SELECTBOARD MEETING MINUTES
OF June 20, 2022

MEMBERS: Bob Beeman, Jessica Graham, Brian Kellogg and Don McDowell
Absent – Judy Bickford

ADMINISTRATION and STAFF: Eric Dodge, *Town Administrator*; Judi Alberi, *Administrator's Assistant*; Todd Thomas*, *Planning Director;* Bill Mapes, *EMS Chief;* Sara Haskins, *Town Clerk/Treasurer,* Tina Sweet, *Finance Director,* Jason Kelley, *Fire Department 2nd Asst. Chief,* Jason Luneau, *Interim Police Chief*

PARTICIPANTS: Tom Cloutier

**participating via Zoom*

Chair Bob Beeman called the Selectboard Meeting to order at 6:02PM at the Tegu Building.

AGENDA CHANGES/ADDITIONS
Remove Item 5 under New Business – Appoint member to Transportation Advisory Committee
Add under New Business – Approve Fireworks Permit for the Town of Morristown 4th of July

APPROVE MINUTES
Motion made by Jess Graham to approve the minutes of June 6, 2022. Motion seconded by Brian Kellogg. Motion carried. (4/0)

LIQUOR CONTROL
None

NEW BUSINESS
1. **Approve Fireworks Permit for the Town of Morristown 4th of July**
   Motion made by Brian Kellogg to approve the fireworks permit for the Town of Morristown 4th of July and authorize Bob Beeman to sign. Motion seconded by Don McDowell. Motion carried. (4/0)

2. **Approve tax anticipation note**
   Sara Haskins discussed the different bids that came in from various local vendors for tax anticipation note that the town does every year. Sara also recommended that the board move to a sole source vendor with Union Bank.
   Don McDowell made motion to use Union Bank as our sole source vendor for borrowing in

anticipation of taxes. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Don McDowell made a motion to use Union Bank for 2022 - 2023 tax anticipation note. Motion seconded by Brian Kellogg. Motion carried. (4/0)

3. **Sign annual financial management questionnaire.**
   Brian Kellogg made a motion to sign the annual financial management questionnaire and authorize to have Bob Beeman sign. Motion seconded by Don McDowell. Motion carried. (4/0)

4. **Discuss and Approve private road name**
   Jessica Graham made a motion to approve the new road name of Windy Knoll Lane and authorize Bob Beeman to sign. Motion seconded by Brian Kellogg. Motion carried. (4/0)

5. **Appoint LCPC Board Members**
   Eric Dodge discussed reappointment of Judy Bickford but hold off on the second appointment for now. If someone else is interested in becoming a member of this board or any board they would come to a Selectboard meeting so that the board can ask questions of them and their interest.
   Jess Graham made a motion to appoint Judy Bickford to the LCPC Board for a 1 year term. Motion seconded by Brian Kellogg. Motion carried. (4/0)

6. **Appoint Town Health Officer**
   Don McDowell made a motion to appoint Todd Thomas as Town Health Officer for a 1 year term. Motion seconded by Brian Kellogg. Motion Carried. (4/0)

7. **Review and select bid for Tegu renovation**
   Eric Dodge stated that we only received one bid for the renovations and that was by DBI. Phase I to include create window openings, masonry repairs, new windows hung, trim work electrical sub panel and HVAC mini split units.
   Don McDowell made a motion to hire Donnie Blake Jr., Inc to remodel part of the second floor of the Tegu Building as specified in his proposal for a total of $78,002.60 and authorize Bob Beeman to sign the Acceptance of Agreement. Motion seconded by Brian Kellogg. Motion Carried. (4/0)

8. **Approve new hire for Street Garage**
   Don McDowell made a motion to hire Matthew Dewey for a fulltime Highway Department employee as a Tech 1, Step 2 at a rate of $18.75/hour effective June 27th. Motion seconded by Brian Kellogg. Motion carried. (4/0)

9. **Discuss submission of the Town Plan**
   Eric Dodge spoke with Tasha Wallace from LCPC and she advised that Town of Morristown withdraw and resubmit the Town Plan due to a conflict with the LCPC meeting in which Judy Bickford could not attend. Eric has gone forward with withdrawing and resubmitting town plan which restarts the 60 day clock so that Judy can attend the meeting in August.

10. **Discuss adding Juneteenth as a holiday**
    Jessica Graham made a motion to add Juneteenth as a recognized holiday for the Town of

Morristown. Motion seconded by Don McDowell. Motion Carried. (4/0)

OLD BUSINESS

1. **Discuss noise ordinance**
   Don McDowell made a motion to accept the amended Noise Ordinance. Motion seconded by Brian Kellogg. Motion carried. (4/0).

2. **Discuss the sidewalk policy**
   Don McDowell made a motion to accept the amended sidewalk policy. Motion seconded by Brian Kellogg. Motion carried. (4/0)

APPROVE WARRANTS

Brian Kellogg made a motion to approve the warrants. Motion seconded by Jess Graham. Motion carried. (4/0)

TOWN ADMINISTRATOR'S REPORT

1. Anna McCormick, new Recreation Coordinator, had her first 2 days at summer camp and all went great.
2. Eric Dodge met with Dennis Smith and did more mapping work for the Randolph Cemetery.
3. Interviews will begin next week for the EMS available position.
4. Gearing up for the 4th of July parade. Judi Alberi has agreed to do parade registration.

SELECTBOARD CONCERNS

Don McDowell had no concerns. Don watched the video Eric sent to the board in regards to Cannabis licensing in the town. There was much discussion regarding the signage and location of distributors and store fronts. The State of Vermont has regulations in place and only allows local regulation through zoning.

Jessica Graham none

Brian Kellogg none

Bob Beeman none

COMMUNITY CONCERNS

None.

OTHER BUSINESS

I, Don McDowell, move to go into Executive Session because I find that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. I move that we go into Executive Session to Labor relations agreements with employees, subject to T1 V.S.A. § 313(a)(1)(B). To include the Interim Town Administrator, Eric Dodge, the Interim Police Chief, Jason Luneau, and the Finance Director, Tina Sweet. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion by Brian Kellogg to come out of Executive Session. Seconded by Don McDowell. Motion carried. (4/0)

Motion by Don McDowell to approve the Police Union Contract for 2022 - 2025. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion by Don McDowell to approve the contract for Jason Luneau, Police Chief 2022 - 2025. Motion seconded by Jess Graham. Motion carried. (4/0)

Motion by Jess Graham to approve the contract for Eric Dodge, Town Administrator for 2022-2024. Motion seconded by Brian Kellogg. Motion carried. (4/0)

ADJOURN

Motion made by Jess Graham to adjourn. Motion seconded by Don McDowell. Motion carried (4/0)

Meeting adjourned at 8:35PM.
Submitted and filed this June 22, 2022

Judi Alberi, Scribe

Please note all minutes are in Draft form and are subject to approval at the next Selectboard meeting.