State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF June 18, 2007

Members Present: Shaun Bryer, Steve Bousquet, Brian Kellogg, Todd Yando David Yacovone.

Department Heads: David Crawford; Town Administrator, Bob Melfy; Highway Superintendent, Chief Richard Keith, Roland Boivin; High Way Foreman, Mike Day; Street Foreman.

Guests: Alex Garvin, Jesse Roman, Jim Densmore, Joyce Lanpher.

Shaun Bryer called the meeting to order at 5:30 PM at the Municipal Meeting Room.

Motion made by Steve Bousquet, seconded by Dave Yacovone; to enter Executive Session at 5:31 PM. Motion approved (5/0)

Motion made by Steve Bousquet, seconded by Todd Yando; to exit Executive Session Personnel and Contractual issues at 5:59 PM. Motion approved. (5/0)

AGENDA CHANGES & ADDITIONS

- Add Fire Works Permit to New Business

GUESTS & PRESENTATIONS

1. ***Bob Melfy Highway; Superintendent, Mike Day; Street Foreman, Roland Boivin; Road Foreman and Dave Crawford; Town Administrator*** – presented the Selectboard with an update on the Wabun Avenue and Wilkins Street, Cady's Falls Rd. and Needle Eye Road paving projects. Dave presented a revised plan to the Board for a Paving Plan, because of the State Aid that was not received.

   The State informed us that we did not get any Town Hwy Class 2 Paving funds this year. There just not enough dollars to match the over 24 requests received, with only 5 Towns received paving project approvals. These Towns had not received any money in the last several years; Morristown has.

We recommend spending the $141,000 Town funds available as follows:

1.	Contribution to W&L to pave Wabun Avenue & Wilkins Street (Previously Agreed)	$ 12,000
2.	Cady Falls Road – Reclaim & pave with 4" of Hot Mix (2.5" Base & 1.5" Top)	$ 93,000
3.	Needle Eye Road – Shim & Overlay with Hot Mix (1.5" total)	$ 36,000
	TOTAL ESTIMATED COST	**$141,000**

Motion made by Steve, seconded by Todd Yando; to accept the Paving Plan as stated in the Town Administrators Report. Motion approved. (5/0)

- The Selectboard discussed with Bob, Mike, and Roland the search for the retiring employee.

Motion made by Steve Bousquet, seconded by Todd Yando; to authorize a search for the open position with the road crew.

- Discussion was held about the Portland Street Sidewalk Project. It is complete, went well and looks great. The Board thanked the Highway and Street Department for doing such a great job. Also discussed were upcoming sidewalk projects and the condition of Beacon Hill. Jim Densmore; guest and resident of Beacon Hill asked for a status as to when a decision would be made to add Beacon Hill as a Town maintained road.

1. ***Police Officer Appointment-*** Chief Keith and Officer Dodge introduced Scott McCullough to the Selectboard.

Motion made by Steve Bousquet, seconded by Todd Yando; to Appoint Scott McCullough as an Officer for the Morristown Police Department. Motion approved. (5/0)

OLD BUSINESS

1. Mary Ann Wilson; Town Clerk – discussed the loan bids for the TAN Loans. She recommended going with Union Bank bid as they were the most competitive and we have done business with them for many years.

Motion made by Steve Bousquet, seconded by Dave Yacovone; to accept the Union Bank bid as presented. Motion approved. (5/0)

2. Rescue Building Loan was moved to Executive Session for discussion

Motion made by Steve Bousquet, seconded by Todd Yando; to reinvest the interest from the Sale of the Town Building for the 2007/2008 year. Motion approved. (5/0)

3. Discussion was held on the Proposal for the purchase of a new Ambulance for Morristown Rescue.

Motion made by Dave Yacovone, seconded by Steve Bousquet to approve the purchase proposal as presented for the new MRS Ambulance. Motion approved. (5/0)

NEW BUSINESS

1. ***Personnel Advisory Committee;*** Chief Keith went over the minutes of the meeting on June 5, 2007 and the suggested pay adjustments for the 07/08 Fiscal Year.

CONSENT AGENDA

Motion made by Dave Yacovone, seconded by Brian Kellogg; to approve the consent agenda as presented. Motion approved. (5/0)

Items included in Consent Agenda:

- Approval of Minutes of previous meetings.
- Warrants of June 18, 2007.

- Approval of Writing off of Uncollectible Ambulance Accounts
- Approval of Fireworks Permit- RT 15 East Morrisville
- Approval of Vendors License- Ice Cream Truck
- Approval of Police Chief Richard Keith Acting TA from June 25th to June 29th.
- Approval of Fire/Rescue Tower-Wireless Communications.
- Approval of Dispatch Contract with Sheriff's Department
- Authorize Thank You Letters to Legislatures for Work on Truck Route
- Correspondence in Reading File.

Motion made by Steve Bousquet, seconded by Dave Yacovone to enter Executive Session for Personnel at 7:12 PM. Motion approved. (5/0)

Motion made by Dave Yacovone seconded by Brian Kellogg to exit Executive Session at 8:10 p.m. Motion approved. (5/0)

Motion made by Shaun Bryer, seconded by Steve Bousquet; to approve a Wage Adjustment for a 3% increase and a Health Premium Adjustment increase; where each employee will pay 4% towards their Health Insurance Premium with an expected 2% increase each year up to a 10% maximum; with exceptions: does not apply to Police Union and Employees who currently contribute 5%. Motion approved. (4/1 Brian Kellogge)

2. Discussion was held around whether or not to have an employee picnic this summer. It was suggested to have a dinner at the Fire Station in October instead.

3. ***Town Credit Card-*** discussion was held around the use of the Town Credit Card.

Motion made by Dave Yacovone, seconded by Brian Kellogg to approve the Policy on Use of Town Credit Card with change: a quarterly detail report showing expenditures will be provided to the Selectboard for review. Motion approved. (5/0).

4. ***Fireworks Permit-*** discussion was held around a fireworks permit that was submitted for approval on June 18, 2007; which is less than the 30 days required notice.

Motion made by Dave Yacovone, seconded by Steve Bousquet; to approve the fireworks permit as presented contingent upon Chief Keith's signature. Motion approved. (4/1 Shaun Bryer abstained)

SELECTBOARD CONCERNS

Brian Kellogg- update on Solid Waste
Dave Yacovone- posed the question of "In relation to paving needs what $141,000 be per year for five years". Town Administrator, Dave Crawford will get this information.

TOWN ADMINISTRATOR REPORT

- Portland Street is done- It went very well.
- Bank Sidewalk Corner- Forth coming.
- LCPC- Parking Study Update- They will be providing a downtown parking study and putting together a Proposal for the Selectboard's approval for a Part-time Planner.

- We are entering into a new Technology Contract; which will allow us to update our systems and save money.
- Oil Tank at the Fire Department removed. Special thanks to Finance Director Carol Bradley for arranging this.
- Reappraisal is due to be mailed out on Wednesday.
- Town Administrator met with Comcast on several issues; they will be making a presentation to the Selectboard in August.
- School will reimburse the Town for February 14th Storm $3375 to open Schools on February 16, 2007.
- Last Speaker Series Set for Wednesday- Big Box Stores and the effect on the downtown area.

ADJOURN

On a Motion by Steve Kellogg, seconded by Todd Yando the Board adjourned their meeting at 8:45 PM. Motion passed unanimously (5/0).

Respectfully submitted and filed this 19th day of June, 2007.

Erica Reed; Administrative Assistant

Minutes Approved　　　　　　　　　　　Date