State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF June 14, 2010

Members Present: Brian Kellogg, Todd Yando, Min Cote, Bob Beeman, and Dave Yacovone.

Department Heads: Dan Lindley, TA; Richard Keith, Chief of Police; Carol Bradley, Finance Director and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Tina Sweet, Cathy Killian, Sara Haskins, Bill Spear, Donnie Hill and Jim Pease.

Meeting was called to order at 6:00PM in the Tegu Building Community Meeting Room by Brian Kellogg, Chair.

I. Agenda Changes, Announcements & Additions

1. None

II. OLD BUSINESS

1. **Request by Sukhada Repass to use the Pleasant Street Parking Lot-** Sukhada Repass owns Ray of Light Massage Therapy. She would like to in conjunction with the Route 15 festival on August 14, 2010 use the parking lot to set up booths to offer massage and other information to people. Dan Lindley, Town Administrator didn't see an issue with using the portion of the parking lot that the farmers market uses and also thought that she should get together with River Arts to see if she can use their equipment, ie: barricades and cones.

Motion made by Min Cote, seconded by Todd Yando to approve the request by Sukhada Repass to use the Pleasant Street Parking Lot on August 14, 2010. Motion approved. (5/0)

2. **Sign Tax Anticipation Note Documents-** The Selectboard signed the Tax Anticipation Note documents that they approved at their last meeting on June 1, 2010.

III. NEW BUSINESS

1. **Digitization-** Mary Ann presented the Selectboard with resolution to rename the Records Preservation Fund to the Municipal Records Maintenance Fund. This will incorporate the preservation, conservation and computerization of all municipal land records, maps, vital records and all other records statutorily mandated now and in the future. The revenue collected annually will be deposited into the Municipal Records Maintenance Fund.

Motion made by Bob Beeman, seconded by Dave Yacovone to pass the resolution to change the Records Preservation Fund to the Municipal Records Maintenance Fund as presented. Motion approved. (5/0)

Mary Ann also requested that the Selectboard approve a new computer software program from ACS, which will allow the Town Clerk to digitize and file records in a more efficient way. The start up costs for the program and supplies will be $30,000; the program will cost the Town $11,500 annually. Mary Ann would like the Board to authorize her to reserve $10,000 out of her current budget towards the start up cost. The remainder will come out of the Municipal Records Maintenance Fund.

Motion made by Bob Beeman, seconded by Dave Yacovone to transfer $10,000 from Town Clerks Office Budget to the Municipal Records Maintenance Fund to cover the cost of the ACS Records software program.

Discussion
The Selectboard asked if we had enough money to carry us to the end of the fiscal year. Carol Bradley stated that we have about $68,000 in cash to pay the bills for the next cycle, which she believes will be $60,000. Mary Ann stated that there is no money that will need to exchange hands at the contract signing. The program will not actually go into effect until January 1, 2011.
Motion approved (5/0)

Motion made by Bob Beeman to sign Contract with ACS at a cost of $11,500 annually. Motion approved. (5/0)

3. **Double Parking-** Min wanted to bring to the Boards attention that there seems to be an issue with parking on Court Street, Union Street and Maple Street. Cars are parking on sidewalks and parking on both sides of the street making it difficult to drive down the street. Min was concerned that if there were an emergency and the cars were blocking the street that the response time may not be as quick as it could be. Richard Keith, Chief of Police said that they have been keeping an eye on it had have written tickets. He mentioned that if there were a few more "no parking" signs that it would help them enforce the issue.

