State of Vermont — Chartered in 1781

MORRISTOWN

# SELECTBOARD MEETING OF SEPTEMBER ~~9~~ 22, 2008

Members Present: Brian Kellogg, Bob Beeman, Todd Yando, and Shaun Bryer. Dave Yacovone arrived at 6:15PM.

Department Heads: Dan Lindley, TA; Bob Melfy, Highway Superintendent; Heidi Krantz, Community Coordinator, Mary Ann Wilson, Town Clerk, Richard Keith, Chief of Police and Carol Bradley, Finance Director.

Guests: Amy Noyes, Frank Huard Sr., Dick Sargent, Willard Grove and Steve Rae.

Meeting was called to order at 5:55PM in the Community Meeting Room by Shaun Bryer.

## I. AGENDA ADDITIONS, CHANGES & ANNOUNCEMENTS

1. None

## II. GUEST PRESENTATIONS

1. None

## III. CONSENT AGENDA

1. Approve Minutes of September 08, 2008
2. Approve & Sign Warrants
3. Approve Grant Application for Tony Hawk Skate Park Grant

**Motion made by Brian Kellogg, seconded by Bob Beeman to approve consent agenda as presented. Motion approved. (5/0)**

## IV. NEW BUSINESS

1. **Vendor License Request for Hands on Catering-** a mobile Kitchen requesting to park in the Village during the hours of 10AM - 2PM. They did not specify a location but were open to suggestions from the Board. The Board suggested Heidi get in touch with them and come up with a suitable location.

**Motion made by Bob Beeman, Seconded by Brian Kellogg to approve Vendor License for Hands on Catering with the condition they work with Heidi Krantz, Community Coordinator to find a suitable location. Motion approved. (4/0)**

2. **Zoning Issue-** Frank Huard owns property on Needle Eye Rd. that he wishes to sell. Frank was under the impression that there was an old Town Road splitting the property into two lots after having the property surveyed. However; the road is not listed on any maps past or present. The Board suggested Frank contact the Ancient Roads Committee to have them review the information Frank and his surveyor have collected in addition to their own investigation. The Committee will then make a proposal to the Selectboard for a decision.
3. **Disaster Response Contract-** During the last hurricanes in the southern states Morristown Rescue was contacted by American Medical Response (AMR) to enter

into a contract for disaster relief. In review of the contact, it was found that while the reimbursement fees were competitive, the Town would be liable if anything should happen while working for AMR. Dan checked with VLCT, our insurance provider; they were strongly against entering into a contract with the company. As much as the Selectboard would like to help in emergency situations it would not be in the best interest of the Town. Dan will contact FEMA directly and discuss contract.

4. **November 3 Selectboard meeting-** Board discussed alternate location for the November 3, 2008 Board meeting due to Election that will be held at the Town Offices. Will check with Water & Light to see if their space is available.

## V. OLD BUSINESS

1. **Union Bank Parking-** Heidi spoke with Oman Analytics regarding a plan for maximizing the Union Bank Parking Lot, the Brigham Street Parking lot and the spaces behind the Town Offices and improving the traffic circulation for safety concerns. We have $3,000 in reserves for the study. Oman quoted approximately $2,000 for a concept proposal. If we do not need a Survey of the land showing where existing structures are we will have enough in the budget to complete the study. Heidi will check with the Lamoille County Planning Commission to see if they have some existing photos of the area.
2. **Recreation Commission Update-** the Morristown Recreation Council has agreed to be a subcommittee of the Recreation Commission.
3. **Community Coordinator Position**. Currently this position is a subcontracted position, but the Town is providing equipment and workspace for this position and under IRS rules & regulation this position should be a Town employee and not contracted. The Board feels that because this is a new position within the Town that it should be advertised according to our personnel policy. Heidi can reapply for the position if she chooses. The position will be 25 hours per week and a Pay Grade 6 with salary step dependent upon experience.

**Motion made by Dave Yacovone, seconded by Brian Kellogg to authorize the Town Administrator to advertise for the Community Coordinator position according to our personnel policy at a pay grade 6. Motion approved (5/0)**

4. **Wage/Cola-** discussed setting a guideline for the FY09/10 budget. In the past we have used the Northeast Region Consumer Price Index for all Urban Wage Earners & Clerical Workers. The CPIU changes on a monthly basis, but generally the Board uses the percentage for April, and increases are given in July. The Board agreed to use 3% as a guideline for the purpose of putting together the FY09/10 Budget. Dave Yacovone introduced the idea of a level funded budget and what this might look like. The Board agrees they should at least review this idea and if not level fund, cut back as much as possible.

**Motion made by Dave Yacovone, seconded by Brian Kellogg to instruct Dan to prepare a level funded Town operating budget for the Board to review. Motion approved. (5/0)**

## VI. TA REPORT

1. Dan & Bob Beeman met with Chris Chauvin from Contractors Crane Service regarding the Bridge Street Bridge. Chris came up with a possible permanent solution for the bridge. He thinks we could put in a concrete structure that would be permanent rather than spend the money on a Maebey Bridge. The price would be comparable if not less. If we don't need any federal permits then it is possible that we could cut the bridge down rather than

take it down piece by piece which we could then scrap it out and use the dollars from that towards the cost of the bridge. If we want to get this on the November ballot the deadline is October 3, 2008. The Board agreed we should have a special meeting next Monday to finalize the details.

2. The Route 100 sidewalk federal earmark is still available. Dan is meeting with Al Neaveau at AOT to get more information on the details and restrictions.
3. Skate park lease is still in the works. They are applying for a grant from Tony Hawk which Shaun has signed on behalf of the Board.
4. Resident requested the Town take over a light at the corner of RT. 100 & Geoltz Rd. Generally the Town does not take over lights outside of the village.

**VII. SELECTBOARD CONCERNS**

**Todd Yando-** None

**Brian Kellogg-** Looking to scrap out fire truck. They have two estimates waiting for one more. Will bring back to the Board for approval.

**Shaun Bryer-** Have Dan talk to library regarding heating the Alexander Property Mobile home.

**Bob Beeman-** Who is responsible for deceased pets in the road? Ultimately the owners are responsible; if not then the animal control officer should be called to pursue the issue.

**ADJOURN**

***On a Motion by Bob Beeman, seconded by Todd Yando, the Board adjourned their meeting at 8:30PM. Motion passed unanimously (5/0).***

Respectfully submitted and filed this 23th day of September 2008.
Erica Reed, Administrative Assistant to the Town Administrator

Please note that all minutes are in draft form unless otherwise stated.