State of Vermont — Chartered in 1781

MORRISTOWN

November 3, 2004

Members Present: Brian Greenia, James Paige, Cathy Voyer, Shaun Bryer and Brian Kellogg

Guests: Frank Taginski, Ray Daigle

Chair Brian Greenia called the meeting to order at 4:00 PM at the Morristown Town Hall Staff Room.

EXECUTIVE SESSION

On a motion by Cathy Voyer, seconded by Brian Kellogg, the Board moved into Executive Session to discuss labor agreements with a prospective Town Administrator candidate.

At 5:30 Mr. Taginski left the meeting. Mr. Daigle arrived at 5:45 PM.

On a motion by Brian Kellogg, seconded by Cathy Voyer, the Board moved out of Executive Session at 8:00 PM.

ADJOURN

On a motion by Brian Kellogg, seconded by Cathy Voyer, the Board adjourned at 8:01 PM.

Respectfully submitted and filed this 8th day of November, 2004.

Barbara Lowell, Administrative Coordinator

Barbara Lowell
Minutes Approved

11/22/04
Date

State of Vermont Chartered in 1781

MORRISTOWN

November 6, 2004

Members Present: Brian Greenia, James Paige, Cathy Voyer, Shaun Bryer and Brian Kellogg

Guests: Matthew Burgess

Chair Brian Greenia called the meeting to order at 4:30 PM at the Morristown Town Hall Staff Room.

EXECUTIVE SESSION

On a motion by Brian Kellogg, seconded by Cathy Voyer, the Board moved into Executive Session to discuss labor agreements with a prospective Town Administrator candidate.

On a motion by Cathy Voyer, seconded by Brian Kellogg, the Board moved out of Executive Session at 5:15 PM.

ADJOURN

On a motion by Cathy Voyer, seconded by Brian Kellogg, the Board adjourned at 5:15 PM.

Respectfully submitted and filed this 8th day of November, 2004.

Barbara Lowell, Administrative Coordinator

Barbara Lowell
Minutes Approved

11/22/04
Date

State of Vermont — Chartered in 1781

MORRISTOWN

November 8, 2004

Members Present: Brian Greenia, James Paige, Cathy Voyer, Shaun Bryer and Brian Kellogg

Department Heads: Paul D. McGinley, TA; Chief Richard Keith

Guests: Steven Rae

Chair Brian Greenia called the meeting to order at 6:02 PM at the Morrisville Water & Light Facility.

GUESTS

Steve Rae, Co-chair of the MCC reviewed the draft proposal of a procedure and a set of guideline criteria for evaluating potential Conservation Commission projects that could involve the expenditure of funds. Mr. Rae explained that Kevin Lane would be asking MPC for their participation as well. A proposed committee comprised of one MCC member; One Selectboard member; one MPC member and two members at large would be the initial Review Committee. This Committee would review and consider proposals and make recommendations to the MCC, who in turn would review the project again and if deemed worthy would then recommend the project to the Selectboard.

The Selectboard felt that MCC had covered everything and had provided a good presentation.

OLD BUSINESS

MINUTES:

On a motion by Cathy Voyer, seconded by James Paige, the Board unanimously approved the minutes of October 25, 2004 as presented.

TOWN REPORT:

Chair Greenia asked that the Town Administrator work details out with George Cormier. Cathy Voyer stated that she felt that the Board had agreed and acted on the topic twice and that the Town should stay with what they had suggested. Brian Kellogg stated that he was in agreement with Cathy as was the remaining members of the Board.

The Board answered in the affirmative when the Town Administrator asked about the suggestion of forming a joint sub-committee in the spring of 2005 and was the Board in favor of this. The Board asked the Town Administrator to contact Mr. Cormier with their decision.

CAMPBELL ROAD – NOTICE OF HEARING:

A Notice of Hearing to Layout a Town Highway for the Campbell Road was presented for the Board's approval. A request was made and hearing held earlier this season, but the Town had requested certain issues be addressed prior to consideration, which didn't get addressed in the Statute time frame of (60) days.

On a motion by Brian Kellogg, seconded by James Paige, the Board set December 20, 2004 at 6:00 PM as the date and time for the purpose of examining the premises and hearing interested parties on laying out Campbell Road as a Class III Highway.

MAPLE STREET:

In a memo dated November 5, 2004 the Town Administrator recapped the cost sharing proposal for the Maple Street Project for the Selectboard. He further explained that he and Scott met with Alec Tuscany of Dufresne & Henry at the Town Pit regarding the Town's gravel and whether it would be suitable for use on this project. The gravel is too fine and does not pass meet the State's requirements. The TA said that after looking at the material, Alec said rocks in the pit could be crushed and added to the gravel to make it work. It would be too costly if we had to purchase gravel elsewhere.

The Selectboard were in agreement that they needed to set what is acceptable or not for work done in the Town's Streets or right of ways and give direction accordingly.

Discussion included whether the Village would do all of their projects on that Street if the Town was not a participant.

