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MORRISTOWN

SELECTBOARD MEETING OF JUNE 20, 2005

Members Present: Shaun Bryer; Chair, Cathy Voyer, Brian Kellogg, Steve Bousquet
Members Absent: Jim Paige

Department Heads: Paul McGinley; TA, Chief Richard Keith, Maryann Wilson, Chief Wally Reeve, Bob Melfy

Guests: Chip Sawyer, Harold Smith, Sheriff Marcoux, Charles McArthur, Mike Monahue, Michelle Boomhower, Sonny Sanborn, David Sanborn, J.B. McKinley, David Crawford,

Chair Shaun Bryer called the meeting to order at 6:01 PM at the Morrisville Water & Light Facility.

GUESTS

SHERIFF MARCOUX: Board asked him to attend the meeting to discuss concerns over transports. Sheriff Marcoux stated that transports are not a contract issue and that the problem is due to staffing issues. He also noted that the goal is to get back to doing transports as soon as possible but in the meantime the Sheriffs Department was working with Morristown and Stowe. The Board stated that this sounded like a problem that will have an immediate solution, but is one that is being worked on. They also acknowledged that the drug problem would need to be addressed at another time.

Motion by Cathy Voyer, seconded by Brian Kellogg, to accept the Lamoille County Sheriff Department contract for 2005-2006 as written and enter into an agreement from July 1, 2005 through June 30, 2006, with quarterly installments commencing July 1st. Motion passed unanimously.

MIKE MONAHUE: Mike was present on behalf of Krister Adams who was absent, asked the Board to relinquish the planning grant back to DHCA. The Board acknowledged that they were hesitant about supporting this grant in the beginning due to the status of the property. The Board asked why they wanted to relinquish the grant and Mike responded that they would not be able to spend the money as required by the deadline date and they would have no choice but to relinquish the funds.

Motion by Cathy Voyer, seconded by Brian Kellogg, to relinquish the planning grant according to the facts given. Motion passed unanimously.

MICHELE BOOMHOWER: Offered the Board a presentation on Cyberskills in coordination with the Center for Rural Studies at UVM and Cyberskills VT. Gave a brief overview of the

Cyberskills project, which is targeted toward assessing each community's use of information based technology in town business and introduced Chip Sawyer from the Center for Rural Studies at UVM who stated that he was involved in several workshops that could be very beneficial to the Town. Lamoille County will be a pilot study with this grant and Morristown in included as one of the Towns to participate. Harold Smith from Cyberskills VT also explained how the process begins and noted that when visiting various Towns within Lamoille County they have been pleasantly surprised by how "ahead of the curve" Morristown is. The group noted that would have a few meetings and awareness raising sessions in September.

OLD BUSINESS

MINUTES:
Motion by Brian Kellogg, seconded by Steve Bousquet to accept the minutes of June 6, 2005 as presented with the exception of the minor correction of one word error. Motion passed unanimously.

PAYROLL/DIRECT DEPOSIT: The Board discussed the Memo presented by Carol Bradley. They agreed that Direct Deposit makes sense for the employees and would need to contact the Union's for further discussion on the behalf of those members. Letter to be drafted to both the Police Union and the Highway Union regarding the proposed changes in pay date and the offering of direct deposit and the reasoning as well as requesting feedback and opinions.

AIRPLANE HANGAR TAX CASE: Maryann gave a brief overview of the letter drafted from Richard Sargent regarding the appeal on the Airplane Hangars Tax Case. Charles McArthur was also present and spoke on behalf of the Lister's Office. Charlie stated the opinion that the Lister's Office felt the Hangars should be taxable and that it is their opinion that the Board should move forward with an appeal of the decision.

Motion by Brian Kellogg, seconded by Steve Bousquet, to ask Richard Sergant to move ahead with an appeal of the appeal on the Airplane Hangar Tax Case. Discussion was held over if Richard Sergant would need additional support in getting the case ready given the deadline to file. The Board asked Maryann to discuss with Richard Sergant time constraints and the possible need for assistance on this case. ***Motion passed unanimously.***

TAX ANTICIPATION NOTE: Maryann presented the Board with the Tax Anticipation Note as voted on at the June 6, 2005 meeting. Maryann paraphrased the terms of the note and the investment spread.

Motion by Steve Bousquet, seconded by Brian Kellogg, to sign the Tax Anticipation Note with the Union Bank as presented. Motion passed unanimously.

