



## SELECTBOARD MEETING OF JUNE 20, 2016

Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, Yvette Mason and Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer and Tricia Follert, Community Development Coordinator.

Guests: Tasha Wallis, Seth Jenson, Rob Moore, Caleb Magoon, Richard Spaulding and Isaac Spaulding.

Bob Beeman called the Selectboard meeting to order at 6:30PM

### **I. AGENDA CHANGES OR ADDITIONS**

1. None

### **II. APPROVE MINUTES**

1. **Motion made by Brian Kellogg to approve minutes of June 6, 2016 with correction to add Mary Ann Wilson, under Department Head, motion seconded by Eric Dodge. Motion carried. (5/0)**

### **III. COMMUNITY CONCERNS**

1. Richard Spaulding and Isaac Spaulding came in to discuss the progress of the cleanup of their property due to a Zoning violation issued by Todd Thomas, Zoning Administrator. They have been cleaning up the metal and getting rid of the boxes as they feed the animals. They have also been putting up fences where necessary. They do plan to continue with the clean-up on a regular basis.

### **IV. NEW BUSINESS**

1. **LCPC DISCUSS DOWNTOWN DESIGNATION-** Tasha Wallis, Executive Director of LCPC, along with Staff members Seth Jenson & Rob Moore came to discuss the process of the Downtown Designation Grant. Trisha Follert, Community Development Coordinator and Todd Thomas, Zoning Administrator/Planning Director had asked for a letter of support from the LCPC Board. The LCPC Board declined to provide the letter of support sighting that they needed to review the application before providing the letter of support. The Selectboard felt that there are some hard feeling's between the two organizations and would like to see them work better together. The Selectboard suggested a meeting with Tasha, Dan, Tricia & Todd and possibly a mediator. Eric Dodge felt that a mediator was a waste of time and maybe it would be better to have Dan and Tasha meet together to define the role of LCPC in regards to the Town of Morristown and its employee's roles. Tricia Follert

stated that she knows what she needs to do to get the grant application completed. She has been working with the State of Vermont Downtown Designation Board on the requirements. Todd Thomas is working on updating the Zoning Bylaws and they will be opening the Town Plan to make the necessary changes.

**2. APPROVE DOWNTOWN DESIGNATION RENEWAL –**

**Motion made by Eric Dodge to sign resolution and approve renewal application for the Designated Downtown, motion seconded by Brian Kellogg. Motion Carried (5/0)**

**3. DISCUSS & APPROVE APPLICATION FOR RECREATION GRANT-**

Tricia Follert Community Development Coordinator would like to apply for a Recreation Grant to buy a screen and projector to show movies at the Oxbow. This is a 50/50 match grant, the State would give \$2084 and the other \$2,084 would come from sponsorship.

**Motion made by Brian Kellogg to approve application for the Recreation Grant with a 50/50 match of \$2084, motion seconded by Eric Dodge. Motion carried. (5/0)**

- 4. AMBULANCE WRITE-OFFS-** The Finance Office is asking to write off \$20,076.98 which is equal to 10.05% of billed calls from July 1, 2014 through June 30, 2015 for the EMS Department.

**Motion made by Brian Kellogg to approve ambulance write offs through June 30, 2015 a seconded by Joni Lanphear. Motion Carried. (5/0).**

- 5. EMS TERMINATIONS VOLUNTEERS-** Corey Boisvert, Assistant to the Chief would like to terminate Elise Limoge & Chris Bartlett from the EMS Roster as they have not been available for calls.

**Motion made by Eric Dodge to terminate Elise Limoge & Chris Bartlett as volunteers from the EMS Roster as of June 20, 2016, motion seconded by Joni Lanphear. Motion carried. (5/0)**

- 6. APPROVE SHERIFFS DEPARTMENT CONTRACT-** This is the annual contract for dispatch services.

**Motion made by Brian Kellogg to approve 2016/2017 contract for Dispatch Services with the Lamoille County Sheriff's Department, motion seconded by Eric Dodge. Motion carried. (5/0)**

- 7. ASPHALT BIDS –** We received 4 bids for the Stage Coach Rd. & Lower Bridge Street Paving RFP. Whitcomb came in at the lowest at \$65.20 per ton.