IV. OLD BUSINESS

1. **Discuss COLA Increase-** At the last meeting the Selectboard asked Richard Keith, Chief of Police to talk with the Union Stewards to see if they would be willing to give up their COLA increase due to the tough economy. Last year the COLA was 0% and there was no increase, this year the COLA is 2.5% and the Union Contract states that the officers are to get an increase in pay by whatever the April COLA reading is. The Selectboard also said that when the Police Officers got a COLA increase then they would give all employees and increase. The Selectboard feels that with the hard economic times giving a 2.5% increase right now would not be beneficial to the Town. Richard stated that he had spoken with the Union Stewards and they are not willing to negotiate or discuss the COLA. They feel that since they have a signed contract and they are standing behind it that the Selectboard should also stand behind it. The Selectboard asked Richard if he thought the Union Stewards' would come before the Selectboard in an Executive Session to discuss the COLA increase and the Contract. Richard said that he would ask them and he thought there would also be a Union Representative present also. Dan & Richard will get together and set up a time.

V. NEW BUSINESS

1. **Recreation Commission Appointment-** Tim Scandale asked if the Selectboard could appoint another member to the Recreation Commission. Ann Renaud- Conway is interested in serving on the Commission.

Motion made by Dave Yacovone, seconded by Min Cote to appoint Ann Renaud Conway to the Recreation Commission. Motion approved (5/0)

2. **Fire Department Purchase**- the fire department would like to purchase a new AMK 22 cutter, which will allow them to cut into the newer cars, as the old cutter does not have the capability to do so. The Fire Department has enough money in their budget to buy the cutter.

Motion made by Min Cote, seconded by Todd Yando to approve Fire Department purchase of the AMK22 cutter for $5800.00 and reserving the funds from the current 09-10 budget to do so. Motion approved. (5/0)

3. **Vactor Truck** – Jim Pease is requesting the Town of Morristown be the grantee for the Vactor Truck Grant as the Town of Stowe no longer wishes to be the grantee or to have it housed at their facility. The Town of Waterbury has offered to house it. We would be responsible for reporting the use of the Truck back to VTRANS and LCNRS has offered to help is with the reporting procedures. There is a $56./day fee that each of the Towns in the collaborative are required to pay in order to use the truck, which currently consists of Johnson, Stowe, Morrisville, and Waterbury. We would need to front the money which is $150,000 plus and VTRANS would reimburse the Town.

Motion made by Todd Yando, seconded by Min Cote to authorize the Town to be the Grantee for the Vactor Truck Grant. Motion approved. (5/0)

4. **Rescue Write off Calls-** Uncollected billed calls to write off for July1, 2008-Jun 30, 2009 is $17,861.07.

Motion made by Min Cote, seconded by Dave Yacovone to approve write off of uncollected billed calls in the amount of $17,861.07. Motion approved. (5/0)

VI. TA REPORT

- Zoning Business is up. Dan will be happy to have Todd on board next week. Bridge Street Bridge cracks in the sidewalk will be fixed. T.Buck will have their engineer look at.
- Sewer line is finished, there was change order request from Salvas for $2300 for seeding and mulching that Dan had Cliff look at and they can't justify it. Dan suggested to Salvas to come before the Selectboard with the request.
- Craig & Jim from Water & Light will be coming to next meeting to discuss ordinance for new customers to hook onto sewer/water line.

5. **SELECTBOARD CONCERNS**

   Brian Kellogg-Asked Dan if the Health Issues have quieted down, and yes they have.
   Bob Beeman- None
   Todd Yando- None
   Dave Yacovone- None
   Min Cote- Project list for Dan should have BED sewer line Extension on it.

6. **CONSENT AGENDA**
   1. Approve Minutes of 06-1-10
   2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Bob Beeman to approve consent agenda as presented. Motion approved. (5/0)

7. <u>EXECUTIVE SESSION</u>

Motion made by Bob Beeman, seconded by Min COte to enter Executive Session for Real Estate to include Dan Lindley. Motion approved. (5/0)

Motion made by Todd Yando, seconded by Bob Beeman to exit Executive Session. Motion approved. (5/0)

8. <u>ADJOURN</u>

Motion made by Dave Yacovone, Seconded by Bob Beeman to adjourn the meeting at 8:30PM Motion approved (5/0).

Respectfully submitted and filed this 16th day of June, 2010.
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.