State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF June 10, 2013

Members Present: Min Cote, Steve Rae, Bob Beeman, Brian Kellogg & Mickey Smith.

Department Heads: Dan Lindley, Town Administrator; Tina Sweet, Assistant Finance Director; Mary Ann Wilson, Town Clerk/Treasurer & Eric Dodge, Morristown PD.

Guests: Larry Kinney, Tim Sargent, Ann Howard, Ted Hoadley, Tracy LaFrance, Graham Mink, Ernie Rusky.

Meeting was called to order at 6:00PM in the Community Meeting Room by Bob Beeman, Chair

I. AGENDA CHANGES

1. Add Estimate for Maple Street Concrete Removal from Pike to New Business
2 Add Personnel Issues with Possible Executive Session .
3. Request for Letter of Credit Refund from James Wood.

II. COMMUNITY CONCERNS

1. Larry Kinney would like to have the stake put back on his property line located on Goeltz Rd. that was taken out many years ago when a new culvert was put in. Dan Lindley said that he would need to hire a surveyor and have it surveyed which he would do if the Selectboard was in agreement. The Selectboard agreed to have Dan contact a surveyor and have the line surveyed and the stake put back.

III. NEW BUSINESS

1. Itinerant Vendor Permit for Tracy LaFrance- Tracy has a mobile food wagon and would like to set up at the Oxbow on Saturday & Sundays. They will be doing hamburgers, hotdogs, smoked meat etc. They will pull their trailer out each night.

Motion made by Min Cote, seconded by Mickey Smith to approve Itinerant vendor permit for Tracy LaFrance for the Oxbow Park. Motion approved. (5/0)

2. Fire Tanker Purchase- Received bids from VTEC for the cab & chassis portion of the Tanker in the amount of $85,443 and from Valley Fire for the cab & chassis in the amount of $88,025.00 and $200,000 for the body. The Fire Department would like to go with Valley Fire for their new tanker & body purchase.

Motion made by Min Cote, seconded Mickey Smith to purchase Fire Tanker from Valley Fire in the amount of $288,025. Motion approved. (5/0).

3. Release of Lease Hold Lands- Tim Sargent came across some lease hold lands located at 279 Silver Ridge Road, which has been on the tax records since 1826. He has recently assisted in the sale of the property and the buyers attorney has asked that the Town release the property from the lease hold. Dan Lindley, Town Administrator asked Tim Sargent if we needed to go through the same process as if we were selling the land. Which would include warning the sale and having the Agent to Convey Real Estate sign the documents. Tim said he would check on this and get back to Dan.

Motion made by Min Cote, seconded by Mickey Smith to approve release of lease hold lands located at 279 Silver Ridge Rd and appoint Bob as authorized agent to sign documents. Motion approved. (5/0)

4. **Resignation from Village Highway Department-**

Motion made by Brian Kellogg, seconded by Min Cote to accept resignation James Smith from Morristown Village Highway Department. Motion approved. (5/0)

5. Lamoille County Sheriff's Contract for Services- This year's contract is for $129,946.56 which is about $4,000 more than last year. This is a flat line budget item that goes up and down from year to year.

Motion made Brian Kellogg, seconded by Min Cote to approve Sheriff's Department contract as presented Motion approved. (5/0)

6. Private Road Name Application- Ernie Rusky is building a house in a subdivision off Randolph Road and needs an address in order to complete his building permit. The Town has an ordinance in place that says when there are three house on a "driveway" it becomes a private road and needs a name. Currently there are two house and Ernie would be the third. Therefore Todd Thomas Zoning Administrator has asked the property owners to name the road. There was some disagreement about this as the other two property owners have a Randolph Road address and have for the last 10 years. They would rather not have to change their address at this point as it would not only affect them personally but business wise as well. Selectboard felt that since this was not the only property that there might be an issue with that they would give Ernie a Randolph Road address so that he can move forward with his building permit. Ernie will need to contact Charlie McArthur for the 911 number.

Motion made by Min Cote, seconded by Brian Kellogg to approve Ernie Rusky's address as Randolph Rd. Motion approved (5/0).