On a motion by Cathy Voyer, seconded by James Paige, the Board voted to allow the Village to do their Maple Street project, requiring both water and sewer lines be done and for the Village to remove and dispose of the concrete from the entire road area. The Town will provide gravel from the Town's pit and handle storm drains and paving when the project is complete.

The Board directed the TA to inform the Village of their decision. Steve Rae asked if there would be a time limit on the project, referencing the ongoing water project on Brooklyn Street. The TA stated that in a conversation with Trustee, Sonny Demars he was informed that the concrete probably would be able to be disposed of on Bridge Street with one more State Agency approval. The Board asked for this to be in writing.

OTHER OLD BUSINESS

SUTTON PROPERTY:

Cathy Voyer informed the other members that a petition was being discussed regarding the clean up of the Sutton property on Bridge Street. It was asked what the status was of the junk ordinance violations.

On a motion by Cathy Voyer, seconded by James Paige, the Board moved to instruct the Zoning Administrator to proceed with the clean up process on the Sutton property on Bridge Street and to give a report on all other non-compliant properties.

TSSA:

On a motion by Brian Greenia, seconded by Brian Kellogg, the Selectboard moved to discontinue the TSSA process with the Village.

Chair Greenia stated that he felt the two groups were further behind than they were when they started. Member Voyer said that she had talked with Jeff Staudinger and he felt the same way. She further stated that Wayne Fawbush was hesitant in providing further funding.

The TA stated that sewer lines should not be allowed in the Town's ROW without Selectboard approval. Chair Greenia concluded that no one should be allowed to perform sewer work in the Town's ROW without the Town's OK.

A letter dated 11/05/04 from Forcier Aldrich & Associates, Inc. regarding the 20-year build out analysis in the proposed TSSA was also addressed by the Town Administrator.

NEW BUSINESS

CABLE (ADELPHIA) – JOE'S POND ROAD:

The Town Administrator explained the request for digging in the Town's ROW for installation of cable lines at the end of Joe's Pond Road.

On a motion by Brian Kellogg, seconded by James Paige, the Board authorized permission for Adelphia's sub-contractor to install cable as proposed.

BUDGET BOOKLETS:

The Budget Booklets were presented for this meeting and the Town Administrator briefly reviewed the Capital Budget with the Selectboard. The TA also provided a memo dated 11/08/04 that listed items that would require decisions for the 2005 – 2006 Budget. The Board elected to continue Budget discussions at their next special meeting on November 15th at 6:30 PM. *(Date has since been changed to November 22nd at 5:30)*

WOODWAY DRIVE – PETITION FOR ACCEPTANCE:

The homeowners of Woodway Drive have petitioned, in an undated letter received November 4, 2004, to have the Town of Morristown accept Woodway Drive as a Town Highway. The Selectboard acknowledged receipt of said petition took the following action.

On a motion by Shaun Bryer, seconded by Cathy Voyer, the Board requested a letter be sent to the homeowners of Woodway Drive advising that it was past the Town's deadline for acceptance this year, but ask that they please resubmit their request after May 1, 2005 for consideration.

OTHER BUSINESS

A member of the Board had been asked if the Town had considered paying their representative that sits on the LRSWMD Board, as other members of that same Board were paid by their municipalities. After discussion, the Board agreed that they did not pay other Board members, such as Planning Commission members therefore they felt they should leave things as they are currently.

WARRANTS

On a motion by Brian Kellogg, seconded by James Paige, the Board approved the warrants as listed on the memorandum dated 11/08/04. (Attached)

TOWN ADMINISTRATOR

The TA briefly discussed events of the past two weeks. A Highway Department meeting had taken place this afternoon. The on-call schedules have been prepared and are in place and winter road operations are in full swing.

The TA stated that he would be available to escort the fourth candidate around Town on Friday, as he had done for the other three TA candidates.

GENERAL DISCUSSION

The Administrative Coordinator was asked to contact Paul Griswold regarding the time for the Town Hall Committee Meeting on the 15th. If that meeting was held for an hour beginning at 5:30 PM, the Selectboard could start their special meeting at 6:30 PM.

The School Board will be meeting on Tuesday evening, and the Board reminded the Town Administrator to contact Mr. Cormier.

VLCT would like the names of the final two TA candidates in order to begin the background checks ASAP.

ADJOURN

On a motion by Cathy Voyer, seconded by James Paige, the Board adjourned at 7:49 PM.

Respectfully submitted and filed this 10th day of November 2004.

Barbara Lowell, Administrative Coordinator

Barbara Lowell
Minutes approved

11/22/04
Date

Memorandum

To: Selectboard

From: Carol L. Bradley, Bookkeeper

Date: 11/08/04

Re: Warrants presented for Board Meeting on November 8, 2004

General Fund:

Warrant #04018-PR Related Invoices from pay period 11/03/04	$	1,649.81
Warrant #04019-AP Unpaid Invoices due 11/09/04	$	79,099.21
Payroll Warrant for pay period ending 10/30/04-11/03/04	$	30,684.21
ML -04	$	76,719.04

Other Funds: