State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF SEPTEMBER 12, 2005

Members Present: Shaun Bryer; Chair, Cathy Voyer, Steve Bousquet, Jim Paige, Brian Kellogg

Chair Shaun Bryer called the meeting to order at 6:01 PM at the Morrisville Water & Light Facility.

Department Heads: David Crawford, TA; Mary Ann Wilson, Town Clerk; Police Chief Richard Keith; Highway Superintendent, Bob Melfy.

OLD BUSINESS

PERFORMANCE APPRAISAL SYSTEM: The Board reviewed the Policy on Administration of the Performance Appraisal System with changes that were made from last meeting. The Board also made various new changes to this policy.

Motion by Jim Paige, seconded by Steve Bousquet to adopt the Policy on Administration of Performance Evaluation System with the changes that were made. Motion passed 4/1 with Brian Kellogg voting against.

ADOPTION OF REVISED 2005-2006 PAY PLAN: The Board discussed the 2005-2006 Pay Plan.

Motion by Cathy Voyer, seconded by Jim Paige to adopt the revised pay plan. Motion passed unanimously.

REVIEW OF PERSONNEL POLICIES: The Board discussed the document and gave various suggestions on how to best move forward with evaluating and making changes to the policies. Board also discussed suggested EAB participation. Board Members will bring changes and items for review to next meeting.

NEW BUSINESS:

DISCUSSION AND APPROVAL OF FISCAL OFFICE EMPLOYEE APPROVAL PROCESS: The Board discussed various ways to best interview and be introduced to perspective candidates. It was the consensus of the Board that candidates would first be interviewed by Staff (Carol, Mary Ann and David), then a second interview would be conducted to include Staff and the Board Liaison. When a candidate is chosen by the T.A., they will be brought to a Selectboard meeting to be introduced and confirmed.

REVIEW OF 2004-2005 BUDGET CLOSING: Dave presented the Board with a spreadsheet outlining the budget of last year and made recommendations of where the 2005 allocations should go.

Motion by Brian Kellogg, seconded by Steve Bousquet for the 2005 Reserve Allocations to be made as noted on the Memorandum dated September 12, 2005. Motion passed unanimously.

UPDATE OF 2005-2006 BUDGET:
No action was taken on this item.

ERIC HANSEN LETTER RE: LOW COST RETAIL STORES: The Board addressed a letter received from Eric Hansen of Craftsbury in support of limiting store sizes. Cathy Voyer stated she completely disagrees with the opinions in the letter. She does not think that limiting the size of stores when we are concerned with our economic development is the right thing to do. Steve Bousquet stated he is concerned with predatory business practices. Opposition was expressed by the entire Board against restrictions or limitations on store size. The Board agreed that a long term plan is needed for the community.

SELECTBOARD MEMBERS CONCERNS

The Municipal Centennial Center Finance Committee would like to have a joint meeting with the Design Committee on Monday night, beginning at 6:00 PM. The Design Committee will be reviewing RFP's that evening as well. It was the consensus of the Board that the Publicity Committee be out in full force to gain project momentum.

WOODWAY DRIVE: Board needs to schedule a site visit in order to accept as a Town Road.

SPEEDING: Speeding on Elmore Mountain Road was brought to the attention of the Board. Chief Keith will have Officers patrol the area more frequently. It was also noted that erratic driving is becoming a problem on Copley Avenue. Chief Keith is aware of that issue.

RESCUE: Steve Bousquet gave brief update to Board of meeting he and Dave attended last week.

WELCOME SIGNS: Welcome to Morristown signs are in need of repair and improvements.

APPROVAL OF CONSENT AGENDA:

Motion by Steve Bousquet, seconded by Jim Paige to approve all items included on the Consent Agenda as presented. Motion passed 4/0 with Brian Kellogg abstaining on Minutes of 8/29/05 and Fireworks Permit Action items.

T.A. REPORT:
Dave presented the Board with a brief update of events of the past two weeks.

EXECUTIVE SESSION:
On a motion by Cathy Voyer, seconded by Jim Paige, the Board moved into executive Session at 8:17 PM to discuss a personnel issue.

On a motion by Jim Paige, seconded by Steve Bousquet, the Board moved out of Executive Session at 9:05 PM.

ADJOURN

On a motion by Cathy Voyer, seconded by Brian Kellogg, the Board adjourned their meeting at 9:07 PM. Motion passed unanimously.

Respectfully submitted and filed this 13th day of September 2005.

Lisa Laughlin; *Administrative Assistant*

Minutes Approved _______________ Date _______________