

**TOWN OF MORRISTOWN
SELECTBOARD MEETING MINUTES**

OCTOBER 15, 2001

Members Present: Brian Greenia, James Paige, Donald Anderson, Lee Sturtevant and Mark Struhsacker

Department Heads: Paul D. McGinley, Mary Ann Wilson and Bill Moulton

Guests: Jody Carriere, Len Lamoureux, William Preis, Robert Merchant, Father William R. Beaudin, Francis Favreau, James H. Palmer, Lisa Kilbourn, Amy Noyes, Bill Bourne and Jim Pease

Chair, Brian Greenia called the meeting to order at 6:00 PM in the Municipal Conference Room and turned the meeting over to Jody Carriere of Lamoureux & Dickinson for the STP WALK (4) S Hearing.

GUESTS

STP WALK (4) S HEARING:

Jody Carriere presented a Draft Scoping Report outlining the purpose and need of the sidewalk project. She gave an overview of the volume of pedestrian traffic along Brooklyn Street, the condition of the existing sidewalk and explained that the current sidewalk is not continuous and has poorly located crosswalks.

Her report gave the alternatives for alignment of the project. Choices included the east side or west side of Brooklyn Street or if neither side was agreeable, to do nothing at all. Lamoureux & Dickinson recommended that the sidewalk be designed along the east side of Brooklyn Street, as there are no side streets to cross between Bridge Street and Harrel Street. In addition, there are no business drives / parking areas to cross as there are on the west side of the street.

Resident Lisa Kilbourn expressed her concerns on the east side construction. Her driveway does not have a turn around space, and she uses the side of the road to exit her driveway. If the sidewalk is located on the east side of the street, she will not be able to continue to do so.

Crosswalk placements were discussed. Lee explained that the Town previously discontinued the crosswalk near the Baker residence as it was in a poor location. Proper placement of crosswalks will be discussed further as the project continues.

A Conceptual Probable Engineering Cost worksheet showing comparisons for the east and west side alignment construction costs was provided. (Attached) The east side estimate is approximately \$10,500 more than the west side location, mainly due to the cost of steel beam guardrails that would be required as well as the removal of the existing guardrails.

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Right of way issues were discussed. Jody explained that plans would be sent to each property owner for review. Bill Bourne asked what is planned for the steep drop of the bank on his property. Jody explained that cross sections have not been done at this time, and they will better be able to answer after they are completed.

On a motion by Don Anderson, seconded by Mark Struhsacker, the Board unanimously voted to accept the east side recommendation for the STP WALK (4) S sidewalk project.

The sidewalk hearing closed at 6:45 PM.

STORM WATER DRAIN PROJECTS:

Jim Pease of the Morristown Conservation Commission discussed using \$7,000 of NRCS funds available for different storm water projects this year. They are the drainage problem near the Country Home Center, the Munson Avenue to Harrel Street area, the hospital parking lot behind the Morristown Rescue Building and the newest Copley building site.

No project costs are available yet for the project at the north end by Country Home Center. It would be best to start at the top of the site behind CHC, which is private property and surveying is under way. This project might be best if it coincided with the Bypass, so it will be put on the back burner at this time. The second project for the north end is a drainage ditch along Munson Avenue to Harrel Street. With the possible enhancement grant for a sidewalk along that route, it would be better to wait on the swale until we have a decision on the sidewalk project.

The other areas of concern are the storm water run off from the parking lot behind the Morristown Rescue Building and the Copley Manor area that causes run off down towards Maple Street. There is an area behind the MRS building that is on Town property where a sediment basin could be constructed inexpensively. The basin would pick up and hold the drainage coming from the parking lot allowing it to either infiltrate back into the ground or outlet into an existing rock swale. Originally, run off from the Copley Manor area was to go behind Copley Terrace and down the ravine into a pond near Fairway #3 of the golf course, but did not pass because without a clay liner it would not hold water. Pipe with elbows could be installed under the golf course path to slow the water down and the Country Club is willing to look at that as most of the water is coming from the golf course.

Bill Moulton suggested that the run off from Copley Hospital parking lot be piped down to the pond on the golf course. Brian Greenia referred to a meeting with Hunt Blair of Copley Hospital and members of the Planning Commission that included who would be the responsible party for fixing any problems that might arise with run off from the parking area. It was agreed in writing that if this became an issue, the Hospital would have to correct it. Copley Hospital management needs to be informed of the situation.

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These are all good projects, but there is only \$7,000 to spend at this time. NRCS would like to go ahead with the basin behind the MRS building and see if the Town is willing to proceed with plan designs for the swale along Munson Avenue. A storm water permit for the area by Country Home Center is needed, but AOT does not expect to encounter any problems. It would be good to be able to coordinate this with the bypass construction. Jim agreed to contact Copley to discuss the situation and report back.

ENHANCEMENT GRANT HEARING:

The Town has completed a 2002 Enhancement Grant application for construction of a sidewalk along Harrel Street and up Munson Avenue towards the shopping centers. This sidewalk would provide a safer place for pedestrians to walk, as it is a very heavily traveled area. The Selectboard approved the project and plans are moving forward. No members of the public attended this hearing.

MINUTES:

On a motion by Lee Sturtevant, seconded by Don Anderson, the Board unanimously voted to approve the October 1, 2001 Selectboard minutes.

BUDGET:

Paul reported that the various departments have turned their budgets in to Carol in the Fiscal Office. Department heads will review the budgets at their staff meetings on October 22nd and November 5th. Budgets will be revised and prepared by November 7th for the Selectmen to review at their November 12th meeting. There is an extra Selectboard meeting scheduled for November 19th for budget presentations. Paul has recommended a booklet be prepared showing the total budget and the reasons for the expenditures.

Labor, insurance and other statistics including cost of living wage increases along with merit raises were discussed. In the process of hiring new employees recently, it has shown that an overall look needs to be done to allow for fairness in each department. It was suggested to have department heads make individual wage recommendations to the Selectboard in lieu of giving an automatic three percent increase.

EMPLOYMENT RECOMMENDATIONS:

On a motion by Lee Sturtevant, seconded by Jim Paige, the Board unanimously voted to accept the recommendation to offer James Caldwell the Highway laborer/ operator position at \$10.50/hr.

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On a motion by Jim Paige, seconded by Don Anderson, the Board unanimously voted to accept the recommendation to offer Mark Leonard the 30-hour per week Zoning Administrator position at \$13.15/hr.

WARRANTS

On a motion by Don Anderson, seconded by Lee Sturtevant, the Board unanimously voted to approve the warrants as listed on the Memorandum dated 10/15/01. (Attached)

OTHER BUSINESS

PROMISSORY NOTE:

Mary Ann Wilson requested the Selectboard accept an offer of a promissory note from Bruce Robson to pay back taxes, interest and penalties for a trailer he had allowed someone else to place on his property.

On a motion by Lee Sturtevant, seconded by Jim Paige, the Board unanimously voted to enter into a promissory note for \$4,248.00 from Bruce Robson for 95 - 01 taxes, interest and penalties with payments to be set at \$350 per month.

UNION MEETING:

Jim reported that there is a meeting scheduled for this Wednesday at 1:00 PM with the Police Union Representatives to finalize the contract.

EXECUTIVE SESSION

On a motion by Lee Sturtevant, seconded by Don Anderson, the Board moved into Executive Session at 8:30 PM on confidential Rescue issues with Paul in attendance.

On a motion by Don Anderson, seconded by Jim Paige, the Board unanimously voted to go out of Executive Session at 9:05 PM.

ADJOURN

On a motion by Jim Paige, seconded by Don Anderson, the Board unanimously voted to adjourn at 9:05 PM.

*Barbara Cochran, Scribed from tape
Minutes Filed 10/22/01*

*Brian Greenia, Chair
Minutes Not Approved*

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 10/15/01

Re: Warrants presented for Board Meeting on October 15, 2001

General Fund:

Warrant #01-15- PR Related Invoices from pd 10/10/01	\$ 32,643.47
Warrant #01-16 - AP Unpaid Invoices due 10/16/01	\$ 32,387.14
Payroll Warrant for pay period ending 10/6/01 -Pd 10/10/01	\$ 29,625.46
Warrant #ML-3 - Manual Checks for Sept. 2000	\$ 25,490.88

Other Funds:

TOWN OF MORRISTOWN SELECT BOARD

PLEASE SIGN IN

PRINT NAME

PRINT ADDRESS

JODY CARRIEUX LEN CARRIEUX	LED 34 CORA 14 MARSE DR. E. Jt. VT.
WILLIAM PREIS	BAOT NATIONAL LIFE DR. / MTLR
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