD MEETING

Members Present:	Brian Greenia, Donald Anderson, James Paige, Mark Struhsacker and Shaun Bryer
Department Heads:	Paul D. McGinley, Mary Ann Wilson, Richard Keith, Bruce Kelley, George Vaupel
Guests:	Heidi Krantz, Mike Stafford, Diana Frederick, Kate Willard, Fred M. Kipp and Amy Noyes

Chair, Brian Greenia called the meeting to order at 6:00 PM in the Morrisville Water & Light Facility.

OLD BUSINESS

MINUTES:

On a motion by Donald Anderson, seconded by James Paige, the minutes of May 28, 2002 were approved as presented.

NEW BUSINESS:

FISCAL YEAR ENDING 06/30/02 AUDIT:

R. F. Lavigne & Co. submitted a contract in the amount of $3,650 to audit.the financial statements of the Town of Morristown. Last year the cost was $3,790, which included $440 for switching the accounting system from Cash Basis to Modified Accrual.

On a motion by Donald Anderson, seconded by Shaun Bryer, the Selectboard approved the contract with R. F. Lavigne & Co. in the amount of $3,650. The Selectboard signed the contract.

PAVING & RECLAMATION BIDS:

In memos from Highway Superintendent, Bruce Kelley (attached) he listed his recommendations for the 2002 Class II and Class III paving projects. He stated that the quotes he was given for paving did not match the list of roads approved in the budget at Town Meeting. Bruce recommended following the plan as outlined in the budget. This would reduce the number of miles paved and reclaimed this year, but would comply with the dollars allocated for paving and reclamation.

On a motion by James Paige, seconded by Shaun Bryer, the Selectboard voted to award the paving and reclamation contracts to Pike Industries, Inc. as recommended.

Brian Greenia inquired if additional monies were found, would the per unit price stand for other projects. Fred M. Kipp of Pike Industries confirmed the *"per unit" price* would stand for the 2002 season.

GUEST

KATE WILLARD – DEPARTMENT OF FORESTS, PARKS & RECREATION:

The purchase of the Murray property for conservation was initially discussed at the time the Zeisberg property was being considered. In April, the Selectboard gave their approval for the State of Vermont to purchase the Zeisberg parcel. The State did not include the Murray parcel in their request at that time.

Kate Willard stated in a letter to the Selectboard that the Murray/Hershey property provides critical access to the Mt. Mansfield State Forest and the VAST and Catamount Ski Trails follow the road across the property in question. Kate along with Diana Frederick explained the original agreements between the owners and the State as well as the improvements that have been made to the road across the property.

The Selectboard were in agreement that conservation of this land was in everyone's best interest.

On a motion by Mark S, seconded by James Paige, the Selectboard voted not to oppose the purchase of the Murray property by the State of Vermont.

When asked about selling price, Kate stated an appraisal was done for $24,000, but the State would pay $17,000 for the property. She also said it was the State of Vermont's intent to purchase this property for access and to keep the VAST and Catamount Ski Trails open. Mike Stafford remarked that the Catamount Trail might be moved slightly to separate the two trails and not have mixed traffic on one trail.

Chairman Greenia stated that Morristown was "pretty much maxed" as far as percentage of acres in conservation. Ms. Willard commented, "this was a nice Board to work with".

OTHER NEW BUSINESS

SPEED LIMIT ISSUES:

Member Paige asked why the speed limit was set at 25 mph from Bridge Street through to the Cadys Falls Road and not 40 mph as there were no houses and it was wide open.

Chief Richard Keith stated that the first bridge used to be the end of the 25 mph, but it was continued through, as it was such a short distance to the Cadys Falls Road. He also stated there soon will be construction of the Family Center on the Harvey property as well as the CREW facilities so the 25 mph would be appropriate. In the future, Mike Stafford said that Trails would be requesting a crosswalk at that location.

WARRANTS

On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard authorized the warrants as presented on the Memorandum dated June 10, 2002. (Attached)

TOWN ADMINISTRATOR

DUTIES & ROLE OF THE TOWN ADMINISTRATOR:

As requested at a prior meeting, Town Administrator, Paul McGinley presented the Selectboard with a draft of the Duties and Roles of the Town Administrator. The Selectboard will use this draft as a boilerplate and make any adjustments as needed. The issue will be revisited in two weeks at the June 24th Selectboard meeting.

SAND SCREEN:

Two bids were reviewed for the sale of the used Sand Screen. The Town of Randolph's bid was for $5,500 and Bellavance Construction bid $2,200. Bruce Kelley recommended accepting the Town of Randolph's bid of $5,500 and requested the money be placed in the Highway Budget to offset equipment purchases not covered in the 2002/2003 Budget with the last request to be discussed at a later time.

On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard voted to accept the $5,500 bid for the Sand Screen from the Town of Randolph.

JOINT MEETING WITH VILLAGE TRUSTEES:

The Board acknowledged the letter from Peter Bourne, Village Trustee Chairman regarding the joint meeting and possible topics for discussion. The Town Administrator stated a letter had previously been sent to Scott Corse with a follow up to Mr. Bourne on the Selectboard's choice of date and topics.

The Town Administrator further stated that a very important topic, which the two Boards should discuss, is the planning function and the development of the Town Plan and "Downtown" designation. The "Downtown" area is in the Village; therefore the Trustees should be involved. They are looking to form a seven-member committee of interested parties to include Stephen Bousquet, Mike Stafford, John Sullivan, a Village Trustee, a

MPC member (possibly Sam Guy), a MDF Board member and Jim Paige will serve as a Selectboard member.

A Selectboard member should serve on the Morristown Development Fund. There has not been a Selectboard member on the MDF Board since Steve Leach. Brian Greenia volunteered to attend the MDF meetings and report back to fellow Selectboard members. He requested John Sullivan be asked to notify the Board when meetings would be held.

OTHER BUSINESS

SELECTBOARD ADDRESS:

It was requested the Merchants Bank be informed of the proper 911 addresses for all Selectboard members.

OXBOW:

Board member Shaun Bryer questioned about trash cans and the porta-potty at the Oxbow. Bruce Kelley reported that the Highway Department has put a trash can down at the Oxbow and more have been ordered. TA Paul McGinley informed the Board that Barb had made a sign to be laminated and placed at the Oxbow regarding the dog issue and ordinances. The porta-potty has nothing to do with the Board. The soccer group had stated they were going to get one set up at the last Fields and Parks meeting.

JUNKYARDS:

Don Anderson inquired about the Zoning Department's work on the junkyard situation. The Administrator reported that Mark had been inundated with permit applications, but he is working on writing an appropriate ordinance to deal with junkyards, which will be before you shortly.

VCDP GRANT:

Brian Greenia stated that Heidi Krantz was scheduled to discuss the VCDP Grant conditions this evening and would postpone that discussion until she arrives. Paul McGinley said that Heidi was at a Rotary meeting and will be here as soon as it is done.

JOINT MEETING WITH MRS:

A reminder was given of the joint meeting with Morristown Rescue Squad scheduled for Monday, June 17th at 7 PM at the Rescue facilities. Don Anderson stated that he would be on vacation and would not be able to attend the meeting. George Vaupel said that it was rumored that the Squad intended to cook hot-dogs for the Selectboard at the meeting. Don replied "that's OK, but I will be in Maine eating lobster". All enjoyed a good laugh.

EXECUTIVE SESSION:

On a motion by Shaun Bryer, seconded by James Paige, the Selectboard moved into Executive Session with Paul McGinley, Barb Cochran and Bruce Kelley on labor issues at 7:02 PM.

On a motion by James Paige, seconded by Shaun Bryer, the Selectboard moved out of Executive Session at 8:32 PM.

RETIREMENT:

The Selectboard received a request for an early retirement from Roscoe Demar.

On a motion by Shaun Bryer, seconded by Mark Struhsacker, the Selectboard accepted Roscoe Demar's request for early retirement per the terms as described in his June 10, 2002 letter.

SAND SCREEN REVENUES:

Per the request of Bruce Kelley regarding the revenues from the sale of the Sand Screen, the Selectboard took the following action.

On a motion by Brian Greenia, seconded by Donald Anderson, the Selectboard voted to authorize the Fiscal Officer to make the necessary line item adjustments allowing the revenues from the sale of the Sand Screen to be used for the requested listed equipment expenses.

BIDS FOR BORROWING IN ANTICIPATION OF TAXES:

Mary Ann Wilson, Treasurer has received three bids for borrowing funds to provide the means of handling the town's cash management system for FY 2002/2003. Bids were received from the Union Bank, the Chittenden Bank and Banknorth as shown in a memo. She recommended the Selectboard accept the Union Bank's bid.

On a motion by James Paige, seconded by Shaun Bryer, the Selectboard voted to accept the Treasurer's recommendation to enter into an agreement with the Union Bank per the terms as listed in their bid. The Selectboard signed approving the recommendation.

DUTIES & RESPONSIBILITIES LIST:

Brian Greenia requested copies of the "Selectboard Duties and Responsibilities List" be given to each Selectboard member for the next meeting.

VCDP GRANT CONDITIONS:

Community Coordinator, Heidi Krantz explained the packet of information regarding the VCDP terms and conditions for the $30,000 grant award the Town of Morristown has already received. The State requires certain forms completed, letters verifying our exempt status and a resolution adopted, allowing LCPC to administer the grant for the town.

Brian Greenia asked how achievable is getting "Downtown" designation. Heidi stated the biggest challenge was creating the 5-year (minimum) plan for the "Downtown". This will be achieved with help from the Selectboard and the Village Trustees with some help from the Morristown Planning Commission. The Town also needs to show a sequential plan or vision. Brian stated that initially the vision was recreation and a Recreation/Trails and the River Arts groups were created. Heidi agreed that we have the first steps in place, we now need to show the economic impact of those groups to our "Downtown" community.

Heidi reported that she had met with Michele Boomhower of LCPC today regarding the VCDP grant and LCPC has offered $2000 of inkind services towards the process of this grant.

On a motion by James Paige, seconded by Mark Struhsacker, the Selectboard adopted a Resolution designating Lamoille County Planning Commission as the agency of choice to administer the Morristown Community Partnership (VCDP) grant. All necessary forms, letters and paperwork were signed.

OTHER BUSINESS

SUMMER PICNIC:

James Paige asked if any thought had been given for a date and location for the summer picnic. Suggestions made included, holding the picnic at the Oxbow, earlier in the summer and later in the day to allow volunteers a chance to attend. Barb will check on the schedule of the Oxbow with Pat Hanifin.

ADJOURN

On a motion by Shaun Bryer, seconded by James Paige, the Selectboard adjourned at 8:58 PM.

Barbara Cochran, Scribe
Minutes Filed June 13, 2002

Minutes to be submitted for approval at the next Selectboard meeting.

Minutes Approved ______________________ Date ______________

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 06/10/02

Re: Warrants presented for Board Meeting on June 10, 2002

General Fund:

Warrant #01-51– PR Related Invoices from pd 6/5/02	$ 2,260.13
Warrant #01-52– AP Unpaid Invoices due 6/11/02	$ 90,697.06
Warrant #ML– 11B Manual checks 5/21/02 – 5 /31/02	$ 23,770.47
Payroll Warrant for pay period ending 6/1/02 -Pd 6/5/02	$ 33,334.73

Other Funds: