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MORRISTOWN

SELECTBOARD MEETING OF SEPTEMBER 8, 2008

Members Present: Brian Kellogg, Bob Beeman, Todd Yando, and Shaun Bryer.

Department Heads: Dan Lindley, TA; Bob Melfy, Highway Superintendent; Heidi Krantz, Community Coordinator, Mary Ann Wilson, Town Clerk, and Carol Bradley, Finance Director.

Guests: Tina Sweet, Mark Johnson, Amy Noyes, Heather Sargent, Chip Sawyer, and Bill Rossmassler.

Meeting was called to order at 6:00PM in the Community Meeting Room by Shaun Bryer.

I. AGENDA ADDITIONS, CHANGES & ANNOUNCEMENTS

1. None

II. GUEST PRESENTATIONS

1. **Sewer Services Area-** Chip Sawyer reviewed the boundaries that were outlined at the joint meeting on September 4, 2008. The boundaries, once approved by all Boards will be sent to Act 250 District Commission for their opinion on suitability to remove conditions of Village Sewer Service Area expansion.

Motion made by Bob Beeman, seconded by Todd Yando to approve resolution to ratify boundary as approved by the joint Board meeting on September 4, 2008. Motion approved. (4/0)

2. **Zoning Updates-**Chip went over time line for Bylaw Revisions as outlined by Mark Leonard, Zoning Administrator. Some areas that have been address are: Central Business District- reviewing and permitted conditional uses, Rural Residential with Agricultural Use- reviewing & permitted conditional uses and the Business Office Park- which has required considerable amount of time discussing renaming the district, reviewing permitted & conditional uses and expansion of the district boundaries and the design of the park. The Planning Commission will hold one hearing and the Selectboard will need to hold one hearing unless there are significant changes, then there will need to be two hearings.
3. **Planning Updates-** Chip has been working with Dan and Dave Yacovone on applying for a Municipal Planning Grant to look at design and topography for the Business Office Park. Chip will continue to work with Dan to keep the Board updated.

III. OLD BUSINESS

1. **Oxbow Park Fee Schedule-** As discussed at the last Board meeting, Guy Shane outlined a user fee schedule for the Oxbow park. The Board had time to review and didn't see any changes that needed to be made. Fees will be charged in accordance to a portion of the park or the full park and also a security deposit will be charged up front but refunded as long as there are no damages to the park.

Motion made by Todd Yando, Seconded by Bob Beeman to approved the Oxbow Fee Schedule as presented. Motion approved. (4/0)

IV. NEW BUSINESS

I. Reserve Funds- discussed proposed reserve list for FY 07/08 as follows:

$245,386	Municipal Office Building
$50,000	Route 100 South Sidewalks
$ 4,245	Fire Truck Repairs – Engine #1
$ 8,645	Fire Truck Repairs – Tanker #1
$ 3,000	Union Bank Parking Lot Study
$ 6,000	Grant match for Vacuum Vector Truck
$33,000	2008 Portland St Sidewalk Grant match
$15,000	Ambulance Request for additional Defibrillator purchase.
$365,276	***Total amount to reserve***

Board agreed to combine Fire Truck Repairs for engine #1 and Tanker #2 and move to Fire Department Capitol Improvement Replacement Fund and reduce Ambulance request for defibrillator to $5,000.

Motion made by Brian Kellogg, seconded by Todd Yando to approve reserve funds with changes as discussed. Motion approved. (4/0)

II. Equipment Purchase for Highway Department- Bob presented the Board with quotes from Northeast Farm Equipment and Essex Equipment for a new Bob Cat Turbo Cat capable of plowing and sanding sidewalks at the same time. Bob feels that it would be paid for in about two years estimating 55 storms at a cost of $350 per storm. The Board will review and discuss again at another meeting.

III. Proposed Noise Ordinance- Richard Keith, Chief of Police presented an Ordinance for Noise Control which would be part of the already in place Disorderly Conduct Ordinance. This ordinance will be placed in five locations as well as the News & Citizen. If no objections the Ordinance will be effective November 8, 2008.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve Noise Ordinance as presented. Motion approved (4/0)

IV. Morristown Rescue coverage- Joyce would like to hire a person from her roster of volunteers to cover her shift for holidays, sick and vacation time. The pay would be at minimum wage.

Motion made by Brian Kellogg, seconded by Bob Beeman to approve hiring volunteer to cover Joyce's vacation or sick time for Morristown Rescue. Motion approved. (4/0)

V. Union Bank Parking Study- Heidi would like to move forward on the survey for the purpose of revising the traffic flow and parking spaces available. The cost of the survey is $3,000. Oman Analytics had some suggestions for redesigning the parking area. Brian would like to see the $3,000 used for work that would need to be done rather than for a survey. Heidi will check on this and get back to the Board.

VI. **Community Coordinator-** The Town needs to look at hiring the Community Coordinator as an employed position rather than a contracted position. Board looked at proposed Job Description and salary request. The Selectboard will review and discuss again at next Board meeting.

V. TA REPORT

1. Still working on the Bridge Street Bridge waiting for cost estimates. Still hope to have information for the November ballot.
2. Updated lease on Skatepark with Guy and addressed questions raised by Dick Sargent. Let Dan know if questions.
3. Portland Street Sidewalk- moving along. Contractor is doing a great job
4. Budget timeline handed out

VI. SELECTBOARD CONCERNS

Todd Yando- Need to talk with our State Representatives again about funding for our Bridge.

Brian Kellogg- Fire Department looking to scrap out old ladder truck.

Shaun Bryer- Paving at the School- Bob will look into.

Bob Beeman- Letter to Editor regarding the Board and budget expenditures were not accurate.

VII. CONSENT AGENDA

1. Approve Minutes of August 25, 2008
2. Approve & Sign Warrants
3. Approve & Sign Errors & Omissions

Motion made by Brian Kellogg, seconded by Brian Beeman to approve consent agenda as presented. Motion approved. (4/0)

VIII. COMMUNITY CONCERNS-

1. Mark Johnson previously stated his concern with how his case was handled by the Police Department at the last meeting- talked with Richard, and will set up meeting for Wednesday with Richard, Mark and Officer Bill.

ADJOURN

On a Motion by Brian Kellogg, seconded by Bob Beeman, the Board adjourned their meeting at 8:00PM. Motion passed unanimously (4/0).

Respectfully submitted and filed this 9th day of September 2008.
Erica Reed, Administrative Assistant to the Town Administrator

Please note that all minutes are in draft form unless otherwise stated.