



SELECTBOARD MEETING OF SEPTEMBER 16, 2019

Members Present: Bob Beeman, Brian Kellogg & Eric Dodge.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police, Bill Mapes, Chief of EMS; Kevin Barrows, Highway Foreman; Tricia Follert, Community Coordinator; Todd Thomas, Planning Director; Sara Haskins, Town Clerk/Treasurer and Tina Sweet, Finance Director.

Guests: Andrew Martin, Denny DiGregorio, Donnie Blake, Ron Stancliff, Robert West, Monica Anderson, Ran Belanger Jr., Ron Stancliff, Denise Trombley, Andrea Beeman, Paul Griswold.

Bob Beeman called the Selectboard Meeting to order at 6:00 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Add approve pavement cut for Lamoille County Habitat for Humanity
2. Add ROW for Pete's Equipment
3. Waive 3% penalty for late-filed homestead declarations
4. Appoint Fire Chief

II. APPROVE MINUTES OF PREVIOUS MEETING

Motion made by Eric Dodge to approve minutes of September 3, 2019. Motion seconded by Brian Kellogg. Motion Carried. (3/0)

Motion made by Eric Dodge to approve minutes of September 16, 2019. Motion seconded by Brian Kellogg. Motion Carried. (3/0)

III. COMMUNITY CONCERNS

1. Denise Trombley asked the Selectboard to consider making the setback waiver change sooner rather than later. Todd Thomas explained that the Planning Council has approved the change and will be bringing it to the Selectboard in the spring with other changes. Denise would like to see the changes go into effect this fall rather than this spring. The Planning Council would prefer to stick to the same schedule rather than doing changes throughout the year as there is a cost to the taxpayers to make these changes. It would take about 5 weeks for Todd to do the work and get

through the hearing process. The Selectboard would like to wait until they have a full board before they make a decision on this.

IV. LIQUOR CONTROL

1. None

V. NEW BUSINESS

1. **Pete's Equipment ROW Application-** Pete's Equipment will be working in the Right of Way to install a sewer line.

Motion made by Brian Kellogg to approve Right of Way Permit for Pete's Equipment. Motion seconded by Eric Dodge. Motion carried. (3/0)

2. **Habitat Pavement Cut Application-** Habitat is looking to connect to water & sewer on Maple Street for their new build. The cost for the asphalt replacement has not been determined yet.

Motion made by Eric Dodge to approve pavement cut for Habitat for Humanity for 246 Maple Street. Motion seconded by Brian Kellogg. Motion carried. (3/0)

3. **Appoint Fire Chief-** Shawn Goodell current Fire Chief has had a job change and will no longer be able to fulfill his duties as Fire Chief. Denny has agreed to move back into the position of Fire Chief and Shawn will be assistant Chief. Denny will be taking over as of October 8, 2019

Motion made by Eric Dodge to appoint Denny DiGregorio as Fire Chief as of October 8, 2019. Motion seconded by Brian Kellogg. Motion carried. (3/0)

4. **Homestead Penalty Waiver-** Sara Haskins Town Clerk & Treasurer, learned at her conference that we should be making a motion each year when we set the tax rate rather than setting a policy to waive the 3% penalty fee for homestead declarations filed after the deadline.

Motion made by Brian Kellogg to waive the 3% penalty for late filed homestead declarations on the FY19/20 property tax bills. Motion seconded by Eric Dodge. Motion carried. (3/0)

5. **Halloween Road Closure-**

Motion made by Brian Kellogg to approve closing Cherry Street, Court Street, East Olive Street, Harrison Ave., Olive Street, Maple Street, Summer & Union (from Congress to Court). Motion seconded by Eric Dodge. Motion carried. (3/0)

6. **KoFile Technologies Contract-** Sara Haskins, Town Clerk would like to enter a contract with KoFile Technologies. This would replace our ACS software service.

Motion made by Brian Kellogg to approve the contract with KoFile and to authorize Sara Haskins, Town Clerk/Treasurer to sign. Motion seconded by Eric Dodge. Motion carried. (3/0)

7. **Fuel Bids-**

Motion made by Brian Kellogg to accept fuel oil bid from Fred's Plumbing & Heating. Motion seconded by Eric Didge. Motion carried. (3/0)

Motion made by Brian Kellogg to accept propane bid from Bournes. Motion seconded by Eric Dodge. Motion carried. (3/0)

8. **Vermont Peanut Butter Equipment Sale-** MSI would like to purchase a rolling ladder from the VPB Equipment.

Motion made by Brian Kellogg to sell the rolling ladder from the VPB equipment to MSI. Motion seconded by Eric Dodge. Motion carried. (3/0)

9. **Property Lien-** Lien to be placed on 142 Bridge Street for unpaid asphalt replacement fees.

Motion made by Brian Kellogg to place a lien on 142 Bridge Street for unpaid asphalt fee stemming from a pavement cut application. Motion seconded by Eric Dodge. Motion carried. (3/0)

VI. OLD BUSINESS

1. **Accept Belanger Lane as Town Road-** Still some concerns regarding the ledge and plowing. The ledge causes too narrow of a roadway which does not allow for proper snow removal and could cause damage to the Town plows. Residents of Belanger Lane asked how much would need to be cut back. Kevin Barrows & Dan Lindley, Town Administrator said they would meet with the residents again and discuss but they felt that 4-5 feet would be sufficient. Donnie Blake also asked about the deeding process and what the cost of that would be. The Selectboard is unsure of the cost. The discussion was tabled until next meeting.

2. Approve Engagement Letter for Delinquent Tax Process-

Motion made by Eric Dodge to authorize Sara Haskins, Town Clerk/Treasurer to sign engagement letter with Jim Barlow, PLC for service provided for delinquent tax process. Motion seconded by Brian Kellogg. Motion carried. (3/0)

- 3. Pocket Park-** The pocket park project will start tomorrow. The trees that are there will be dug up and replaced by MACC.
- 4. Upper Munson, Center Rd. & Trombley Hill Intersection-** discussed intersection. The road has been brought to grade and the brush has been cut. As of right now, the Selectboard is in agreement with 2 Stop Signs. One existing on Trombley Hill, one to be placed on Upper Munson. The yield sign will remain for now. Traffic could change later on and this would need to be relooked at. The Selectboard and CCS agreed that if within the next year it needs to be changed that CCs would work with the Town to realign the intersection.

VII. APPROVE WARRANTS

**Motion made by Eric Dodge to approve Warrants through September 16, 2019.
Motion seconded by Brian Kellogg. Motion carried. (3/0)**

VIII. TA REPORT

- Nothing to report.

IX. SELECTBOARD CONCERNS

Chris Towne- Not present

Brian Kellogg- None

Eric Dodge-Wondered if we could look at the S Curves on Washington Highway near the Greaves Farm. It is very dangerous. There should be a portion of land that was deeded to the Town through the DRB process. Town Staff will look into this.

Bob Beeman-Bicycles on Randolph Road is very dangerous. The road is too narrow and the bicycles are riding in the middle of the road sometimes 2 -3 wide.

Judy Bickford- Not present

X. OTHER BUSINESS

Sara Haskins is now Certified Vermont Town Clerk.

XI. ADJOURN

**Motion made by Eric Dodge to adjourn. Motion seconded by Brian Kellogg.
Motion carried. (3/0) Meeting adjourned at 7:15 PM**

Respectfully submitted and filed this 17th day of September 2019
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next
Selectboard meeting.**