COLE PROPERTY: Maryann presented the Board with a note from the Union Bank to pay for the Cole property. Maryann stated that the terms of this note are interest only and there would be no payment due until 2006-2007.

Motion by Brian Kellogg, seconded by Steve Bousquet, to sign the Municipal Corporation Note for $115,000.00. Brief discussion of why note was not paid for this year, it was recalled that it had not been budgeted. ***Motion passed unanimously.***

Brain Kellogg stated that the Cole Property looks great and the Board would like to publicly thank all those who assisted in the clean up and completion of the work, including Highway Crew and others.

BROOKLYN STREET & PORTLAND STREET: Paul gave overview of situation regarding the Bridge to Portland Street sidewalk project. Lisa will copy memo sent to Scott Corse today including e-mail from Paul and information from Lamoreux & Dickinson. Shaun stated he will attend the Village Trustees meeting next week and suggested that another Board member also attend.

Motion by Cathy Voyer, seconded by Brian Kellogg, to ask that the Village pay approximately $15,700 for rehabilitation of sidewalk and the paving of the portion of Bridge Street that connects to the current Brooklyn Street project per the 2004 agreement regarding work done. This would be considered Change Order #4 under the contract. Motion passed unanimously.

FIREWORKS PERMIT: The Board was presented with a fireworks application for Paul Wilder, for fireworks to be held at 56 West View in Morrisville, Vermont on July 4th, 2005. The application had not been signed by either the Police or Fire Chief. Chief Reeve stated he would not sign off on the permit because he had a problem with the proximity of adjacent structures and that it was in a residential neighborhood. Chief Keith stated he would not sign off on the permit either.

On a motion by Steve Bousquet, seconded by Cathy Voyer, the Board agreed to deny the Fireworks Permit of Paul Wilder. Motion passed unanimously.

BOARD LIAISONS: Discussion was held over the role of the Liaison. Shaun read through Draft 2 of the Liaison Process. The Board agreed on changes to be made to the document. The Board agreed to allow the Town Administrator to go forward with interviewing and hiring process and offer to the Board a recommendation of positions. Final copies to be drafted for next meeting.

HIGHWAY DEPARTMENT HIRING: After some discussion over the need for a full-time employee, the Board agreed to place an ad for full-time position for the Highway Department. They also agreed to let the Temporary/Full-Time position sit for now. Paul and Bob will work together to arrange the wording for this ad. Lisa shall place the ad when it is ready.

NEW BUSINESS

HOUSING CONSORTIUM GRANT:
Motion by Cathy Voyer, seconded by Brian Kellogg to sign the Housing Consortium Grant and Drug Free Workplace Act as presented. Motion passed unanimously.

CEMETERY DEEDS: Maryann requested that the Board vote to raise the recording fee from the current $3.00 to the State fee of $7.00 per page.

Motion by Cathy Voyer, seconded by Steve Bousquet to raise the Cemetery recording fee to the State fee of $7.00 per page effective July 1, 2005. Motion passed unanimously.

Maryann will notify the Cemetery's and White-Fleiss Funeral Home of the change.

HIGHWAY DEPARTMENT WORK PLAN: Paul gave the Board an overview of the Highway Work Plan being developed by both Bob Melfy and himself. He gave an update on where each project stood as well as funding. He summarized the memo's that were given to Bob Melfy and the Board. Discussion was held over how to make the most of the funds that are available. Paul and Bob both suggested that funds should be used to improve the Randolph Road. The Board stated that it was a nice change to see the two departments working together.

Motion by Cathy Voyer, seconded by Brian Kellogg, to go along with the recommendations of the Town Administrator and the Highway Superintendent and utilize the funds available for the Randolph Road paving. (memo attached)

Paul also brought up the drainage project with Wilkins Ravine and the reconstruction on Watanjay Road to update it from Class 4 to Class 3.

RESCUE SQUAD: Steve Bousquet informed the Board members that he met with Rescue last week and is going to meet with them again on Wednesday.

DRAINAGE PROBLEMS: Shaun Bryer stated that something must be done with regard to the drainage problems that occur at the crosswalk on Main Street near Thompson's Flour Shop. It was suggested possibly relocating the crosswalk location to avoid the water.

