State of Vermont — Chartered in 1781
MORRISTOWN

SELECTBOARD MINUTES JULY 6, 2004

Members Present: Brian Greenia, James Paige, Shaun Bryer and Brian Kellogg

Members Absent: Cathy Voyer

Department Heads: Paul D. McGinley, TA; Chief Richard Keith

Guests: Heidi Krantz, Heather Sargent, Steve Lamb Ames, Dave Pelletier, Peter Wright, Claire Hindes and Chris Ransom

Chair Brian Greenia called the meeting to order at 6:05 PM at the Morrisville Water & Light Facility.

GUESTS

MACC PRESENTATION:

Heidi Krantz introduced various members of MACC, described the four subcommittees that MACC is comprised of and turned the meeting over to Peter Wright, Chair of the *Economic Restructuring Committee*. Peter gave a brief update on the changes made in the organization as well as what the committee's plans and objectives are to make the *Downtown* a more productive and pleasant place to work and visit. MACC felt by bringing in more retailers on the ground floor level with businesses who provide services on the second floor. New businesses would mean a better tax base, which in turn would bring a better economy overall. There are tax credits available that could be offered for businesses wishing to make improvements to their buildings as well.

Peter further stated that he knows that local businesses are concerned with the construction and traffic issues. He offered his phone number (888-8301) if anyone was interested or had questions regarding MACC.

Heather Sargent is on the *Organizational Committee*. The committee obtained *Downtown Designation* and they are also involved with historical buildings. Buildings must be 50+ years to qualify for historical status. Coordinating projects that affect the *Downtown* area is one of their priorities. Heather assured the Board that communication with the Selectboard was very important to them.

The *Design Committee* took what Heather described as a fantasy trip through the Downtown to look and what changes could possibly be made to various buildings. Items on their wish list include: burying electric and phone lines, restoring some of the older buildings to like new condition and possibly bringing in another restaurant to the

The Board questioned if there had been any trouble resulting from the fireworks displays. The Administrative Assistant stated that she had received a call from Art Meade earlier and he was very happy with how things were handled and had no complaints at all.

BUDGET – PRELIMINARY FINAL FIGURES:

The Town Administrator and the Selectboard reviewed the fiscal year end preliminary figures. Paul stated he had not had a chance to discuss Carol's spreadsheet with her as the meeting for the Duhamel Act 250 permit ran longer than expected. He explained that some of the overages were due to the fact that not all of the grant monies had been received yet for purchases already expensed. These preliminary figures appear to have the Town ending the year in the black. The Board agreed to study the hold accounts and will discuss at their next meeting. There are still funds to be reimbursed from the State including the Portland Street Grant project.

CLARK PARK – CHRIS RANSOM:

Mr. Ransom questioned what the Selectboard was doing regarding the dumping of the chips and sand at the Clark Park location. The Board again stated that this was not Town property, but private property owned by Morrisville Water and Light and the information had been directed to them.

NEW BUSINESS

VT 100 ZONING MODIFICATIONS CONTRACT:

A Memo dated May 28, 2004 from David Pelletier regarding the Scope of Work for the VT100 Zoning Modifications was reviewed and discussed. It was noted that the Morristown Planning Commission supports this proposal. The Selectboard agreed that they were in favor of this contract with LCPC for this work.

AUDIT AGREEMENT – R. F. LAVIGNE & CO.:

On a motion by Brian Kellogg, seconded by James Paige, the Selectboard accepted the Audit Agreement with R. F. Lavigne & Co. in an amount not to exceed $10,485 to provide auditing services for the Town of Morristown's financial statements for the year ending June 30, 2004.

OTHER BUSINESS

ROAD LINES:

Shaun Bryer informed the Board that he had received a complaint that the Morristown Corners Road did not have lines painted. The TA explained that it was a 3rd class road

- Culverts have been purchased for the Highway Department with savings from shopping around.
- Pike will start paving this week.
- A pre-bid meeting was held last Thursday on the STP Walk project
- Met with Don Avery and Ned Houston on Act 250 Permit – there are changes that need to be made

HEARTHSTONE LETTER:

The Selectboard acknowledged receipt of a letter from Hearthstone regarding hook up to the public sewer. They requested a letter be sent to Hearthstone advising that the Town will work with the Village on this matter.

DOG WARRANT:

On a motion by James Paige, seconded by Shaun Bryer, the Board approved the dog warrant as presented from the Town Clerk.

RESTRAINING ORDER:

Chief Keith was asked how one would obtain a restraining order and if it would be handled through the Police Department. He responded that it was handled through Superior Court and it was called a Civil Restraining Order.

EXECUTIVE SESSION

On a motion by Brian Kellogg, seconded by James Paige, the Board moved into Executive Session at 8:13 PM with the TA and AA in attendance on a personnel matter.

On a motion by James Paige, seconded by Brian Kellogg, the Board moved out of Executive Session at 8:43 PM.

On a motion by James Paige, seconded by Brian Kellogg, the Board accepted with regrets Paul's letter of July 5, 2004 not to renew his contract with the Town of Morristown this fall. The Board thanked Mr. McGinley for everything he has done in his time here.

A committee to search for a new Town Administrator will be formed to create a profile to go out to market.

The TA informed the Board that the ads for the Highway Superintendent would be run again.

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 07/06/04

Re: Warrants presented for Board Meeting on July 6, 2004

General Fund:

Warrant #04001-AP Unpaid invoices for 7/6/04	$ 75,024.71
Warrant #03054– Paid Invoices due Pd 06/30/04	$ 23,813.17
Warrant #03053- PR Unpaid Invoices due 06/08/04	$ 30,279.55
Payroll Warrant for pay period ending 06/26/04-06/30/04	$ 33,038.50
Warrant #ML-12 for 06/01/04 to 06/30/04	$1,382,078.30

Other Funds:

Recreation: Warrant #04-01	$ 620.33