State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF August 11, 2008

Members Present: Shaun Bryer, Brian Kellogg, and Dave Yacovone. Todd Arrived at 6:20 PM

Department Heads: Richard Keith, Interim TA; Bob Melfy, Highway Superintendent; Heidi Krantz Community Coordinator and Tina Sweet, Assistant Finance Director

Guests: Lisa McCormick, David Polow, Isaac Graham, and Steve Rae.

Meeting was called to order at 5:30 pm in the Community Meeting room by Shaun Bryer Chair.

I. CONSENT AGENDA

1. Approve Minutes from Previous Meeting
2. Approve & Sign Warrants
3. Approve & Sign Confirmation of Appointment for LCPC Regional Representatives Matt Burgess & Heidi Krantz.

Motion made by Brian Kellogg, seconded by Dave Yacovone to approve Consent Agenda as presented. Motion approved 3/0.

II. SELECTBOARD CONCERN

1. **Dave Yacovone-** Schedule of Tasks for new TA?
2. **Brian Kellogg-** None
3. **Shaun Bryer-** Dan Lindley the new TA will meet with Richard for debriefing, and also with department heads. He is also planning on attending meetings with the other Boards, ie; LCPC, DRB, Planning Commission to get acquainted. He is planning on being very community oriented over the next few months.
4. **Todd Yando-** absent
5. **Bob Beeman-** absent

III. TA REPORT

- Motor in the grader went and will need replacing. We will be getting $2,000 trade in towards a new one.
- Mel Patashnick will be coming to the August 25th meeting to discuss some expansion plans for Copley Hospital.

Board took a short recess until they could proceed with the regular Board meeting at 6:00PM

Meeting called back to order at 6:00 PM

IV. AGENDA CHANGES/ANNOUNCMENTS

1. Todd Yando is running late.
2. Bob Beeman is in China at the Olympics for Concept II
3. Thank you to Richard Keith for serving as Interim TA. This will be his last meeting in that aspect.

V. GUEST PRESENTATIONS

1. Lamoille County Regional Planning Commission – Heidi gave updates on the hiring process of the Executive Director. Dave Pelletier has been filling in as Interim Executive Director, and is doing a great job. They should have an Executive Director in place by the end of September.

VI. BOARD OF LIQUOR CONTROL

Motion made by Dave Yacovone, seconded by Brian Kellogg to enter session a Board of Liquor Controlat 6:05 PM. Motion approved. (3/0)

1. Discussed Second Class Liquor License Request from Green Top Market LLC. This is formerly the Morristown Corner Store. Richard did not see any issues with this request.

Motion made by Dave Yacovone, Seconded by Brian Kellogg to approve request for Second Class Liquor License for Green Top Market, LLC. Motion approved. (3/0)

2. Discussed Bonz Smoke House & Grill- They were suspended for 25 days by the State of Vermont.

Motion made by Dave Yacovone, seconded by Brian Kellogg to exit Board of Liquor Control and resume regular Board meeting at 6:09 PM. Motion approve (3/0)

VII. NEW BUSINESS

1. Highway New Hire- Richard, Bob and Roland met with 3 candidates. All had qualification sneeded for the position. They felt that Raymond LaCasse was the best fit for them.

Motion made by Dave Yacovone, seconded by Brian Kellogg to approve recommendation of Raymond LaCasse for the position of Equipment Operator/Laborer I at Grade 1 Step 4, to increase to Step 5 after 6 months of successful employment and Step 6 after 1 year of successful employment. Motion approved (3/0)

2. Discuss & Approve Tax Rate- Mary Ann did not have all the information available. Table until next meeting.

VIII. OLD BUSINESS

1. **Portland Street Sidewalk Updates-** Heidi Krantz spoke with Pat Travers, the program manager for the project. The contractor has not been able to get bonded. Dan Lindley, new TA, met with Pat, Richard and Heidi and he suggested they try to get bonded for part of the amount and a line of credit for the rest. The project needs to start by September 1st in order to be cured by winter. The next bid was a $10,000 more. The grant will allow us to wait until next year if there is no other option.
2. **Recycling Bins-** Heidi asked about a recycling bin in front of Thompsons or Bees Knees. Often people come and get lunch and then sit in the gazebo. If there was a recycling bin there it might be helpful. It seems that the one at the Oxbow isn't being used as much now that soccer is over so we can move that one to that vicinity.
3. **Sand Shed Roof-** Bob received two bids for the sand shed roof. It seems he miss estimated the amount. The bids were quite high, $55,000 and $28,300. Both were for 230 square feet, which is the correct amount. We only have $10,000 in the budget. The Board suggested reserving the money from this years' budget and budget the same amount for next year. Then go out to bid again. In the mean time we will send letters to those that bid explaining the situation.
4. **Part-time Employee Wages-** Need to add Lara Killian to the part time roster. Department Heads made recommendations for their staff. Mary Ann recommended 5.4% for her part-time staff, Joyce, Rescue Operations Coordinator asked for 4% for her staff,