WATERING TROUGH HILL: Discussion was held over sidewalk blockage in that area. The sidewalk area is being over crowded by tree branches. Bob Melfy stated it was his understanding he was not to touch any of the branches on the right side. Further discussion was held over the trimming of branches that hang over into pedestrian right of way and notification of property owners as a courtesy warning before taking action.

FIRE DEPARTMENT: Cathy Voyer brought to the attention of the Board her attendance at a Fire Department meeting where it was requested by the Fire Department they would like to utilize their Auxiliary funds to build a structure to house their Antique Fire Truck. The Fire Department would like to build this structure on Town land not currently being used. No funds are being requested from the Town and it would be at no cost to the Town or the Taxpayers. Board agreed that this would be a good project due to the Historical significance of the vehicle being housed.

Motion by Cathy Voyer, seconded by Brian Kellogg, to give initial approval to the Fire Department to use the land and Auxiliary Funds for a structure to house the Antique Fire Truck. Motion passed unanimously.

DAVID CRAWFORD: Shaun Bryer introduced David Crawford to the Board members and gave an overview of David's previous experience and summarized his visit. David stated that he has a possible interest in the Town Administrator position and wanted to observe the meeting as well as offer assistance with the Library project given his background.

LIBRARY PROJECT: Board requested that J.B. McKinley give an update and express ideas about where to go from here in order to move forward with the Library project. Discussion was held over having meeting with both the Library Board and the Selectboard to develop committees and include Heidi Krantz in the process as well. Board agreed to meet with the Library Trustees on July 12th at 6:00PM at the Water & Light Facility, if available. Lisa will call to schedule the room for that date.

On a motion by Steve Bousquet, seconded by Brian Kellogg, the Board convened as the Local Liquor Control Board. The motion passed unanimously.

Maryann presented a listing of liquor licenses applying for outside consumption.

On a motion by Brian Kellogg, seconded by Shaun Bryer, the Board voted to approve the liquor license of Farm Resort (formerly Tee Time) for Outside Consumption. The motion failed with Brian Kellogg voting in favor and Cathy Voyer, Steve Bousquet and Shaun Bryer voting against.

Motion by Brian Kellogg, seconded by Cathy Voyer to approve outdoor consumption for the V.F.W. to be held at VT Fish & Game on August 7, 2005 for one day only. Motion passed unanimously.

On a motion by Brian Kellogg, seconded by Steve Bousquet, to adjourn as the Local Liquor Control Board and reconvene as the Select Board. The motion passed unanimously

WARRANTS

On a motion by Brain Kellogg, seconded by Steve Bousquet, the Board approved the warrants as presented on the memorandum dated June 20, 2005. Motion passed unanimously.

GENERAL DISCUSSION:

CHIEF REEVE: Let the Board know that he will be attending a Fire Convention this week.

STEVE RAE: Stated that the Conservation Commission has been contacted regarding a problem with access to a local swimming hole. The terms of each members appointments was also brought for discussion. The Board requested that the Conservation Commission provide an update with written terms for the next meeting.

DAVID SANBORN: Brought for discussion lawn care at Riverside Cemetery. The Board suggested that the Sanborns look into other Cemetery's to see if any damage was occurring there as well. Sonny stated that the Trustees are not happy with the current Maintenance and asked the Board who was ultimately responsible for damages. The Board requested that Paul look into the King's Property Management Contract and, with the exception of Cathy Voyer, requested a copy of the current contract.

EXECUTIVE SESSION

On a motion by Shaun Bryer, seconded by Cathy Voyer, the Board moved into Executive Session allowing Paul McGinley to remain at 9:00 PM to discuss personnel issues. Motion passed unanimously.

On a motion by Brain Kellogg, seconded by Cathy Voyer, the Board moved out of Executive Session at 10:15 PM.

Motion by Cathy Voyer, seconded by Shaun Bryer, to increase the wage scale by 2% for the cost of living. Motion passed unanimously.

Motion by Cathy Voyer, seconded by Shaun Bryer, to increase the pay of Christina Wheeler (Hoadley) to $9.00 per hour. Motion passed unanimously.

ADJOURN

On a motion by Steve Bousquet, seconded by Brain Kellogg, the Board adjourned their meeting at 10:20 PM. Motion passed unanimously.

Respectfully submitted and filed this 23rd day of June, 2005.

Lisa Laughlin; *Administrative Assistant*

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Minutes Approved Date