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MORRISTOWN

SELECTBOARD MEETING OF SEPTEMBER ~~10~~ 24, 2007

Members Present: Shaun Bryer, Brian Kellogg, Todd Yando. Dave Yacovone arrived at 7:00 pm

Department Heads: David Crawford, Town Administrator; Chief Richard Keith; and Bob Melfy, Highway Superintendent and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Chris Ransom, Lisa McCormick, Lori Jones, Chip Sawyer, Mac Miller

Shaun Bryer called the meeting to order at 6:02 PM at the Community Meeting Room.

I. AGENDA CHANGES & ADDITIONS

- Citi Financial Request to use Municipal Parking lot for Grand Opening Celebration added to New Business.
- Dave Pelletier- Traffic Issues tabled for a later meeting due to illness.
- Move CCS memo from TA Report to New Business

II. GUESTS & PRESENTATIONS

1. ***Planning Commission Downtown Study Grant-*** Chip Sawyer gave a recap of the purpose of the Morristown Downtown Study Grant application.

Motion made by Todd Yando, seconded by Brian Kellogg to authorize the Planning Commission to submit application for the Downtown Study Grant. Motion approved. (3/0)

2. ***Mac Miller, Town Representative-*** Lamoille Regional Solid Waste District (LRSWD), gave Board updates on various issues with the Solid Waste District. There have been some proposed changes to the fee schedule, for trash and recycling. The Manager of the Solid Waste District felt that by raising prices people would recycle more. Mac feels that if the prices were to be raised then more people would be dumping beside the roads. LRSWD does do some education on recycling, mostly in the schools where they feel it will make the most difference. The vote to increase fees was tabled at the last meeting, but it will be on the next Agenda.

III. <u>OLD BUSINESS</u>

1. **Traffic Officer-** discussed with the Chief the options of having a Traffic Officer direct traffic at the intersection in the village. One option was to hire a Sherriff from Lamoille County Sherriff's Department which would cost approximately $2,040 per week at a rate of $51.00 per hour for a 4 hour minimum. Option 2 was to use our own staff by setting up traffic enforcement detail in four hour blocks; this would give the opportunity to have an Officer at the intersection during the morning and also during the afternoon commutes which seems to be the busier time. It would also allow for that officer to be on traffic detail for the other 2-3

hours that they were not directing traffic, which could generate income from ticketing. The Chief's suggestion was to use our Officers at an average rate of $30.00 per hour for a total of $1200 per week.

Motion made by Brian Kellogg, seconded by Steve Bousquet to approve assignment of a Police Officer for purpose of providing traffic direction at the four way intersection for a trial period of 2 weeks extend over a 30 day period, not to exceed 80 hours of overtime or $2,500. The funds for this overtime will be taken from the reserve fund account. Motion approved (2/1) Todd Yando voted no.

2. ***River Arts ROW Request-*** The Board completed a site walk on Monday September 17, 2007. All were in agreement that the request of a sidewalk that would take up about 5.5 feet of the town Right of Way would be keeping in line with the rest of the street.

Motion made by Brian Kellogg, seconded by Todd Yando to use 5.5ft of the Town Right of way for the purpose of installing a sidewalk for the River Arts Handicap Accessible Ramp. Motion approved. (4/0)

3. ***River Arts Funding Request-*** for Town Funds to complete sidewalk and curbing. The Board discussed with Bob Melfy the schedule for next years FY08-09 paving and sidewalks projects. Bob stated that it might be mid June to early July before the work could be completed. It is not possible for the Highway Department to complete the work this year.

Motion made by Dave Yacovone, seconded by Brian Kellogg to allocate sufficient funds for the River Arts Sidewalk and curbing installation. Motion approved. (4/0)

IV. <u>NEW BUSINESS</u>

1. ***Bishop Marshall Fireworks Application Request-***

Motion made by Brian Kellogg, seconded by Dave Yacovone to approve application request for fireworks at the Bishop Marshall School Home coming on October 19, 2007. Motion approved. (4/0)

2. ***Ancient Roads Advisory Committee-***

Motion made by Todd Yando, seconded by Brian Kellogg to approve the Ancient Roads Advisory Committee as follows Bob Melfy, Dick Sargant, John Meyer, Kevin Lane, Dave Pelletier, Steve Rae and Dave Crawford as Ex Officio for a term beginning September 24, 2007 and ending on March 1, 2009. Motion approved. (4/0)

3. ***Letter from CCS-*** the TA received a letter from CCS regarding Tenney Bridge, which was also forwarded on to Ernie Englehardt at VTRANS. CCS was requesting permission from the State to continue on the project and install the bridge while they were doing the abutments. CCS felt that by them staying on the job and finishing the project it would take less time. They felt they could have the bridge in by October 5th. The Board agreed that it would probably be quicker than waiting for the State to put the bridge in.

Motion made by Todd Yando, seconded by Brian Kellogg to authorize the TA to contact the State on the Selectboards behalf in support of CCS completing the Tenney Bridge project. Motion approved (4/0)

4. ***Citi Financial Request-*** Citi Financial sent a memo requesting use of the Municipal parking lot for the purpose of a Grand Opening Celebration. They intend to use 50% of the parking area from 4-8 pm on Thursday October 25, 2007 for a DJ, BBQ dinner and a Bouncy House for kids. The Board discussed procedure on request of this nature regarding police coverage and using the Highway Department to set up barricades. They felt that having a celebration like this on a Thursday would be too much of an impact on traffic and parking for the Town. They also felt that there should be certain conditions upon usage of the parking area, such as no tent stakes, cleaning up after the event and a charge for the time to set up the barricades and also for the police coverage. The Board suggested writing memo to Citi Financial welcoming them to the community as a new business, request more information from them regarding the celebration and explain the conditions of this type of request.

V. SELECT BOARD CONCERNS

- Todd Yando- None
- Steve Bousquet- None
- Shaun Bryer- None
- Brian Kellogg- None
- Dave Yacovone- None

VI. TA REPORT

Town Administrator included reports on the following subjects:

- **Updated Board on Bridge issues- Tenney Bridge moving along, CCS sent State letter asking for permission to continue on the job and install the bridge. Bridge Street Bridge will need some repairs soon. Requested permission from the Baod to start the process of seeking plans from contractors.**
- **Bank Sidewalk project will begin on Wednesday**
- **Executive Session for Road Takeover Negotiations.**

VII. CONSENT AGENDA

Motion made by Brian Kellogg seconded by Todd Yando to approve the Consent Agenda. Motion approved. (4/0)

Items approved for Consent Agenda

- ***Approve Minutes of Previous meeting.***
- ***Approve & Sign Warrants.***
- ***Approval of Employment Agreements for the Town Administrator and the Police Chief.***
- ***Approval of North End Storm Water Project Award with Conditions.***
- ***Approval of Sick Leave & Safety & Health Policies***
- ***Approval of Zoning Administrator as Town Representative for the Pope Meadow Act 250 Appeals.***

VIII. EXECUTIVE SESSION

Motion made by Todd Yando, seconded by Brian Kellogg to enter Executive Session at 8:00 pm with Chief Richard Keith and Dave Crawford, Town Administrator for Update on Police Negotiations, Personnel Issues. Motion approved (4/0)

ADJOURN

On a Motion by Brian Kellogg, seconded by Todd Yando the Board adjourned their meeting at 8:45PM. Motion passed unanimously (4/0).

Respectfully submitted and filed this 25th day of September, 2007.

Erica Reed; Administrative Assistant

Minutes Approved _______________ Date _______________