7. Ambulance Write Offs- this is annual occurrence.

Motion made by Brian Kellogg seconded by Min Cote to approve Ambulance Write Offs in the amount of $20,509.90 Motion approved(5/0)

8. & 9. Personnel Policy- Changes to the Personnel Policy

- Section 24A Workers Comp. will allow employee to use reserved sick/ETO while they are waiting for Workers Comp. payments.
- Section 22 addition of Martin Luther King Holiday was added to the Police Union Contract and to keep a level playing field we have added it to the Personnel Policy as a paid Holiday.
- Added a Safety Footwear Policy- to keep in compliance with MSHA & VOSHA.

Motion made by Min Cote, seconded by Brian Kellogg to approved changes and additions to the Personnel Policy as presented. Motion approved. (5/0)

10. Evaluation Policy- we have revised the policy to just an informal sit down for the regular employees rather that a written evaluation like we have been doing. PAC has approved of the change.

Motion made by Min Cote, seconded by Brian Kellogg to approve changes to the Evaluation Policy. Motion approved. (5/0)

11. **Union Bank Tax Note**- Selectboard Signed Tax Anticipation note that was approved at the last Selectboard meeting.

12. RFP for Maple Street Project- Mary Ann received bids from Community National Bank for 1.5% , Union Bank for 1.9%, Peoples United for 2.00% and Merchants Bank did not bid due to it being a Town/ Village Project. This would be for an interest only semi-annual line of credit at a fixed rate.

Motion made by Min Cote, seconded Mickey Smith to approve loan with Community National Bank at 1.5% for a $375,000 line of credit.

13. Asphalt Removal of Maple Street- Pike Industries has submitted a quote for the removal of the asphalt on Maple Street in the amount of $21, 518,75. We have budgeted $30,000.

Motion made by Min Cote, seconded by Steve Rae to approve quote for asphalt removal from Pike Industries for the Maple Street Project in the amount of $21,518.75. Motion approved. (5/0)

IV. BOARD OF LIQUOR CONTROL

1. None

V. TA REPORT

1. Maple Street- The Village Trustees are not going to use their cash reserves to fund the project as they said they would do in the beginning. They are currently looking for funding. Dan feels that we should move forward with the project and if they are not ready next spring to do the water & sewer portion of the project, then we will pave the street and they will have to do pavement cuts and repave when they are ready to finish the project. The Selectboard agrees.
2. Bypass- will be starting the south end mid August.
3. AOT- will be having a hearing on the 15 & 15A project on June 19, 2013
4. Steeple work starts tomorrow depending on weather.
5. Culvert Maples St. will need some construction easement, and it probably will need to be put out to bid due to the depth.

VI. SELECTBOARD CONCERNS

- **Min Cote-**
  - Light has been put up at Harrel St.
- **Steve Rae-**
  - Electronic Packet wasn't received. Erica said that it was stuck in her out box still on Monday Morning.

Brian Kellogg-

    - Art Mead approached him about changing the speed on the Laporte Rd. Min Said that he has approached him as well and he told him he needed to come to a Selectobard Meeting.

- **Bob Beeman-**
    - None
- **Mickey Smith-**
    - None

VII. CONSENT AGENDA

1. Approve Minutes of 5-28-2013 with "Motion regarding letter of credit for James Wood was seconded by Brian Kellogg".
2. Approve & Sign Warrants

Motion made by Min Cote, seconded by Brian Kellogg to approve consent agenda with amendment to the minutes. Motion approved. (5/0)

VIII. OTHER BUSINESS

Motion made by Min Cote, seconded by Mickey Smith to enter Executive Session at 7:30PM for Real Estate and personnel Issues (5/0)

Motion made by Min Cote Seconded by Mickey Smith to exit Executive Session and enter Regular session at 8:55 PM. Motion approved (5/0)

Motion made by Min Cote, seconded by Mickey Smith to terminate Mindy Lathrop as of 12:00PM June 10, 2013. Motion approved. (5/0)

Motion made by Brian Kellogg, seconded by Mickey Smith to adjourn the meeting at 9:00M. Motion approved. (4/0)

Respectfully submitted and filed this 11th day of June 2013 Erica Allen, Clerk

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.