



SELECTBOARD MEETING OF October 3, 2011

Members Present: Brian Kellogg, Mickey Smith, Min Cote, Bob Beeman and Dave Yacavone.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Carol Bradley, Finance Director.

Guests: John & Ellie Lipinski.

Meeting was called to order at 6:05PM in the Tegu Building Community Meeting Room by Brian Kellogg.

I. AGENDA ADDITIONS/ CHANGES /ANNOUNCEMENTS

- Add Closing Streets for Halloween
- Add Rescind Tax Stabilization for Eugene Dambach

II. COMMUNITY CONCERNS

- John Lipinski would like to see the light on Fairwood Parkway West removed. It is very bright and shines into his back yard. The light had been out for about a year, Richard Keith, Chief of Police had asked for the light to be repaired. Richard asked the Water and Light Department to move the light one pole down in hopes that it would be better served and it would not be an issue for the Lipinski's. Water and Light did move the light this afternoon. Richard asked John to let him know if it was still an issue.

III. NEW BUSINESS

1. Auditors-

Mudgett, Jennett & Krogh- Wisner, PC came to discuss the audit with the Selectboard. We have a clean audit report and a clean compliance report. There are no instances or deficiencies of non compliance. Our fund balance is \$374, 037. Dave Yacovone raised some questions regarding the Pleasant View Cemetery and the amount of available funds to fund their operating budget. Dan & Carol will research the endowment.

2. Policy Updates-

Carol has been working on some updates to the current Hazard Communications Program, Personal Protective Equipment Assessment Grid, Lock Out Tag Out Program and out Drug and Alcohol section of the Personnel Policy. Roland and Mike went to the Drug and Alcohol training that is provided my VLCT and found that we need to outline no Drug and Alcohol Use when employee are on call.

Motion made by Dave Yacovone, seconded by Bob Beeman to approve the 4 polices as presented on October 3, 2011. Motion approved (5/0)

3. Proposal for Pump station at BED-

Ruggiano has given us a proposal for the design of the BED Sewer Pump station. This will allow us to be ready if a developer comes in and wants to build in the BED, because we will have the design in hand and be able to move forward.

Motion made by Dave Yacovone, seconded by Bob Beeman to authorize Dan to negotiate a design proposal with Ruggiano for the BED Sewer Pump Station in an amount not to exceed \$5,000 plus expenses. Motion approved. (5/0)

4. Closing Streets for Halloween-

The last two years we have closed Maple Street for Halloween and it has worked well. We had a request asking if we could close Cherry Street as well this year. Richard Keith, Chief of Police thought it was a good idea and we have enough employees on the Village Crew willing to help out.

Motion made by Min Cote, seconded by Bob Beeman to close Maple and Cherry Streets from 5-7Pm on October 31, 2011. Motion approved(5/0)

5. Tax Stabilization-

Eugene Dambach has pulled out of the purchase contract on the building on Brigham Street. He felt the process and the hoops that the MDF Committee had set for him were too much. He will be coming to talk to the Selectboard on October 17, 2011 about the process that he went through and the difficulties he had with the Committee. The Selectboard will vote to rescind their motion for the Tax Stabilization after they talk with Eugene on October 17, 2011.

IV. TA REPORT

- Bypass: Necessity order has been signed by the Judge. The State will begin buying property so that they can start the Bypass construction slated to begin next spring /early summer. We will need to hold hearings to discontinue the Miller Bridge Road.
- Arthurs did not receive Rural Development Funds. The investors will be meeting to decide where to go from here
- Norm Nepvue received \$102,000 in Tax Credits for his building on Portland Street
- We had about \$20,000 in damage from Tropical Storm Irene
- Library Grant- State is working with the Library to ensure they are in compliance and will help them get through their process.
- Village crew with the help of the Highway crew have been shimming some of the roads.

V. SELECTBOARD CONCERNS

Brian Kellogg- Pot holes/man holes on lower Bridge Street? Dan said Mike is working with Water & Light to get these fixed.

Mickey Smith- Thanks to Mike for fixing his project

Dave Yacovone- None

Min Cote- Where are we at with the grader? Dan said that the grader should be up and running this week if not already. He is going to get some estimates on the Champion Grader for the repairs that it needs.

Motion made to made by Mickey Smith seconded by Min Cote to reaffirm authorization to rebuild the John Deere grader transmission in an amount not to exceed \$25,000.

Motion made by (5/0)

Bob Beeman- We may need to address the narrow Bridge on Randolph Road as it is very dangerous. Also has had complaints about Highland Heights off Silver Ridge Rd.

VI. CONSENT AGENDA

1. Approve Minutes of 09-16-2011.
2. Approve & Sign Warrants

Motion made by Dave Yacovone, seconded by Min Cote to approve consent agenda as amended. Motion approved. (5/0)

Motion made by Min Cote, seconded by Mickey Smith to Enter Executive Session for Personnel Issues to include Dan Lindley, Town Administrator. Motion approved. (5/0)

Motion made by Bob Beeman, seconded by Min Cote to exit Executive Session and enter regular session. Motion approved (5/0)

Motion made by Bob Beeman, seconded by Mickey Smith to adjourn meeting at 7:30PM. Motion approved. (5/0)

Respectfully submitted and filed this 6th day of October, 2011
Erica Reed, Administrative Assistant

Please note that all minutes are in draft form unless otherwise stated and are approved at the next meeting.