State of Vermont MORRISTOWN Chartered in 1781

SELECTBOARD MEETING OF OCTOBER 22, 2007

Members Present: Shaun Bryer, Chair, Brian Kellogg, Todd Yando, Dave Yacovone and Steve Bousquet.

Department Heads: David Crawford, Town Administrator; Chief Richard Keith; Bob Melfy, Highway Superintendent; Roland Boivin, Road Foreman and Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Howard Manosh, Gary Nolan, Lisa McCormick, Amy Noyes, Dave Pelletier, Chip Sawyer, Marie Doane, Gil LeBlanc, Gilles Paquette, Nicole Conley.

Meeting began with Site visits to Beacon Hill and Jersey Heights at 5:00 pm

General meeting was called to order at 6:20 pm in the Community Meeting room by Shaun Bryer

I. SITE INPSECTIONS

- Board conducted site walks of Beacon Hill and Jersey Heights before beginning general meeting.

II. ROAD TAKEOVER EHARINGS

- **Beacon Hill**- Upon site walk conducted by the Board, it was determined that the road work was completed as designated in previous meetings. Residents are still working on 3 mortgage releases.

Motion was made by Steve Bousquet and seconded by Todd Yando to accept Beacon Hill as a Town maintained road as detailed in the Legal Notice of the Hearing under the following conditions:

1. All the required documents and surveys for filing are reviewed, approved and held by the Town Attorney Richard Sargeant.
2. All the required documents and surveys have been filed with the Town Clerk.
3. All documents must be filed by May 1, 2008

Motion was approved. (5/0)

- **Jersey Heights**- Present for Hearing was Howard Manosh and Gary Nolan from H.A. Manosh Corporation. Shaun Bryer read in E-mails from concerned citizen Ken Schramm. Board discussed with Gary and Howard concerns about the "bump" where the pavement was cut and trench was dug, also some concerns on the Foss Street extension where there appears to be cracks in the pavement. Board discussed with Howard and Gary the options of and escrow/letter of credit in case the road would need to be repaved in the next eight years. Majority of the Board felt that they would prefer a letter of credit guaranteeing the road. Howard and Gary didn't feel that they should have to put up a line of credit as other developers are not asked to do this. Howard suggested that if the cracks were of concern they would seal the cracks and they would cut and level the "bump". The Board was still concerned that the Town would have to pay for repaving if the sealing of the cracks did not hold and the road deteriorated. Howard suggested that instead of a letter of credit he would seal the cracks now and again in the spring and he would also cut and level the Sewer trench in the spring, and if within the next eight years Foss Street "honeycombed" he would replace that section of the road. An agreed upon third party would determine the best course of action. The Board discussed and majority agreed that this was an acceptable agreement.

Motion was made by Todd Yando, seconded by Steve Bousquet to accept Jersey Way as a Town maintained road under the following conditions:

1. **All required documents and surveys for filing are approved, reviewed and held by Town Attorney Richard Sargent**
2. **All required documents and surveys have been filed with the Town Clerk**
3. **Howard agrees to seal cracks on the Foss Street now and again in the spring if needed, and will continue to seal on an as needed basis for eight years.**
4. **Howard agrees to cut and level the Sewer trench and repave.**
5. **Howard guarantees the Foss Street Extension will hold up for the next eight years, if it does not he will replace any failed section of Foss Street, after and agreed upon third party has looked at it and has determined that this is the best course of action.**
6. **Manosh will prepare the Guarantee Agreement to be signed by the Selectboard at the November 13th meeting.**

Motion approved. (4/1) Brian voted no.

III. <u>GUEST PRESENTATIONS</u>

1. **Dave Pelletier, LCPC-**

- **Intersection Traffic Light-** Davean update on the Intersection Traffic light cost and funding. Davie stated that funding assistance for this through VTrans would require filing and application to VTrans for the addition of a new project to the regional project list. The project would not be implemented for a number of years using this process. Dave's suggestion was to authorize the TA to bring the project to the Transportation Advisory Commission (TAC) and request dollars to study what type of light would most benefit us. LCPC would hire a consultant/Engineer to conduct the study and would possibly be complete by the end of winter.

Motion made by Steve Bousquet, seconded by Todd Yando to authorize TA to request TAC dollars to conduct a scoping study for the Intersection Traffic light. Motion approved. (5/0)

- **Flashing Light-** Dave discussed with the Board the cost and funding of a flashing speed zone sign near the elementary school. Dave feels that the cost would be under $10k depending on the location of poles, or there are solar options as well. Because the site is not a high crash location Dave does not feel that VTrans would fund this type of sign as they just upgraded signs to the fluorescent yellow-green and adjusted the 35mph speed zone. Board felt that even though they have resigned in the last year that with Tenney Bridge opening soon with no weight restrictions that the truck traffic would increase. Dave suggested writing a letter to VTrans regarding the Board concerns.

Motion made by Todd Yando, seconded by Steve Bousquet to direct Dave Pelletier to write a letter to VTrans expressing the Select boards concerns of the impending truck Traffic on route 15a. Motion approve (5/0)

- **Northgate Plaza traffic Light-** VTrans is conducting a traffic count at this location this week. Funding options would be the same as the Village intersection light. Dave feels that there may be some private funding that was set aside for a light. He will bring us and update when the information is made available.

- **Truck Route**- VTrans has reached an agreement with one of the 3 remaining "total takes". There are two left and ROW is continuing to negotiate with them. VTrans is also in continues touch with Morrisville Water & Light regarding the Sewer Plant expansion. They are also working with the property owner who appealed the Act 250 amendment. There will be a meeting on October 29th and Dave Crawford will have an update at the next Board meeting.
- **Airport Runway**- ROW work is underway, including tree clearing easements. Work will likely not begin for another couple of years.

2. **Teen Center- Imelda Turner, Deana and Kiya**
   - Imelda gave a brief overview of what the Teen Center is and what is provides for the community. They are located in the bottom of the United Church on Main Street. They cater mostly to PA students and are open on Mondays and Thursdays from 2:45 until 6 pm. Imelda thought that in the future they would be able to open the Center to other students in the surrounding Towns. They provide recreational activities as well as homework help. Imelda stated that they are looking for a bigger location, as sometimes they have up to 60 kids. They will also be submitting an appropriation to the Town for Town meeting. Deana and Kiya are regulars at the Teen Center and like the opportunity to hang out in a safe location with friends and hope they will continue to be able to do that. Shuan suggested soliciting other Towns for Appropriations if they desire to open the Center to Teens from other schools.

3. **Recreation Committee- Heidi Krantz, Community Coordinator, Linda Shaw, Fit & Healthy and Guy Shane, LARC** gave the Board and update on the outcome of the Recreation Committee appointed by the Selectboard to determine the recreation needs of the Town. The following Recommendations were made by the Committee:

   - That policies and procedures be developed to review and evaluate existing recreation programs and any programs and services proposed in the future. The Recreation Committee is willing to continue meeting in its existing capacity to oversee the development of these policies and procedures, in conjunction with any group or individual interested in town recreation.

   - The Selectboard consider creating a permanent Recreation Commission for the Town of Morristown that will create and oversee policies and procedures that will provide a process by which the Select Board could better evaluate recreation services, their cost and benefit to the community.

   - The Selectboard consider contracting Lamoille Area Recreation Center (LARC) to develop a "clearinghouse" for scheduling use of municipal facilities which require scheduling, and to facilitate in the distribution of information about community recreation programs, events and services. This will include collecting data about existing programs, development of forms for on-going program information distribution and management of a coordinated calendar of events and community-wide dissemination efforts. The Town should request LARC to provide a budget and time-line for creating the system and a budget for provision of services in the future.

   - The Selectboard consider contracting with LARC to create a system for scheduling municipal facilities which require scheduling, coordination of maintenance efforts and improving on-going communication regarding the use of municipal facilities. LARC will work with the School, Town Fields and Parks Division, community providers and other appropriate partners in the development of this system. LARC should be asked to provide a budget and timeline for the creation of this system, and a budget for on-going administration.

- The Selectboard and the Recreation Committee will meet no later than March 30, 2008 to evaluate the status of progress on these recommendations and make appropriate adjustments at that time.

The Board agreed that we should continue to explore the Recreation needs of the Town. Motion made by Brian Kellogg, seconded by Steve Bousquet to authorize the Recreation Committee to continue to meet under the direction of the Community Coordinator, Heidi Krantz. Motion approved (5/0).

4. **Lamoille Housing Partnership- Robin Pierce**
    - Robin Pierce gave a background on the Lamoille Housing Partnership and their mission to provide affordable housing to the community. They are currently looking for Town land to build affordable housing.

Motion made by Brian Kellogg, seconded by Dave Yacovone for Robin to explore with the TA Town owned land options and to bring back to the Board. Motion approved (5/0).

V. NEW BUSINESS

- **Sewer Treatment Plant-**

Motion made by Brian Kellogg, seconded by Dave Yacovone to appoint Steve Bousquet to work with the Village Trustees on the Act 250 Sewer Treatment Plant. Motion approved (5/0)

VI. OLD BUSINESS

1. Authorize and Appoint 4th of July Coordinator- Tabled

VII. SELECTBOARD CONCERNS

Todd Yando- Sign vandalism
Steve Bousquet- requested that Dave keep his *tone* in check.
Brian Kellogg- None
Dave Yacovone- None
Shaun Bryer- None

VIII. CONSENT AGENDA

Motion made by Dave Yacovone, seconded by Brian Kellogg to enter approve the Consent Agenda as presented. Motion approved. (3/0)

- Approve minutes of previous meeting.
- Approve & sign warrants
- Approve of Actions, Policies & Contracts
    - MRS Service Fee Rates Revision
    - Congress/Summer St. Sidewalk plowing
    - Grand List Errors & Omissions
    - Cartographic Associates Maintenance contract.
    - Sale of Town Highway Truck

IX. BOARD OF LIQUOR CONTROL-

Motion made by Todd Yando, seconded by Dave Yacovone to enter Board of Liquor Control for discussion of a First Class Liquor License .Motion approved (5/0).

Board discussed application for Hoagies restaurant which will be located in the current Hilary's restaurant location.

Motion made by Dave Yacovone, seconded by Todd Yando to approve the First class Liquor license for Hoagies Restaurant. Motion approved (5/0).

Motion made by Steve Bousquet, seconded by Todd Yando to return to the regular Selectboard session. Motion approved(5/0)

X. TOWN ADMINISTRATOR"S REPORT

- There will be a change in PAC member from Greg Adams to Dana Douglass.
- Union Bank Corner Sidewalk project is processing.
- Change November 12th SB meeting to November 13th due to it being a Federal and State Holiday and the state would not attend on the 12th.
- Financial Future comments need to be discussed ASAP.

XI. EXECUTIVE SESSION

Motion made by Brian Kellogg, seconded by Dave Yacovone to enter Executive Session at 8:55p.m to include Police Chief and Town Administrator. Motion approved. (5/0)

ADJOURN

On a Motion by Brian Kellogg, seconded by Todd Yando the Board adjourned their meeting at 9:45PM. Motion passed unanimously (5/0).

Respectfully submitted and filed this 24th day of October 2007.

Erica Reed; Administrative Assistant

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Minutes Approved Date