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MORRISTOWN

SELECTBOARD MEETING OF AUGUST 29, 2005

Members Present: Shaun Bryer; Chair, Cathy Voyer, Steve Bousquet, Jim Paige

Members Absent: Brian Kellogg

Chair Shaun Bryer called the meeting to order at 6:02 PM at the Morrisville Water & Light Facility.

Department Heads: David Crawford, TA; Mary Ann Wilson, Town Clerk; Police Chief Richard Keith; Fire Chief Wally Reeve,

Guests: John Bauer, Heidi Krantz, Todd Yando, Scott Corse, Bill Rossmassler

GUESTS

CHIEF WALLY REEVE - *Boiler Replacement Contract:* Chief Reeve presented options and quotes to the Board for replacing the boiler at the Firehouse. Chief Reeve recommended going with LaBarge for the boiler and installing the equipment.

Motion by CathyVoyer, seconded by Jim Paige to go with LaBarge for the boiler replacement. Motion passed unanimously.

CHIEF RICHARD KEITH – *MPD SUV Lease*: Chief Keith presented the Board with the options for leasing the new Police Cruiser. He explained the differences and recommended going with the four year lease to get the best deal.

Motion by Cathy Voyer, seconded by Steve Bousquet to enter into the four-year lease agreement with Ford Motor Credit, giving the Town Administrator authority to sign on behalf of the Board. Motion passed unanimously.

BILL ROSSMASSLER – *LCPC / MACC Report on Sewer Agreement:* Bill and Heidi Krantz summarized the Sewer Capacity Analysis done in June 2005. Presented the Board with a draft document outlining the findings of the analysis.

Motion by Cathy Voyer, seconded by Steve Bousquet to ask the Planning Commission to revisit the boundaries they identified for the TSSA using additional information obtained from the results of the build-out analysis and also look at the zoning, specifically in the Business Park area, with possible amendments to the boundaries. Motion passed unanimously.

It was the consensus of the Board to have Bill Rossmassler, Dave Crawford and Heidi Krantz work with Hearthstone, the Village and Selectboard to identify potential solutions to the Hearthstone sewer needs.

It was the consensus of the Board to schedule an Administrative meeting with Bill Rossmassler, Scott Corse, David Crawford and Heidi Krantz to review the memo sent from Scott Corse to Bill Rossmassler and Heidi Krantz on behalf of the Trustees.

OLD BUSINESS

MINUTES:
Motion by Steve Bousquet, seconded by Jim Paige to accept the minutes of August 15, 2005 with changes. Motion passed unanimously.

PERFORMANCE APPRAISAL SYSTEM: The Board reviewed the Policy on Administration of the Performance Appraisal System and made various changes. Dave will review and prepare evaluation sheets for next meeting.

MORRISTOWN CENTENNIAL CENTER MINUTES: Board requested the "notes" from the Committee meetings be available on-line. Lisa will fax or e-mail copies to Committee members. There will not be Agendas for these meetings, only public notices of meetings being held, with reminders faxed or e-mailed to Committee members.

SUTTON PROPERTY: Discussion held by the Board regarding this property and continued abundance of trash and appearance as a junk yard. Board would like Mark Leonard (Zoning Administrator) to address this concern.

HESS'S JUNK YARD: Board stated that although the cars have been moved on this property, they are not back far enough behind the building. Board would like Mark Leonard (Zoning Administrator) to address this problem as well.

GAZEBO: Board expressed the continued need for repair work to the Gazebo. They also discussed various solutions.

NEW BUSINESS:

FIREWORKS PERMIT: Fireworks permit application was presented for Northstar Fireworks on behalf on Laurie Christie for a fireworks display to be held on September 2.
Motion by Cathy Voyer to vote to deny the application presented. *Discussion held over the application and the timeline in which it was submitted.* ***Motion to deny application passed unanimously.***

HEIDI KRANTZ – *Downtown Development Board:* Heidi presented a Notice and Waiver to be signed by the Board in order to apply for more grant money. (Downtown Transportation Fund).

Motion by Cathy Voyer, seconded by Jim Paige to sign the Notice and Waiver. Motion passed unanimously.

SENIOR CENTER – *Letter of Support*: On behalf of the Senior Center, Gloria Wing requested a letter of support from the Selectboard to aid in getting funding for an air conditioner at their facility.

Motion by Jim Paige, seconded by Steve Bousquet to draft and send a letter of support to aid in the efforts of the Senior Center in getting an air conditioner. Motion passed unanimously.

GOAL SETTING SESSION: The Board agreed to set the date of October 8th for the Goal Setting session to be held with Heidi Krantz as a way of team building and training for the Board of Selectmen.

OTHER NEW BUSINESS:

DEPARTMENT OF CORRECTIONS: It was requested of the Board to decide if Morristown would be interested in becoming a site of transitional housing for inmates being released. The Board took no action.

SELECTBOARD PAY INCREASE: The Board requested that Carol Bradley look into the pay increase of 10% which was voted for the Selectboard but not yet put into effect.

UNION BANK LOAN: Mary Ann presented a loan for the Loader from the Union Bank for the Boards signatures.

Motion by Jim Paige, seconded by Steve Bousquet to sign the loader loan in the amount of $45,000.00. Motion passed unanimously.

LUTHER WHEELER RESIGNATION: The Board accepted the resignation of Highway Department employee Luther Wheeler.

WARRANTS

On a motion by Jim Paige, seconded by Shaun Bryer, the Board approved the warrants as presented on the memorandum dated August 29, 2005. Motion passed unanimously.

T.A. REPORT:

Dave Crawford presented the Board with a list of activities and meetings in which he participated and was involved in.

EXECUTIVE SESSION:

On a motion by Cathy Voyer, seconded by Steve Bousquet, the Board moved into executive Session at 8:03 PM to discuss a personnel issue.

On a motion by Steve Bousquet, seconded by Cathy Voyer the Board moved out of Executive Session at 9:25 PM.

Motion by Jim Paige, seconded by Steve Bousquet to approve changing the position currently titled "Fiscal Officer" to "Finance Director", and to eliminate the position of "AA Fiscal/TC

Office" and replace with a new position titled "Administrative Assistant to the Finance Director". Motion passed unanimously.

ADJOURN

On a motion by Jim Paige, seconded by Cathy Voyer the Board adjourned their meeting at 9:30 PM. Motion passed unanimously.

Respectfully submitted and filed this 2nd day of September 2005.

Lisa Laughlin; *Administrative Assistant*

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Minutes Approved Date