



SELECTBOARD MEETING OF JULY 25, 2011

Members Present: Brian Kellogg, Mickey Smith, Min Cote, Dave Yacovone and Bob Beeman

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: None

Meeting was called to order at 5:30PM at Ward Pond Road by Brian Kellogg, Chair.

I. WARD POND ROAD HEARING

The Selectboard met at Ward Pond Road for a site visit hearing and discussed the road conditions. Road is built to the Town's road policy specifications and is in excellent condition. There are currently two houses located on Ward Pond Road and a third house being built. The Towns Policy states that there needs to be 3 houses built in order for the Town to take the road over. The Selectboard can accept the road as a Town road at their next meeting. Dan suggested that the Selectboard wait the 60 days as outlined in the State Statute to allow for the property owner to complete the construction of the third house.

Motion made by Min Cote seconded by Mickey Smith to reconvene Regular meeting at the Tegu Building Community Meeting Room. Motion approved (5/0)

The Selectboard performed a site walk and hearing at Ward Pond Road for the purpose of taking over the Road as requested by the property owners.

II. AGENDA ADDITIONS/ CHANGES /ANNOUNCEMENTS

- Add Fund Balance Policy to New Business

III. COMMUNITY CONCERNS

- None

IV. TIFF DISTRICT HEARING

- The Turtles Nest DBA Turtle Fur has hooked onto the new sewer line in the Industrial Park; therefore we need to include them into the TIF District. We also need to approve additional funds spent on the sewer line. The Selectboard originally made a motion to approve an amount not to exceed \$25,000. The actual dollar amount that was spent was \$31,000. The auditors picked up on that and would like us to make a formal motion to approve the additional \$6,000 that was spent.

Motion made by Mickey Smith, seconded by Min Cote to approve addition of Turtles Nest DBA, Turlte Fur to the Tif District. Motio approve. (4/1 Bob Beeman Abstained)

Motion made by Min Cote seconded by Mickey Smith to approve additional \$6,000 for sewer extension on Industrial Avenue. (4/1 Bob Beeman Abstained)

V. NEW BUSINESS

- 1. EKG SALE-** Rescue would like to sell their old Medtronic Life Pak, 3 Lead EKG Instrument to Trans Care Ambulance Service LLC for \$1,200.00. The funds from the sale would go into the general fund. If Rescue should want to purchase more equipment then they could make a formal request to the Selectboard.
- 2. Home Depot Grant for Skatepark-** Isaac has done a great job with building the skate park. Tricia has found a Grant from Home Depot for up to \$5000 that usually comes in the form of gift cards. Would like Selectboard approval to apply for that grant.

Motion made by Dave Yacovone seconded by Bob Beeman to approve application for Home Depot Grant. Motion approved (5/0)

- 3. Discuss & Approve Library CDBG policies and conditions-** These are the policies that Dan gave to the Selectboard at a previous meeting to review. They need to be approved in order to receive the funds from the grant.

Motion made by Dave Yacovone, Seconded by Bob Beeman to approve CDBG Grant Policies and Conditions. Motion Approve (5/0)

- 4. Approve Voluntary Compliance Agreement-** This is a compliance agreement with the VT Unclaimed Property Division that needs to be approved by the Selectboard and signed by a duly authorized agent to claim the unclaimed property such as checks that were never cashed.

Motion made by Dave Yacovone seconded by Bob Beeman to approve Voluntary Compliance Agreement and authorize Dan Lindley Town Administrator to sign as the duly authorized agent. Motion approved. (5/0)

- 5. Approve Fund Balance Policy-** This policy is at the request of the auditors. It requires the fund balance to be listed into one of 5 categories, nonspendable, restricted, committed, assigned and unassigned.

Motion made by Dave Yacovone, seconded by Min Cote to approve the Fund Balance Policy as presented. Motion approved (5/0)

VI. TA REPORT

- **Skate Park-** There is also a recreation facilities grant that Dan would like to apply for in the amount of \$1000. This is a match grant so the skate park would need to have \$1000 in funds also. The Selectboard agreed to have Dan apply for this grant
- **Clock Tower-** Dan would like to apply for a Historical Preservation Grant for the Clock Tower repairs. The Selectboard agreed to have Dan apply for this grant.
- **FEMA-** Tina and Roland did an outstanding job organizing all the documentation for the flood damage. We should get about 87% in FEMA money for the damage from spring flooding. We will also be getting extra funding for:

- o Bridge in Mud City loop to install a concrete wing wall including engineering and estimate costs
 - o Extend Culvert at the Rooney Farm
 - o Mitigation for Cole Hill
 - o Rip Rap in Sterling Valley
- We did not get Class II paving funds but we do have \$100,000 in the budget for paving. Roland and Mike would like to pave Park St., Harrell Street from corner to Munson Ave and Cottage Street.
- There was a water leak on Bridge Street. The Water & Light have repaired and put the road back at Dan's request of 3 6 inch lifts. Seems to be holding up good. Dan asked the Selectboard to keep an eye on it.
- Swirl Separator- the catch basins are cleaned and the sludge is usually moved to the Duhamel pit to drain the water out and then is used for fill. ACT 250 has told us we cannot do that anymore and we need to find an alternate location. Dan would like to use the Solid Waste District site on Trombley Hill which is owned by the Village. The Village has agreed to lease the property for a \$1.00 per year with the understanding that we are responsible for any clean up that may need to occur if by chance there is petroleum in the sludge.
- Dan has spoken with Donnie Blake and believes he is all set. There will be a new road when bypass goes through and he will have permission to use it to unload and load as long as he is not blocking both lanes at one time.
- Trees at Rescue not going to work. It seems that this is a smoking area for Rescue as well as the Manor and Copley. There is an ash can and a picnic table. Dan would like to remove these items to deter smokers from using the area.
- Cady's Fall's Bridge- Dan feels that pushing the Bridge reconstruction back to the spring would be a good idea since the roundabout construction in Hyde Park won't end until late fall and there is a lot of traffic that uses the bridge for commuting.
- August 5th the Town offices will be closed so that our computer server can be upgraded. The staff may work but they will not have internet access or access to files while the upgrade is going on. They can also choose to take ETO time.
- There will be a special meeting on August 29th for a hearing on the SSMA.

VII. SELECTBOARD CONCERNS

Brian Kellogg-Thinks we should have the School Board in to discuss the Track at the school.

Mickey Smith- JB asked if we could get some more fill at the Library where the trees were removed so they can seed and much the area.

Dave Yacovone- Could MACC possible organize something similar to Waterburys Tuesday Night Live? Dan will get with Tricia on that.

Min Cote- Seeding of ditches? Dan said he mentioned to Roland and will remind him again. Bill Bournes ditch? Dan said the Village crew has not gotten to that yet as they have been striping parking lots. Is the Painting done? Dan says yes most is done. They have the Union Bank parking lot to do. The weather and the flooding has put everything behind.

VIII. CONSENT AGENDA

1. Approve Minutes of 07-11-2011
2. Approve & Sign Warrants

**Motion made by Min Cote, seconded by Bob Beeman to approve consent agenda as presented.
Motion approved. (5/0)**

**Motion made by Min Cote, seconded by Bob Beeman to adjourn the meeting at 7:00PM Motion
approved. (5/0)**

Respectfully submitted and filed this 26th day of July, 2011
Erica Reed, Administrative Assistant

**Please note that all minutes are in draft form unless otherwise stated
and are approved at the next meeting.**