State of Vermont — Chartered in 1781

MORRISTOWN

# SELECTBOARD MEETING OF AUGUST 1, 2005

Members Present: Shaun Bryer; Chair, Cathy Voyer, Brian Kellogg, Steve Bousquet

Members Absent: Jim Paige (Cathy Voyer)

**EXECUTIVE SESSION:**

***On a motion by Steve Bousquet, seconded by Cathy Voyer, the Board moved into Executive Session at 5:30 PM for the purpose of interviewing for the Town Administrator position. Motion passed unanimously.***

***On a motion by Cathy Voyer, seconded by Brian Kellogg, the Board moved out of Executive Session at 6:30 PM.***

*Cathy Voyer was absent for the remainder of the regular meeting.*

Department Heads: Paul McGinley; TA, Bob Melfy; Highway Superintendent, Mary Ann Wilson; Town Clerk

Guests: Jeff Myers, Dave Crawford, John Bauer, Steve Rae, Karen Temple-Lynch

Chair Shaun Bryer called the regular meeting to order at 6:33 PM at the Morrisville Water & Light Facility.

**GUESTS**

JEFF MYERS – *Vermont River Conservancy:* Came to Board to request their support in the purchase of Parcel 158 in order to receive grant money to purchase and protect the land which is a main public access frequented by fisherman and swimmers.

***Motion by Brian Kellogg, seconded by Steve Bousquet to write a letter in support of the purchase of Parcel 158. Motion passed unanimously.***

JOANNE LAWTON: Was not notified she was on agenda. Will be notified for next meeting and in meantime Board requested Paul McGinley contact State and District engineers to get background and have information to discuss when Ms. Lawton attends next meeting.

KAREN TEMPLE-LYNCH – *Lamoille Valley Engine House:* Brought to the attention of the Board security at the Engine House. Discussion was held over break-ins at the location and regular maintenance of the boards as well as adding possible signage. It was agreed that Bob Melfy would perform regular checks of the building and complete any minor repairs needed. Karen stated she would pick up some "No Trespassing" signs to be placed on the entrance of the property as well as the building itself. The Board requested that "For information regarding this property . . . . " was also added to the signs.

**OLD BUSINESS**

MINUTES:
***Motion by Steve Bousquet, seconded by Brian Kellogg to accept the minutes of July 18, 2005 as presented. Motion passed unanimously.***

VLCT POLICY ON ADMINISTRATION OF PERFORMANCE APPRAISAL SYSTEM: Board agreed discussion should be held when all members are present and the Personnel Policy is also available for a joint discussion. Board consensus was to table the issue.

AUDITORS AGREEMENT: Board signed the agreement with R.F. Lavigne & Company, Public Accountants for the fiscal year ending June 30, 2005.

BROOKLYN STREET PROJECT: Board has heard only good things about the project and is happy that the project is almost complete as it is an asset to the community.

**NEW BUSINESS:**
SIDEWALK PROJECT: Shaun was contacted by Jim Jeffords office and has been informed that Morrisville has been given a grant of $500,000 to complete the sidewalk project from Water Troth Hill to the Bishop Marshall school. This is a 90%-10% match program, so the Town would be responsible for matching 10%.

MARY ANN WILSON – FY06 TAX RATE: Information was unavailable for the meeting and will be presented at next meeting.

FIREWORKS PERMIT: Lisa presented the Board with the Fireworks Permit Application of Beverly Allen.

***Motion by Brian Kellogg, seconded by Shaun Bryer to grant the Fireworks permit to Beverly Allen for a display to be held on August 26, 2005. Sheriffs Department Dispatcher must be notified on the day of the display. Motion passed 2-1 with Steve Bousquet voting against.***

CHANGE OF PAY DATE/DIRECT DEPOSIT:
***Motion by Steve Bousquet, seconded by Brian Kellogg to accept the time line presented in a memo from Carol Bradley and authorize the change in pay date. Motion passed unanimously.***

PERSONNEL POLICY/JURY DUTY: Discussion was held over the personnel policy with regards to jury duty. Board requested Mary Ann present them with a copy of the statues for the next meeting when further discussion will be held.

TOWN FAIR – VOTING DELEGATES: Discussion was held over which members would be available to attend this event. The Board agreed that Shaun Bryer would represent them and attend as a voting delegate.

***Motion by Steve Bousquet, seconded by Brian Kellogg to name Shaun Bryer voting delegate on behalf on the Morristown Selectboard at the Town Fair this year. Motion passed 2-0 with Shaun Bryer abstaining.***

BOB MELFY; HIGHWAY SUPERINTENDENT: Addressed Board with a proposal to pre-wet the salt or sand for winter maintenance with calcium chloride. Discussion held over benefits of this practice and costs. Board's consensus was that Bob could move forward with this method as a pilot program as long as there was money in the Highway budget to allow for it.

WARRANTS

***On a motion by Brain Kellogg, seconded by Steve Bousquet, the Board approved the warrants as presented on the memorandum dated August 1, 2005. Motion passed unanimously.***

**TOWN ADMINISTRATOR:**

Paul briefly updated the Board on events which have occurred over past two weeks.

**EXECUTIVE SESSION**

***On a motion by Steve Bousquet, seconded by Brian Kellogg, the Board moved into Executive Session allowing Paul McGinley; Town Administrator to remain at 7:53 PM to discuss personnel issues. Motion passed unanimously.***

***On a motion by Brian Kellogg, seconded by Steve Bousquet, the Board moved out of Executive Session at 8:53 PM.***

**ADJOURN**

***On a motion by Steve Bousquet, seconded by Brian Kellogg, the Board adjourned their meeting at 8:56 PM. Motion passed unanimously.***

Respectfully submitted and filed this 2nd day of August, 2005.

Lisa Laughlin; *Administrative Assistant*

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Minutes Approved Date