**Motion made by Brian Kellogg, to approve bid from Whitcomb Paving for \$65.20 per ton, motion seconded by Eric Dodge. Motion carried. (5/0)**

- 8. BIDS FOR TOWN REPORT –** We received 2 bids for the 2016/2017 Town Report. Reprographics bid a two year contract at \$2665.00 each year. Minute Man Press bid a one year contract at \$2391.16. Erica Allen, Administrative Assistant recommends going with Reprographics even though it is \$273.84 more due to the excellent service we have had from them in the past.

**Motion made by Brian Kellogg to approve Bid from Reprographics for \$2665. per year for two years 2016& 2017, motion seconded by Eric Dodge. Motion Carried (5/0)**

- 9. GREEN MTN. DISTILLERS ACT 250 HEARING-** Need to appoint Dan Lindley, Town Administrator as the Town's Representative at the Act 250 hearing.

**Motion made by Brian Kellogg to appoint Dan Lindley, Town Administrator as the Town's Representative for the Green Mtn., Distillers Act 250 Hearing, motion seconded by Eric Dodge. Motion carried. (5/0)**

**10. SIGN LOAN DOCUMENTS FOR THE CADYS FALLS WATERLINE-**

**Motion made by Brian Kellogg, to sign loan documents with the Union Bank for the Cady's Falls Waterline., motion was seconded by Eric Dodge. Motion carried. (5/0).**

- 11. REVIEW AUDIT RECOMENDATIONS-** Carol reviewed the Auditors recommendations from the 2015 Audit with the Selectboard.

**Motion made by Brian Kellogg to approve Capital Asset Accounting Policy, motion seconded by Eric Dodge. Motion carried. (5/0)**

**Motion made by Brian Kellogg to approve updated Purchasing Policy, motion seconded by Eric Dodge. Motion carried. (5/0)**

**Motion made by Brian Kellogg to approve Fraud Provention Policy, motion seconded by Joni Lanphear. Motion carried. (5/0)**

- 12. APPROVE BID FOR SIDEWALK INSTALLTION-** Dale Tatro has agreed to extend his contract to install sidewalks on Lower Bridge St. at \$36.00 per square yard.

**Motion made by Brian Kellogg to approve bid from Dale Tatro Construction at an amount of \$36.00 per square yard, motion seconded by Eric Dodge. Motion carried**

**V. OLD BUSINESS**

1. None

**VI. BOARD OF LIQUOR CONTROL**

1. None

**VII. TA REPORT**

1. Main Waterline for Nepveu building will be installed tomorrow and the sidewalks should be done and the barricades taken down by late next week.
2. There will be a ribbon cutting on June 23 at 12PM for the Rail Trail
3. The HVAC systems is almost complete. They just need to tie in the heat system. The air conditioning is up and running.
4. Cady's Falls Bridge will be closed starting this week for the next few months.
5. Bridge St. is going very well and should still be on time for a mid-July opening.

6. We have the Carpentier Farm Rd. hearing schedule for June 28, at 3PM

**VIII. SELECTBOARD CONCERNS**

**Joni Lanphear-**

- None

**Yvette Mason-**

- None

**Brian Kellogg-**

- It looks like the bank is giving away on the Sharp Corner on the Randolph Rd. Near Kneuland Rd.
- Thompson Bakery Building looks like it is in need of some paint. Dan will have Tricia talk with Gary Bourne.

**Bob Beeman-**

- None

**Eric Dodge-**

- The article in the paper was very well written regarding the Towns' position on the homeless shelter.

**IX. APPROVE WARRENTS**

**Motion made by Brian Kellogg to approve warrants through June 20, 2016, motion seconded by Eric Dodge. Motion carried. (5/0)**

**X. OTHER BUSINESS**

**1. None**

**Motion made by Brian Kellogg to adjourn at 8:30PM, motion seconded by Eric Dodge.  
Motion carried. (5/0)**

Respectfully submitted and filed this 21st day of June, 2016  
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**