State of Vermont — Chartered in 1781

MORRISTOWN

SELECTBOARD MEETING OF OCTOBER 20, 2008

Members Present: Brian Kellogg, Bob Beeman, Todd Yando, and Dave Yacovone.

Department Heads: Dan Lindley, TA; Bob Melfy, Highway Superintendent; Mary Ann Wilson, Town Clerk; Richard Keith, Chief of Police and Carol Bradley, Finance Director.

Guests: Amy Noyes, Alex Garvin, John Mudgett and Mark Johnson.

Meeting was called to order at 6:00 PM in the Community Meeting Room by Brian Kellogg.

I. AGENDA ADDITIONS, CHANGES & ANNOUNCEMENTS

1. Accept Bid for Highway Dump Truck – Old Business

II. GUEST PRESENTATIONS

1. Auditor John Mudgett reviewed the annual Town audit with the Selectboard. Also discussed the communication standards between auditor and those responsible for town governance. Reviewed financial status of the Town and reserve funds available.

III. BOARD OF LIQUOR CONTROL

Motion made by Todd Yando, seconded by Dave Yacovone to enter session as Board of Liquor Control. Motion approved. (4/0)

1. Liquor & Tobacco License application have been received from Malarkey's on Portland- Liquor Licensee, Green Mountain Catering- Outside Consumption, and Green Top Market – Tobacco. Selectboard discussed Malarkey's restaurant. They intend to have an Irish Pub where Bonz Smokehouse was located. Richard Keith, Chief of Police did not have any concerns about the new restaurant.

Motion made by Todd Yando, seconded by Dave Yacovone to approve all licenses as presented. Motion approved. (4/0)

Motion made by Todd Yando, seconded by Dave Yacovone to exit Board of Liquor Control and resume regular meeting. Motion approved. (4/0)

IV. NEW BUSINESS

1. **Highway/Village Crew Resignation-** received resignation from Village crew employee Jeremy Perkins due to issues within the department. Todd asked about the chain of action for personnel issues within a department. Bob Melfy, Highway Superintendent said that generally in his department employees start with their supervisor and if that doesn't solve the issue, then he talks with the employee and if that doesn't resolve the issue then it goes to the Town Administrator and then the Board. Bob said he had talked with Jeremy and his supervisor Mike Day and thought the issues had been resolved. Board thought it might be helpful to have an exit interview with employees upon resignation/termination. Dan said they will be looking

at the Personnel Policy with the PAC committee in November and would be a good time to include that within the policy.

Motion made by Todd Yando, seconded by Dave Yacovone to accept resignation from Jeremy Perkins. Motion approved. (4/0)

V. OLD BUSINESS

1. **Morristown Rescue 12- Lead Purchase-** Board discussed the purchase of two 12 lead machines, which would cover both ambulances. This will allow the receiving hospital to have important information regarding the condition of the patient. One machine will cost $22,316 two machines will cost $33,026. In addition , extra supplies were needed in order to send the EKG reading via Fax. Todd Yando asked how long the machine would last. Joyce mentioned that the 3 lead they have now has lasted 10 years.

Motion made by Bob Beeman, seconded by Dave Yacovone to approved the purchase of two 12-lead machines in the amount of $33, 026. Motion approved. (4/0)

2. **Financing options for the Highway Departments Turbo Tool Cat-** Carol discussed the best financing option for the turbo tool cat/bobcat. The Union Bank offered a 4 year note at an interest rate of 3.85% with the first payment due in FY09. This option will allow the Capital Equipment fund to continue to grow and Bob can order and receive the machine now and not make a payment until next fiscal year. A municipal lease was going to be 6.23% interest for 4 years with a $12,816 payment up front.

Motion made by Todd Yando to Finance the Turbo Tool Cat with the Union Bank for 4 years at an interest rate of 3.85 % with first payment due in FY09. Motion approved. (4/0)

3. **Highway Truck Note Financing-** received revised note from the Union Bank.

Motion made by Todd Yando, seconded by Bob Beeman to approved revised Note with Union Bank for the Purchase of the Town Highway Truck. Motion approved. (4/0)

4. **Municipal Planning Grant Resolution-** Chip Sawyer from LCPC explained the potential benefits of the MPG regarding the Business Office Park. It would allow use funding to develop a plan and design layout for future guidelines.

Motion made by Dave Yacovone, seconded by Todd Yando to approve Municipal Grant Resolution as presented. Motion approved. (4/0)

5. **Bids for Dump Truck-** Bob Melfy, Highway Superintendent felt that Clarks offer for a trade on the 1991 dump truck wasn't sufficient, so we placed an ad asking for bids on the 1991 Dump truck. We received one bid from J.L Audy in the amount of $2,500.

Motion made by Todd Yando, seconded by Dave Yacovone to accept bid from J.L. Audy in the amount of $2,500. Motion approved. (4/0)

VI. TA REPORT

1. **Community Coordinator Position-** deadline for applications has passed- how should we proceed? Board agreed that Dan could conduct interviews and bring back a recommendation for the Selectboard.
2. **Budget-** budget books will be ready for pick up on Friday. It will be a level funded budget.

3. **Bridge Street Bridge**- Flyer coming out in the Transcript. We have posted a display in the window of the Tegu Building and flyers have been distributed around Town. Informational meetings are being held every Tuesday & Thursday at the Tegu building and Senior Center. Held one at the Senior Center last Thursday and there was no public body present.

VII. SELECTBOARD CONCERNS

Todd Yando- None

Brian Kellogg- Ladder truck- $3,000 offered with Tire, or $2,000 without tires. Will be scrapped out. Amount offered depends on price of metal.

Bob Beeman- Leaf pick-up

Dave Yacovone- What is the process for leaf pick-up? Bob says they pick up twice between now & November 15, 2008.

VIII. CONSENT AGENDA

1. Approve Minutes of October 6, 2008
2. Approve & Sign Warrants
3. Approve & Sign Omissions

Motion made by Dave Yacovone, seconded by Todd Yando to approve consent agenda as presented. Motion approved. (4/0)

IX. COMMUNITY CONCERNS

1. Mark Johnson came to express his dissatisfaction with the Morristown Police Department. The Selectboard informed him of the process in which to be on an agenda to allow for public knowledge. They advised him to speak with the Town Administrator to try and resolve the issue and if not resolved schedule a time and date for and agenda item.

ADJOURN

On a Motion by Bob Beeman, seconded by Todd Yando, the Board adjourned their meeting at 8:00PM. Motion passed unanimously (4/0).

Respectfully submitted and filed this 21th day of October 2008.
Erica Reed, Administrative Assistant to the Town Administrator

Please note that all minutes are in draft form unless otherwise stated.