and Charlie recommended 15% raise for his staff, but the hours would be reduced 2-4 hours per week.

Motion made by Dave Yacovone, seconded by Brian Kellogg to approve setting wages for part-time employees as recommended by Department Heads. (3/1) Todd voted no.

5. **NEMS Contract-** Board discussed contract. The original contract was significantly higher than last year's contract. ($75. last year, $500. this year). The Rescue Board as well as other Lamoille County Rescue Boards met with NEMS to negotiate a lower price for intercept transport. This contract offers $300.00 per transport. Dave Yacovone believes it is a good contract; the only thing that needs to be changed is that it reads "Contract between Newport Ambulance and Morristown Rescue Squad" and it should read "Contract between Newport Ambulance and the Town of Morristown".

Motion made by Dave Yacovone, seconded by Brian Kellogg to accept contract with Change to read " Contract Between Newport Ambulance and Town of Morristown, and to authorize Richard as acting TA to sign. Motion approved. (4/0)

6. **Skate Park Committee-** Discussed draft agreement with Dave Polow, Guy Shane and Isaac Graham. Dick Sargent read over the lease agreement and had list of questions and comments that should be addressed before the final draft is signed. Dave Yacovone suggested the Dan Lindley, the new TA could meet with Guy at LARC and discuss. Shaun will meet with Dick Sargent to go over his comments and will also attend a LARC Board meeting. The group is moving along with their fundraising for the park.
7. **Bridge Street Bridge -** discussed what the next steps might be in the process. If we are going to call a special meeting for a bond in November, then we need to decide what we want for a bridge, a new replacement, a temporary or a fix until we can get a new one. At last estimate it was going to be $5.million for a new one and $850.000 for a temporary bridge. The repairs were going to cost approximately $200,000. The Board felt that we needed to get some updated price information, to check on federal funding. At this point historic preservation says they have no say as long as our funding is not federal. If it is then the Agency of Transportation would represent them. Dave Yacovone thought that maybe this is a task for Dan. Chris Ransom had some concerns about the holes in the pavement; decking condition is of concern so repaving it is out of the questions. We can cold patch it and put hot mix on when the weather cooperates, but that is about it for fixing the pit holes. John Rubino presented a unique design for a replacement bridge as well as the idea of encasing the current bridge in cement. If we were to have a design made, this would not allow time for a bond vote in November. Steve Rae suggested we fix what needs to be fixed while we have a design made. Heidi thought that a unique design would be good for "branding" the town.
8. **Town Garage Well-** contractual agreement to be negotiated in Executive Session for Contractual.

Motion made by Dave Yacovone, seconded by Brian Kellogg to enter Executive Session for Contractual and Personnel issues. Motion approved. (4/0)

Motion made by Todd Yando, Seconded by Brian Kellogg to exit Executive Session and resume regular session at 8:35PM. Motion approved. (4/0)

Motion made by Todd Yando, seconded by Brian Kellogg to agree to the sum of $3304 for Jeff Hill's portion of payment for the well that was installed at the Town Garage. Motion approved. (4/0)

Motion made by Dave Yacovone, seconded by Todd Yando to authorize Erica Reed to remain at pay grade 5, step 4 as indicated in the employment agreement that was signed upon hire. Motion made by Todd Yando, seconded by Dave Yacovone to authorize a onetime bonus payment of $500.00 as a thank you for extra duties during the absence of a full-time Town Administrator. Motion approved. (4/0)

ADJOURN

On a Motion by Dave Yacovone, seconded by Todd Yando, the Board adjourned their meeting at 8:45PM. Motion passed unanimously (4/0).

Respectfully submitted and filed this 12th day of August 2008.
Erica Reed, Administrative Assistant to the Town Administrator
Please note that all minutes are in draft form unless otherwise stated.